

	Application for Grading Permit	Grading AP#
	Calvert County Department of Planning & Zoning - Inspections & Permits 150 Main Street, 3rd Floor, Suite 335, Prince Frederick, MD 20678 Phone: (410) 535-2155, Fax: (410) 535-3283, please NO applications via FAX CCG Services are Accessible to Individuals with Disabilities - MD Relay: (800) 735-2258	Office Use Only
		Rec'd By:
		Rec'd Date:

PROJECT ADDRESS/ PROPERTY OWNERS INFORMATION				APPLICANT		Owner	Contractor	Engineer	Permit Co.
Owner's Name:				Applicant's Name:					
Street #	Street Name:		Mailing Address:						
City:			City:						
State:		Zip:	State:			Zip:			
Owner's Email:				Applicant's Email:					
Owner's Phone #:				Applicant's Phone #:					

PROJECT NAME (Subdivision, Lot #, etc.):

DESCRIPTION OF WORK (provide dimensions):

GRADING DETAILS:

Type of Grading:	Driveway	Grading	Patio	Site Improvements		
Lot Size	Acres	Square Feet				
Earth Disturbance:	Square Feet	# of Trees Removed:	Sqft. Of Clearing:			
Cut Fill Amount:	Cubic Yards	Stumps Removed	Yes	No		
Is this grading for water and/or sewer lines?	Yes	No	Stump Removal Method	Grind	Remove	Clear Cut
Grading in or around sewerage disposal areas/ well sites?	Yes	No				

This section to be completed by the OWNER or AUTHORIZED AGENT

I hereby certify that I have read and understood the above requirements; and I have the authority to make this application, the information given is correct, and the construction and installation of erosion and sediment control measures shall be in accordance with the Erosion and Sediment Control Ordinance of Calvert County and the latest version of Maryland Standard and Specifications for Soil Erosion and Sediment Control.	Signature
	Print Name
	Date Signed:

This section to be completed by a LICENSED ENGINEER or LAND SURVEYOR

I hereby certify that the plan of development and the plan for control of erosion and sediment meet the requirements, standards, and specifications of the Calvert Soil Conservation District.	Signature
	Print Name
	Date Signed:

GRADING PERMIT APPLICATION GUIDELINES

This permit application and all required information must be submitted to the Inspections & Permits Division for review by all applicable County agencies; incomplete packages and/or unsigned applications will result in processing delays.

After issuance of a grading permit, inspections shall be requested by calling the Inspections & Permits Division at least 24 hours in advance to inspect work completed in accordance with the approved sediment and erosion control plan for this site. Inspections must be requested by 3:00 p.m. in order to be scheduled for the following day. The Maryland Department of the Environment Inspector may also need to be contacted.

Required inspections shall include, but are not limited to: (1) upon completion of installation of perimeter sediment and erosion controls and (2) upon final stabilization of all disturbed areas before removal of controls.

The permit must be posted conspicuously at the front of the lot.

Permits expire 2 years after issuance unless the project is under continuous construction.

GRADING PERMIT APPLICATION REQUIREMENT POLICY (Revised October 2022)

Under this policy, grading permit exemptions will no longer be issued and, with limited exceptions as noted below, applicants will no longer be required to submit grading permit applications for projects that have a Limit of Disturbance (LOD) of less than 5,000 SF or excavation/fill less than 100 CY. However, for projects exceeding a Limit of Disturbance greater than 5,000 SF or excavation/fill greater than 100 CY, a plan prepared by a licensed Professional Engineer, Land Surveyor or Landscape Architect which accurately depicts existing physical conditions, including location and type of storm water management devices will be required. **Exemptions from submitting such plans shall no longer be granted.**

a Inground Pools¹;

b New Residential Dwelling and Commercial Building Foundations¹;

c Modifications to existing inground or underground storm water management devices or storm water conveyance systems²;

d Modifications to roofs or other existing impervious areas that alter drainage in excess of 5,000 SF²;

e Shore Erosion Control Measures¹;

f Construction within the Critical Area³;

g Extraction of root systems, including those of invasive vine material, within the Critical Area³;

h Retaining Walls⁴

¹ Plan prepared by a licensed Professional Engineer, Land Surveyor, or Landscape Architect is required but may not require storm water management computations if the cumulative LOD is less than 5,000 SF and existing storm water devices are not impacted.

² Storm water management computations shall be provided.

³ A completed grading permit application is required regardless of Limit of Disturbance area or excavation/fill volume, however a plan prepared by a licensed Professional Engineer, Land Surveyor, or Landscape Architect which accurately depicts existing physical conditions, including storm water management devices is NOT required **if disturbance is less than 5,000 SF or fill/excavation is less than 100 CY.**

⁴ A completed grading permit application is required regardless of Limit of Disturbance area or excavation/fill volume, however a plan prepared by a licensed Professional Engineer, Land Surveyor, or Landscape Architect which accurately depicts existing physical conditions, including storm water management devices is NOT required **if disturbance is less than 5,000 SF or fill/excavation is less than 100 CY.** If the retaining wall is 3 ft or greater, structure design plans for the retaining wall must be submitted for review.