



Board of Appeals Contacts

Calvert County, MD | Department of Planning & Zoning | Board of Appeals
 205 Main Street, Prince Frederick, MD 20678
 Phone: (410) 535- 2348 | (410) 535-1600 ext. 2559 or 8552
 TDD: (410) 535-6355 | Fax: (410) 414-3092
 Email: Stacy.ODonnell@CalvertCountyMD.gov or Maureen.Frederick@CalvertCountyMD.gov

SUBJECT PROPERTY DESCRIPTION - *The information contained on this form is NOT public record*

Premise Address:		
City:	State:	Zip:

PROPERTY OWNER(S)

Owner Name:			
Mailing Address:			
Primary Phone #:	<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell
Secondary Phone #:	<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell
Email Address(s):			
Co-Owner Name:			
Mailing Address:			
Primary Phone #:	<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell
Secondary Phone #:	<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell
Email Address(s):			

APPLICANT *Person applying on behalf of the property owner(s) like a tenant. Leave blank if owner is the applicant.*

Applicant Name:			
Mailing Address:			
Primary Phone #:	<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell
Secondary Phone #:	<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell
Email Address(s):			

AGENT *Include only if someone else has been hired to apply on behalf of the property owner(s).*

Agent Name/Company:			
Mailing Address:			
Primary Phone #:	<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell
Secondary Phone #:	<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell
Email Address(s):			

QUESTIONS

Board of Appeals staff generally visits each property to take photos and prepare a staff report. They won't enter a dwelling or structure without permission. Does Board of Appeals staff have your permission to visit your property without an appointment during normal work hours (Monday-Friday, 7 am – 6 pm)?

Yes, staff may visit unannounced, even if no one is home. I don't have a dog or other animal kept outdoors on the property during the day.

No, please coordinate a time with me first to make sure someone is home and/or any dogs or other animals are indoors.

Are directions to the property from internet sites and apps like Mapquest, Google Maps, and Waze often misleading or inaccurate? If so, please briefly clarify below: