



Architectural Review Application

Calvert County MD | Department of Planning & Zoning
 150 Main Street, Prince Frederick, MD 20678
 Phone: (410) 535-2348 | (410) 535-1600 ext. 2356
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 Email: PZ@CalvertCountyMD.gov

Name of Project:

Choose the town center and subarea in which the project is located:

<input type="checkbox"/> Dunkirk						
<input type="checkbox"/> Owings	Subarea:					
<input type="checkbox"/> Huntingtown	Subarea:					
<input type="checkbox"/> Prince Frederick	Subarea:					
<input type="checkbox"/> St. Leonard	Subarea:					
<input type="checkbox"/> Lusby	Subarea:					
<input type="checkbox"/> Solomons Subarea:	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	<input type="checkbox"/> D	<input type="checkbox"/> E	<input type="checkbox"/> F

GENERAL INFORMATION

Project Address:

City:	State:	Zip Code:
Applicant First Name:	Last Name:	
Mailing Address:	Email:	
City:	State:	Zip Code:
Phone:	Signature:	
Owner First Name:	Last Name:	
Mailing Address:	Phone:	
City:	State:	Zip Code:
Date:	Electronically Submitted: <input type="checkbox"/>	

PROJECT DESCRIPTION: BUILDING

Building Type:	Roof Pitch:	Building Height:
Building: Foundation		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Manufacturer:	Color:
Building: Exterior Finish		<input type="checkbox"/> Check if additional information is attached.
<input type="checkbox"/> Siding	Style/Manufacturer:	Color:
<input type="checkbox"/> Brick	Style/Manufacturer:	Color:

<input type="checkbox"/> Stucco	Style/Manufacturer:	Color:
<input type="checkbox"/> Railings	Style/Manufacturer:	Color:
<input type="checkbox"/> Columns	Style/Manufacturer:	Color:
<input type="checkbox"/> Other	Style/Manufacturer:	Color:
Building: Trim		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Manufacturer:	Color:
Additional Information:		
Building: Roofing		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Manufacturer:	Color:
Building: Windows		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Manufacturer:	Color:
Material:	Style/Manufacturer:	Color:
Building: Doors		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Manufacturer:	Color:
Material:	Style/Manufacturer:	Color:
Additional Information:		
Building: Shutters		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Manufacturer:	Color:
Building: Decks/Porches		<input type="checkbox"/> Check if additional information is attached.
Material:	Dimensions:	Color:
Style/Manufacturer:	Description:	
Other:		
Dumpster Enclosure		<input type="checkbox"/> Check if additional information is attached.
Material:	Dimensions:	Color:
Dumpster Enclosure Gate		<input type="checkbox"/> Check if additional information is attached.
Material:	Dimensions:	Color:
Style/Manufacturer:	Description:	
Fence		<input type="checkbox"/> Check if additional information is attached.
Material:	Dimensions:	Color:
Style/Manufacturer:	Description:	
Retaining Wall		<input type="checkbox"/> Check if additional information is attached.
Material:	Dimensions:	Color:

Style/Manufacturer:	Description:	
Outdoor Lighting <input type="checkbox"/> Check if additional information is attached.		
Material:	Style/Manufacturer:	Color:
Other:	Description:	
Lighting should be dark-sky friendly. All lighting must meet the regulations found in the Calvert County Zoning Ordinance Article 6-6 Outdoor Lighting for Non-Residential Development Requirements.		

PROJECT DESCRIPTION: SIGN 1 <input type="checkbox"/> Check if additional information is attached.	
Type:	Sign Colors:
Dimensions:	Installed Height:
Illumination:	Materials:
Description:	

PROJECT DESCRIPTION: SIGN 2 <input type="checkbox"/> Check if additional information is attached.	
Type:	Sign Colors:
Dimensions:	Installed Height:
Illumination:	Materials:
Description:	

PROJECT DESCRIPTION: SIGN 3 <input type="checkbox"/> Check if additional information is attached.	
Type:	Sign Colors:
Dimensions:	Installed Height:
Illumination:	Materials:
Description:	

All signs must meet the regulations found in the Calvert County Zoning Ordinance, Article 6-8 Signs.

REQUIRED ATTACHMENTS	
<input type="checkbox"/> 8.5" x 11" elevations, to scale. Building elevations shall show all sides of building and shall include (where applicable) windows and door designs and locations, shutters, corner boards, ornamentation and trim, porch/deck railing design, fence design, utility screening and outdoor lighting design to scale. Sign elevations shall show dimensions and exact wording, lettering and logo style.	
<input type="checkbox"/> Building plans	<input type="checkbox"/> Map showing project location
<input type="checkbox"/> Site plan	

PRESENTATION MATERIALS (for review at Committee meeting)
<input type="checkbox"/> Samples of materials and colors
<input type="checkbox"/> (Optional: For larger projects, presentation boards are recommended.)

CONTACT INFORMATION	
For more information, contact:	
Jessicca Gaetano, 410-535-1600 ext. 2338	Tamara Blake-Wallace, 410-535-1600 ext. 2631
Jessicca.Gaetano@calvertcountymd.gov	Tamara.Blake-Wallace@calvertcountymd.gov
CHECKLIST	
Before submitting an application for architectural review, be sure to determine that your project conforms to the requirements in the Town Center Ordinance under the following general categories:	
<input type="checkbox"/> Material	<input type="checkbox"/> Building Mass and Proportion
<input type="checkbox"/> Color	<input type="checkbox"/> Roof Pitch
<input type="checkbox"/> Lighting	<input type="checkbox"/> Signage
<input type="checkbox"/> Doors, Windows, and Decorative Elements	<input type="checkbox"/> Fencing
<input type="checkbox"/> Accessory Structures (sheds, garages, gazebos, etc.)	
SIGNATURE	
I hereby acknowledge that I have read the pertinent chapter or sections of the Town Center Zoning Ordinance, and understand the standards contained therein, as outlined in the checklist supplied above. I understand failure to provide requested and required information may delay project acceptance.	
Applicant's Signature:	
Date:	<input type="checkbox"/> Submitted electronically