



Architectural Review Application

Calvert County MD | Department of Planning & Zoning
 205 Main Street, Prince Frederick, MD 20678
 Phone: (410) 535-2348 | (410) 535-1600 ext. 2338 or ext. 2335
 TDD: (410) 535-6355 | Fax: (410) 414-3092

Name of Project:						
Choose the town center and subarea in which the project is located:						
<input type="checkbox"/> Dunkirk		<input type="checkbox"/> Rural Commercial				
<input type="checkbox"/> Owings		Subarea:				
<input type="checkbox"/> Huntingtown		Subarea:				
<input type="checkbox"/> Prince Frederick		Subarea:				
<input type="checkbox"/> St. Leonard		Subarea:				
<input type="checkbox"/> Lusby		Subarea:				
<input type="checkbox"/> Solomons Subarea:	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	<input type="checkbox"/> D	<input type="checkbox"/> E	<input type="checkbox"/> F

GENERAL INFORMATION

Project Address:		
City:	State:	Zip Code:
Applicant First Name:		Last Name:
Mailing Address:		Email:
City:	State:	Zip Code:
Phone:	Signature:	
Owner First Name:		Last Name:
Mailing Address:		Phone:
City:	State:	Zip Code:

PROJECT DESCRIPTION: BUILDING

Building Type:		Roof Pitch:	Building Height:
Building: Foundation			<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Mfr*:	Color:	
Building: Exterior Finish			<input type="checkbox"/> Check if additional information is attached.
<input type="checkbox"/> Siding	Style/Mfr:	Color:	
<input type="checkbox"/> Brick	Style/Mfr:	Color:	
<input type="checkbox"/> Stucco	Style/Mfr:	Color:	

<input type="checkbox"/> Railings	Style/Mfr:	Color:
<input type="checkbox"/> Columns	Style/Mfr:	Color:
<input type="checkbox"/> Other	Style/Mfr:	Color:
Additional Information:		
Building: Trim		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Mfr:	Color:
Building: Roofing		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Mfr:	Color:
Additional Information:		
Building: Windows		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Mfr:	Color:
Material:	Style/Mfr:	Color:
Building: Doors		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Mfr:	Color:
Material:	Style/Mfr:	Color:
Additional Information:		
Building: Shutters		<input type="checkbox"/> Check if additional information is attached.
Material:	Style/Mfr:	Color:
Building: Decks/Porches		<input type="checkbox"/> Check if additional information is attached.
Material:	Dimensions:	Color:
Style/Mfr:	Description:	
Other:		
Dumpster Enclosure		<input type="checkbox"/> Check if additional information is attached.
Material:	Dimensions:	Color:
Style/Mfr	Description:	
Dumpster Enclosure Gate		<input type="checkbox"/> Check if additional information is attached.
Material:	Dimensions:	Color:
Style/Mfr:	Description:	
Fence		<input type="checkbox"/> Check if additional information is attached.
Material:	Dimensions:	Color:
Style/Mfr:	Description:	
Additional Information:		

Retaining Wall <input type="checkbox"/> Check if additional information is attached.		
Material:	Dimensions:	Color:
Style/Mfr:		Description:
Other Exterior Feature(s) not listed:		
Material:	Style/Mfr.	Color:
Description/Details:		
Outdoor Lighting <input type="checkbox"/> Check if additional information is attached.		
Material:	Style/Mfr:	Color:
Other:		Description:
Outdoor Lighting <input type="checkbox"/> Check if additional information is attached.		
Material:	Style/Mfr:	Color:
Other:		Description:
Lighting should be dark-sky friendly. All lighting must meet the regulations found in the Calvert County Zoning Ordinance Article 6-6 Outdoor Lighting for Non-Residential Development Requirements.		
PROJECT DESCRIPTION: SIGN 1 <input type="checkbox"/> Check if additional information is attached.		
Type:	Sign Colors:	
Dimensions:	Installed Height:	
Illumination:	Materials:	
Description:		
PROJECT DESCRIPTION: SIGN 2 <input type="checkbox"/> Check if additional information is attached.		
Type:	Sign Colors:	
Dimensions:	Installed Height:	
Illumination:	Materials:	
Description:		
PROJECT DESCRIPTION: SIGN 3 <input type="checkbox"/> Check if additional information is attached.		
Type:	Sign Colors:	
Dimensions:	Installed Height:	
Illumination:	Materials:	
Description:		
All signs must meet the regulations found in the Calvert County Zoning Ordinance, Article 6-8 Signs.		
*Mfr is abbreviation for Manufacturer		

REQUIRED ATTACHMENTS	
<input type="checkbox"/> Elevations, to scale. Building elevations shall show all sides of building and shall include (where applicable) windows and door designs and locations, shutters, corner boards, ornamentation and trim, porch/deck railing design, fence design, utility screening and outdoor lighting design to scale. Sign elevations shall show dimensions and exact wording, lettering and logo style.	
<input type="checkbox"/> Building plans	<input type="checkbox"/> Map showing project location
<input type="checkbox"/> Site plan	<input type="checkbox"/> Samples of materials and colors
<input type="checkbox"/> All exterior design features listed above match supplemental documents and samples attached	

CONTACT INFORMATION	
For more information, contact:	
Jessicca Gaetano, 410-535-1600 ext. 2338	Kat Lockwood, 410-535-1600 ext. 2335
Jessicca.Gaetano@calvertcountymd.gov	Kathleen.Lockwood@calvertcountymd.gov

CHECKLIST	
Before submitting an application for architectural review, be sure to determine that your project conforms to the requirements in the Town Center Ordinance under the following general categories:	
<input type="checkbox"/> Material	<input type="checkbox"/> Building Mass and Proportion
<input type="checkbox"/> Color	<input type="checkbox"/> Roof Pitch
<input type="checkbox"/> Lighting	<input type="checkbox"/> Signage
<input type="checkbox"/> Doors, Windows, and Decorative Elements	<input type="checkbox"/> Fencing
<input type="checkbox"/> Accessory Structures (sheds, garages, gazebos, etc.)	

SIGNATURE	
I hereby acknowledge that I have read the pertinent chapter or sections of the Town Center Zoning Ordinance, and understand the standards contained therein, as outlined in the checklist supplied above.	
I understand a complete and accurate application and all supplemental documents are required prior to acceptance and intake for Town Center committee review.	
Applicant's Signature:	
Date:	<input type="checkbox"/> Submitted electronically