

## Architectural Review Document Requirements

Elevation Drawing: A drawing that shows the front or side of something (a building, addition, accessory structure), required for the following Residential or Commercial work types:

- New construction
- Exterior Renovations
- Additions
- Accessory Structures over 200 ft<sup>2</sup>
- Signage

### **Elevation Drawing checklist:**

- A scale or a measured dimension.
- Whether the plan is existing or proposed.
- Every elevation of the building, e/g/ front, side(s) and rear and the direction in which the elevation faces.
- For additions to existing buildings – show elevations of the proposed extension in situation with each relevant elevation of the existing building.
- Type of finishing material.
- Height.
- Roof Pitch.
- Details of external materials (if elevation drawing is in color, this can be excluded).
- If the proposed materials of an additional will match those of the existing building, this should be stated on the elevation drawing.
- Signs**: Sign measurements (height, length, total ft<sup>2</sup>, color, illumination detail, and install specifications.
- Wall Signs**: Building elevation with sign shown in place and length of building wall.

*Note*: Material Sample stock photos are acceptable for the following work types:

- Fencing
- Retaining Wall
- Steps/Ramp
- Decking

*Note*: The Outdoor Lighting Manufacturer's Specification must identify the selected model(s) on the specification sheet.