



Calvert County Ethics Commission

CALVERT COUNTY

FINANCIAL DISCLOSURE STATEMENT

FORM 1B (Employees)

GENERAL INFORMATION

Reporting Year: Jan. 1 – Dec. 31, 2025. The reporting period for the Financial Disclosure Statement (FDS) always covers the preceding calendar year, regardless of when an individual begins County employment. Please reference the reporting period listed on the form to determine which calendar year's information must be reported. For example, if the reporting period is listed as Calendar Year 2025, all required information should reflect that year, even if employment began in 2024. This requirement is established by the Calvert County Ethics Code, § 41-15B(2)(b). **Due annually by March 31 or within 30 days of hire, or within 60 days of separation.**

INSTRUCTIONS

1. Complete Pages 1 and 2 prior to completing any additional schedules.
2. If all responses to Questions A–I on Page 2 are “No,” sign and date at the bottom of Page 2.
3. If any response to Questions A–I on Page 2 is “Yes,” complete and submit the corresponding schedule(s) and attach any supporting documentation as required.
4. Return the completed Financial Disclosure Statement to the Calvert County Ethics Commission, 150 Main Street, Prince Frederick, Maryland 20678; by fax to 410-535-5594 or by email to calvertethics@gmail.com.

SECTION I – Personal Information

Full name:

Mailing address:

City, State, Zip code:

Home address:
(If different from above)

City, State, Zip code:

Email:

County department/division:

Position title:

FAILURE TO COMPLY: Failure to file or to report information required by the Code can result in penalties including a late filing fee up to \$250, suspension, suspension of pay, termination or other disciplinary action, and a civil fine of up to \$2,500 per violation. Willful and false filing is subject to criminal penalty for perjury pursuant to Criminal Law Article §9-101, Annotated Code of Maryland.

STANDARDS OF CONDUCT: The Calvert County Code of Ethics Ordinance (Code) includes standards of conduct for elected officials, county employees, individuals appointed to county boards, commissions and committees and political candidates. The standards address disqualification from participation, prohibited secondary employment, prohibited ownership interests, misuse of position, prohibited solicitation and acceptance of gifts, misuse of confidential information, post-employment limitations, prohibited dealings with the County, and procurement specifications assistance restrictions. The Code provides for exceptions and exemptions under certain circumstances.

PRIVACY NOTICE: The Code requires the collection of this information, which will be used primarily for public disclosure and to determine compliance with the Ordinance. The information may be disclosed to any requesting person, including officials of State, local or federal government, who records their name and address and this record will be provided to the filer upon request. The subject has the right to amend, review, and correct the record as set forth in the Code.

The Calvert County Code of Ethics can be viewed at <http://ecode360.com/15519458>.



Calvert County Ethics Commission

CALVERT COUNTY FINANCIAL DISCLOSURE STATEMENT FORM 1B (Employees)

SECTION II - CHECKLIST

		Yes	No	If "Yes," Complete
A	Do you have 30% or greater interest (as an owner or tenant by the entirety, including time shares) in real property in Maryland or any other state or country?			Schedule A
B	Did you have any 30% or greater interest in any corporations, partnerships, limited liability partnerships (LLP), or limited liability companies (LLC) during the reporting period, whether or not the entity did business with Calvert County?			Schedule B
C	Do you have a 30% or greater interest in any non-corporate business entity (a sole proprietorship) that did business with Calvert County during the reporting period?			Schedule C
D	During this reporting period, did you receive any gift or series of gifts exceeding \$20 (single) or \$100 (cumulative) from any person or entity that 1) did business with Calvert County, 2) was regulated by Calvert County, or 3) was a registered lobbyist? (Excludes gifts from immediate family.)			Schedule D
E	During the reporting period, did you or any qualified relative hold any office, directorship, or similar position with any entity that did business with Calvert County?			Schedule E
F	– Not applicable for employees –			
G	During the reporting period, were any qualified relatives employed by Calvert County Government in any capacity? (Do not include Calvert County Public Schools or private businesses.)			Schedule G
H	During the reporting period, did you or any qualified relatives receive earned income from any employment or business other than Calvert County? (Qualified relative employment or ownership does not need to be disclosed unless that employer or business has contracts with or is regulated by Calvert County.)			Schedule H
I	Is there any additional information or interest you wish to disclose, such as fees received from third parties, or any situation that may create a real or apparent conflict of interest?			Schedule I

ACKNOWLEDGMENT AND SIGNATURE

I hereby make oath or affirm, under the penalties of perjury, that the contents of this Financial Disclosure Statement, including all schedules attached hereto, are complete, true, and correct to the best of my knowledge, information, and belief. Willful and false filing is subject to criminal penalty for perjury pursuant to Criminal Law Article §9-101, Annotated Code of Maryland. I hereby acknowledge that any electronic response or submission in any capacity to this form is an acceptance of the truthfulness of my responses, regardless of my completed actual signature, as if it was signed by me herein pursuant to the acknowledgements as stated herein.

Full name:

Date:

FOR INTERNAL USE ONLY		
New hire	First reviewer initials:	
Annual requirements	Second reviewer initials:	Date Received:



Calvert County Ethics Commission
CALVERT COUNTY
FINANCIAL DISCLOSURE STATEMENT
FORM 1B (Employees)

If you answered YES to question "A" on page 2, continue below:

SCHEDULE A - REAL PROPERTY INTERESTS

(Calvert County Ethics Code § 41-15(B)(3)(a)(ix))

Address or legal description of property:

Is this your primary residence? Yes No

Did you acquire this property during the reporting year? Yes No

If acquired during the reporting year, complete this section:		
Date property was acquired:		
If not primary, indicate type of property:	Improved residential	Improved commercial
	Unimproved (vacant)	
Manner of ownership:	Sole Joint	Tenants by the entirety
If joint or entirety, list co-owner(s):		
How was the property acquired? (e.g., purchase, gift, inheritance):		
From whom was the property acquired?:		
Have you transferred any interest in this property during the reporting period?:	Yes	No
If "Yes," to whom and percentage transferred:		

Use a separate Schedule A for each property.



Calvert County Ethics Commission

CALVERT COUNTY

FINANCIAL DISCLOSURE STATEMENT

FORM 1B (Employees)

SCHEDULE B - INTERESTS IN CORPORATIONS OR PARTNERSHIPS

(Calvert County Ethics Code § 41-15(B)(3)(a)(viii))

Name of entity (do not use trading symbol):

Address of principal office:

Was interest acquired during reporting period?: Yes No

If "Yes," state month acquired, method of acquisition (purchase, gift, etc.), and from whom:

Was any portion of interest transferred during reporting period? Yes No

If "Yes," to whom and what portion:

Use a separate Schedule B for each entity.



Calvert County Ethics Commission

CALVERT COUNTY

FINANCIAL DISCLOSURE STATEMENT

FORM 1B (Employees)

SCHEDULE C - INTERESTS IN NON-CORPORATE BUSINESS ENTITIES

(Calvert County Ethics Code § 41-15(B)(3)(a)(vii))

Name of business:

Address of principal office:

Was interest acquired during reporting period?: Yes No

If "Yes," state month acquired and from whom acquired:

Was interest transferred during reporting period?: Yes No

If "Yes," state portion and transferee:

Use a separate Schedule C for each business.



Calvert County Ethics Commission
CALVERT COUNTY
FINANCIAL DISCLOSURE STATEMENT
FORM 1B (Employees)

SCHEDULE D - GIFTS

(Calvert County Ethics Code § 41-15(B)(3)(a)(vi))

Name of donor:

Nature of Gift (e.g., gift card, event tickets, item):

Estimated Value (if unknown, best estimate):

If declined but redirected to another recipient at your direction, identify recipient:

Use a separate Schedule D for each gift.



Calvert County Ethics Commission

CALVERT COUNTY

FINANCIAL DISCLOSURE STATEMENT

FORM 1B (Employees)

SCHEDULE E - OFFICES, DIRECTORSHIPS, SALARIED EMPLOYMENT AND SIMILAR INTERESTS

(Calvert County Ethics Code § 41-15(B)(3)(a)(viii))

Name of entity:

Address of entity:

Who held position: Self Spouse Dependent child

If spouse or child, list name:

Title of office/position (e.g., Director, Partner, Treasurer):

Year position began:

County agency(ies) with which entity did business:

Nature of business (e.g., regulated by your agency, sales contracts with county):



Calvert County Ethics Commission

CALVERT COUNTY

FINANCIAL DISCLOSURE STATEMENT

FORM 1B (Employees)

SCHEDULE G - RELATIVES EMPLOYED BY CALVERT COUNTY GOVERNMENT

(Calvert County Ethics Code § 41-15(B)(3)(a)(iv))

This schedule applies only to relatives employed by Calvert County Government and does not include Calvert County Public Schools employees or those that work in private businesses.

Name of qualified relative:

Relationship to you:

Department or agency of employment:

Title of relative's position:

Use a separate Schedule G for each relative.



Calvert County Ethics Commission

CALVERT COUNTY

FINANCIAL DISCLOSURE STATEMENT

FORM 1B (Employees)

SCHEDULE H - EMPLOYMENT OR INCOME OTHER THAN CALVERT COUNTY

(Calvert County Ethics Code § 41-15(B)(3)(a)(v))

Qualified relatives' employment or business ownership does not need to be disclosed unless the employer or business has contracts with, or is subject to regulation by, Calvert County.

If you held this employment at the time of your county appointment, indicate whether it was approved pursuant to §41-13(B)(2) of the Ethics Code, which outlines completing an Other Employment for Authorization Form through the Department of Human Resources.

Name of individual:

Relation: Self Spouse Dependent child

Employer name:

Employer address:

Dates of employment:

Position/title:

Was outside employment approved by Calvert County?: Yes No

If "Yes," name of approving authority:

If held prior to County appointment, note if approved per §41-13(B)(2): Yes No



Calvert County Ethics Commission

CALVERT COUNTY

FINANCIAL DISCLOSURE STATEMENT

FORM 1B (Employees)

SCHEDULE I - OTHER DISCLOSURES

((Calvert County Ethics Code § 41-15(B)(3)(a)(x),(xi))

Provide any additional information regarding fees received from third parties, financial interests, relationships, or other circumstances that may raise a conflict of interest or the appearance of a conflict of interest: