



# Current Vacancies Boards, Commissions, Committees appointed by the Board of County Commissioners



The Board of County Commissioners is soliciting applicants for the committees listed below. Residents who are registered voters in Calvert County should apply. Applications may be obtained from the Commissioners' Office, 175 Main Street, Prince Frederick, Maryland, any Calvert County Public Library branch, or online at the Volunteer Boards and Commissioners homepage. If you have questions, please contact the staff liaison listed below or Ashley Staples-Reid at 410-535-1600 or 301-855-1243 ext. 2201 or email: [Ashley.Staples-Reid@calvertcountymd.gov](mailto:Ashley.Staples-Reid@calvertcountymd.gov)

Applications must be submitted by: **January 25, 2021**

If applications are not received, advertisement will be extended.

## Adult Guardianship Review Board

### Five vacancies due to resignations

The purpose of the Board shall be to review and make recommendations to the court regarding the continuation, modification or termination of public guardianship of disabled and/or vulnerable adults.

*Meetings are to be determined.*

**Lorraine R. Joyner, Executive Administrative Assistant**

(410) 535-1600 x 8803

[Lorraine.Joyner@calvertcountymd.gov](mailto:Lorraine.Joyner@calvertcountymd.gov)

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## Agricultural Reconciliation Committee

### Five vacancies due to resignations

The purpose of the Committee shall be to arbitrate/mediate conflict(s) involving agricultural or forestry operation conducted on agricultural lands and to issue opinions on whether such agricultural or forestry operations are conducted in a manner consistent with accepted agricultural or forestry management practices. This Committee was created as a result of the Calvert County Right to Farm Ordinance, adopted in 1996.

*Meetings are held on an as-need basis.*

**Ron Marney, Environmental Planner**

(410) 535-1600 x 2336

[Ronald.Marney@calvertcountymd.gov](mailto:Ronald.Marney@calvertcountymd.gov)

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## Animal Shelter Advisory Board

### Two vacancies due to resignation and term expiration

The purpose of the Board shall be to advise the Board of County Commissioners (BOCC) on matters such as: Shelter Policies & Operations, Five-Year Strategic Plan for the Linda L. Kelley Animal Shelter, emergency plans pertaining to the shelter and aspects of other county plans affecting animals and the shelter, Spay/Neuter policies within the shelter, volunteer solicitation, policies, and utilization, and any matter referred to the Board by the Board of County Commissioners.

*Meetings are held the first Wednesday bi-monthly at Public Safety, 315 Stafford Road, Prince Frederick, Maryland.*

**Frances E. Rose, Executive Administrative Aide**

(410) 535-1600 x 8002

[Francie.Rose@calvertcountymd.gov](mailto:Francie.Rose@calvertcountymd.gov)

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## Board of Appeals

### One vacancy (alternate member)

The purpose of the Board shall be to hear and decide appeals when it is alleged that there is an error in: any order, requirement, decision, or determination made by an administrative officer or unit in the administration and enforcement of the Calvert County Zoning Ordinance; variances from the Maryland Critical Area requirements; and variances from the terms of the Calvert County Zoning Ordinance, including those addressing non-conforming uses and special exceptions to the terms of the Calvert County Zoning Ordinance.

*Meeting are held the first Thursday monthly 9 a.m. at Commissioners Hearing Room, 175 Main Street, Second Floor, Prince Frederick, Maryland.*

**Maureen Frederick, Board of Appeals Coordinantor**

(410) 535-1600 x 8552

[Maureen.Frederick@calvertcountymd.gov](mailto:Maureen.Frederick@calvertcountymd.gov)

## Calvert County Commission for Women

### Four vacancies due to resignations

The purpose of this Board shall be to develop opportunities for women, to eliminate barriers that prevent women from realizing their full potential, and to give recognition to the contributions of women in Calvert County.

*Meetings are held the third Thursday monthly (no meeting in December) 7 p.m. at Harriet E. Brown Community Center, 901 Dares Beach Road, Prince Frederick, Maryland.*

**Lorraine R. Joyner, Executive Administrative Assistant**

(410) 535-1600 x 8803

[Lorraine.Joyner@calvertcountymd.gov](mailto:Lorraine.Joyner@calvertcountymd.gov)

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## Commission on Aging

### Three vacancies due to resignations

The purpose of this Commission is to be advocates for senior citizens' well-being and represent them on the local and state level to foster programs, housing, and related activities.

*Meets the third Thursday monthly 9 a.m. at Calvert Pines Senior Center, Prince Frederick, Maryland.*

**Lorraine R. Joyner, Executive Administrative Assistant**

(410) 535-1600 x 8803

[Lorraine.Joyner@calvertcountymd.gov](mailto:Lorraine.Joyner@calvertcountymd.gov)

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## Cove Point Light Station Commission

### Two vacancies due to term expirations

The purpose of this Commission is to serve as an advisory board to the Board of County Commissioners on matters concerning the Cove Point Light Station and its impact on the Cove Point communities.

*Meetings are held quarterly (Feb, Spring, Mid-Summer, and Fall) 3:00 p.m. at Calvert Marine Museum, 14150 Solomons Island Road, Solomons, Maryland.*

**Jeffrey Murray, Director**

(410) 326-2042

[Jeffrey.Murray@calvertcountymd.gov](mailto:Jeffrey.Murray@calvertcountymd.gov)

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## Economic Development Advisory Commission

### Six vacancies due to resignations and term expirations

The purpose of the Commission is to act in an advisory capacity to promote, encourage and improve the county's general economic well-being by (1) assisting in implementation of the county's 5-year strategic plan, (2) providing feedback to the BOCC on policies affecting economic development, and by (3) serving as an ambassador in recruiting businesses and promoting Calvert County to business prospects.

*Meetings are held the second Wednesday quarterly (Feb, April, June, and Septemeber) 9 a.m.*

**Savannah Manning, Customer Service Attendent II**

(410) 535-1600 x 2412

[Savannah.Manning@calvertcountymd.gov](mailto:Savannah.Manning@calvertcountymd.gov)

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## Employees' Retirement Plan Board of Trustees

### Three vacancies due to resignations (citizens)

The County has adopted the Calvert County Employees' Retirement Plan effective July 1, 1996 for the benefit of its eligible employees; and the assets of the Plan shall be held in trust for the exclusive purposes of providing benefits to participants in the Plan and their beneficiaries, and defraying reasonable expenses of administering the Plan and the Trust.

*Meetings are held the first Friday quarterly (February, May, August, and November) 9:00 a.m. (additional meetings are scheduled as necessary). Meetings are at various locations in Prince Frederick, Maryland.*

**Lauren Kreamer, Benefits Specialist**

(410) 535-1600 x 2664

[Lauren.Kreamer@calvertcountymd.gov](mailto:Lauren.Kreamer@calvertcountymd.gov)

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## Employees' Retirement Savings Plan Board of Trustees

### Two vacancies due to resignation and term expiration

The County has adopted new Calvert County Employees' Retirement Savings Plan effective January 1, 1999, for the benefit of its eligible employees; the assets of the Plan shall be held in trust for the exclusive purposes of providing benefits to participants in the Plan and their beneficiaries, and defraying reasonable expenses of administering the Plan and the Trust. The Board of Trustees oversees the proper administration of the Plan.

*Meetings are held the first Friday quarterly (February, May, August, and November) 9:00 a.m. (additional meetings are scheduled as necessary). Meetings are at various locations in Prince Frederick, Maryland.*

**Lauren Kreamer, Benefits Specialist**

(410) 535-1600 x 2664

[Lauren.Kreamer@calvertcountymd.gov](mailto:Lauren.Kreamer@calvertcountymd.gov)

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## Environmental Commission

### Two vacancies due to resignation and term expiration

The purpose of this Commission is to make recommendations to the Department of Planning & Zoning, Planning Commission, and Board of County Commissioners (BOCC) on matters that affect the environment (air, land, and water) in Calvert County. As approved by the BOCC the goals of the Commission are to (1) reduce nutrient pollution from septic systems, (2) encourage environmentally sensitive watershed management practices, (3) develop regulations for forest replacement outside the Critical Area and for the protection of large tracts of contiguous forests, (4) make recommendations for directing growth to Town Centers, encourage energy and water conservation, and (5) encourage Green Buildings and improved storm water management practices.

*Meetings are held the last Monday monthly 6:00 p.m. at County Services Plaza, Planning & Zoning Room 309, Prince Frederick, Maryland.*

**DeCarlo Brown, Planner II**

(410) 535-1600 x 2501

[DeCarlo.Brown@calvertcountymd.gov](mailto:DeCarlo.Brown@calvertcountymd.gov)

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## Gambling Permit Review Committee

### Two vacancies (alternates)

The purpose of this Committee is to make recommendations to the Board of County Commissioners regarding approval of permits allowing certain forms of gaming and promulgate regulations, pertaining to gambling activities.

*Meetings are held the second Friday quarterly (March, June, September, and December) 8:30a.m. at Dream Weaver Café & Catering, 114 Solomons Island Rd N, Prince Frederick, Maryland. For more information, call 410-535-1600 ext. 2214.*

**Ashley N. Staples-Reid, Special Projects Program Manager** (410) 535-1600 X2201

[Ashley.Staples-Reid@calvertcountymd.gov](mailto:Ashley.Staples-Reid@calvertcountymd.gov)

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## Heritage Committee

### Two vacancies due to resignation

The purpose of this committee is to advise the Board of County Commissioners by identifying ways to increase public awareness of Calvert County's rich historical and cultural heritage and promotes the diversity of the historical and cultural resources of Calvert County.

*Meetings are held the third Thursday bimonthly 7 p.m. at Linden, Calvert County Historical Society Headquarters, 70 Church Street, Prince Frederick, Maryland.*

**Kathleen Seay, Planner II**

(410) 535-1600 x 2742

[Kathleen.Seay@calvertcountymd.gov](mailto:Kathleen.Seay@calvertcountymd.gov)

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## Housing Authority of Calvert County

### Two vacancies due to resignations

The purpose of the Board shall be to set policies governing the Housing Authority of Calvert County (HACC) operation and charts the direction of current/future programs to help alleviate shortages of safe/affordable dwelling accommodations.

*Meetings are held the fourth Wednesday monthly 9:00 a.m. at Housing Authority of Calvert County, 480 Main Street, Prince Frederick, Maryland.*

**Lorraine R. Joyner, Executive Administrative Assistant**

(410) 535-1600 x 8803

[Lorraine.Joyner@calvertcountymd.gov](mailto:Lorraine.Joyner@calvertcountymd.gov)

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## Huntingtown Architectural Review Committee

### One vacancy due to term expiration

The purpose of the Committee is to make recommendations to the Calvert County Planning Commission regarding approval of exterior design features of buildings, structures, and signs within the Mixed Use and Neighborhood Districts on the basis of appearance standards and criteria; promote awareness of good designs within the community; advise the county on matters relating to the design of public amenities within the Town Center (TC) and other matters relating to appearance within the TC; and review updates to the master plan and makes recommendations.

*Meetings are held the second Thursday monthly 7:30 p.m. at Huntingtown Volunteer Fire Department, Huntingtown, Maryland.*

**Tamara Blake-Wallace, Principal Planner**

(410) 535-1600 x 2631

[Tamera.Blake-Wallace@calvertcountymd.gov](mailto:Tamera.Blake-Wallace@calvertcountymd.gov)

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## Lusby Town Center Architectural Review Committee

### Two vacancies due resignation and term expiration

The purpose of this Committee is to make recommendations to the Calvert County Planning Commission regarding: all new commercial, office, industrial and institutional buildings; additions to existing commercial, office, industrial and institutional buildings; new accessory/ancillary buildings/structures; new residential buildings; additions to and remodeling of existing residential buildings visible from existing or proposed private or public roads; signs; and fences visible from existing or proposed private or public roads.

*Meetings are held the third Friday monthly 3:00 p.m. at Southern Community Center, 20 Appeal Lane, Lusby, Maryland.*

**Tamara Blake-Wallace, Prinicpal Planner**

(410) 535-1600 x 2631

[Tamera.Blake-Wallace@calvertcountymd.gov](mailto:Tamera.Blake-Wallace@calvertcountymd.gov)

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## Other Post-Employment Benefits Trust Fund Board of Trustees

### Five vacancies due to resignations, two (3) citizens two (2) employees

The purpose of this Board is to keep accurate and detailed accounts of all investments, receipts and payments and other Trust transactions, showing the complete record of the Trust's operation.

*Meetings are held the first Friday quarterly (February, May, August and November) 9:00 a.m. (additional meetings are scheduled as necessary). Meetings are at various locations in Prince Frederick, Maryland.*

**Lauren Kreamer, Benefits Specialist**

(410) 535-1600 x 2664

[Lauren.Kreamer@calvertcountymd.gov](mailto:Lauren.Kreamer@calvertcountymd.gov)

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## Parks and Recreation Advisory Board

### Two vacancies due to resignations

The purpose of this Board is to aid and advise the Division of Parks and Recreation and the Board of County Commissioners in the provision of recreational facilities and programs and the establishment of policy for the operation of the same.

*Meetings are held the second Wednesday monthly 5:30 p.m. at Edward T. Hall Aquatic Center, Prince Frederick, Maryland. For more information, call 410-535-1600 ext. 2234.*

**Nola Formy-Duval, Executive Administrative Assistant**

(410) 535-1600 x 2234

[Nola.Formy-Duval@calvertcountymd.gov](mailto:Nola.Formy-Duval@calvertcountymd.gov)

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## Prince Frederick Architectural Review Committee

### One vacancy due to resignation

The purpose of the Committee is to: make recommendations to the Calvert County Planning Commission regarding approval of exterior design features of buildings, structures, and signs within the Mixed Use and Neighborhood Districts on the basis of appearance standards and criteria; promote awareness of good designs within the community; advise the county on matters relating to the design of public amenities within the Town Center (TC) and other matters relating to appearance within the TC; and review updates to the master plan and make recommendations.

*Meetings are held the second Monday monthly at Planning & Zoning Conference Room, 150 Main Street, Prince Frederick, Maryland.*

**Tamara Blake-Wallace, Prinicpal Planner**

(410) 535-1600 x 2631

[Tamera.Blake-Wallace@calvertcountymd.gov](mailto:Tamera.Blake-Wallace@calvertcountymd.gov)

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## Sheriff's Office Pension Plan Board of Trustees

### Three vacancies due to resignations and term expiration

The County adopted the Calvert County Sheriff's Department Pension Plan effective July 1, 1989, for the benefit of its eligible employees; and the assets of the Plan shall be held in trust for the exclusive purposes of providing benefits to participants in the Plan and their beneficiaries, and defraying reasonable expenses of administering the Plan and the Trust. Name changed to Sheriff's Office Pension Plan Board of Trustees on Dec. 12, 2017.

*Meetings are held the first Friday quarterly (February, May, August and November) 9:00 a.m. (additional meetings are scheduled as necessary). Meetings are at various locations in Prince Frederick, Maryland.*

**Lauren Kreamer, Benefits Specialist**

(410) 535-1600 x 2664

[Lauren.Kreamer@calvertcountymd.gov](mailto:Lauren.Kreamer@calvertcountymd.gov)

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## Social Services Advisory Board

### Two vacancies due to resignations

The purpose of this Board is to: work closely with the Department of Social Services Director on local application of state policies/procedures and issues relative to the program; advise local Director on local issues or programs related to the provision of social services; and provide recommendations for serving county residents more effectively.

*Meetings are held the third Wednesday monthly 4 p.m. at Department of Social Services, 200 Duke Street, Prince Frederick, Maryland.*

**Lorraine R. Joyner, Executive Administrative Assistant**

(410) 535-1600 x 8803

[Lorraine.Joyner@calvertcountymd.gov](mailto:Lorraine.Joyner@calvertcountymd.gov)

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## Solomons Architectural Review Committee

### Two vacancies due to passing and resignation

The purpose of this committee is to make recommendations to the Calvert County Planning Commission on: all new commercial, office, industrial and institutional buildings; additions to existing commercial, office, industrial and institutional buildings; new residential buildings; additions to and remodeling of existing residential buildings visible from existing or proposed public roads; signs; and fences visible from existing or proposed public roads.

*Meetings are held the first Monday monthly 10:00 a.m.*

**Tamara Blake-Wallace, Principal Planner**

(410) 535-1600 x 2631

[Tamera.Blake-Wallace@calvertcountymd.gov](mailto:Tamera.Blake-Wallace@calvertcountymd.gov)

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## St. Leonard Architectural Review Committee

### Five vacancies due to resignations and term expiration

The purpose of this committee is to make recommendations to the Calvert County Planning Commission on: all new commercial, office, industrial and institutional buildings; additions to existing commercial, office, industrial and institutional buildings; new residential buildings; additions to and remodeling of existing residential buildings visible from existing or proposed public roads; signs; and fences visible from existing or proposed public roads.

*Meetings are held the first Wednesday monthly 9:30 a.m. at Dowell Community Center, 4889 Calvert Drive, St. Leonard, Maryland.*

*For more information, call 410-535-1600 ext. 2727.*

**Tamara Blake-Wallace, Principal Planner**

(410) 535-1600 x 2631

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