



Planning & Zoning: Wetland Delineation Checklist

Calvert County, Maryland Department of Planning & Zoning
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Tidal and nontidal wetlands and buffers shall be delineated on all site plans, subdivision plats, and grading and permit applications. A Wetland Delineation shall be submitted to the Department of Planning & Zoning at the earliest possible stage of planning for use during the review process. The delineation shall be prepared in accordance with the current US Army Corps of Engineers Wetlands Delineation Manual and the Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Atlantic and Gulf Coastal Plain Region. The Zoning Officer may request a Jurisdictional Determination by the U.S. Army Corps of Engineers.

All file names should use the format: Project Name, Project Number, Version, Brief Description
 ([Lisas Kennele_CSPR-123456_Plan 2_Maps](#))

Please check off in the "Applicant" column to acknowledge each component has been included. Planning & Zoning will do the same in the P&Z column during their intake review. If the item is not applicable to your project, please check in the N/A box.

Project Name:		Project Number:	
Date submitted:		Related Projects:	

SUBMISSION REQUIREMENTS		Appl	N/A	P&Z
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A	One file, including the report and exhibit, named appropriately.			
B	Signature/stamp of the plan preparer.			

PLAN REQUIREMENTS:		Appl	N/A	P&Z
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1	Vicinity Map (1" = 2000') including major roads, boundaries, north arrow, labels			
2	Same scale as subdivision, site, grading, project, or forest stand delineation plan			
3	Property boundaries and area (acres or square feet); submit plat, boundary survey or deed if applicable			
4	Adjacent property information (parcel/lot owner, deed/plat reference, land use)			
5	All existing easements, rights-of-way affective property, including utility and conservation easements			
6	Title including tax map and parcel, date, revision block and scale; legend; north arrow			
7	Total tract area, total area of Waters of the United States and wetlands (acres or square feet)			
8	Location of existing forest cover, tree line within 100 feet of subject property			
9	2-foot interval contour topography; steep slopes (15% - 25%; 25% and greater)			
10	Existing features including buildings, structures, historic sites, cultural features, roads, utilities, etc.			
11	Natural Heritage Areas, Habitat Protection Areas, Critical Habitat Areas			
12	Critical Area line, overlay zoning, and buffers			
13	100-year floodplain			
14	Soil boundaries and labels; Soils Chart including hydric properties and K factors			
15	Surveyed wetland boundary points			
16	Surveyed wetland boundary lines			
17	Surveyed data collection points			
18	All other intermittent and perennial streams, ponds, springs, and seeps and associated County and State buffers			
19	Key for photographs included in the wetland delineation narrative			

STANDARD NOTES		Appl	N/A	P&Z
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20	References for sources of topography, soils data and other environmental features			
21	"There is no 100-year floodplain on the subject property per FEMA FIRM Panel # _____ [date]." OR			
22	"A portion of the subject property ([acreage or square footage]) lies within the 100-year floodplain per FEMA FIRM Panel # _____ [date]."			
23	"No portion of the subject property lies within the Chesapeake Bay Critical Area." OR			
24	"A portion of the subject property ([acreage or square footage]) lies within the _____ zoning district of the Chesapeake Bay Critical Area. Within the CBCA, [acres or square feet] are forested.			

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Date submitted:		Related Projects:			
NARRATIVE REQUIREMENTS			Appl	N/A	P&Z
25	Latitude and longitude of site in degrees, minutes and seconds.				
26	Aerial photograph with date, title and project site				
27	USGS Quadrangle Map with title and project site				
28	Soil survey map and soil series descriptions				
29	State wetland map, National Wetland Inventory map, or other applicable vegetation cover-type map.				
30	Site description and methodology				
31	Discussion of wetland boundary rationale				
32	Wetland data sheets documenting soils, vegetation and hydrology information				
33	Photographs keyed to wetland delineation plan				