



# Architectural Review Application

Calvert County MD | Department of Planning & Zoning  
 150 Main Street, Prince Frederick, MD 20678  
 Phone: (410) 535- 2348 | (410) 535-1600 ext. 2356  
 TDD: (410) 535-6355 | Fax: (410) 414-3092  
 Email: PZ@CalvertCountyMD.gov

Name of Project:						
Choose the town center and subarea in which the project is located:						
<input type="checkbox"/> Dunkirk						
<input type="checkbox"/> Owings		Subarea:				
<input type="checkbox"/> Huntingtown		Subarea:				
<input type="checkbox"/> Prince Frederick		Subarea:				
<input type="checkbox"/> St. Leonard		Subarea:				
<input type="checkbox"/> Lusby		Subarea:				
<input type="checkbox"/> Solomons Subarea:	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	<input type="checkbox"/> D	<input type="checkbox"/> E	<input type="checkbox"/> F

## GENERAL INFORMATION

Project Address:		
City:	State:	Zip Code:
<b>Applicant</b> First Name:	Last Name:	
Mailing Address:	Email:	
City:	State:	Zip Code:
Phone:	Signature:	
<b>Owner</b> First Name:	Last Name:	
Mailing Address:	Phone:	
City:	State:	Zip Code:
Date:	Electronically Submitted: <input type="checkbox"/>	

## PROJECT DESCRIPTION: BUILDING

Building Type:	Roof Pitch:	Building Height:
<b>Building: Foundation</b>		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Manufacturer:	Color:
<b>Building: Exterior Finish</b>		<input type="checkbox"/> Check if additional information is attached.
<input type="checkbox"/> Siding	Style/Manufacturer:	Color:
<input type="checkbox"/> Brick	Style/Manufacturer:	Color:

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<input type="checkbox"/> Stucco	Style/Manufacturer:	Color:
<input type="checkbox"/> Railings	Style/Manufacturer:	Color:
<input type="checkbox"/> Columns	Style/Manufacturer:	Color:
<input type="checkbox"/> Other	Style/Manufacturer:	Color:
<b>Building: Trim</b> <input type="checkbox"/> Check if additional information is attached.		
Material:	Style/Manufacturer:	Color:
Additional Information:		
<b>Building: Roofing</b> <input type="checkbox"/> Check if additional information is attached.		
Material:	Style/Manufacturer:	Color:
<b>Building: Windows</b> <input type="checkbox"/> Check if additional information is attached.		
Material:	Style/Manufacturer:	Color:
Material:	Style/Manufacturer:	Color:
<b>Building: Doors</b> <input type="checkbox"/> Check if additional information is attached.		
Material:	Style/Manufacturer:	Color:
Material:	Style/Manufacturer:	Color:
Additional Information:		
<b>Building: Shutters</b> <input type="checkbox"/> Check if additional information is attached.		
Material:	Style/Manufacturer:	Color:
<b>Building: Decks/Porches</b> <input type="checkbox"/> Check if additional information is attached.		
Material:	Dimensions:	Color:
Style/Manufacturer:	Description:	
Other:		
<b>Dumpster Enclosure</b> <input type="checkbox"/> Check if additional information is attached.		
Material:	Dimensions:	Color:
<b>Dumpster Enclosure Gate</b> <input type="checkbox"/> Check if additional information is attached.		
Material:	Dimensions:	Color:
Style/Manufacturer:	Description:	
<b>Fence</b> <input type="checkbox"/> Check if additional information is attached.		
Material:	Dimensions:	Color:
Style/Manufacturer:	Description:	
<b>Retaining Wall</b> <input type="checkbox"/> Check if additional information is attached.		
Material:	Dimensions:	Color:

Office Use Only: Date Received: \_\_\_\_\_

Architectural Review No. \_\_\_\_\_

Style/Manufacturer:		Description:	
<b>Outdoor Lighting</b>		<input type="checkbox"/> Check if additional information is attached.	
Material:	Style/Manufacturer:	Color:	
Other:		Description:	
Lighting should be dark-sky friendly. All lighting must meet the regulations found in the Calvert County Zoning Ordinance Article 6-6 Outdoor Lighting for Non-Residential Development Requirements.			
<b>PROJECT DESCRIPTION: SIGN 1</b>		<input type="checkbox"/> Check if additional information is attached.	
Type:	Sign Colors:		
Dimensions:	Installed Height:		
Illumination:	Materials:		
Description:			
<b>PROJECT DESCRIPTION: SIGN 2</b>		<input type="checkbox"/> Check if additional information is attached.	
Type:	Sign Colors:		
Dimensions:	Installed Height:		
Illumination:	Materials:		
Description:			
All signs must meet the regulations found in the Calvert County Zoning Ordinance, Article 6-8 Signs.			
<b>REQUIRED ATTACHMENTS</b>			
<input type="checkbox"/> 8.5" x 11" elevations, to scale. Building elevations shall show all sides of building and shall include (where applicable) windows and door designs and locations, shutters, corner boards, ornamentation and trim, porch/deck railing design, fence design, utility screening and outdoor lighting design to scale. Sign elevations shall show dimensions and exact wording, lettering and logo style.			
<input type="checkbox"/> Building plans		<input type="checkbox"/> Map showing project location	
<input type="checkbox"/> Site plan			
<b>PRESENTATION MATERIALS</b> (for review at Committee meeting)			
<input type="checkbox"/> Samples of materials and colors			
<input type="checkbox"/> (Optional: For larger projects, presentation boards are recommended.)			
<b>CONTACT INFORMATION</b>			
For more information, contact:			
Judy Holt, 410-535-1600 ext. 2501		Jesse Clark, 410-535-1600 ext. 8550	
Jenny Plummer-Welker, 410-535-1600 ext. 2333			

<b>CHECKLIST</b>	
<p>Before submitting an application for architectural review, be sure to determine that your project conforms to the requirements in the Town Center Ordinance under the following general categories:</p>	
<input type="checkbox"/> Material	<input type="checkbox"/> Building Mass and Proportion
<input type="checkbox"/> Color	<input type="checkbox"/> Roof Pitch
<input type="checkbox"/> Lighting	<input type="checkbox"/> Signage
<input type="checkbox"/> Doors, Windows, and Decorative Elements	<input type="checkbox"/> Fencing
<input type="checkbox"/> Accessory Structures (sheds, garages, gazebos, etc.)	
<b>SIGNATURE</b>	
<p>I hereby acknowledge that I have read the pertinent chapter or sections of the Town Center Zoning Ordinance, and understand the standards contained therein, as outlined in the checklist supplied above.</p>	
Applicant's Signature: _____	
Date: _____	<input type="checkbox"/> Submitted electronically