



Calvert County Parks & Recreation Aquatic Facilities Group Request Application



Phone: 410-414-8350

Email: Aquatics@CalvertCountyMD.Gov

Applications must be received 7 days prior and no more than 90 days in advance of rental request date.

- To secure this reservation this entire form must be completed.
- Reservations will not be confirmed prior to receiving this completed summer group reservation form.
- Completion of this form does not guarantee availability.
- You will receive a phone call or email within one week.
- Pricing is based on general admission rates. Payment and an accurate headcount is due at least one business day prior to your visit.
- A receipt will be sent to the email listed below. This must be presented for entry.
- Groups without the proper number of chaperones will not be allowed to enter the facility.
- CPP & KLP operate Memorial Day weekend thru Labor Day, weekends only thru 6/12. HAC closure occurs last 3 weeks of Aug.

Responsible Person (Applicant) _____ Organization _____

Phone (C) _____ (H) _____ Date Submitted ____/____/____

Address _____ City _____ St _____ Zip _____

Email Address _____ Age Range of Children (approx.) _____ - _____

FACILITY CHOICE	<input type="checkbox"/> Cove Point Pool	<input type="checkbox"/> Hall Aquatic Center	<input type="checkbox"/> King's Landing Pool
EARLIEST ARRIVAL TIME	12:00pm	Mon - Fri: 12:00pm	12:00pm
DATES <small>LIST NO MORE THAN THREE DATES PER FACILITY. ADDITIONAL DATES REQUIRE ANOTHER FORM BE SUBMITTED.</small>	1) ____/____/____ 2) ____/____/____ 3) ____/____/____	1) ____/____/____ 2) ____/____/____ 3) ____/____/____	1) ____/____/____ 2) ____/____/____ 3) ____/____/____
TIMES	1) _____pm to _____pm 2) _____pm to _____pm 3) _____pm to _____pm	1) _____pm to _____pm 2) _____pm to _____pm 3) _____pm to _____pm	1) _____pm to _____pm 2) _____pm to _____pm 3) _____pm to _____pm
GUEST LIMIT	Limit 200	Limit 100	Limit 100
# OF GUESTS <small>RENTOR WILL BE ASKED TO SHOW ID AT TIME OF PAYMENT. GEN ADMISSION RATES APPLY</small>	____ Children (17-) ____ Adults ____ Seniors (60+)	____ Children (17-) ____ Adults ____ Seniors (60+)	____ Children (17-) ____ Adults ____ Seniors (60+)

- Children 5 and younger require in **pool supervision** by a responsible person at least 18 years of age.
- For children 5 and under, there must be one chaperone, **in the water**, for every 5 children.
- For children 6 and over, there must be one chaperone, **in the water**, for every 7 children.

By signing this form, I acknowledge that I have read and will abide by the Calvert County Parks and Recreation Rules & Regulations. The renter is responsible for ensuring that all guests and chaperones are aware of and comply with all rules and regulations of the facility.

Responsible Person's Signature _____ **Date:** _____

PLEASE SEE REVERSE SIDE FOR RENTER'S RESPONSIBILITY AGREEMENT

Rev 1/15/25



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RENTER'S RESPONSIBILITY AGREEMENT

To ensure the Division of Parks and Recreation achieves its goals of providing clean, safe and healthy facilities, and a positive reservation/check out experience, we have developed the following information on rules, terms and conditions for renting Calvert County facilities. By signing the Permit Application on the reverse side of the this agreement, the renter states that the renter has read and agrees to abide by all conditions.

Applications will be considered with the following priority of use; 1. Parks and Recreation programs 2. Local public safety organizations 3. Non profit/school/civic organizations 4. Commercial/Individual use.

Initials _____

RENTAL PROCEDURES/POLICIES

- 1. RESERVATIONS:** The applicant must be 21 or older. The applicant, not designee, is required to sign the application. Admission fees are due at least one business day prior to your visit. Payment for any facility can be made by contacting HAC staff. Make all checks payable to "CCPR." We also accept Visa, Mastercard, and Discover for all payments.
- 2. APPLICATION APPROVAL:** The Facility manager initiates the approval process, however, Management, and the Division Chief of the Parks and Recreation Division, reserve the right to inspect and/or deny any request for good cause. An explanation will be provided.
- 3. CANCELLATIONS:** All cancellations will be charged a \$5 Service Fee. Written notice of cancellation must be received at least 14 days before the event to receive the full remainder of the rental fee. A notification received less than 14 days before the event shall result in the forfeiture of (1/2) one-half the total rental fees. A full refund will be issued in the event of a facility failure.
- 4. RESCHEDULING/TRANSFER:** Rescheduling or transferring your group to another day is granted on a case by case basis. Rescheduling or transferring is not guaranteed.

Initials _____

RULES

1. All groups must pay prior to entering the facility. A receipt is required to enter the property.
 2. Pricing is based on the amount of individuals in your group. Any additional members must pay to enter the facility.
 3. Upon arrival, groups are to report directly to the side gate for entry (CPP Only).
 4. All campers must complete a swim test upon entry.
 5. Any activities deemed inappropriate and indicated by the Center staff are prohibited.
 6. Tampering with thermostats or light fixtures is prohibited.
 7. Your event and guests must remain in the areas requested and approved.
 8. A responsible party over the age of 21 must be present with your group.
 9. The set up and clean up time is included in your rental time frame.
 10. The building and all equipment must be used and treated appropriately, and not abused or broken.
 11. Chaperones must be in the water!
 12. For children 6 years and older, the adult to child ratio is 1:7. Chaperones must be in the water.
 13. For children 5 years and younger, the adult to child ratio is 1:5. Chaperones must be in the water.
- THESE RATIOS ARE STATE-REGULATED GUIDELINES THAT MUST BE FOLLOWED IN ORDER TO USE OUR FACILITIES
14. We will provide pool rules and guidelines. Review these rules with the children/chaperones.

Initials _____

NOTICE OF VIOLATION

The staff on duty will notify you (the renter) of observed violations. You must correct them immediately or forfeit your rental and exit the facility without reimbursement.

Initials _____