

Application for  
**NON CRITICAL AREA  
 VEGETATION  
 REMOVAL PERMIT**



*Office Use Only*

A/P # \_\_\_\_\_  
 Received by I&P: \_\_\_\_\_ Date: \_\_\_\_\_

Calvert County Inspections & Permits Division, County Services Plaza, 150 Main Street, Suite 335, Prince Frederick, MD 20678  
 (410) 535-2155 (410) 535-2156 (410) 535-1600 (301) 855-1243 Fax (410) 414-3283  
 Check the status of your permit online at: <https://encompass.calvertcountymd.gov/>

SITE:			
<b>Premise Address</b>	Address:		
	City:	State:	Zip:
<b>Directions to site from Courthouse</b>			

APPLICANTS:				
<b>Property Owner Information</b>	Name:			
	Mailing Address:		City:	State: Zip:
	Phone:	Mobile #:	E-mail:	
<b>Contractor Information</b>	Company Name:			
	Mailing Address:		City:	State: Zip:
	Phone:	Mobile #:	E-mail:	
	Contact Name:			
	DNR Tree Expert License #:		MD HBR #:	MHIC License #:

JOB DESCRIPTION:			
WORK TYPE:			
Includes Stump Removal	Planting Plan included	Buffer Management Plan included	Violation Correction (# _____)

DESCRIPTION OF PROPOSED WORK:			

DETAILS OF PROPOSED WORK:				
Size of Property(sqft):		Total Existing Vegetation(sqft):		
Vegetation Removal inside Buffer(sqft):		Vegetation Removal outside Buffer(sqft):		
Tree Canopy Removed(sqft):	Tree Canopy to Remain(sqft):	# of Trees Removed:		
<i>To be completed by the Critical Area Planner</i>				
Type of Mitigation	Area to be Replanted (sq. ft.)	Bond Amount: (\$)	Planting Plan: (y/n)	Fees-in-lieu: (\$)
Highly Erodible Soils (ERE SRE within 100' of streams)				
Forestry TDR				
Clearing beyond 6,000 sq. ft. on small lots Greater than 25% slope				
Wetland/Stream Buffer				
Violation				
County Project	Non-Profit Organization			
Additional Property Information:				
Wetlands Yes No	Streams Yes No	Steep Slopes ≥25% Yes No	Road Access County State Private	Agricultural Preservation District Yes No

APPROVALS:		
<b>Planning &amp; Zoning</b>	<b>Signature:</b>	<b>Date:</b>
Approved Waived	Comments:	
<b>Engineering</b>	<b>Signature:</b>	<b>Date:</b>
Approved Waived	Comments:	
<b>Soil Conservation</b>	<b>Signature:</b>	<b>Date:</b>
Approved Waived	Comments:	

I hereby certify that I have read and understood the above requirements, I have the authority to make this application, the information given is correct, and the use and construction shall conform to the County Health Regulations, the Building Code, Zoning Ordinances, and private deed restrictions, if any, which are imposed on the property.				
OWNER or AUTHORIZED APPLICANT				
<b>SIGNATURE:</b>				<b>DATE:</b>
<b>Information if other than owner</b>	Name:			
	Mailing Address:		City:	State: Zip:
	Phone:	Mobile #:	E-mail:	

## Vegetative Removal Permit Application Guidelines

- This permit application and all required information must be submitted to the Inspections & Permits Division for review by all applicable County agencies; incomplete packages and/or unsigned applications will result in processing delays.
- All applications **must include a property sketch**, to scale, showing the location and limits of disturbance for the proposed vegetation or individual tree removal. Distance between the location of the activity and buildings, roads, steep slopes ( $\geq 25\%$ ), open water, wetlands and direction of overland water flow should be shown. Applications submitted without a sketch may be rejected.
- Photos may eliminate the need for a site visit and expedite permit approval.
- Individual trees proposed for removal must be marked with flagging or paint for inspection purposes.
- Trees and vegetation removed must be replaced with native plants. A refundable planting bond may be required to assure adequate survival of the planting.
- Access to the water/pier must be non-structural and must be flagged in the field.
- Pruning of trees may only be performed by the homeowner or a State of Maryland **Licensed Tree Expert**. Topping of trees is **not permitted**, only pruning using proper horticultural practices.
- The project is not exempt from other federal, state or local permits that may be required for the proposed activity. Any required State and federal permits must be obtained prior to permit approval.
- Proposed activities within a wetland, at or below mean high water, or within wetlands or waterways require review/approval by the Department of Natural Resources, Army Corps of Engineers, Maryland Department of the Environment, and Calvert County. A copy of all State and Federal permits or Letter(s) of Exemption must accompany this permit application. See information sheets pertaining to your project for other special instructions.
- The permit must be posted conspicuously at the front of the lot.
- Permits expire 1 year after issuance.
- Inspections are required as a part of this permit. To schedule an inspection call the Department of Community Planning & Building at 410-535-2348.