Board of County Commissioners
Calvert County, Maryland

Adopted
Operating and Capital Budget
Fiscal Year 2020

PREPARED BY:

DEPARTMENT OF FINANCE & BUDGET

Director
Timothy Hayden

General Fund
Land Preservation, Bar Libary, Planning & Zoning,
Housing & Revolving Loan Special Revenue Funds
Overall Book Content

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Capital Projects Fund & Excise Tax Special Revenue Fund
Capital Projects Analyst
Veronica Atkinson

Grants & Calvert County Family Network Special Revenue Funds
Grants Coordinator
Mary Layman

Enterprise Funds: Water & Sewer & Solid Waste
Parks and Recreation & Golf Course Special Revenue Funds
Deputy Director, Accounting
Sharon Strand

Accountant III
Rachel Griffith

Blue Heron artwork courtesy of the Calvert Marine Museum

Calvert County, Maryland

Adopted Budget
Fiscal Year 2020

Thomas "Tim" Hutchins, President
Kelly McConkey, Vice President
Earl F. "Buddy" Hance
Mike Hart
Steven R. Weems

Terry L. Shannon
County Administrator

Wilson H. Parran
Deputy County Administrator

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Calvert County Government

Maryland

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Calvert County Government for its annual budget for the fiscal year beginning July 1, 2017 (FY 2018).

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform or exceed program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.

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Budget Guide

This Budget Guide serves as a guide to, and a summary of, the information contained in the budget document. We've continued this year with some recently added features that will help the reader navigate the budget. FY 2016 was the first year for the summary of the goals chosen by the Board of County Commissioners (BOCC), with an icon representing each goal (see page 14-15). The BOCC's list of goals is derived from the Board's Mission Statement on page 1 and the FY 2020 Adopted Budget letter from the Board of County Commissioners (shown in the Appendix).
As you read the document, note that these icons are used throughout to help link these goals to the program objectives of County organizations. In addition, a chart that summarizes the County organizations program objectives to achieve the BOCC goals is located on pages 16-17.

A Quick Reference guide on page 6 assists the reader in easily finding the answers to many frequently asked questions. As before, icons are shown on the Budget Calendar (page 18) identifying who is responsible for each activity on the calendar. A Budget Process Chart is included (page 19), which provides a graphical timeline of the budget process based on the major milestones and activities that occur during the fiscal year.

ABOUT THE BUDGET

Calvert County budgets are based on a fiscal year beginning July 1 and ending June 30. Each fiscal year, Finance and Budget publishes three (3) budget documents for the operating and capital budget:

- the Staff Recommended Operating and Capital Budget,
- the Commissioners Operating and Capital Budget, and
- the Adopted Operating and Capital Budget.

The budget document contains seven main sections and a six part appendix section. As noted in the ***Table of Contents***, the book further subdivides into multiple subsections, which are described in more detail later.

The ***Introduction*** begins with the Mission Statement of the BOCC, followed by the transmittal letter. The Quick Reference Guide follows to provide answers to some common questions concerning the budget. The next three pages provide general information about the County and its form of government, with related summarized recent economic data. This section is followed by the County government organizational chart and a list of county officials. Next is the list of Commissioner Goals and the summary of the departments' objectives toward those goals. The Budget Calendar and Process Chart follows. This section ends with a high-level summary on budgetary accounting, the budget process, governmental fund types and the County fund structure.

The ***Budget Summary*** section provides an overview of the total expenditure budget by fund type. In the Commissioners and Adopted budget documents, this section also contains an explanation of where the money comes from and where the money goes, along with a summary of sources, uses, and changes in fund balance by fund.

The ***General Fund Summary*** focuses on the central fund of Calvert County Government. This section presents an overview of planned General Fund revenue and expenditures, highlights, recent actual results, and budget trends. Depending on the iteration, this section may also contain other analytical information, the long-term forecast and fund balance information and related graphs.

The ***General Fund Expenses*** section is divided into subsections that present the departments, divisions, state agencies, independent boards, committees, commissions, non-county funded agencies, and other entity-wide budgets within county government.

The subsections ***General Government, Public Safety, General Services, Parks & Recreation, Museums, Public Works, Economic Development, Community Resources,*** plus ***Substance Abuse Treatment, Soil Conservation District,*** and ***University of Maryland Extension*** each include five elements: a description, organizational objectives (with icons representing links to BOCC goals), performance measures, operating budget (including historical cost data), and an abbreviated current year staffing chart (a complete staffing chart is in the Appendix). A one-page summary is provided for each of the ***Other Organizations, Education & Outside Agencies*** sections. Pension contributions, insurance, debt service, and other financing uses are included in the ***Entity-Wide Budgets*** section.

Calvert County government has two (2) self-supporting ***Enterprise Funds: Water & Sewer and Solid Waste***. The sections for these funds follow the same structure and organization as the General Fund. A Revenue Highlights section summarizes the revenue sources for each division in the current economic climate. This information is followed by the five elements listed in the paragraph above. In addition, the Water & Sewer division provides the total fund level budget as well as a breakdown of the operating budgets for the four (4) major cost centers: water, sewer, contracted systems, and administration.

The ***Grants Fund*** section starts with an overview of the aggregate grants fund. This contains a summary and schedule of grant revenues by source: federal government, state government and matching county funds. The grants fund is divided into four (4) basic program areas: General Government, General Services, Human Services and Public Safety. The Grant Program Areas page includes a brief description of the funding support for these program areas, summary budget data for each and staffing charts. The final section of the Grants Fund provides detailed information for each grant operating budget and a brief description of the purpose of the grant funds support.

The ***Special Revenue Funds*** section starts with the revenue highlights for each fund. A fund description, operating budget and staffing data are provided for each special revenue fund.

The ***Capital Projects*** section provides an overview of the Capital Improvement Plan, which is a multi-year process to prioritize current and future capital project needs. This is followed by a summary of the Capital Plan showing both expenditure and revenue categories by fiscal year for a six-year span. In the Commissioners and Adopted budget documents, the individual project worksheets are lincluded.

The budget document's final section is the ***Appendix***. For ease of use, the Appendix is divided into six parts: Staffing, Pay Scales, Fees & Tax Rates, Economic Factors, Resolutions & Financial Policies (in the Adopted version, this section contains the budget resolution which sets the taxes and fees for the next fiscal year) and the final part of the appendix contains the Glossary and Acronyms.

Introduction

Board of County Commissioners of Calvert County, left to right:
Kelly D. McConkey, Vice President, 3rd District
Mike Hart, 1st District
Thomas "Tim" Hutchins, President, 2nd District
Steven R. Weems, At Large
Earl "Buddy" Hance, At Large

MISSION STATEMENT

Calvert County Government will:

- Be responsible and accountable to all citizens of Calvert County;
- Provide high quality, effective, and efficient services;
- Preserve Calvert County's environment, heritage, and rural character;
- Foster opportunities for responsible and sustainable residential growth and economic development; and
- Support Calvert County's essential institutions and keep them strong.

CALVERT COUNTY
BOARD OF COUNTY COMMISSIONERS
175 Main Street
Prince Frederick, Maryland 20678
410-535-1600 • 301-855-1243
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Board of Commissioners
Earl F. Hance
Mike Hart
Thomas E. Hutchins
Kelly D. McConkey
Steven R. Weems

TO THE CITIZENS OF CALVERT COUNTY:

We are pleased to present the Fiscal Year (FY) 2020 budget, which begins July 1, 2019. This Budget is a balanced budget that totals $312,915,075 for the General Fund. This budget document provides financial information contained in the county's general operating, capital projects, special revenue, and enterprise fund budgets, and highlights how we address citizen needs.

This budget includes level tax rates and addresses several new priorities.

In 2016, the 100 percent all-volunteer fire/rescue/Emergency Medical Services (EMS) expressed concerns to the County about their ability to keep up with the growing needs of the community. Following an extensive review by representatives from our volunteer fire/rescue/EMS organizations, they recommended the county begin the process of supplementing our EMS system with paid paramedics. This FY 2020 budget provides for hiring 25 EMS providers in the Department of Public Safety; these individuals will begin to support our current volunteers.

This budget also provides five new Sheriff's Office deputies in response to growing community concerns about school safety and other crime concerns. Public safety and education remain our two highest priorities and they comprise the largest share of the county budget.

This budget also includes:

- A step increase (i.e., salary increase) for county employees plus a 2.05 percent cost of living adjustment (COLA) for a total salary increase of almost $2 million, evenly split over the two components. In addition, there are new salary scales for Sheriff's Office deputies and correctional officers providing a 5 percent adjustment.
- There are 45.5 new employees in this budget including 25 for the new Career Emergency Medical Services Division.
- Operating funding for Calvert County Public Schools (CCPS) is recommended at $130.6 million, $3.9 million or 3.1 percent over the state-required maintenance of effort amount. The funding represents and increase of $4.2 million or 3.3 percent over the prior year as determined by the recently agreed to funding formula.

- $6.0 million is provided to Calvert County's Highway Maintenance Division to fund the road paving program.
- Funding for paid EMS personnel, intended to supplement our robust volunteer system, is included at $1.4 million for operations with an additional $1.0 million for capital equipment.

FY 2020 is projected to see a slight increase in real property tax revenue, our largest source of revenue. The reassessment of tax district 2 (middle section of the County) reported a 7.0 percent increase which will be phased in over a three-year period. We also anticipate a limited amount of new construction in our estimate of real property tax revenues.

The overall County funding for public education (K-12) is recommended at $145.0 million or 46.5 percent of the General Fund budget. Funding for CCPS includes amounts for operations, teacher pension expenses, debt service and Other Post-Employment Benefits (OPEB). We experienced a 43.5 student increase in student enrollment last year. This is the first increase in enrollment since 2006.

The six-year Capital Improvement Plan (CIP) lays out the County's capital program for FY 2020-2025, totaling $360.8 million. Education (school construction/renovation) accounts for the largest category totaling $107.7 million of the CIP budget, as we focus significant resources on the renovations/additions of Beach Elementary School and Northern Middle School. In the CIP budget, Public Safety is the next largest group budgeted at about $61.3 million. The CIP Plan continues to be reviewed annually to consider the needs and requests from citizens, fluctuations in the economy, the County's financial forecast and cost of commodities.

Commissioners Letter
Page Three

Calvert County is a safe, beautiful and pleasant place to live with an outstanding school system and sound financial footing. This strong fiscal position is exemplified with AAA bond ratings from all three rating agencies. Citizen tax dollars are entrusted to us to maintain a system of governance that protects a high standard for quality of life. In our role as stewards, and with your help, we will continue our commitment to you, the citizens of Calvert County, and to this special place. Thank you for your trust and your continued support.

Sincerely,

Board of County Commissioners for Calvert County

Thomas “Tim” Hutchins, President
Kelly D. McConkey, Vice President
Earl “Buddy” Hance
Mike Hart
Steve R. Weems

Quick Reference Guide

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Calvert County Information

213 Square Miles
143 Miles of Shoreline
County Seat: Prince Frederick

Calvert County is located in Southern Maryland. Although the population has grown over time, Calvert County retains its rural character and agrarian roots, offering good schools, a clean environment and good quality of life. Calvert is a peninsula bounded by the Chesapeake Bay on the east and the Patuxent River on the west, defined by steep cliffs and woods on the bay side while rolling fields slip gently down to the river on the other. The County's many creeks provide refuge for wildlife and scenic areas for boating and fishing.

Prince Frederick, the County seat, is located 41 miles southeast of Washington, D.C., and 60 miles south of Baltimore. There are two incorporated towns in Calvert County: North Beach and Chesapeake Beach, located on the Bay at the northeast corner of the County. In addition, the Comprehensive Plan identifies seven "town centers." These include (from north to south) Dunkirk, Owings, Huntingtown, Prince Frederick, St. Leonard, Lusby, and Solomons.

Established in 1654, Calvert County is one of the oldest counties in the United States. Native people lived in Calvert County 9,000 years ago, according to evidence unearthed by archaeologists at Jefferson Patterson Park and Museum. Calvert County's earliest identified settlers were Piscataway Indians. Native American tribes established villages at intervals along the river, with the largest at the mouth of Battle Creek. They grew corn and tobacco on rich farmlands that would prove very attractive to colonists arriving from England in the early 1600s.

John Smith is reported to be the first Western man to lay eyes on Calvert County's peninsula, describing it in his journal as he saw it in 1608 during his exploration of the Bay. The first English settlement in Southern Maryland dates to somewhere between 1637 and 1642, although the county was actually organized in 1654. Established by Cecelius Calvert, the second Lord Baltimore, English gentry were the first European settlers, followed by Puritans, Huguenots, Quakers and Scots.

In 1695, Calvert County was partitioned into St. Mary's, Charles and Prince George's counties, and its boundaries became substantially what they are today. Life in agrarian Calvert County continued without much change into the 20th century. The introduction of the automobile made inland travel more attractive, although the lack of good roads made for a rough ride. In 1936, the county had only 15.2 miles of paved roads.

Two improvements that dramatically affected the county were the construction of MD Route 4, a 38 mile-long four-lane highway begun in 1964 and completed in 1987 that runs the length of the county, and the Thomas Johnson Bridge connecting the southern tip of the county to St. Mary's County. These changes fueled the remarkable growth that Calvert County has experienced over time.

FORM OF GOVERNMENT

Calvert County has the Commissioner form of government, in which the commissioners serve executive and legislative functions, operating under a Code of Public Local Laws of Calvert County (revised in 1985), and are subject to legislation adopted by the State Legislature.

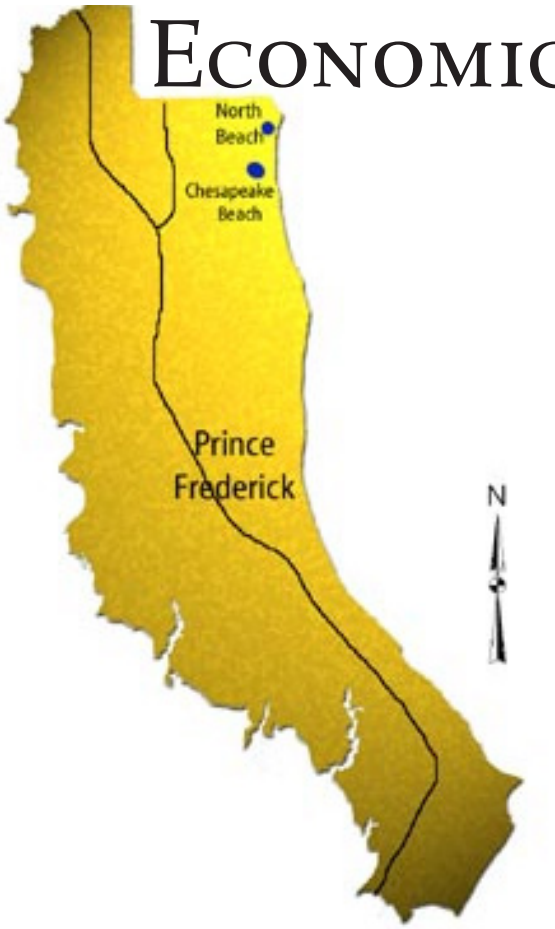
From the Code of Public Local Laws of Calvert County, Section 2-102:

> "Beginning with the general election to be held in Calvert County in November 1978, five county commissioners shall be elected by countywide vote. Beginning with the general election to be held in Calvert County in November 2014, one county commissioner shall be a resident of and shall represent the first election district of the county; one county commissioner shall be a resident of and shall represent the second election district of the county; and one county commissioner shall be a resident of and shall represent the third election district of the county; and two county commissioners shall be residents of the county and shall represent the county at large. Each candidate for the office of county commissioner shall specify at the time of filing a certificate of candidacy whether the candidate is seeking to represent the county at large. Commissioners who are elected and qualify shall take office the third Tuesday of December following the election. Each commissioner shall hold office for four years or until a successor is elected and qualified. (Code 1981,§ 4-102; 1985, chapter 715,§ 2; 2013, chapter 310, § 1)"

The Commissioners appoint a County Administrator and a Deputy County Administrator who are responsible for the day-to-day administration of the County government. The Commissioners establish policy, enact ordinances, review and approve annual budgets, conduct public hearings and make decisions on land use matters. The Commissioners also appoint all department heads, members of boards and commissions and represent the county in dealings with other municipalities, the state and federal government.

The Board of County Commissioners meet on Tuesday of each week beginning at 10:00 a.m. in the Commissioners Hearing Room located in the County Courthouse. Evening meetings are scheduled when necessary. All regular or special meetings are open to the public. The Commissioners also meet in Executive Session, as allowed by law.

Economic Highlights



Drum Point Lighthouse

Total Population[1]	
1900	10,223
1970	20,682
1990	51,372
2000	74,563
2010	88,737
2016	90,883

Labor Force[2]	
Total	48,306

Income[3]
Median Household Income
$106,247
Average single family home sold price
$310,410
Median single family home sold price
$286,500

School Enrollment[4]	
Pre-K	455*
Kindergarten	1,035
Elementary	5,597
Middle	3,590
High	5,211
Total	15,433

Additional economic data is located in the Economic Factors section of the Appendix pages 491-498

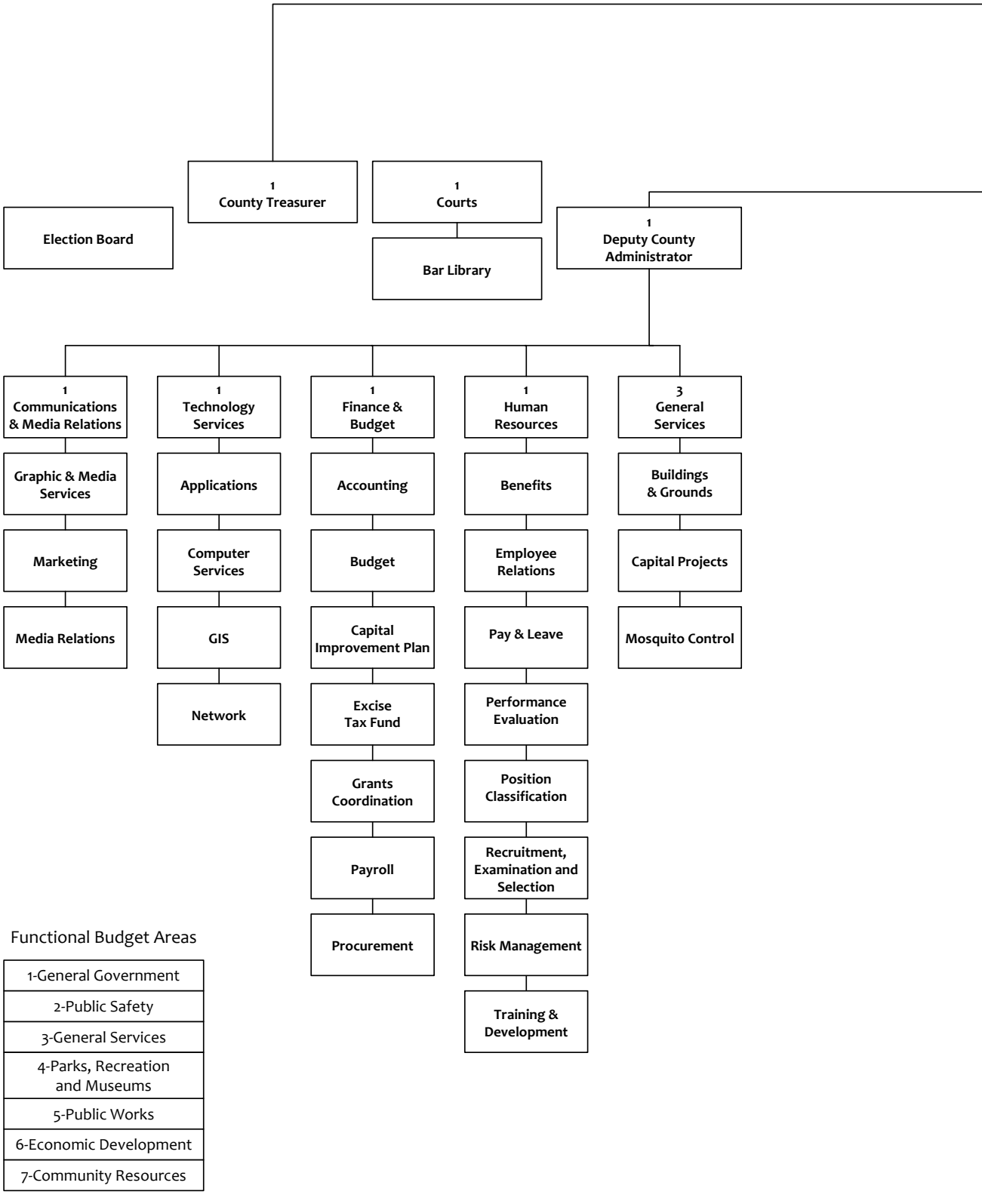
1 Source: U.S. Department of Commerce, U.S. Census Bureau, Official Population County 1950-2010
Source: Calvert County Department of Economic Development, Population, Applied Geograpic Solutions, 2016

2 Source: Maryland Department of Labor, Licensing and Regulation, Office of Workforce Information and Performance, 2016 Annual Average

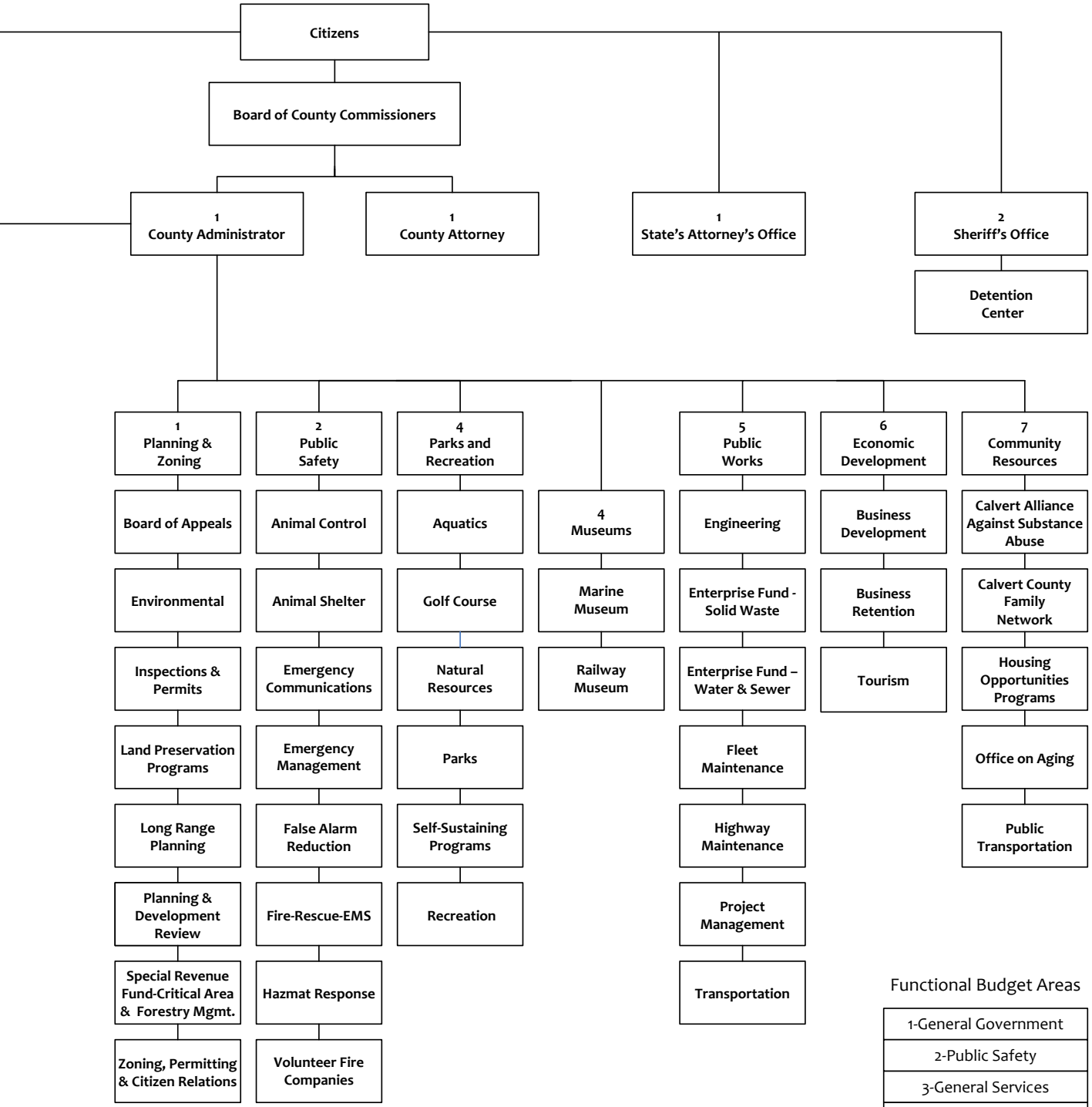
3 Source: American Community Survey, 2015 (released September 2016)
Source: Real Estate Business Intelligence, LLC, 2016 Year End Market Statistics

4 Source: Calvert County Public Schools, 2016-2017 school year – *Pre-K figures are not included in FTE

Calvert County Government Organization Chart



Calvert County Government Organization Chart



Functional Budget Areas

1-General Government
2-Public Safety
3-General Services
4-Parks, Recreation and Museums
5-Public Works
6-Economic Development
7-Community Resources

BOARD OF COUNTY COMMISSIONERS

12/18/2018 thru 12/20/2022

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CALVERT COUNTY ELECTED & APPOINTED OFFICIALS

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Mark S. Chandlee
Associate Judge, Circuit Court
(410) 535-1600 ext. 2295

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The Board of County Commissioners Goals

BE RESPONSIBLE and ACCOUNTABLE

	Fiscal Responsibility	Exercise conservative financial management with the majority of resources directed to the most important services that our government provides, while seeking viable new sources of revenue.
	Culture of Engagement	Promote an environment where residents feel they can make a difference and work in partnership with others to understand and address pressing public issues. Continue to work on making county offices more citizen- and business-friendly and providing ample opportunities for citizen involvement.
	Public Stewardship and Accountability	Act responsibly with the planning and management of our County resources.

PROVIDE ESSENTIAL SERVICES and SUPPORT

	Services	Provide high quality, effective and efficient services to all stakeholders. Explore alternative approaches that would allow the county organization to operate in a more business-like fashion.
	Education	Provide educational resources, learning opportunities and training.
	Public Safety	Maintain Calvert County as a safe and healthy place to live, work and play.
	Roads & Infrastructure	Maintain our roads, bridges, water and sewerage infrastructure as well as other long-term physical assets and facilities.
	Parks & Recreation	Provide opportunities for leisure activities, including making the best possible use of the golf course and the indoor pool.

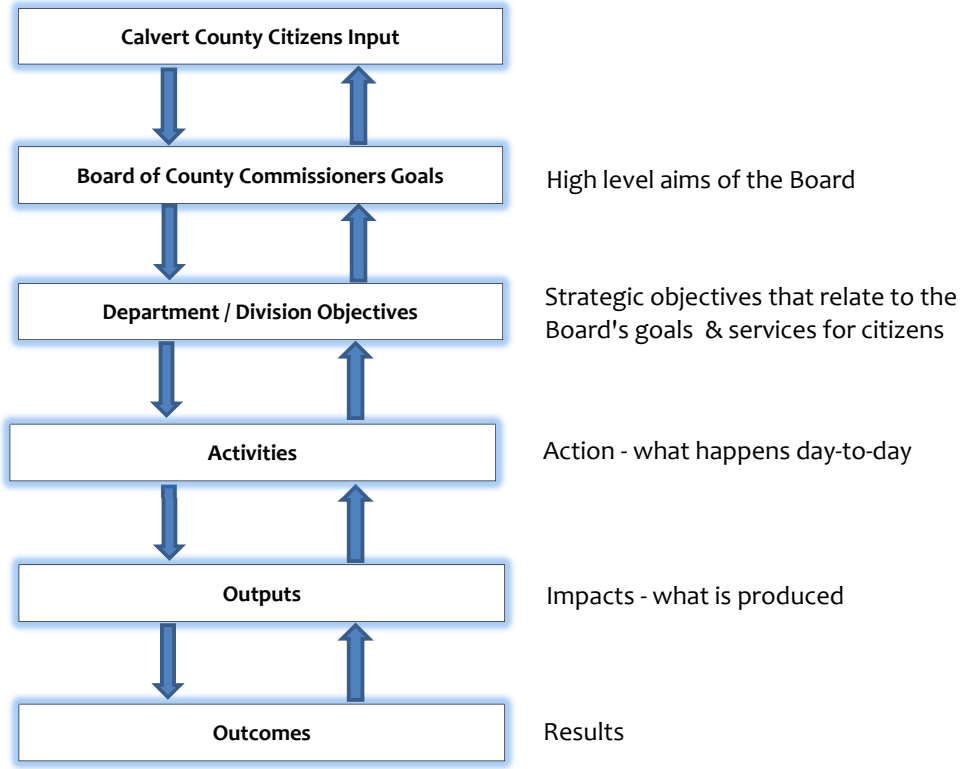
WORK TO PRESERVE CALVERT COUNTY

	Environment, Heritage and Rural Character	Create a sense of place, reflect the character, history and natural environment of the community.
	Growth Management & Land Preservation	Maintain the rural character through effective growth management with a proactive and consistent planning approach. Look at ordinances that impact growth outside of the town centers.

PROVIDE OPPORTUNITIES for RESIDENTIAL GROWTH and ECONOMIC DEVELOPMENT

	Homeownership	Promote homeownership by providing assistance to our citizens through Homestead and Homeowner Tax Credit programs as well as our House Keys 4 Employees program.
	Economic Development	Pursue many avenues of economic development to incentivize sustainable development while remaining a business-friendly community to small businesses, the farm and forestry community and corporations alike.

HOW CITIZEN INPUT SHAPES THE COUNTY'S FOCUS



Summary of Objectives to Achieve BOCC Goals

Department / Division Objectives:	Fiscal Responsibility	Culture of Engagement	Public Stewardship & Accountability	Services	Education	Public Safety
	BOCC Goals					
General Governmment						
County Attorney	✔	✔	✔			
County Administrator	✔	✔	✔	✔		
Communications & Media Relations	✔	✔	✔			
Technology Services	✔			✔	✔	
State's Attorney				✔	✔	✔
County Treasurer	✔	✔	✔	✔	✔	
Finance & Budget	✔	✔	✔	✔	✔	
Human Resources				✔	✔	
Planning & Zoning		✔	✔	✔		
Inspections & Permits		✔		✔	✔	✔
Public Safety						
Director of Public Safety	✔		✔	✔	✔	✔
Animal Control			✔	✔	✔	✔
Animal Shelter	✔	✔		✔		✔
Emergency Communications	✔			✔	✔	✔
Emergency Management	✔		✔	✔	✔	✔
Fire-Rescue-EMS	✔			✔		✔
Sheriff's Office	✔		✔	✔	✔	✔
Detention Center	✔	✔			✔	✔
General Services						
General Services	✔	✔	✔	✔	✔	
Buildings & Grounds	✔	✔		✔		✔
Mosquito Control	✔	✔	✔	✔	✔	✔
Parks & Recreation						
Parks & Recreation		✔		✔	✔	
Natural Resources	✔	✔		✔	✔	
Museums						
Calvert Marine Museum	✔	✔		✔	✔	
Railway Museum	✔		✔	✔	✔	
Public Works						
Engineering		✔		✔		
Project Management			✔	✔		
Highway Maintenance				✔		✔
Fleet Maintenance			✔	✔		✔
Economic Development						
Economic Development		✔		✔	✔	
Community Resources						
Community Resources	✔	✔		✔		✔
Office on Aging	✔			✔	✔	✔
Transportation	✔		✔	✔	✔	✔
Other Organizations						
Substance Abuse	✔	✔	✔	✔	✔	✔
Library	✔	✔	✔	✔	✔	
Soil Conservation District				✔	✔	
University of Maryland Ext	✔		✔	✔	✔	✔
Enterprise Funds						
Water & Sewer	✔		✔	✔		✔
Solid Waste	✔			✔	✔	✔

BOCC Goals

Roads & Intrastructure	Parks & Recreation	Environment, Heritage & Rural Character	Growth Management & Land Preservation	Homeownership	Economic Development	Department / Division Objectives
						General Governmment
						County Attorney
						County Administrator
						Communications & Media Relations
✔						Technology Services
						State's Attorney
				✔		County Treasurer
						Finance & Budget
						Human Resources
		✔	✔			Planning & Zoning
						Inspections & Permits
						Public Safety
						Director of Public Safety
						Animal Control
						Animal Shelter
						Emergency Communications
						Emergency Management
						Fire-Rescue-EMS
						Sheriff's Office
✔						Detention Center
						General Services
	✔	✔				General Services
	✔	✔				Buildings & Grounds
		✔				Mosquito Control
						Parks & Recreation
	✔					Parks & Recreation
	✔	✔				Natural Resources
						Museums
	✔	✔			✔	Calvert Marine Museum
	✔	✔				Railway Museum
						Public Works
✔						Engineering
✔						Project Management
✔						Highway Maintenance
						Fleet Maintenance
						Economic Development
		✔			✔	Economic Development
						Community Resources
				✔		Community Resources
	✔					Office on Aging
						Transportation
						Other Organizations
						Substance Abuse
					✔	Library
		✔				Soil Conservation District
		✔	✔			University of Maryland Ext
						Enterprise Funds
✔						Water & Sewer
✔						Solid Waste

FY 2020 Budget Calendar

Graphic Key: *Board of County Commissioners* *Planning Commission* *Finance & Budget* *County Departments* *Outside Agencies*

2019

Public comment is welcomed beginning in August through the June budget adoption.

July

- July 1, 2019 Current approved fiscal year budget is implemented by Finance & Budget and placed into County Cost Centers

August

- Maintenance and repair project requests due to General Services
- Town Hall to explain the County budget process and to allow for early citizen input

September

- Capital project requests due to Finance & Budget
- Vehicle requests due to Fleet Maintenance
- Revenue projections prepared
- Staff presentation of high level overview of the projected FY 2020 budget to County Commissioners

October

- Expenditure strategy developed for FY 2020
- Budget packets distributed to departments
- Legislative requests due to County Attorney
- Initial CIP work session with County Commissioners on FY 2020CIP
- Departmental budget requests due to Finance & Budget (All Funds)
- Outside agency requests due to Finance & Budget

November

- Budget work sessions with Department Heads begin

December

- Meeting with delegation on legislative requests

2020

January

- Budget work sessions conclude
- FY 2020 land use projects reviewed by the Planning Commission

February

- Finalize Staff budget numbers
- 6 Year CIP work session with the Board of County Commissioners

w

March

- Public Hearing – Staff Recommended Budget
- Staff/Board receives public comment
- Budget work sessions with the Board of County Commissioners as required

April

- The Board of County Commissioners finalize unresolved operating and capital project budget issues; Finance & Budget finalize Commissioners' budget numbers
- The Board of County Commissioners approves semi-annual payment option service charge rate
- County Commissioners meet with Town Mayors to approve tax differential
- Finance & Budget publish constant yield notice (if required)

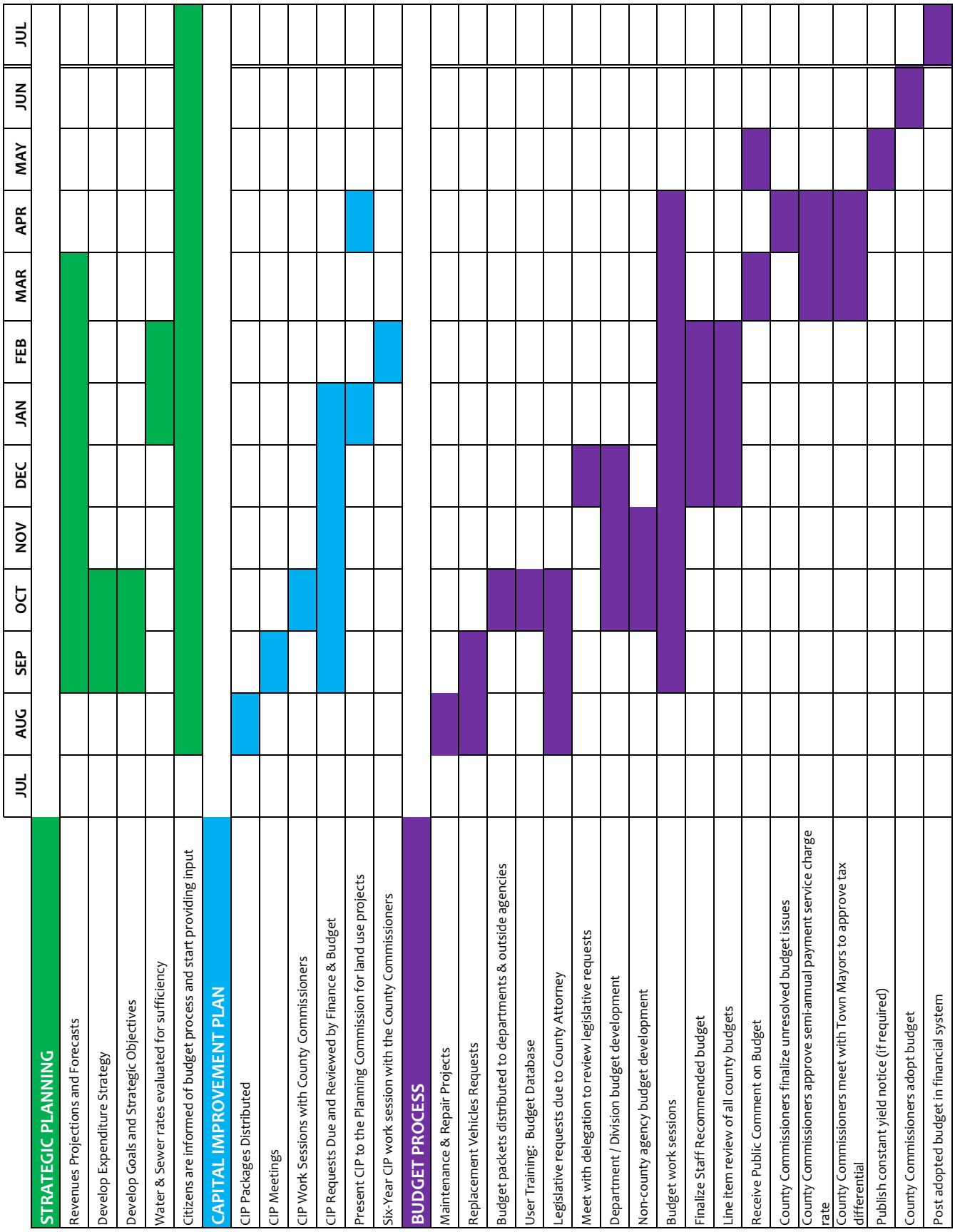
May

- Public Hearing – Commissioners' Budget
- Board receives public comment

June

- The Board of County Commissioners adopt FY 2020 Budget

FY 2020 Budget Process Chart



Budgetary Accounting and the Budget Process

The County budget consists of the current operating budget, the capital improvements program budget, and the budget message. It represents a complete financial plan of the County and reflects all receipts and disbursements from all sources. Formal budgetary integration is employed as a management control device during the year for the General Fund, Capital Projects Fund, and Enterprise Funds. Enterprise fund budgets and, generally, special revenue fund budgets are for management control only. Definitions for the acronyms and accounting terms used in this section can be found in the Glossary.

Budgetary Accounting

The budgets of the General Fund are prepared on a modified accrual basis. This means that the obligations of the County (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they become measurable and available. Income and property taxes are the primary source of revenues susceptible to accrual. All other revenue is recognized when received. The County's annual financial statements are prepared on the basis of "generally accepted accounting principles" (GAAP), which conform to the way the budget is prepared except that encumbrances are recorded as a reservation of fund balance for financial reporting rather than as an expenditure.

The budget of the Capital Projects Fund is prepared on a project length basis, and encompasses six years. Only the first year of the six is adopted. This fund's annual financial statements are prepared using the modified accrual basis of accounting. The Special Revenue Funds budgets and annual financial statements are prepared on a modified accrual basis. The budgets of the Enterprise Funds (Water & Sewer, and Solid Waste & Recycling) are prepared on a cash basis but the annual financial statements are prepared on the full accrual method. Full accrual means all revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

The Budget Process

The budget process spans approximately ten months, beginning with revenue projections in August through the formal budget adoption in June. This process is repeated annually. Generally, each County department, agency or board receiving County funds submits a budget request to the County Commissioners at a public hearing; additional public hearings are conducted to obtain taxpayer comments, and the budget is legally enacted through passage of a resolution by the County Commissioners. The budget calendars located on pages 18-19 encompass the process for both the operating and capital budgets. Budgetary policy is described in the Fiscal Policies section of the appendix.

Budget Adjustments

The Director of Finance & Budget is authorized to make administrative transfers of expenditure budgets in amounts up to $10,000. The County Administrator is authorized to transfer budgeted amounts up to $25,000. Budget adjustments exceeding $25,000 but less than $100,000 must be approved by the Board of County Commissioners (without passage of a resolution). Any change totaling more than $150,000 may be made only by resolution approved by the Commissioners after compliance with certain public hearing requirements. In order to meet a public emergency affecting life, health or property, the Board of County Commissioners may, by resolution, make emergency appropriations from contingent or surplus funds. The budget policy is shown in the Appendix on pages 501-507 and the budget amendment policy is provided on pages 532-534.

Description of Funds

The accounts of the County are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/ retained earnings, revenue and expenditures.

GOVERNMENTAL FUNDS

General Fund

The General Fund is the general operating fund of the County Commissioners. All financial resources are accounted for in this fund except those required to be accounted for in another fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects or expendable trusts) that are legally restricted or committed to expenditures for specified purposes. These funds consist of: Planning & Zoning Special Revenue Fund, Housing Fund, Parks & Recreation Fund, Chesapeake Hills Golf Course Fund, Bar Library Fund, Economic Development Authority Revolving Loan Fund, Calvert Family Network Fund, Revolving Loan Fund, Grants Fund, Excise Tax Fund, Land Preservation Fund and Economic Development Incentive Fund. The county's fund structure chart on page 22 contains a comprehensive list of funds by size and type.

Calvert Library and Calvert Marine Museum are budgeted within the General Fund, but due to other outside funding sources are presented as Special Revenue Funds in the Comprehensive Annual Financial Report (CAFR). The Housing Fund is presented as a Special Revenue Fund in the budget, but is combined with the General Fund in the CAFR as it does not meet GASB 54 standards for a special revenue fund. For more information on special revenue funds, see the Glossary.

Capital Projects Fund

The Capital Projects Fund is used to account for financial resources that are restricted, committed, or assigned to be used for the acquisition or construction of major capital facilities of the Board of Commissioners of Calvert County and the Board of Education of Calvert County Public Schools.

PROPRIETARY FUNDS

Enterprise Funds

Enterprise Funds are used to support any activity for which a fee is charged to external users for goods or services. These funds are used to account for the operations of the Water & Sewer Fund and the Solid Waste & Recycling Fund.

FIDUCIARY FUNDS

The County's trust funds (Length of Service Award Program for Volunteer Fire Department and Rescue Squads, the Calvert County Sheriff's Department Pension Plan, the Calvert County Employees Retirement Savings Plan and the Calvert County Maryland Other Post-Employment Benefits (OPEB) Trust Fund) are accounted for in essentially the same manner as a proprietary fund type. These funds serve as repositories of trust monies, and accordingly are not included in this budget.

County Fund Structure

GOVERNMENTAL FUNDS	PROPRIETARY FUNDS	Budget Pages	Notes
Major Funds			
Capital Projects Fund		229-260	
General Fund (includes funding for State Agencies and Independent Boards, shown on pages 139-151)		51-151	1
	Solid Waste Fund	165-167	2
	Water and Sewer Fund	159-163	2
Non-major Funds			
Bar Library Fund		224	
Calvert County Family Network Fund		226	
Calvert Marine Museum		112-113	3
Economic Development Incentive Fund		228	
Economic Development Revolving Loan Fund		228	
Excise Tax Fund		221	
Golf Course Fund		220	4
Grants Fund		169-214	
Housing Fund		227	5
Land Preservation Fund		222-223	
Parks and Recreation Fund		218-219	
Planning & Zoning Fund		225	
Revolving Loan Fund		228	

Notes:

1. All of the organizations shown in the State Agencies and Independent Boards are not County organizations and each has its own board. They are presented in this document to the extent that the County's general funds are expended on them. The Calvert County Housing Authority is also not a part of County government, but is presented in the budget as the County acts as the pay agent for this organization. All but $103k of their expenses are reimbursed to the County.
2. The Water & Sewer and Solid Waste Funds function as enterprise funds.
3. The Calvert Marine Museum expenses shown on these pages relate to their activities as funded by the General Fund. However, the County's financial statements reflect the combined activity of the Calvert Marine Museum Society, Calvert Marine Museum Board of Governors, and the County funded portion as a special revenue fund in the the Comprehensive Annual Financial Report.
4. The Golf Course Fund was considered an enterprise fund from FY 2009 (inception) to FY 2012, but the fund's status was changed to special revenue fund for FY 2013 and future years.
5. The Housing Fund is rolled into General Fund for presentation in the County's financial statements because it does not qualify as a special revenue fund per GASB 54, but is budgeted separately.

Budget Summary

Governor Thomas Johnson Bridge

Solomons, Maryland

Expenditure Budget Summaries
Where the Money Comes From
Where the Money Goes
Sources and Uses of Funds

Total Expenditure Budget Summary (including Transfers)

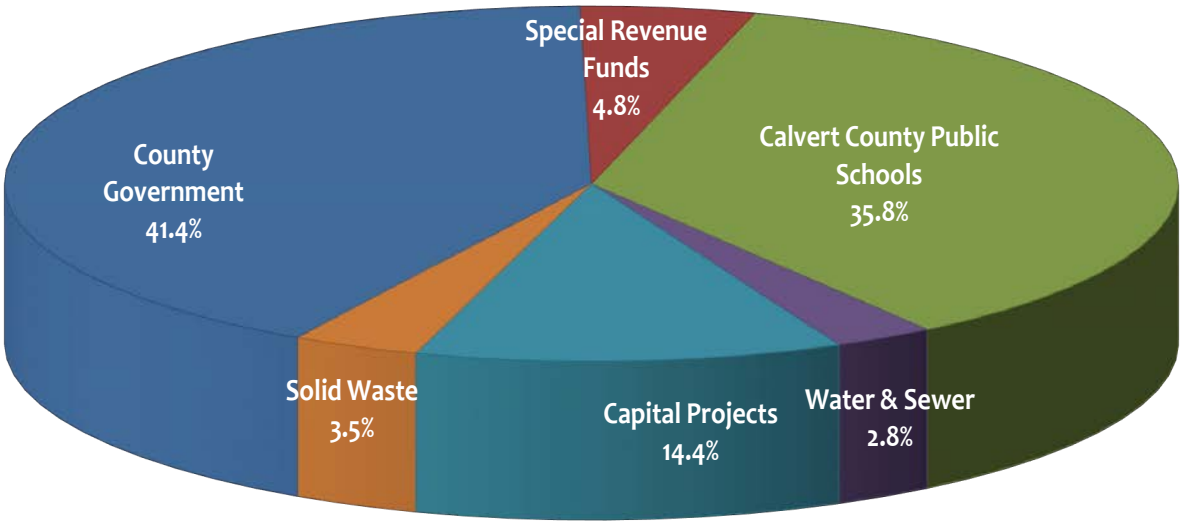
FUND DESCRIPTION	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Adopted Budget
General Fund:			
County Government	$ 140,228,868	$ 156,720,769	$ 167,663,939
Calvert County Public Schools	142,943,877	140,795,363	145,251,136
Enterprise Funds:[1]			
Water & Sewer Fund	10,668,288	10,452,148	11,203,391
Solid Waste & Recycling Fund	10,888,738	12,150,821	14,214,862
Special Revenue Funds:			
Grants Fund	5,844,304	6,504,700	6,621,789
Parks & Recreation Fund	2,845,117	3,449,893	3,756,030
Golf Course Fund	884,633	1,130,343	1,082,422
Excise Tax Fund	3,943,514	3,840,380	6,099,962
Land Preservation Fund	3,815,671	5,182,939	1,026,700
Economic Development Funds	-	1,185	4,500
Bar Library Fund	33,744	54,000	53,300
Planning & Zoning Fund	57,286	170,000	107,760
Calvert Family Network Fund	609,779	695,132	710,721
Housing Fund[2]	-	25,000	25,000
Total Operating Funds	**$ 322,763,819**	**$ 341,172,673**	**$ 357,821,512**
Total Capital Projects Fund	$ 40,723,017	54,966,050	$ 40,400,994
Total Capital Projects-Enterprise Funds[3]	-	6,373,400	7,180,000
Total Capital Improvement Program	**$ 40,723,017**	**$ 61,339,450**	**$ 47,580,994**
Total All Funds	**$ 363,486,836**	**$ 402,512,123**	**$ 405,402,506**

[1]Actual reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.

[2]The Housing Fund is included in the General Fund for the financial statements, as required by GASB.

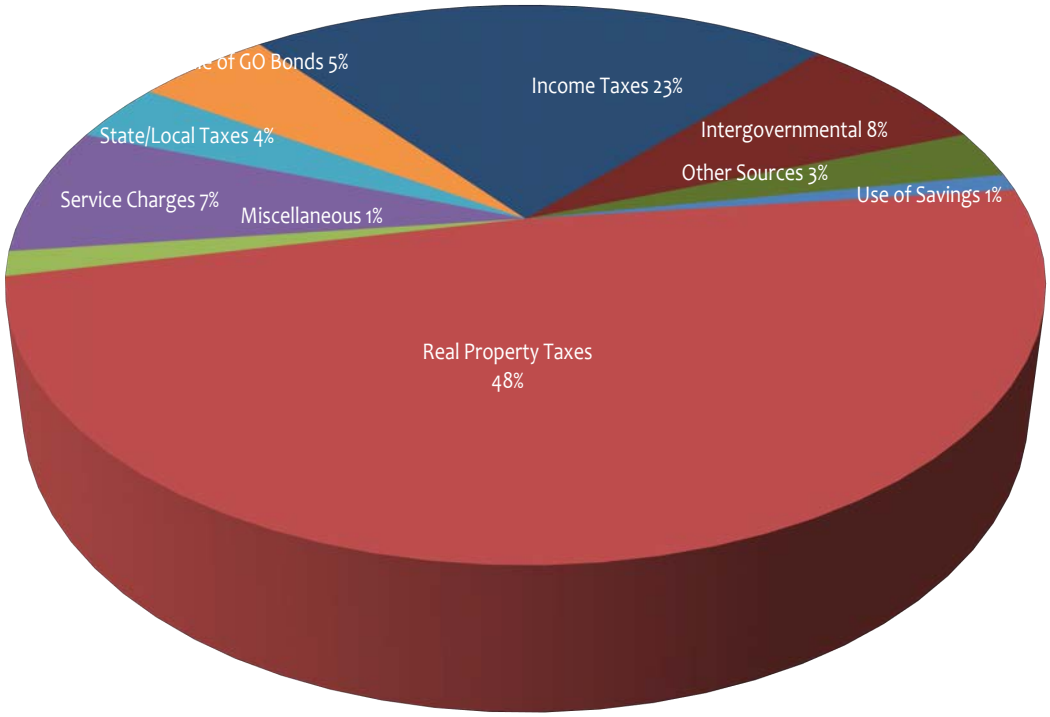
[3]Actual reflects full accrual accounting, which requires that expenses for capital projects be moved to the balance sheet at year end.

FY 2020 Budgeted Expenditures - All Funds Operating & Capital (including Transfers)



General Fund:	
County Government	$ 167,663,939
Calvert County Public Schools	145,251,136
Other Funds:	
Water & Sewer Fund	11,203,391
Solid Waste Fund	14,214,862
Special Revenue Governmental Funds	19,488,184
Capital Projects-Enterprise Funds	7,180,000
Capital Projects Fund	40,400,994
Total Budget - All Funds	**$ 405,402,506**

Where the Money Comes From



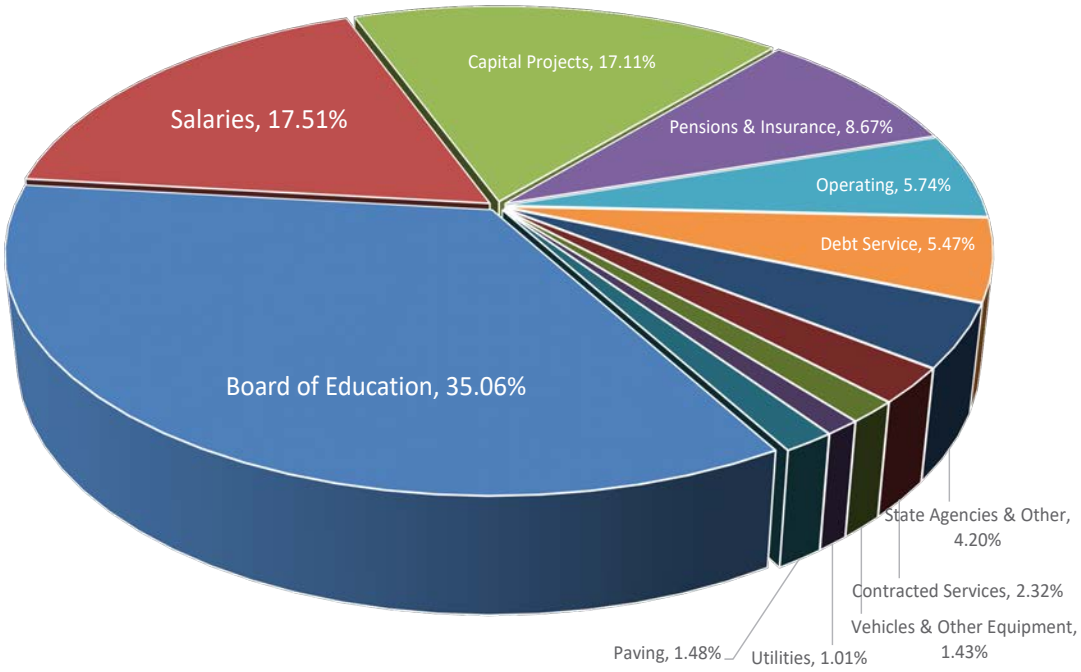
Real Property Taxes	$ 196,586,104
Income Taxes	91,659,331
Service Charges[1]	30,339,618
Intergovernmental[2]	30,407,144
Sale of General Obligation Bonds	20,842,948
Other State/Local Taxes	14,459,059
Other Financing Sources	11,457,915
Miscellaneous Revenues	5,723,031
Use of Prior Year Balances (Savings)[3]	3,927,356
Total Revenue Budgets - All Funds	**$ 405,402,506**

[1] The majority of the service charges are Water & Sewer and Solid Waste user fees.

[2] Intergovernmental revenues are mostly made up of federal and state payments to the county, some of which are restricted grant revenues.

[3] The planned use of prior year balances are from Special Revenue Funds, not the General Fund. $2.1 million of this funding is unspent grant and other accumulated funding in the Land Preservation Fund.

Where the Money Goes



Board of Education	$	142,120,512
Salaries		70,979,000
Capital Projects		69,381,447
Pensions & Insurance[1]		35,145,472
Operating		23,266,226
Debt Service		22,188,465
State Agencies & Other		17,014,973
Contracted Services		9,400,119
Vehicles & Other Equipment		5,817,353
Utilities		4,088,939
Paving		6,000,000
Total Expense Budgets - All Funds	**$**	**405,402,506**

[1]Includes both the County and Board of Education contribution to the Other Post Employment Benerfits Trust Fund.

Sources and Uses - Governmental Funds

Summary of Estimated Financial Sources and Uses and Changes in Fund Balance - Governmental Funds

Categories	General Fund			Special Revenue Funds		
	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
Financial Sources:						
Property Taxes	$ 174,096,002	$ 184,793,847	$ 196,586,104	$ -	$ -	$ -
Income Tax	83,786,433	90,700,000	91,659,331	-	-	-
Other Local Taxes	10,631,525	9,086,000	10,050,000	2,580,292	3,332,082	3,116,415
State Shared Taxes	887,127	1,282,590	1,292,644	-	-	-
Licenses & Permits	286,463	305,107	299,400	-	-	-
Intergovernmental	4,471,096	4,484,211	4,569,211	7,077,729	5,697,239	4,525,637
Charges for Services	4,460,413	4,502,824	4,529,632	1,471,441	1,885,403	1,444,794
Fines, Fees & Forfeitures	487,371	327,650	327,650	117,230	139,000	130,560
Other Revenues	1,358,640	816,769	2,316,769	2,034,842	2,161,286	2,034,861
Other Financing Sources (Transfers)	-	-	-	-	-	-
Use of Prior Year Fund Balance	-	-	-	-	3,710,191	3,488,086
Total Financial Sources	**$ 280,465,070**	**$ 296,298,998**	**$ 311,630,741**	**$ 13,281,534**	**$ 16,925,201**	**$ 14,740,353**
Use of Resources:						
General Government	$ 15,202,951	$ 18,171,125	$ 19,578,421	$ 5,426,263	$ 6,879,169	$ 2,686,495
Public Safety	33,533,759	37,259,554	41,750,013	1,122,009	1,411,601	1,399,746
General Services	5,489,440	6,700,813	6,734,260	3,764,119	4,639,900	4,896,506
Parks, Recreation & Museums	7,723,316	8,810,291	9,314,623	-	-	-
Economic Development	698,138	883,107	960,834	-	685	4,000
Public Works	11,349,916	13,030,503	14,882,765	-	-	-
Community Resources	2,103,394	2,252,778	2,359,494	3,778,143	4,281,337	4,400,975
Capital Projects	-	-	-	-	-	-
Pension & Insurance	40,154,447	36,816,099	35,145,472	-	-	-
Transfers	-	-	-	-	-	-
State & Other Agencies	15,834,002	16,515,689	17,014,973	-	-	-
Debt Service	17,741,960	20,380,036	19,809,721	-	-	-
Planned Surplus	-	-	-	55,314	178,680	84,712
Total Use of Resources	**$ 149,831,323**	**$ 160,819,995**	**$ 167,550,575**	**$ 14,145,848**	**$ 17,391,372**	**$ 13,472,434**
Other Financing Sources (Uses):						
Proceeds from Bond Sales	$ -	$ -	$ -	$ -	$ -	$ -
Operating Transfers In (Out) - BOE	(121,267,489)	(126,377,666)	(130,589,034)	-	-	-
Operating Transfers In - Other	2,449,473	1,217,134	1,284,334	3,493,147	4,128,371	4,747,831
Operating Transfers Out - Other	(12,073,933)	(10,318,471)	(14,775,466)	(3,888,200)	(3,662,200)	(6,015,750)
Total Other Financing Sources (Uses)	**$ (130,891,949)**	**$ (135,479,003)**	**$ (144,080,166)**	**$ (395,053)**	**$ 466,171**	**$ (1,267,919)**
Fund Balance						
Fund Balance - Beginning of Year	$ 60,608,521	$ 60,350,319	$ 60,350,319	$ 15,893,356	$ 14,633,989	$ 11,102,478
Net Budgetary Incease (Decrease) in Use of Fund Balance	1,063,291	-	-	(1,259,367)	(3,531,511)	(3,403,874)
Encumbrance Adjustment for GAAP[1]	(1,321,493)	-	-	-	-	-
Fund Balance - End of Year	**$ 60,350,319**	**$ 60,350,319**	**$ 60,350,319**	**$ 14,633,989**	**$ 11,102,478**	**$ 7,698,604**
Fund Balance by Type[1]:						
Nonspendable	$ 9,567,714	$ 9,567,714	$ 9,567,714	$ 31,367	$ 31,367	$ 31,367
Restricted	-	-	-	9,864,734	8,707,283	5,782,948
Committed	26,995,328	26,995,328	26,995,328	3,397,312	1,324,194	1,324,194
Assigned	5,000,000	5,000,000	5,000,000	1,342,827	1,039,634	560,095
Unassigned	18,787,277	18,787,277	18,787,277	-	-	-
Total Fund Balance[1]	**$ 60,350,319**	**$ 60,350,319**	**$ 60,350,319**	**$ 14,636,240**	**$ 11,102,478**	**$ 7,698,604**

[1]The fund balance totals shown on this page differ because of the Encumbrance adjustment for GAAP of $(1,321,493).

Sources and Uses - Governmental Funds

Capital Projects Funds			Total Governmental Funds			
FY 2018 Actual	FY 2019 Budget	FY 2020 Budget	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget	Categories
						Financial Sources:
$ -	$ -	$ -	$ 174,096,002	$ 184,793,847	$ 196,586,104	Property Taxes
-	-	-	83,786,433	90,700,000	91,659,331	Income Tax
-	-	-	13,211,817	12,418,082	13,166,415	Other Local Taxes
-	-	-	887,127	1,282,590	1,292,644	State Shared Taxes
-	-	-	286,463	305,107	299,400	Licenses & Permits
1,207,620	32,924,517	21,312,296	12,756,445	43,105,967	30,407,144	Intergovernmental
-	-	-	5,931,854	6,388,227	5,974,426	Charges for Services
-	-	-	604,601	466,650	458,210	Fines, Fees & Forfeitures
142,626	-	-	3,536,108	2,978,055	4,351,630	Other Revenues
-	-	-	-	-	-	Other Financing Sources (Transfers)
-	-	-	-	3,710,191	3,488,086	Use of Prior Year Fund Balance
$ 1,350,246	**$ 32,924,517**	**$ 21,312,296**	**$ 295,096,850**	**$ 346,148,716**	**$ 347,683,390**	**Total Financial Sources**
						Use of Resources:
$ -	$ -	$ -	$ 20,629,214	$ 25,050,294	$ 22,264,916	General Government
-	-	-	34,655,768	38,671,155	43,149,759	Public Safety
-	-	-	9,253,559	11,340,713	11,630,766	General Services
-	-	-	7,723,316	8,810,291	9,314,623	Parks, Recreation & Museums
-	-	-	698,138	883,792	964,834	Economic Development
-	-	-	11,349,916	13,030,503	14,882,765	Public Works
-	-	-	5,881,537	6,534,115	6,760,469	Community Resources
40,723,017	39,673,878	36,049,516	40,723,017	39,673,878	36,049,516	Capital Projects
-	-	-	40,154,447	36,816,099	35,145,472	Pension & Insurance
-	-	-	-	-	-	Transfers
-	-	-	15,834,002	16,515,689	17,014,973	State & Other Agencies
-	-	-	17,741,960	20,380,036	19,809,721	Debt Service
-	-	-	55,314	178,680	84,712	Planned Surplus
$ 40,723,017	**$ 39,673,878**	**$ 36,049,516**	**$ 204,700,188**	**$ 217,885,245**	**$ 217,072,525**	**Total Use of Resources**
						Other financing sources (uses):
$ 24,105,706	$ 43,077,533	$ 20,842,948	$ 24,105,706	$ 43,077,533	$ 20,842,948	Proceeds from Bond Sales
-	(21,700,500)	(11,531,478)	(121,267,489)	(148,078,166)	(142,120,512)	Operating Transfers In (Out) - BOE
11,437,334	664,500	5,425,750	17,379,954	6,010,005	11,457,915	Operating Transfers In - Other
-	-	-	(15,962,133)	(13,980,671)	(20,791,216)	Operating Transfers Out - Other
$ 35,543,040	**$ 22,041,533**	**$ 14,737,220**	**$ (95,743,962)**	**$ (112,971,299)**	**$ (130,610,865)**	**Total Other Financing Sources (Uses)**
$ 21,848,694	$ 18,018,963	$ 18,018,963	$ 98,350,571	$ 93,003,271	$ 89,471,760	Fund Balance - Beginning of Year
(3,829,731)	-	-	(4,025,807)	(3,531,511)	(3,403,874)	Net Budgetary Incease (Decrease) in Use of Fund Balance
-	-	-	(1,321,493)	-	-	Encumbrance Adjustment for GAAP[1]
$ 18,018,963	**$ 18,018,963**	**$ 18,018,963**	**$ 93,003,271**	**$ 89,471,760**	**$ 86,067,886**	**Fund Balance - End of Year**
						Fund Balance by Type[1]:
$ -	$ -	$ -	$ 9,599,081	$ 9,599,081	$ 9,599,081	Nonspendable
-	-	-	9,864,734	8,707,283	5,782,948	Restricted
-	-	-	30,392,640	28,319,522	28,319,522	Committed
18,018,693	18,018,693	18,018,693	24,361,520	24,058,327	23,578,788	Assigned
-	-	-	18,787,277	21,559,540	21,713,509	Unassigned
$ 18,018,693	**$ 18,018,693**	**$ 18,018,693**	**$ 93,005,252**	**$ 92,243,753**	**$ 88,993,848**	**Total Fund Balance[1]**

Sources and Uses - Enterprise funds

Summary of Estimated Financial Sources and Uses and Changes in Fund Balance - Enterprise Funds

Categories	Water & Sewer Fund			Solid Waste & Recycling Fund		
	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
Financial Sources:						
Property Taxes	$ -	$ -	$ -	$ -	$ -	$ -
Other Local Taxes	-	-	-	-	-	-
State Shared Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	9,638,244	9,893,105	10,671,025	11,432,124	12,119,321	13,694,167
Prior Years Fund Balance	-	-	-	-	-	439,270
Prior Years Capital Connection	-	-	-	-	-	-
Capital Connection Charges	482,000	143,400	138,000	-	-	-
Other Revenue	498,675	189,643	258,366	61,874	31,500	81,425
Other Financing Sources	-	-	-	-	-	-
Total Financial Sources	**$ 10,618,919**	**$ 10,226,148**	**$ 11,067,391**	**$ 11,493,998**	**$ 12,150,821**	**$ 14,214,862**
Use of Resources:						
General Government	$ -	$ -	$ -	$ -	$ -	$ -
Public Safety	-	-	-	-	-	-
General Services	-	-	-	-	-	-
Economic Development	-	-	-	-	-	-
Public Works	10,003,037	8,349,338	9,121,056	10,827,119	11,938,878	13,918,453
Community Resources	-	-	-	-	-	-
Pension & Insurance	-	-	-	-	-	-
State / Other Agencies	-	-	-	-	-	-
Debt Service - Other	665,251	2,102,810	2,082,335	61,619	211,943	296,409
Planned Surplus	-	-	-	-	-	-
Total Use of Resources	**$ 10,668,288**	**$ 10,452,148**	**$ 11,203,391**	**$ 10,888,738**	**$ 12,150,821**	**$ 14,214,862**
Other Financing Sources (Uses):						
Capital Contributions	$ 351,686	$ 226,000	$ 136,000	$ -	$ -	$ -
Operating Transfers In (Out) - BOE	-	-	-	-	-	-
Operating Transfers In - Other	-	-	-	-	-	-
Operating Transfers Out - Other	-	-	-	-	-	-
Total Other Financing Sources (Uses)	**$ 351,686**	**$ 226,000**	**$ 136,000**	**$ -**	**$ -**	**$ -**
Net Position						
Net Position - Beginning of Year	$ 29,996,283	$ 30,298,600	$ 30,298,600	$ 7,377,830	$ 7,983,090	$ 7,983,090
Change in Net Position	302,317	-	-	605,260	-	(439,270)
Net Position - End of Year	**$ 30,298,600**	**$ 30,298,600**	**$ 30,298,600**	**$ 7,983,090**	**$ 7,983,090**	**$ 7,543,820**

Sources and Uses - Enterprise Funds

Summary of Estimated Financial Sources and Uses and Changes in Fund Balance - Enterprise Funds

Total Enterprise Funds

FY 2018 Actual	FY 2019 Budget	FY 2020 Budget	Categories
			Financial Sources:
$ -	$ -	$ -	Property Taxes
-	-	-	Other Local Taxes
-	-	-	State Shared Taxes
-	-	-	Licenses & Permits
-	-	-	Intergovernmental
21,070,368	22,012,426	24,365,192	Charges for Services
-	-	439,270	Prior Years Fund Balance
-	-	-	Prior Years Capital Connection
482,000	143,400	138,000	Capital Connection Charges
560,549	221,143	339,791	Miscellaneous
-	-	-	Other Financing Sources
$ 22,112,917	**$ 22,376,969**	**$ 25,282,253**	**Total Financial Sources**
			Use of Resources
$ -	$ -	$ -	General Government
-	-	-	Public Safety
-	-	-	General Services
-	-	-	Economic Development
20,830,156	20,288,216	23,039,509	Public Works
-	-	-	Community Resources
-	-	-	Pension & Insurance
-	-	-	State / Other Agencies
726,870	2,314,753	2,378,744	Debt Service - Other
-	-	-	Planned Surplus
$ 21,557,026	**$ 22,602,969**	**$ 25,418,253**	**Total Use of Resources**
			Other Financing Sources (Uses)
$ 351,686	$ 226,000	$ 136,000	Capital Contributions
-	-	-	Operating Transfers In (Out) - BOE
-	-	-	Operating Transfers In - Other
-	-	-	Operating Transfers Out - Other
$ 351,686	**$ 226,000**	**$ 136,000**	**Total Other Financing Sources (Uses)**
			Net Position
$ 37,374,113	$ 38,281,690	$ 38,281,690	Net Position - Beginning of Year
907,577	-	(439,270)	Change in Net Position
$ 38,281,690	**$ 38,281,690**	**$ 37,842,420**	**Net Position - End of Year**

Total Sources and Uses - All Funds

Summary of Estimated Financial Sources and Uses and Changes in Fund Balance - Combined

	Combined Governmental & Enterprise Funds		
	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
Financial Sources:			
Property Taxes	$ 174,096,002	$ 184,793,847	$ 196,586,104
Income Tax	83,786,433	90,700,000	91,659,331
Other Local Taxes	13,211,817	12,418,082	13,166,415
State Shared Taxes	887,127	1,282,590	1,292,644
Licenses & Permits	286,463	305,107	299,400
Intergovernmental	12,756,445	43,105,967	30,407,144
Charges for Services	27,002,222	28,400,653	30,339,618
Prior Years Fund Balance	-	3,710,191	3,927,356
Prior Years Capital Connection	-	-	-
Capital Connection Charges	482,000	143,400	138,000
Fines & Forfeitures	604,601	466,650	458,210
Other Revenue	4,096,657	3,199,198	4,691,421
Other Financing Sources	-	-	-
Total Financial Sources	**$ 317,209,767**	**$ 368,525,685**	**$ 372,965,643**
Use of Resources:			
General Government	$ 20,629,214	$ 25,015,366	$ 22,264,916
Public Safety	34,655,768	38,671,155	43,149,759
General Services	9,253,559	11,340,713	11,630,766
Economic Development	698,138	883,792	964,834
Public Works	32,180,072	33,318,719	37,922,274
Community Resources	5,881,537	6,534,115	6,760,469
Capital Projects	40,723,017	39,673,878	36,049,516
Pension & Insurance	40,154,447	36,816,099	35,145,472
State / Other Agencies	15,834,002	16,515,689	17,014,973
Debt Service - Other	18,468,830	22,694,789	22,188,465
Planned Surplus	55,314	178,680	84,712
Total Use of Resources	**$ 226,257,214**	**$ 240,453,286**	**$ 242,490,778**
Other Financing Sources (Uses):			
Capital Contributions	$ 351,686	$ 226,000	$ 136,000
Proceeds from Bond Sales	24,105,706	43,077,533	20,842,948
Operating Transfers In (Out) - BOE	(121,267,489)	(148,078,166)	(142,120,512)
Operating Transfers In - Other	17,379,954	6,010,005	11,457,915
Operating Transfers Out - Other	(15,962,133)	(13,980,671)	(20,791,216)
Total Other Financing Sources (Uses)	**$ (95,392,276)**	**$ (112,745,299)**	**$ (130,474,865)**
Fund Balance (General Government)			
Fund Balance - Beginning of Year	$ 98,350,571	$ 93,003,271	$ 89,471,760
Net Budgetary Incease (Decrease) in Use of Fund Balance	(4,025,807)	(3,531,511)	(3,403,874)
Encumbrance Adjustment for GAAP	(1,321,493)	-	-
Fund Balance - End of Year	**$ 93,003,271**	**$ 89,471,760**	**$ 86,067,886**
Net Position (Enterprise Funds)			
Net Position - Beginning of Year	$ 37,374,113	$ 38,281,690	$ 38,281,690
Change in Net Position	907,577	-	(439,270)
Net Position - End of Year	**$ 38,281,690**	**$ 38,281,690**	**$ 37,842,420**
Governmental Fund Balance by Type:			
Nonspendable	$ 9,599,081	$ 9,599,081	$ 9,599,081
Restricted	9,864,734	8,707,283	5,782,948
Committed	30,392,640	28,319,522	28,319,522
Assigned	24,361,520	24,058,327	23,578,788
Unassigned	18,787,277	21,559,540	21,713,509
Total Fund Balance	**$ 93,005,252**	**$ 92,243,753**	**$ 88,993,848**

General Fund Summary

Calvert County Courthouse

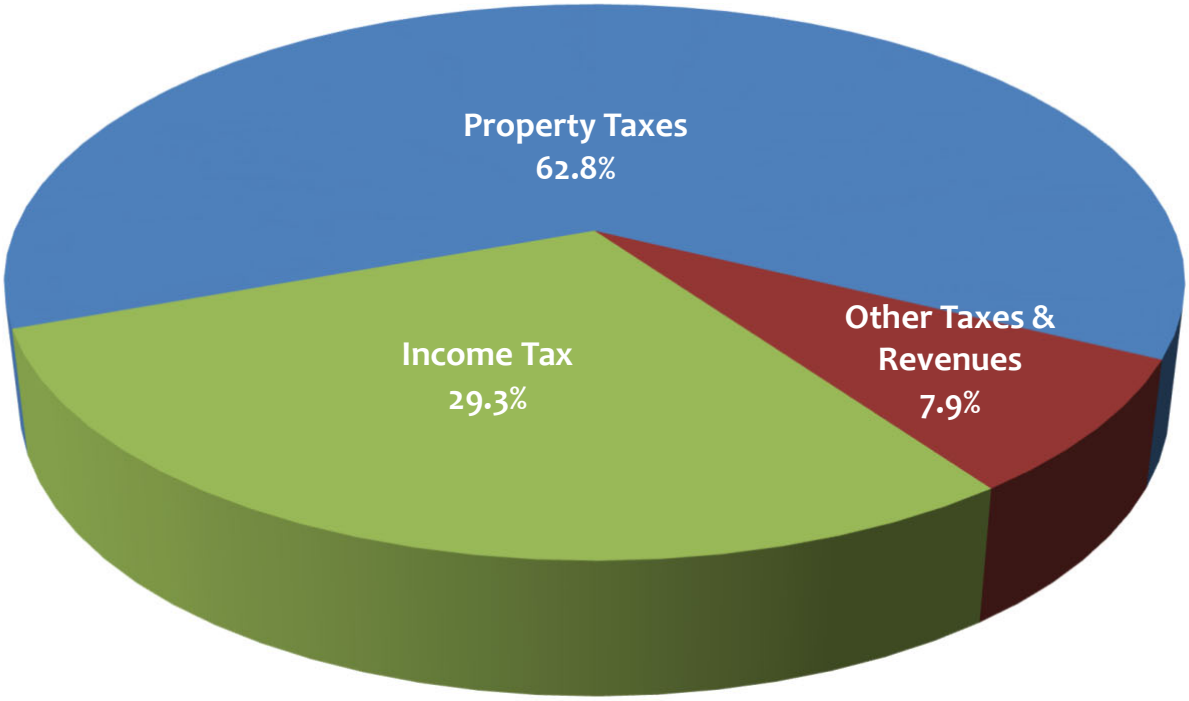
Statement of Revenues & Expenditures
Revenue & Expenditure Summaries
Revenue Detail
Revenue Highlights
Expenditures by Organization
Expenditure Highlights
Fund Balance Trends
General Fund Forecast

Statement of Revenues & Expenditures

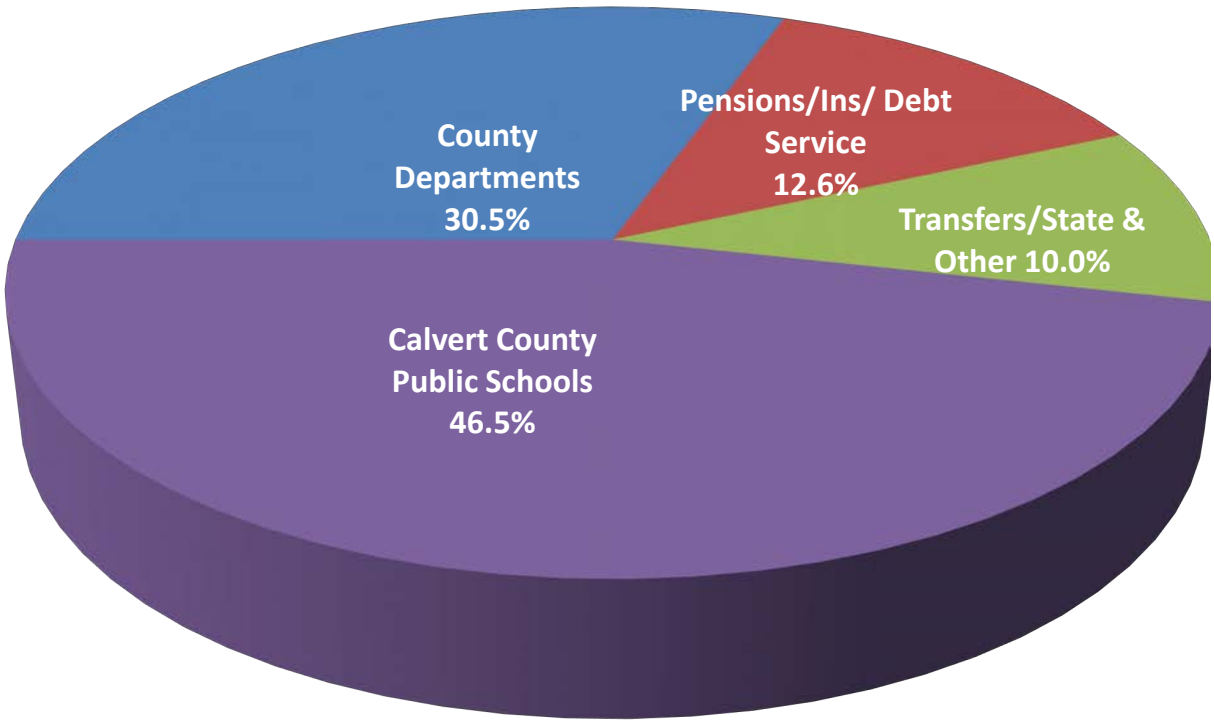
	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Adopted Budget	% Change FY 2019 - FY 2020
Revenues				
Property Taxes	$ 174,096,002	$ 184,793,847	$ 196,586,104	6.38%
Income Tax	83,786,433	90,700,000	91,659,331	1.06%
Other Local Taxes	10,631,525	9,086,000	10,050,000	10.61%
State Shared Taxes	887,127	1,282,590	1,292,644	0.78%
Licenses & Permits	286,463	305,107	299,400	-1.87%
Intergovernmental	4,471,096	4,484,211	4,569,211	1.90%
Service Charges	4,460,413	4,502,824	4,529,632	0.60%
Fines, Fees & Forfeitures	487,371	327,650	327,650	0.00%
Other Revenues	1,358,640	816,769	2,316,769	183.65%
Other Financing Sources (Transfers)	2,449,473	1,217,134	1,284,334	5.52%
Total General Fund Revenues	**$ 282,914,543**	**$ 297,516,132**	**$ 312,915,075**	**5.18%**
Expenditures				
General Government	$ 15,202,951	$ 18,171,125	$ 19,578,421	7.74%
Public Safety	33,533,759	37,259,554	41,750,013	12.05%
General Services	5,489,440	6,700,813	6,734,260	0.50%
Parks, Recreation & Museums	7,723,316	8,810,291	9,314,623	5.72%
Public Works	11,349,916	13,030,503	14,882,765	14.21%
Economic Development	698,138	883,107	960,834	8.80%
Community Resources	2,103,394	2,252,778	2,359,494	4.74%
Pensions & Insurance	21,013,223	24,166,600	23,872,848	-1.22%
Other Post Employment Benefits-County	4,074,580	5,433,272	2,346,645	-56.81%
Transfers	12,073,933	10,318,471	14,775,466	43.19%
State/Other Agencies	15,834,002	16,515,689	17,014,973	3.02%
Debt Service - County	11,132,216	13,178,566	14,073,598	6.79%
Total County Government	**$ 140,228,868**	**$ 156,720,769**	**$ 167,663,939**	**6.98%**
Board of Education-Operating	$ 121,267,489	$ 126,377,666	$ 130,589,034	3.33%
Debt Service-Education	6,609,744	7,201,470	5,736,123	-20.35%
Other Post Employment Benefits-Schools	15,066,644	7,216,227	8,925,979	23.69%
Total Board of Education	**$ 142,943,877**	**$ 140,795,363**	**$ 145,251,136**	**3.16%**
Total General Fund Expenditures	**$ 283,172,745**	**$ 297,516,132**	**$ 312,915,075**	**5.18%**
Fund Balances by Category[1]				
Nonspendable	$ 9,567,714	$ 9,342,714	$ 9,117,714	-2.41%
Committed	28,326,821	28,326,821	30,726,821	8.47%
Assigned	5,000,000	5,000,000	5,000,000	0.00%
Unassigned	18,787,277	19,012,277	16,837,277	-11.44%
Total General Fund Fund Balance[1]	**$ 61,681,812**	**$ 61,681,812**	**$ 61,681,812**	

[1] General Fund Fund Balance only is shown here. In the Comprehensive Annual Financial Report (CAFR), the Housing Opportunities Fund is combined with the General Fund. FY 2019 and FY 2020 projections are shown using the FY 2018 actual results, adjusted by the budgeted use of fund balance.

General Fund - Summary of Revenues



General Fund - Summary of Expenditures



General Fund Revenues

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Adopted Budget	% Change FY 2019 - FY 2020
TAXES				
Real Estate & Personal Property Taxes				
Real Estate Tax	$ 107,935,323	$ 107,600,000	$ 110,400,000	2.60%
Corporate and Personal Property Tax	3,397,981	3,400,000	3,451,000	1.50%
Payment In Lieu of Tax-Exelon	19,646,574	19,646,574	19,646,574	0.00%
Payment In Lieu of Tax-Dominion	40,100,000	50,905,000	60,200,000	18.26%
Public Utility Tax	3,570,922	3,650,000	3,700,000	1.37%
Additions and Abatements	(121,616)	200,000	200,000	0.00%
Penalties and Interest	490,321	500,000	500,000	0.00%
Tax Credits	(655,658)	(887,727)	(1,241,470)	39.85%
Land Preservation Credit	(267,845)	(220,000)	(270,000)	22.73%
Total Real Estate & Personal Property Taxes	**$ 174,096,002**	**$ 184,793,847**	**$ 196,586,104**	**6.38%**
Other Local Taxes				
Income Tax	$ 83,786,433	$ 90,700,000	$ 91,659,331	1.06%
Franchise Tax	1,237,894	1,250,000	1,550,000	24.00%
Hotel Tax	772,359	750,000	750,000	0.00%
Admissions & Amusements	24,035	30,000	30,000	0.00%
Recordations	8,469,655	6,936,000	7,600,000	9.57%
Trailer Parks	127,582	120,000	120,000	0.00%
Total Other Local Taxes	**$ 94,417,958**	**$ 99,786,000**	**$ 101,709,331**	**1.93%**
State Shared Taxes				
Highway User	$ 887,127	1,282,590	1,292,644	0.78%
Total State Shared Taxes	**$ 887,127**	**$ 1,282,590**	**$ 1,292,644**	**0.78%**
TOTAL TAXES	**$ 269,401,087**	**$ 285,862,437**	**$ 299,588,079**	**4.80%**
LICENSES & PERMITS				
Business Licenses and Permits				
Builder Licenses	$ 40,866	$ 25,000	$ 25,000	0.00%
Beer, Wine, and Liquor Licenses	110,870	135,000	135,000	0.00%
Traders	102,161	95,000	95,000	0.00%
Hawkers and Peddlers	2,755	2,000	2,000	0.00%
Total Business Licenses and Permits	**$ 256,652**	**$ 257,000**	**$ 257,000**	**0.00%**
Other Permits				
Animal	$ 13,748	$ 30,707	$ 25,000	-18.59%
Code Book Sales	353	700	700	0.00%
Marriage	2,600	3,700	3,700	0.00%
Gambling Permits	13,110	13,000	13,000	0.00%
Total Other Permits	**$ 29,811**	**$ 48,107**	**$ 42,400**	**-11.86%**
TOTAL LICENSES & PERMITS	**$ 286,463**	**$ 305,107**	**$ 299,400**	**-1.87%**
INTERGOVERNMENTAL				
Federal Grants				
Federal Emergency Performance Grant (EMPG)	$ 84,985	$ 82,407	$ 82,407	0.00%
Build America Bond Subsidy	103,148	100,000	100,000	0.00%
Federal Prisoner Per Diem	21,655	-	10,000	na
Total Federal Grants	**$ 209,788**	**$ 182,407**	**$ 192,407**	**5.48%**

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Adopted Budget	% Change FY 2019 - FY 2020
State Grants and Payroll Reimbursements				
Police Protection	$ 712,042	$ 700,000	$ 775,000	10.71%
Library	449,770	481,780	481,780	0.00%
Soil Conservation	61,420	61,191	61,191	0.00%
State Prisoner Housing	90,015	100,000	100,000	0.00%
Jury Reimbursement	10,065	30,000	30,000	0.00%
State Reimbursement for Sex Offender Registry	-	8,255	8,255	0.00%
State Highway User Revenue Transportation Grant	-	-	-	na
Total State Grants and Payroll Reimbursements	**$ 1,323,312**	**$ 1,381,226**	**$ 1,456,226**	**5.43%**
Other Intergovernmental Grants and Reimbursements				
911 Fees	$ 623,205	$ 590,000	$ 590,000	0.00%
Shore Erosion	17,542	21,000	21,000	0.00%
Bus Maintenance Payroll Reimbursement	-	85,363	85,363	0.00%
Housing Authority Payroll Reimbursement	1,354,082	1,383,177	1,383,177	0.00%
Calvert Marine Museum Payroll Reimb. - Board of Gov.	352,291	292,078	292,078	0.00%
Calvert Marine Museum Payroll Reimb. - Society	514,190	462,127	462,127	0.00%
Criminal Justice Academy Director Reimbursement	60,853	71,000	71,000	0.00%
State Dept. of Assess.(SDAT) Costs paid by the Towns	15,833	15,833	15,833	0.00%
Total Other Intergovernmental Grants and Reimbursements	**$ 2,937,996**	**$ 2,920,578**	**$ 2,920,578**	**0.00%**
TOTAL INTERGOVERNMENTAL	**$ 4,471,096**	**$ 4,484,211**	**$ 4,569,211**	**1.90%**
CHARGES FOR SERVICES				
Public Safety				
Sheriff's Fees	$ 54,848	$ 75,000	$ 75,000	0.00%
Chesapeake Beach Police Reimbursement	976,439	1,017,420	1,033,969	1.63%
North Beach Police Reimbursement	454,242	472,872	472,681	-0.04%
Dominion Police Reimbursement	1,597,221	1,490,000	1,490,000	0.00%
Lab Fees	13,840	15,000	15,000	0.00%
Engineering Inspections	67,250	100,000	100,000	0.00%
Driving While Intoxicated (DWI) Facility	2,451	7,345	7,345	0.00%
Electronic Monitoring - Detention Center	17,765	16,000	16,000	0.00%
Telephone Commission - Detention Center	117,880	100,000	100,000	0.00%
Live In / Work Out - Detention Center	43,680	95,000	95,000	0.00%
Weekend Inmate Fees	31,035	55,000	55,000	0.00%
False Alarm Fees	26,525	2,000	2,000	0.00%
False Alarm Registration	4,325	3,800	3,800	0.00%
Protective Inspections	328,934	300,000	300,000	0.00%
Public Safety Tower Revenue	114,491	70,000	70,000	0.00%
Safety For Students Speed Camera Revenue	125,125	200,000	200,000	na
Total Public Safety	**$ 3,976,051**	**$ 4,019,437**	**$ 4,035,795**	**0.41%**
General Services				
Watermen's Wharf	$ -	$ 4,200	$ 4,200	0.00%
Tennison Charters	38,817	50,000	50,000	0.00%
Kings Landing Camp Fees	22,326	10,000	10,000	0.00%
Flag Pond Entrance Fees	70,468	40,000	40,000	0.00%
Cypress Swamp Fees	6,413	-	3,000	na
Boat Ramp Fees	3,173	6,000	6,000	0.00%
Tower Revenue	10,238	-	-	na
Total General Services	**$ 151,435**	**$ 110,200**	**$ 113,200**	**2.72%**

General Fund Revenues

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Adopted Budget	% Change FY 2019 - FY 2020
Public Works				
Road Tax Districts	$ 36,400	$ 63,000	$ 63,000	0.00%
Developer Street Signs	263	600	600	0.00%
Utility Permit Fee	54,720	25,000	25,000	0.00%
Waterway Improvements	6,291	6,387	6,837	7.05%
Total Public Works	**$ 97,674**	**$ 94,987**	**$ 95,437**	**0.47%**
Community Resources				
Library - Copying and Miscellaneous	$ 34,603	$ 28,000	$ 28,000	0.00%
Library - Other Sources	34,939	13,500	15,500	na
Library - E-Rate	-	5,000	10,000	na
Office on Aging Program Fees	63,099	84,000	84,000	0.00%
Total Community Resources	**$ 132,641**	**$ 130,500**	**$ 137,500**	**5.36%**
Other Charges for Services				
Administration Fees - Semi-annual Taxes	$ -	$ -	$ -	na
Rents and Concessions	18,378	20,000	20,000	0.00%
Land Lease	75,644	120,000	120,000	0.00%
Rent - Health Department to Genoa	8,339	7,200	7,200	0.00%
Map Sales	251	500	500	0.00%
Total Other Charges for Services	**$ 102,612**	**$ 147,700**	**$ 147,700**	**0.00%**
TOTAL SERVICE CHARGES	**$ 4,460,413**	**$ 4,502,824**	**$ 4,529,632**	**0.60%**
FINES, FEES & FORFEITURES				
General Government				
Soil Conservation Grading Fees	$ 32,375	$ 30,000	$ 30,000	0.00%
Administration Planting Bond - P & Z	1,411	4,500	4,500	0.00%
Replatting Fees - Planning & Zoning	4,080	4,000	4,000	0.00%
Board of Appeals Application Fees	7,125	20,000	20,000	0.00%
Erosion Sediment Control Penalty	250	-	-	na
Planning & Zoning Tower Fees	4,050	500	500	0.00%
Total General Government	**$ 49,291**	**$ 59,000**	**$ 59,000**	**0.00%**
Public Safety				
Domestic Master Fees	$ 1,515	$ 800	$ 800	0.00%
Community Service Programs	24,675	25,000	25,000	0.00%
Criminal Court Fines	4,432	9,000	9,000	0.00%
Home Study / Department of Social Services	5,921	2,000	2,000	0.00%
Animal Citation Fines	850	7,000	7,000	0.00%
State's Attorney Fees	9,450	-	-	na
Forfeiture Sheriff	60,361	-	-	na
Forfeiture State's Attorney	1,782	-	-	na
Total Public Safety	**$ 108,986**	**$ 43,800**	**$ 43,800**	**0.00%**
Other Fines, Fees, and Forfeitures				
Administration Fee - Grant Coordinator	$ 263,533	$ 160,000	$ 160,000	0.00%
Auto License Fees	1,861	2,600	2,600	0.00%
Library Fines	42,179	42,000	42,000	0.00%
Zoning Fees	21,531	20,000	20,000	0.00%
Small lot clearing fees	-	100	100	0.00%
Filing Fees Elected Officials	(10)	150	150	0.00%
Total Other Fines, Fees, and Forfeitures	**$ 329,094**	**$ 224,850**	**$ 224,850**	**0.00%**
TOTAL FINES, FEES & FORFEITURES	**$ 487,371**	**$ 327,650**	**$ 327,650**	**0.00%**

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Adopted Budget	% Change FY 2019 - FY 2020
OTHER REVENUE SOURCES				
Investment Revenue				
Interest and Dividends	$ 834,606	$ 500,000	$ 2,000,000	300.00%
Interest on Notes	-	-	-	na
Appreciation of Investments	57,829	-	-	na
Total Investment Revenue	**$ 892,435**	**$ 500,000**	**$ 2,000,000**	**300.00%**
Reimbursements				
Salary Reimbursements	$ 115,028	$ 35,000	$ 35,000	0.00%
Battle Creek Payroll Reimbursement	3,222	7,418	7,418	0.00%
Insurance Reimbursements	172,717	-	-	na
Circuit Court Clerks Office Reimbursement	4,351	4,351	4,351	0.00%
Total Reimbursements	**$ 295,318**	**$ 46,769**	**$ 46,769**	**0.00%**
Other Revenues				
Mosquito Control	$ 15,385	$ 20,000	$ 20,000	0.00%
Advertising Revenues	14,000	-	-	na
Miscellaneous Income	141,502	250,000	250,000	0.00%
Total Other Revenues	**$ 170,887**	**$ 270,000**	**$ 270,000**	**0.00%**
TOTAL OTHER REVENUE SOURCES	**$ 1,358,640**	**$ 816,769**	**$ 2,316,769**	**183.65%**
OTHER FINANCING SOURCES				
Board of Education Transfers:				
Sheriff Deputy	$ 263,165	$ 217,134	$ 284,334	30.95%
Transfer for Other Post Emp. Benes.	$ 1,186,308	$ -	$ -	
Transfer from Excise Tax Fund	1,000,000	1,000,000	1,000,000	0.00%
TOTAL OTHER FINANCING SOURCES	**$ 2,449,473**	**$ 1,217,134**	**$ 1,284,334**	**5.52%**
TOTAL REVENUE AND OTHER FINANCING SOURCES	**$ 282,914,543**	**$ 297,516,132**	**$ 312,915,075**	**5.18%**

Revenue Highlights

This section provides descriptions of some of the more significant revenue line items recorded in the funds and the assumptions used for the budget estimates. Many of these revenue types are recorded in the General Fund and are detailed on the General Fund Revenue pages.

Real Estate Tax – Real property tax is our largest revenue line item. These revenues are generated by both residential and commercial real property assessments. This budget includes a proposed real property tax rate of $0.937. Residents of the two incorporated towns, North Beach and Chesapeake Beach, are granted a differential of $0.336 lowering their rate to $0.601 to recognize the services provided by the towns. These rates are level to the FY 2019 adopted budget. Real Estate Tax of $110.4m is increasing for assessments that are slowly moving upward (about 2% annually) and new construction. Real Estate tax represents 35% of General Fund revenues.

Personal, Corporate, Payments in Lieu of Tax and Public Utilities Taxes – The payments in lieu of tax (PILOTs) are the largest items in this group, at $79.8m. This amount represents agreed upon payments from our nuclear power plant and liquefied natural gas (LNG) exportation facility.

Public Utility assessments are prepared by the State Department of Assessments and Taxation using a unit cost method which considers the income generation capabilities as well as the operating and real assets which are owned and operated by utilities. Calvert County's personal, corporate, and public utility tax rate was set when the law required the amount be 2.5 times the local real estate tax rate or $2.23 per $100 of assessed value ($0.892 x 2.5). Note that the state recently changed the law which now reads that the personal, corporate, and public utility tax rate cannot be more than 2.5 times the real property rate.

Income Taxes – Income tax revenue is our second largest source of revenue. Local subdivisions in Maryland levy a percent of tax based upon State taxable income. The proposed rate is 3.0%. Income tax amounts to 29% of General Fund revenues.

Income tax revenues are projected to total $89.5m in FY 2019. The FY 2020 budget totals $91.7m. The impact of the FY 2017 income tax increase (from 2.8% to 3.0%) is still working its way to our actuals through the necessarily complex state distribution system. After multiple years of over estimating this important, volatile line item, a conservative 1% to prior year budget increase is included in FY 2020. Income Tax is expected to follow historical norms and increase about 4.0% in the intermediate term.

Income tax is not very predictable. Along with economic forecasts used by the State of Maryland, inflation expectations and prior year actual variances are considered in this projection.

Other Taxes – Other tax revenue primarily includes cable television franchise fees and Recordation Taxes. Recordation taxes are established by the local governing body with prior approval from the state legislature. Tax revenue is generated from the recording of real property financing transactions upon settlement. Recordation tax is estimated at $7.6m in the FY 2020 budget, a $0.7m increase over the FY 2019 budget.

Intergovernmental Revenue – Revenues are received from the State and Federal governments, reimbursements from the Housing Authority, Calvert Marine Museum Board of Governors and Calvert Marine Museum Society for payroll processed on their behalf (the related payroll is included in the County's expenditures), and 911 fees collected through the telephone company. State and Federal grants may take the form of a general formula aid (e.g., Police Protection Aid) or a specific program grant (e.g., Aging – Title III – Congregate Meals) and may also fund capital projects.

Charges for Services – Fees and charges are assessed by the County to offset the costs of various services provided. Revenue is collected for zoning fees, inspection fees, protective inspections, reimbursements from Chesapeake Beach and North Beach for sheriff's deputies assigned to those jurisdictions, and fees collected from inmates at the Detention Center who are in the work release program.

Miscellaneous Other Revenues – Other miscellaneous sources of income are from investments, rents and concessions, donations, park entrance fees, and fees for recreation. This source of revenue fluctuates over the years. Due to the impact of money market interest rates increasing, the County's interest income for FY 2020 in the general fund is budgeted at $2.0m.

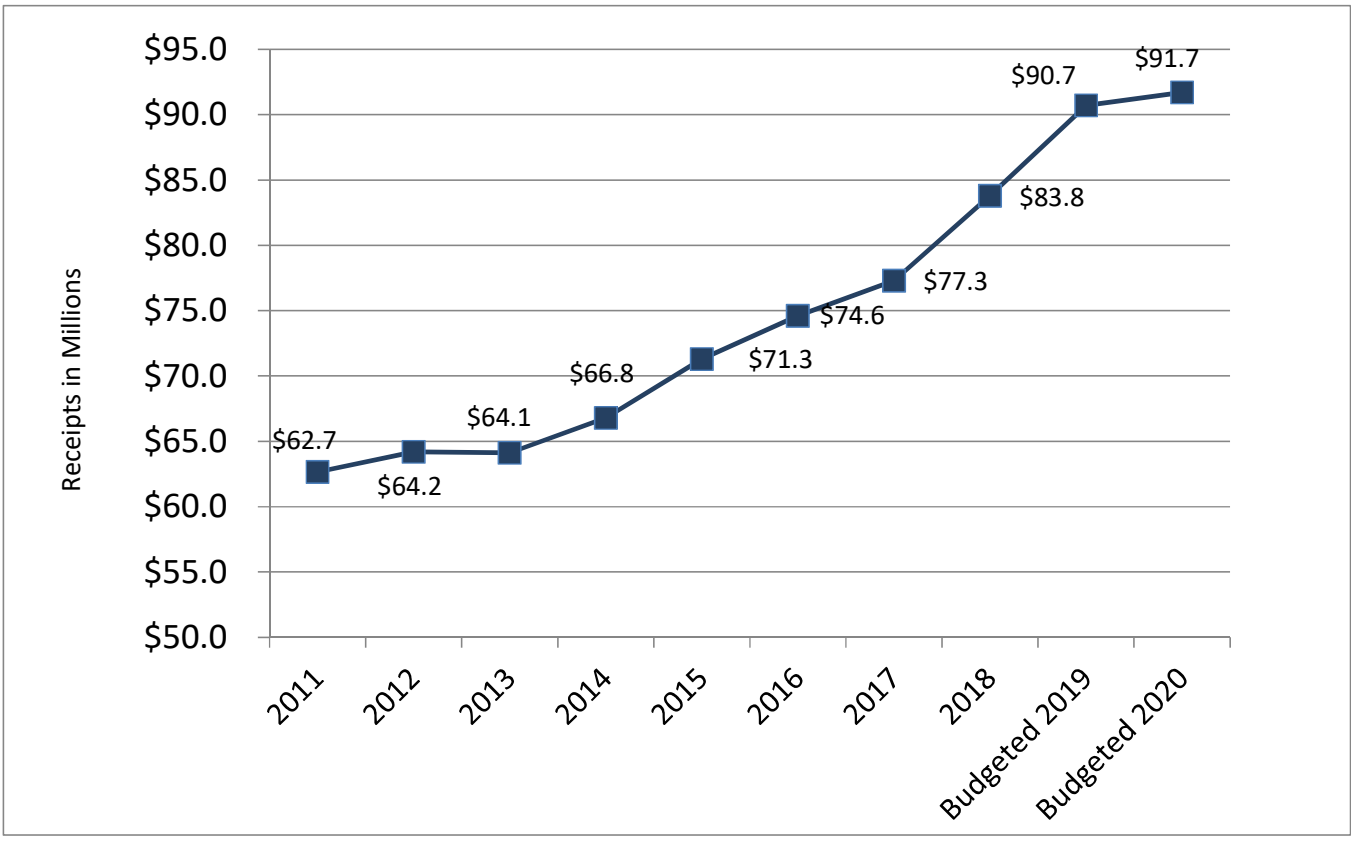
Other Financing Sources - Transfers In – Transfers between funds occur throughout the year. Transfers in are shown as a revenue source for the receiving fund. The corresponding transfers out are shown as expenditures of the paying fund.

Excise Tax and Other Fees – Excise taxes are collected from the property owners when a new home or building is constructed and provide a source of revenue to build and remodel schools, parks, roads and landfills/solid waste disposal centers necessitated by the growth associated with the new construction.

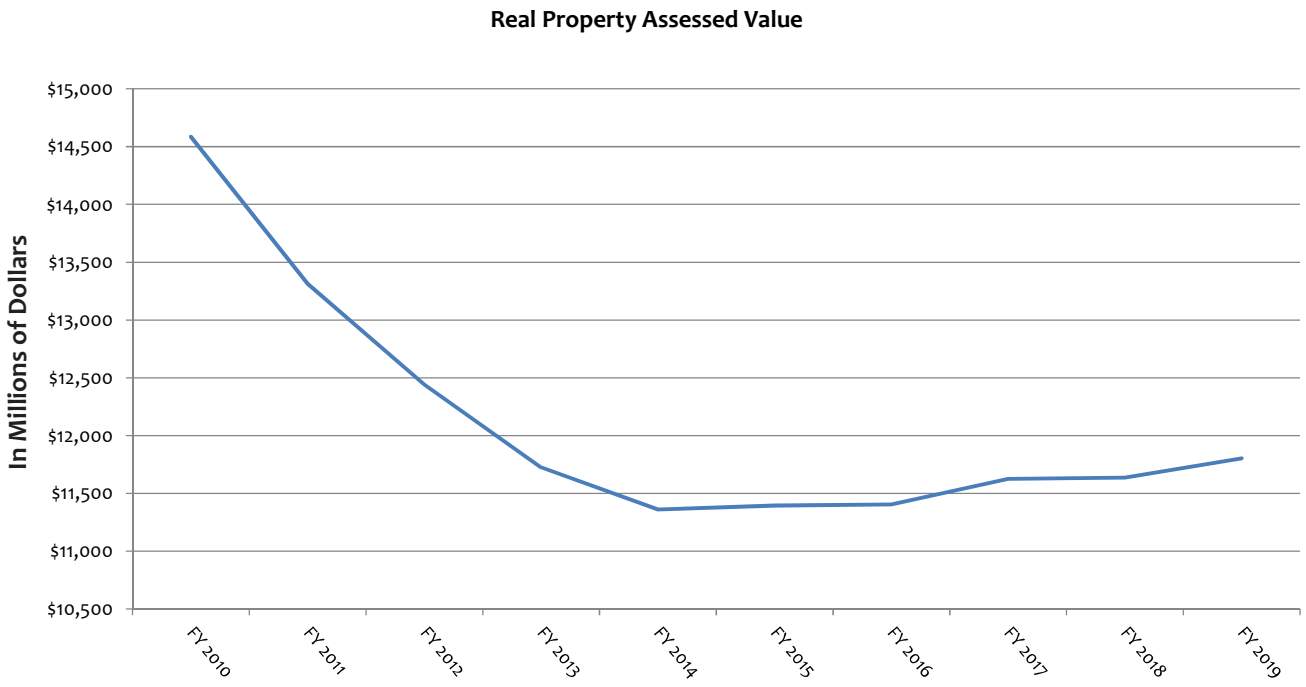
Revenue from excise taxes is recorded in a separate fund. However, when funds are available, a transfer to the General Fund is recorded to reimburse the General Fund for a portion of the debt service related to the borrowings to pay for the schools, parks, etc. mentioned above. The appendix provides a summary of the excise tax structure. In FY 2020 the transfer amount remains at $1.0m.

Revenue Highlights

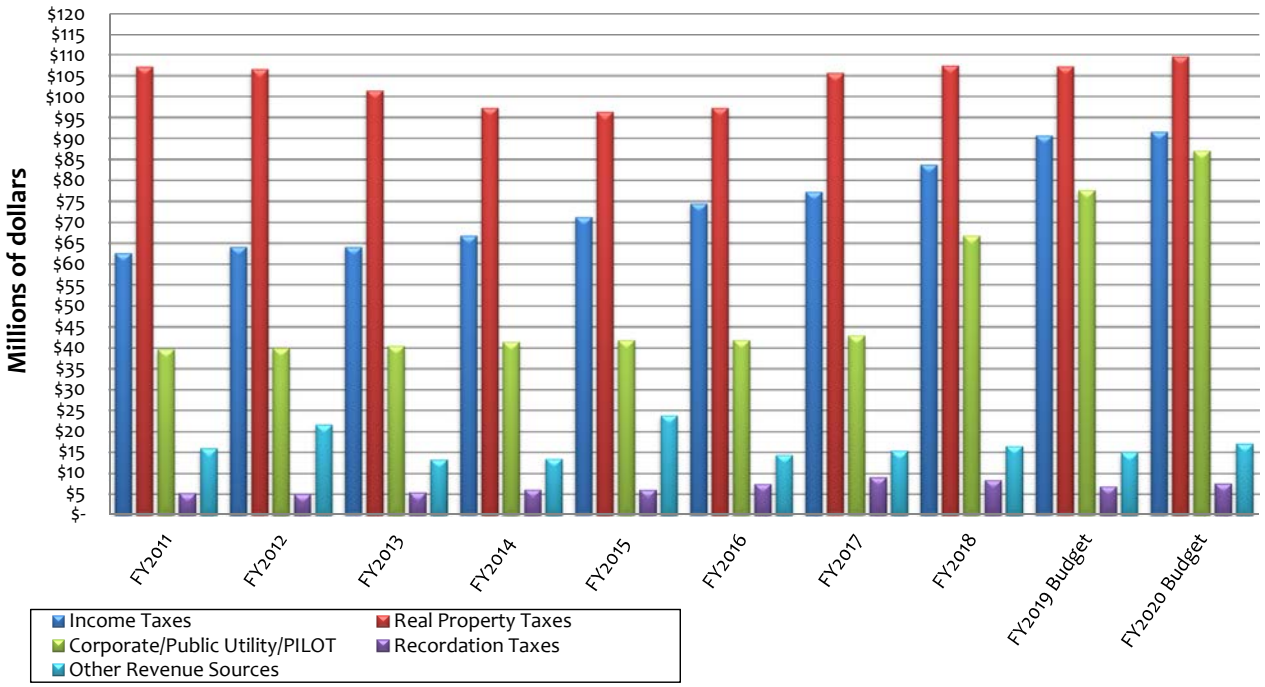
Income Tax Trends



Real Property Assessment Trends



Major Components of General Fund Revenues



The general fund takes in all of the taxes and many other revenue sources which fund local government services. In the FY 2019 budget, General Fund revenues total $297.5 million. The revenues components that make up this total change from year to year. This chart reflects the changes in the Calvert County revenue "mix" over the past ten years.

The blue bars (first in each FY group) represent income taxes. FY 2018 shows the impact of the FY 2017 income tax rate increase from 2.8% to 3.0%, with a budgeted $7.5 million increase. FY 2019 continues the historical upward trend for income taxes. The red bars (second from the left in each FY group) represent real property tax revenues. Real property tax revenues increased in FY 2017 as a result of the rate increase from $0.892 to $0.952 per $100 of assessed value. FY 2019 includes a $0.015 rate decrease from $0.952 to $0.937 per $100 assessed value.

The green bars (third in each FY group) include corporate personal property taxes, payments in lieu of taxes, and public utility taxes. The addition of the Dominion liquid gas import facility is responsible for the uptick between FY 2010 and FY 2011, and the Dominion PILOT for the new export facility accounts for the large increase in FY 2018 and FY 2019. The purple bars (fourth in each FY group) are recordation taxes which has trended slightly up in recent years.

All of the remaining revenues include state revenues and investment earnings, and are shown with the turquoise sections (fifth in each FY group).

General Fund Expenditures By Organization

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Recommended Budget	% of FY 2020 General Fund Budget
General Government				
Board of County Commissioners	$ 316,689	$ 322,963	$ 322,963	0.10%
Clerk to County Commissioners	74,234	74,535	77,396	0.02%
Maryland Association of Counties	16,987	17,000	17,000	0.01%
Paupers Burial	-	1,000	1,000	>.01%
Contingency Reserve	-	600,000	600,000	0.19%
County Administrator	414,209	424,363	438,115	0.14%
Communication & Media Relations	765,995	1,088,496	1,015,365	0.33%
County Attorney	580,725	674,365	696,028	0.22%
Technology Services	3,433,154	4,007,507	4,488,799	1.45%
Circuit Court	834,157	986,745	1,046,655	0.34%
Judge of Orphan's Court	27,368	28,430	29,509	0.01%
Grand Jury	5,220	5,000	5,000	>.01%
State's Attorney	2,054,764	2,138,686	2,279,935	0.73%
County Treasurer	293,203	379,203	392,867	0.13%
Finance & Budget	1,733,788	1,901,919	1,966,841	0.63%
Auditing & Related Services	61,254	71,050	75,750	0.02%
Human Resources	1,240,531	1,409,403	1,427,264	0.46%
Planning & Zoning	2,268,120	2,584,965	2,614,707	0.84%
Planning Commission: Devel. Review	94,487	260,527	285,882	0.09%
Board of Appeals: Appeals, Variances & Exceptions	33,622	55,175	55,175	0.02%
Inspections & Permits	954,444	1,139,793	1,037,600	0.33%
	$ 15,202,951	**$ 18,171,125**	**$ 18,873,851**	**6.08%**
Public Safety				
Director of Public Safety	$ 342,286	$ 488,643	$ 505,150	0.16%
Emergency Communications	3,026,986	3,166,325	3,280,639	1.06%
Emergency Communications-Tower Sites		443,874	489,111	0.16%
Emergency Management	246,043	295,194	311,339	0.10%
Fire-Rescue-EMS Division	551,150	709,994	722,100	0.23%
Career EMS Department	-	-	2,914,495	
Volunteer Fire-Rescue-EMS Departments	4,455,553	5,098,685	4,868,205	1.57%
Animal Shelter	187,367	1,665,475	1,117,739	0.36%
Sheriff's Office	16,629,573	16,416,851	17,715,734	5.71%
Detention Center	7,395,348	8,256,521	8,511,523	2.74%
Animal Control	699,453	717,992	571,192	0.18%
	$ 33,533,759	**$ 37,259,554**	**$ 41,007,227**	**13.21%**
General Services				
Director of General Services	$ 447,303	$ 418,940	$ 435,632	0.14%
Buildings & Grounds	4,822,323	5,987,678	5,961,825	1.92%
Mosquito Control	219,814	294,195	302,363	0.10%
	$ 5,489,440	**$ 6,700,813**	**$ 6,699,820**	**2.16%**
Parks & Recreation				
Parks & Recreation	$ 3,899,430	$ 4,820,405	$ 5,168,832	1.67%
Natural Resources	894,863	946,199	967,324	0.31%
	$ 4,794,293	**$ 5,766,604**	**$ 6,136,156**	**1.98%**

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Recommended Budget	% of FY 2020 General Fund Budget
Museums				
Calvert Marine Museum	$ 2,796,479	$ 2,888,668	$ 2,931,264	0.94%
Railway Museum	132,544	155,019	149,729	0.05%
	$ 2,929,023	**$ 3,043,687**	**$ 3,080,993**	**0.99%**
Public Works				
Director of Engineering/Public Works	$ 1,321,310	$ 1,670,556	$ 1,657,933	0.53%
Project Management	572,199	650,476	543,041	0.17%
Highway Maintenance	8,663,933	9,853,042	9,932,339	3.20%
Highway Lighting	258,696	213,752	431,711	0.14%
Fleet Maintenance	533,778	642,677	682,550	0.22%
	$ 11,349,916	**$ 13,030,503**	**$ 13,247,574**	**4.27%**
Economic Development	**$ 698,138**	**$ 883,107**	**$ 931,398**	**0.30%**
Community Resources				
Director - Community Resources	$ 344,159	$ 347,826	$ 365,730	0.12%
Office on Aging	1,409,455	1,526,571	1,538,243	0.50%
Transportation	349,780	378,381	389,390	0.13%
	$ 2,103,394	**$ 2,252,778**	**$ 2,293,363**	**0.74%**
Other Education				
College of Southern Maryland	$ 4,542,192	$ 4,646,943	$ 4,646,943	1.50%
Calvert Library	4,295,153	4,662,018	4,802,249	1.55%
	$ 8,837,345	**$ 9,308,961**	**$ 9,449,192**	**3.04%**
State/Other Agencies				
Health Department	$ 2,489,375	$ 2,494,258	$ 2,494,258	0.80%
Residential Substance Abuse Treatment	159,200	159,200	159,200	0.05%
State Dept. of Assessments & Taxation	421,652	430,000	430,000	0.14%
Soil Conservation District	351,423	363,750	374,414	0.12%
University of Maryland Extension	144,120	140,797	140,797	0.05%
Department of Social Services	76,385	76,392	76,392	0.02%
Housing Authority	1,459,346	1,456,093	1,467,060	0.47%
Election Board	658,969	758,877	790,898	0.25%
Forestry Service	20,965	20,965	20,965	0.01%
Liquor Board	31,442	52,420	53,489	0.02%
Ethics Commission	4,771	8,000	8,000	>.01%
Environmental Commission	4,771	4,213	6,348	>.01%
Historic District Commission	4,400	9,723	9,723	>.01%
Commission for Women	3,818	3,895	3,895	>.01%
Non-County Agencies	1,166,020	1,228,145	1,233,610	0.40%
	$ 6,996,657	**$ 7,206,728**	**$ 7,269,049**	**2.34%**

General Fund Expenditures by Organization

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Recommended Budget	% of FY 2020 General Fund Budget
Pensions & Insurance				
Pension Contributions	$ 9,129,993	$ 10,013,600	$ 10,183,600	3.28%
Worker's Compensation	1,658,137	1,100,000	2,200,000	0.71%
Health Insurance	9,442,034	12,180,000	10,205,000	3.29%
Other Post Employee Benefits County	4,074,580	5,433,272	2,346,645	0.76%
Other Post Employee Benefits BOE	15,066,644	7,216,227	8,925,979	2.88%
General Insurance	783,059	873,000	1,068,000	0.34%
	$ 40,154,447	**$ 36,816,099**	**$ 34,929,224**	**11.25%**
Debt Service	$ 17,741,960	$ 20,380,036	$ 20,506,126	6.61%
	$ 17,741,960	**$ 20,380,036**	**$ 20,506,126**	**6.61%**
Transfers				
Transfer to Capital Projects Fund	$ 8,549,134	$ 6,155,100	$ 10,000,000	3.22%
Transfer to Land Preservation Fund	1,025,000	1,025,000	1,026,700	0.33%
Transfer to Solid Waste & Recycl. Fund	31,652	30,000	48,500	0.02%
Transfer to Grants Fund	1,828,752	2,200,496	2,343,473	0.76%
To Parks & Rec. Self-Sustaining Fund	453,234	641,800	867,491	0.28%
Transfer to Golf Course Fund	174,148	246,840	483,499	0.16%
Transfer to ED Revolving Loan Fund	-	5,000	-	0.00%
Transfer to Family Network Fund	12,013	14,235	13,774	0.00%
	$ 12,073,933	**$ 10,318,471**	**$ 14,783,437**	**4.76%**
Board of Education	**$ 121,267,489**	**$ 126,377,666**	**$ 130,589,034**	**42.26%**
Total General Fund Expenditures	**$ 283,172,745**	**$ 297,516,132**	**$ 310,372,846**	**100.00%**

General Fund Expenditure Highlights

The General Fund is the primary operating fund of the County and accounts for most of the primary functions of local government. FY 2020 highlights include:

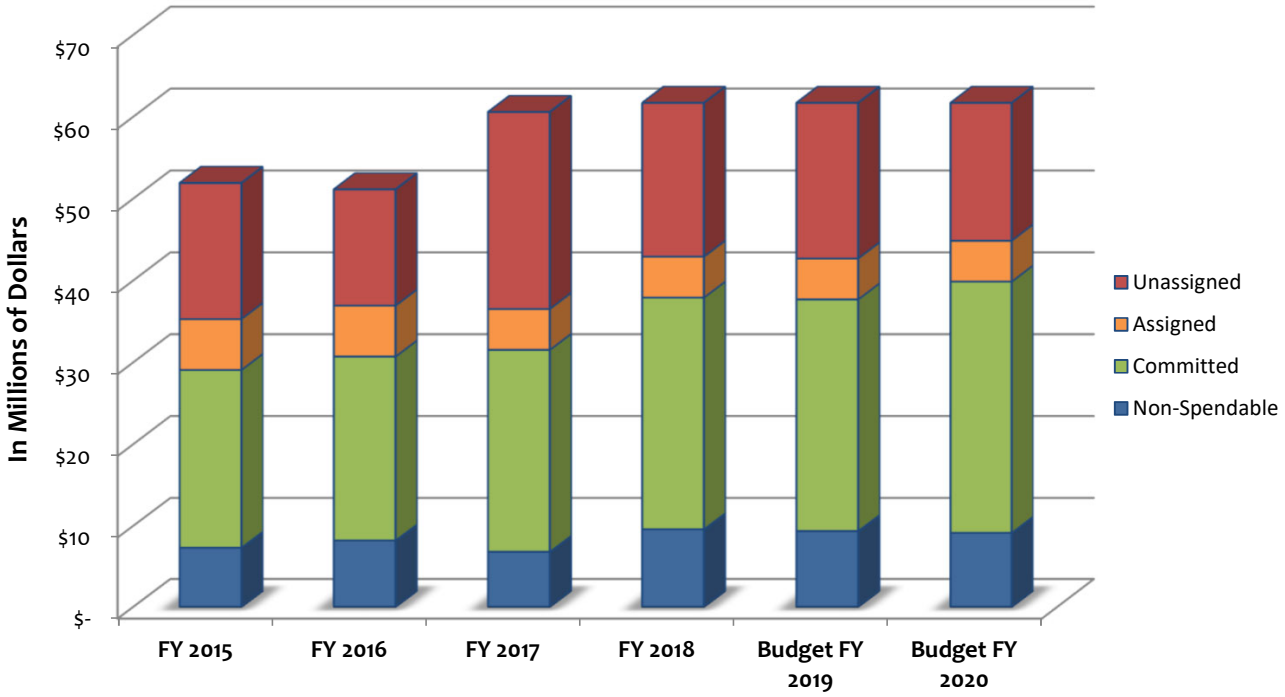
- A step increase (i.e., salary increase) for county employees plus a 2.05 percent cost of living adjustment (COLA) for a total salary increase of almost $2 million, evenly split over the two components. In addition, there are new salary scales for Sheriff's Office deputies and correctional officers providing a 5 percent total adjustment.;

- There are 45.5 new employees in this budget including 25 for the new Career Emergency Medical Services Division.;

- Operating funding for Calvert County Public Schools (CCPS) is recommended at $130.6 million, $3.9 million or 3.1 percent over the state-required maintenance of effort amount. The funding represents an increase of $4.2 million or 3.3 percent over the prior year as determined by the recently agreed to funding formula.;

- Funding for paid EMS personnel, intended to supplement our robust volunteer system, is included at $1.4 million for operations with an additional $1.0 million for capital equipment.

Fund Balance Trends



Fund Balances	FY 2015	FY 2016	FY 2017	FY 2018	Budget FY 2019	Budget FY 2020
Non-Spendable	$ 7,288,398	$ 8,181,368	$ 6,778,094	$ 9,567,714	$ 9,342,714	$ 9,117,714
Restricted	-	54,030	54,030	-	-	-
Committed	21,764,820	22,512,444	24,726,044	28,326,821	28,326,821	30,726,821
Assigned	6,218,619	6,218,619	5,000,000	5,000,000	5,000,000	5,000,000
Unassigned	16,622,116	14,200,844	24,060,353	18,787,277	19,012,277	16,837,277
Total Fund Balances and Reserves	**$ 51,893,953**	**$ 51,167,305**	**$ 60,618,521**	**$ 61,681,812**	**$ 61,681,812**	**$ 61,681,812**

Note: Fund Balances shown above are for the General Fund only, whereas the Comprehensive Annual Financial Report includes the Housing Fund as part of the General Fund per GASB requirements.

Fund Balance Trends

The fund balance schedule and the chart above present a recent history and a near-term projection of the County's General Fund fund balance. The FY 2020 General Fund budget is a balanced budget and should not impact fund balance. The tax increases from FY 2017 together with the new revenues from the Dominion facility have allowed the County to maintain a strong fund balance.

About the fund balance components: committed fund balance is comprised mostly of the County's stabilization arrangement established by resolution at 8% of General Fund expenditures.

General Fund Forecast

Long Term General Fund Forecast				
General Fund Projections	**FY2018 Adopted Budget**	**% Inc/Dec**	**FY2019 Budget**	**% Inc/Dec**
Revenues				
Real Property Tax	$ 107,480,529	1.93%	$ 107,190,530	-0.27%
Corporate & Personal Property Tax	3,000,000	16.73%	3,400,000	13.33%
Public Utility Tax	3,800,000	-80.31%	3,650,000	-3.95%
Constellation PILOT	19,646,574	0.00%	19,646,574	0.00%
Dominion PILOT	40,100,000	Not Mngfl	50,905,000	26.95%
Income Tax	87,500,000	9.38%	90,700,000	3.66%
Other Sources	21,273,435	7.34%	22,024,028	3.53%
Total Revenues	$ 282,800,538	19.89%	$ 297,516,132	5.20%
Expenditures				
County Government				
Salaries	$ 50,500,000	7.36%	$ 53,786,000	6.51%
County Step	2,166,344	77.13%	2,000,000	-7.68%
County COLA	481,530	Not Mngfl	550,000	14.22%
Operating	46,684,524	12.14%	50,327,867	7.80%
Insurances, Pensions, Other	23,480,000	7.03%	25,300,000	7.75%
Calvert County Schools (operating)	120,670,112	10.34%	126,367,666	4.72%
OPEB - Schools	13,880,336	Not Mngfl	7,216,227	-48.01%
OPEB - County Government	4,074,580	Not Mngfl	5,433,272	33.35%
Debt Service	17,821,812	1.03%	20,380,000	14.35%
Capital Projects (General Fund Transfer)	3,041,300	16.43%	6,155,100	102.38%
Total Expenditures	$ 282,800,538	14.60%	$ 297,516,132	5.20%
Projected Surplus/(Deficit)	**$ -**		**$ -**	

Revenue Assumptions:

Real Property revenues increased in FY 2017 based on a tax rate increase from .892 to .952. FY 2020 maintains .937. We forecast slight growth in the near term of assessments and new construction.

Income Tax revenues increased in FY 2017 based on tax rate increase from 2.8% to 3.0%. No change is planned for FY 2020. Near term growth of base is projected at about 4.0%.

COLA: Cost of Living Allowance

OPEB: Other Post Employment Benefits

PILOT: Payment in lieu of taxes

Not Mngfl: Not meaningful

These estimates were current as of the publication of the Commissioners Budget, but are subject to change at any time.

General Fund Forecast (continued)

FY2020 Budget	% Inc/Dec	FY2021 Projection	% Inc/Dec	FY2022 Projection	% Inc/Dec	Long Term General Fund Forecast
						General Fund Projections
						Revenues
$ 109,588,530	2.24%	$ 112,270,530	2.45%	$ 115,059,530	2.48%	Real Property Tax
3,451,000	1.50%	3,502,765	1.50%	3,555,306	1.50%	Corporate & Personal Property Tax
3,700,000	1.37%	3,750,000	1.35%	3,800,000	1.33%	Public Utility Tax
19,646,574	0.00%	19,646,574	0.00%	19,646,574	0.00%	Constellation PILOT
60,200,000	18.26%	63,995,000	6.30%	63,445,000	-0.86%	Dominion PILOT
91,659,331	1.06%	94,640,000	3.25%	98,425,600	4.00%	Income Tax
24,669,640	12.01%	24,563,290	-0.43%	24,753,735	0.78%	Other Sources
$ 312,915,075	5.18%	$ 322,368,159	3.02%	$ 328,685,745	1.96%	**Total Revenues**
						Expenditures
						County Government
$ 58,741,960	9.21%	$ 61,420,784	4.56%	$ 63,849,200	3.95%	Salaries
1,150,000	-42.50%	1,200,000	4.35%	1,200,000	0.00%	County Step
1,345,040	144.55%	1,228,000	-8.70%	1,276,984	3.99%	County COLA
55,597,291	10.47%	51,995,979	-6.48%	53,815,838	3.50%	Operating
23,713,000	-6.27%	26,672,589	12.48%	27,605,699	3.50%	Insurances, Pensions, Other
130,589,034	3.34%	134,115,525	2.70%	138,138,991	3.00%	Calvert County Schools (operating)
8,925,979	23.69%	14,439,206	61.77%	11,718,288	-18.84%	OPEB - Schools
2,346,645	-56.81%	3,796,076	61.77%	3,080,745	-18.84%	OPEB - County Government
20,506,126	0.62%	20,500,000	-0.03%	23,000,000	12.20%	Debt Service
10,000,000	62.47%	7,000,000	-30.00%	5,000,000	-28.57%	Capital Projects (General Fund Transfer)
$ 312,915,075	5.18%	$ 322,368,159	3.02%	$ 328,685,745	1.96%	**Total Expenditures**
$ -		**$ -**		**$ -**		**Projected Surplus/(Deficit)**

About this forecast:

Numerous assumptions are required in order to map out four years of revenues and expenditures. Financial forecasts can and will have many factors that affect the estimates. Few economists can accurately predict when the next recession or recovery will occur, and yet changes in the economy must be measured along with the growth in businesses, value of real and personal property, employment and the population of the county.

Revenue forecasts are generally based on recent historical data mixed with any known facts that mainly affect future revenues. If future rate or fee changes are not known or planned, it is assumed they remain at the current level. Revenue estimates are extremely important, especially those for real property and income taxes as they make up 90% of the county's general revenues.

Expenditures are estimated by applying inflationary factors to base year budgets. Future salary and fringe benefits are expected to increase as shown, and debt service is estimated based on what is required to fund the current six year Capital Project Budget during the forecasted four year period.

These estimates were current as of the publication of the Commissioners Budget, but are subject to change at any time.

General Government

Provides leadership in the coordination, implementation, and administration of County policy

Calvert County Courthouse

Board of County Commissioners
County Attorney
County Administrator
Communications & Media Relations
Technology Services
Circuit Court
Orphan's Court
State's Attorney
County Treasurer
Finance & Budget
Human Resources
Planning & Zoning
Inspections & Permits

Board of County Commissioners

Description

To serve the citizens of Calvert County by setting policy; provide effective efficient services; foster responsible, sustainable growth and economic development; and support the County's essential institutions to keep them strong.

Objectives

- Preserve the County's excellent financial position by maintaining a strong bond rating.
- Continue to provide financial assistance to eligible citizens through the Homeowner's Tax Credit Program.
- Increase the commercial tax base.
- Increase transparency in the budget building process.
- Work toward having the Golf Course and Aquatic Center become enterprise operations and self-sustainable.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
BOCC Directives and Policies Issued & Completed	100%	100%	100%	100%
Administrative Referrals & Administrative Assignments Completed	100%	100%	100%	100%
Number of Board & Staff Meetings	38	39	39	39
Number of Department Head Meetings	38	39	39	39
Number of Online Form Submittals (Website "Contact Us")	331	322	330	335
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Correspondence Assigned for Action (TRIM)	184	137	145	155
Correspondence Assigned for Action (Due Dates Met)	100%	100%	100%	100%
Directives Assigned for Action (TRIM)	154	114	130	140
Trim Directives Assigned for Action (Due Dates Met)	85%	95%	100%	100%

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Board of County Commissioners					
Salaries	$ 261,742	$ 270,723	$ 270,723	$ 270,723	$ 270,723
Operating	53,234	49,340	49,340	49,340	49,340
Contracted Services	1,713	2,900	2,900	2,900	2,900
Total	$ 316,689	$ 322,963	$ 322,963	$ 322,963	$ 322,963
Total Expenditures as a percent of Total Operating Budget	0.11%	0.10%	0.10%	0.10%	0.10%
Clerk to County Commissioners					
Salaries	$ 70,671	$ 71,526	$ 74,387	$ 74,387	$ 74,387
Operating	3,563	3,009	3,009	3,009	3,009
Contracted Services	-	-	-	-	-
Total	$ 74,234	$ 74,535	$ 77,396	$ 77,396	$ 77,396
Total Expenditures as a percent of Total Operating Budget	0.03%	0.02%	0.02%	0.02%	0.02%
Maryland Association of Counties					
Operating	$ 16,987	$ 17,000	$ 17,000	$ 17,000	$ 17,000
Total	$ 16,987	$ 17,000	$ 17,000	$ 17,000	$ 17,000
Total Expenditures as a percent of Total Operating Budget	0.01%	0.01%	0.01%	0.01%	0.01%
Paupers Burial					
Operating	$ -	$ 1,000	$ 1,000	$ 1,000	$ 1,000
Total	$ -	$ 1,000	$ 1,000	$ 1,000	$ 1,000
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%
Contingency					
Contingency Reserve	$ -	$ 600,000	$ 600,000	$ 600,000	$ 600,000
Total	$ -	$ 600,000	$ 600,000	$ 600,000	$ 600,000
Total Expenditures as a percent of Total Operating Budget	0.00%	0.19%	0.18%	0.19%	0.19%

Staffing

GENERAL FUND STAFFING Board of County Commissioners	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Commissioner	E	5.0	5.0	5.0
Executive Administrative Aide	721	1.0	1.0	1.0
Administrative Aide	720	0.0	0.0	0.0
TOTAL		6.0	6.0	6.0

Clerk to County Commissioners	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Clerk to County Commissioners	A	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0

County Attorney

Description

Provide legal service and is legal counsel to the Board of County Commissioners, County Administrator and various County departments, offices, agencies, boards, committees and commissions. Collect past due accounts. Because of the many departments to which the Office of the County Attorney provides legal support, it is essential that the Office of the County Attorney utilize a method of prioritizing work in order to provide prompt and efficient service. Furthermore, the Office of the County Attorney must assist and contribute to the overall mission of County Government.

BOCC Goals

Objectives

- Prioritize workload within the Office of the County Attorney in order to provide timely and sound legal advice to all clients while maintaining the approved budget in a fiscally conservative manner.
- Attend meetings of Board of County Commissioners and other departments and agencies boards and commissions confronted by occasional legal issues at public meetings and public hearings.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Review of documents and provide advice and legal opinions	12,639	12,297	8,000	9,000
Bankruptcy cases processed	693	758	400	300
Foreclosure notices processed	309	285	350	250
Zoning enforcement - new cases	14	16	10	15
Notice of Tort Claims received	9	9	10	10
Public Information Act Requests received and processed	40	33	20	15
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Bankruptcy cases collection (amount collected)	$4,676	$3,784	$5,000	$2,500
Collection cases (amount collected)	$21,624	$28,431	$100,000	$20,000
Water and Sewer Liens applied	27	46	10	30
Water and Sewer Liens collected (amount collected)	$24,192	$36,064	$10,000	$15,000

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
County Attorney					
Salaries	$ 469,371	$ 541,575	$ 563,238	$ 563,238	$ 563,238
Operating	19,005	29,165	29,165	29,165	29,165
Contracted Services	92,349	100,000	100,000	100,000	100,000
Capital Outlay	-	3,625	3,625	3,625	3,625
Total	$ 580,725	$ 674,365	$ 696,028	$ 696,028	$ 696,028
Total Expenditures as a percent of Total Operating Budget	0.21%	0.21%	0.21%	0.21%	0.21%

Staffing

County Attorney	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
County Attorney	C	1.0	1.0	1.0
Associate County Attorney	C	1.0	1.0	1.0
Attorney I	C	1.0	1.0	1.0
Senior Paralegal	725	1.0	1.0	1.0
Paralegal	723	1.0	1.0	1.0
Office Specialist II	721	1.0	1.0	1.0
TOTAL		6.0	6.0	6.0

County Administrator

Description

Direct and oversee the implementation of the Board of County Commissioners' (BOCC) policies to all County departments and divisions, as prescribed by the BOCC and Administrative Codes. Direct and oversee the day-to-day operations of County Government.

BOCC Goals

Objectives

- Ensure implementation of BOCC goals, directives, and policies.
- Provide regular communication via weekly Department Head meetings.
- Practice open communication with employees via effective problem resolution and promotion of equal opportunity and affirmative action.
- Continue to enhance working relationships with other local and state governmental agencies.
- Continue to ensure the general public's needs are met and all inquiries are responded to in a timely manner.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
BOCC Directives and Policies Issued & Completed	100%	100%	100%	100%
Administrative Referrals & Administrative Assignments Completed	100%	100%	100%	100%
Number of Board & Staff Meetings	38	39	39	39
Number of Department Head Meetings	38	39	39	39
Number of Online Form Submittals (Website "Contact Us")	331	322	330	335
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Correspondence Assigned for Action (TRIM)	184	137	145	155
Correspondence Assigned for Action (Due Dates Met)	100%	100%	100%	100%
Directives Assigned for Action (TRIM)	154	114	130	140
Trim Directives Assigned for Action (Due Dates Met)	85%	95%	100%	100%

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
County Administrator					
Salaries	$ 404,219	$ 409,968	$ 423,720	$ 423,720	$ 423,720
Operating	9,272	14,395	14,395	14,395	14,395
Contracted Services	-	-	35,000	-	-
Capital Outlay	718	-	-	-	-
Total	$ 414,209	$ 424,363	$ 473,115	$ 438,115	$ 438,115
Total Expenditures as a percent of Total Operating Budget	0.15%	0.14%	0.15%	0.14%	0.14%

Staffing

County Administrator	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
County Administrator	C	1.0	1.0	1.0
Deputy County Administrator	C	1.0	1.0	1.0
Exec Admin Asst to the County Administrator	724	1.0	1.0	1.0
TOTAL		3.0	3.0	3.0

Communications & Media Relations

Description

Develops and implements clear, consistent and engaging multi-faceted communications strategies, messages and products. Provides comprehensive marketing services to promote the county and its initiatives. Serves as liaison between county departments, government entities, utilities and the public, including the media.

BOCC Goals

Objectives

- Continue to expand outreach efforts for county government activities through electronic media to include increased distribution and enhanced awareness of the Board of County Commissioner goals and objectives.
- Conduct an assessment of county government public information and marketing needs and report to the Board of County Commissioners.
- Develop updated communications strategy and execute improved programs to deliver communications objectives throughout the county government organization and the public.
- Create updated, cohesive, branded marketing approach and systems for county government.
- Provide communications support to Emergency Management during emergencies.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Press releases distributed	N/A	222	380	420
Facebook posts	N/A	678	1000	1200
Videos created/produced	N/A	27	30	35
Graphic design projects - brochures, flyers, ads	N/A	N/A	200	225
Major government reports (written/designed/printed)	N/A	3	3	3
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Number of County Government Communications Projects Accomplished	N/A	815	1400	1600
Improved county government web sit launched	N/A	N/A	50%	100%
Statistical dashboard launched	N/A	N/A	50%	100%
Video support to BOCC and Planning Commission	N/A	62	50	50
Talking points written	N/A	N/A	50	50

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Communication & Media Relations					
Salaries	$ 541,538	$ 616,566	$ 636,835	$ 619,500	$ 736,835
Operating	150,262	346,510	367,365	330,865	330,865
Contracted Services	16,479	45,000	76,000	65,000	91,000
Capital Outlay	57,716	80,420	-	-	-
Total	$ 765,995	$ 1,088,496	$ 1,080,200	$ 1,015,365	$ 1,158,700
Total Expenditures as a percent of Total Operating Budget	0.27%	0.35%	0.33%	0.33%	0.37%

Staffing

Communications & Media Relations	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Communications & Media Relations	C	1.0	1.0	1.0
Communications & Media Rel. Deputy Director	C	1.0	1.0	1.0
Public Information Program Manager	725	1.0	1.0	1.0
Commmunications Program Specialist	724	2.0	2.0	2.0
Webmaster	724	1.0	1.0	1.0
Research Specialist	723	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0
Media Specialist	721	2.0	2.0	2.0
Public Information Program Assistant II	720	1.0	1.0	1.0
Public Information Program Assistant I	717	1.0	0.5	1.0
Intern	n/a	0.3	0.3	0.3
TOTAL		12.3	11.8	12.3

Technology Services

Description

Enable County departments to accomplish their goals through the provision of dependable and secure computer systems and technological solutions.

BOCC Goals

Objectives

- Continue implementaton of an electronic time and attendance system to be used by all departments.
- Continue the annual enterprise software application upgrades.
- Complete and test a plan for data center disaster recovery and failover on the HP Hyper Converged infrastructure.
- Continue deployment of records managemnet system to county departments.
- Connect the Appeal Landfill in Lusby to the BOCC communications network via fiber optic cable

Performance Measure

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Countywide support to managed desktops and laptop computers	929	956	975	1073
Work Orders completed	4,015	4,316	4,750	5,180
Mobile Data terminals supported	138	165	182	200
Number of servers	215	230	260	286
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Meet Milestones of Implementation for EDMS/ERMS	Yes	Yes	Yes	Yes
Meet Milestones of Land Management System Upgrade	Yes	Yes	Yes	Yes
Meet Milestones of Upgrade of Public Safety System	Yes	Yes	Yes	Yes
Meet milestones of the Asset Management System	Yes	Yes	Yes	Yes

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Technology Services					
Salaries	$ 1,717,450	$ 1,910,531	$ 2,300,457	$ 2,021,286	$ 2,119,512
Operating	128,815	139,251	190,034	140,229	153,859
Contracted Services	1,134,891	1,376,816	1,782,277	1,698,777	1,698,777
Capital Outlay	451,998	580,909	686,154	628,507	637,509
Total	$ 3,433,154	$ 4,007,507	$ 4,958,922	$ 4,488,799	$ 4,609,657
Total Expenditures as a percent of Total Operating Budget	1.21%	1.29%	1.53%	1.45%	1.49%

Staffing

Technology Services	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Technology Services	C	1.0	1.0	1.0
Deputy Director Technology Services	C	1.0	1.0	1.0
Technology Services Infrastructure Manager	728	1.0	1.0	1.0
Network Supervisor	727	1.0	1.0	1.0
Records Management Systems Administrator	726	1.0	1.0	1.0
Cable Franchise Administrator	725	1.0	0.0	0.0
Computer Services Supervisor	725	1.0	1.0	1.0
GIS Administrator	725	1.0	1.0	1.0
Network Administrator II / I	725/724	5.0	4.0	5.0
Systems Analyst II / I	725/724	6.0	6.0	6.0
GIS Analyst	724	2.0	2.0	2.0
PEG Channel Operator	724	1.0	0.0	0.0
Print Manager	724	1.0	0.0	0.0
GIS Mapping Technician	722	1.0	1.0	1.0
Computer Services Technician II / I	722/720	5.0	4.0	5.0
Executive Administrative Assistant II	723	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0
Office Assistant II	716	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3
TOTAL		32.3	27.3	29.3

Circuit Court

Description

A court of general jurisdiction that serves the citizens of Calvert County by resolving issues in civil and criminal cases.

BOCC Goals

Although the court is heavily funded by the County Commissioners, the court is a part of the judicial branch of government and does not conduct its business under the direction or supervision of the county government.

Performance Measures

The Maryland Judiciary has adopted time periods within which cases should be completed. Different standards have been established for different types of cases. Below is a table showing the performance of the Circuit Court in meeting those standards in the most common cases over the past four years. The key column is the one entitled "time standard". This column shows the percentage of the number of cases that have to be completed within the number of days listed in order for the court to have met the state standard. For instance, 98% percent of all criminal cases should be completed within 180 days of the time they commence. In FY 2012, the court completed 88.5% of the criminal cases within the prescribed number of days.

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Actual FY 2019**	**Projected FY 2020**
Civil Cases Filed	2,525	2,545	2,835	2,850
Juvenile Cases	157	122	104	100
Criminal Cases Filed	596	446	444	430
Domestic Violence Cases Filed	48	90	100	110
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Actual FY 2019**	**Actual FY 2020**
Criminal - percentage of all cases completed within 180 days	84%	90%	91%	90%
Civil - percentage of all cases completed within 548 days	89%	91%	92%	91%
Family Law - percentage of all cases completed within 365 days	92%	93%	94%	94%
Limited Divorce - percentage of all cases completed within 730 days	94%	93%	90%	91%

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Circuit Court					
Salaries	$ 683,310	$ 818,590	$ 880,000	$ 880,000	$ 880,000
Operating	97,225	103,805	104,305	103,805	104,305
Contracted Services	40,602	58,900	58,900	58,900	58,900
Capital Outlay	13,020	5,450	39,539	3,950	39,539
Total	$ 834,157	$ 986,745	$ 1,082,744	$ 1,046,655	$ 1,082,744
Total Expenditures as a percent of Total Operating Budget	0.29%	0.32%	0.33%	0.34%	0.35%
Orphan's Court					
Salaries	$ 26,980	$ 26,980	$ 28,059	$ 28,059	$ 28,059
Operating	388	1,450	1,450	1,450	1,450
Total	$ 27,368	$ 28,430	$ 29,509	$ 29,509	$ 29,509
Total Expenditures as a percent of Total Operating Budget	0.01%	0.01%	0.01%	0.01%	0.01%
Grand Jury					
Operating	$ 5,220	$ 5,000	$ 5,500	$ 5,000	$ 5,000
Total	$ 5,220	$ 5,000	$ 5,500	$ 5,000	$ 5,000
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%

Staffing

Circuit Court	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Court Administrator	A	1.0	1.0	1.0
Court Reporter	A	1.0	1.0	1.0
Deputy Court Administrator	A	1.0	1.0	1.0
Senior Case Manager	CC07	1.0	1.0	1.0
Judical Secretary/Senior Judge ADR Med. Coord.	CC04	1.0	1.0	1.0
Judical Secretary	CC04	2.4	2.4	2.4
Assignment Clerk	CC03	3.0	3.0	3.0
Legal Secretary	CC02	0.4	0.4	0.4
Bailiff	A	3.8	3.8	3.8
Bailiff (Temp)	n/a	0.7	0.7	0.7
TOTAL		15.3	15.3	15.3

Orphan's Court	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Chief Judge of Orphan's Court	E	1.0	1.0	1.0
Associate Judge of Orphan's Court	E	2.0	2.0	2.0
TOTAL		3.0	3.0	3.0

State's Attorney

Description

Fulfill a State Legislative mandate to prosecute all felony and misdemeanor offenses that occur in the County, including homicide, assault, sexual assault, child abuse and neglect, elder abuse, burglary, narcotics, domestic violence, economic crimes, DWI/DUI, incarcerable traffic violations and more. Handle certain civil proceedings, such as asset forfeiture and child support enforcement. Provide outreach services and education to the community through lectures and forums to community groups, schools and law enforcement agencies.

BOCC Goals

Objectives

- Continue to strengthen the Domestic Violence Unit by providing training to existing members (two attorneys, one support staff and one investigator) to ensure well documented and investigated cases for evidence-based prosecutions and swifter completion through the criminal justice system.
- Continue to actively participate and support the Circuit Court Drug Court Program by providing an experienced attorney to evaluate, screen and recommend low-level, non-violent offenders for entrance in the program as well as aid in monitoring of their progress in this educational and rehabilitative program.
- To support the new CAC by providing a dedicated, senior child abuse/neglect prosecutor who will be available 24-7 to aid in the investigation of all child abuse/neglect cases in the county and handle all subsequent prosecutions in conjunction with our allied agencies(law enforcement; CPS; victim advocates; medical & mental health personnel).

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Domestic Violence Unit - cases closed	427	353	385	385
Drug Court Participants - Circuit Court	86	110	115	125
Child Advocacy Center - cases closed	0	0	5	35
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Domestic Violence -Invocation of Spousal Priviledge	26	37	37	35
Successful Completion of Drug Court Program	5	20	16	25
Child Advocacy Center - Percentage of Successful Prosecutions	0	0	5	33

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
State's Attorney					
Salaries	$ 1,922,285	$ 2,002,122	$ 2,314,196	$ 2,139,138	$ 2,280,490
Operating	99,296	116,322	129,956	120,555	124,643
Contracted Services	19,523	20,242	20,242	20,242	20,242
Capital Outlay	13,660	-	44,437	-	38,273
Total	$ 2,054,764	$ 2,138,686	$ 2,508,831	$ 2,279,935	$ 2,463,648
Total Expenditures as a percent of Total Operating Budget	0.73%	0.69%	0.77%	0.73%	0.79%

Staffing

State's Attorney	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
State's Attorney	E	1.0	1.0	1.0
Deputy State's Attorney	A	1.0	1.0	1.0
Senior Assistant State's Attorney	A	5.0	5.0	5.0
Assistant State's Attorney	A	6.0	5.0	6.0
Investigator	A	3.0	2.0	3.0
Legal Office Specialist	723	1.0	1.0	1.0
Community Service Coordinator	722	1.0	1.0	1.0
Digital Evidence Coordinator	720	1.0	1.0	1.0
Victim Witness Advocate	720	5.0	5.0	5.0
Legal Secretary III	720	1.0	1.0	1.0
Legal Secretary II	719	1.0	1.0	1.0
Legal Secretary I	718	3.0	3.0	3.0
Office Specialist I	718	1.0	1.0	1.0
Office Assistant III	717	2.6	1.6	1.6
TOTAL		32.6	29.6	31.6

County Treasurer

Description

Receive and disburse funds for the Calvert County Government. Responsible for initiating the enforcement of tax collection.

BOCC Goals

Objectives

- Continue to increase public awareness of the Treasurer's Office billing process and credits offered by the State of Maryland Department of Assessments and Calvert County Government via newspaper advertisements and Comcast Cable Channel 6 slides.
- Utilize innovative software programs to locate property owners with insufficient addresses.
- Look at the feasibility of accepting credit card payments for transactions associated with walk-in payments.
- Continue with enhancements to the Munis Tax System: tax sale, audit letters, credits to better meet the needs of the customers and the Treasurer's Office.
- Increase the number of Homeowner Tax Credits approved for homeowners in Calvert County.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Real Estate Tax Bills	43,160	43,198	43,236	43,274
Personal/Corporate Tax Bills	2,371	2,331	2,311	2,291
Tax Bill Credits Issued				
Barn	593	590	600	605
Land Preservation	631	634	634	634
Commissioner	574	187	190	193
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Percentage of tax sale buyers registered in Munis Tax System	87%	88%	89%	90%
Number of returned mail pieces for insufficient address	1,053	1,000	975	950
Increase the number of credit card and e-check transactions by 10%				
Number of transactions	607	768	800	825
Dollar amount	$ 780,121	$ 1,005,125	$ 1,150,000	$ 1,250,000

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
County Treasurer					
Salaries	$ 296,188	$ 341,593	$ 355,257	$ 355,257	$ 355,257
Operating	(6,791)	27,610	27,610	27,610	27,610
Contracted Services	(355)	10,000	10,000	10,000	10,000
Capital Outlay	4,161	-	-	-	-
Total	$ 293,203	$ 379,203	$ 392,867	$ 392,867	$ 392,867
Total Expenditures as a percent of Total Operating Budget	0.10%	0.12%	0.12%	0.13%	0.13%

Staffing

County Treasurer	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Treasurer	E	1.0	1.0	1.0
Deputy Treasurer	A	1.0	1.0	1.0
Treasurer Clerk II	719	1.0	1.0	1.0
Treasurer Clerk I	718	3.0	3.0	3.0
Office Aide	713	1.5	1.5	1.5
TOTAL		7.5	7.5	7.5

Finance & Budget

Description

Provide County management with accurate fiscal information to make informed decisions, maintain a standard of excellence in financial reporting and budgeting, safeguard assets, and add value to accounting data through financial analysis. Includes budget, general accounting and auditing, procurement, health & retirement benefits, payroll, accounts payable, tax and utility billing, capital projects, grants coordination, debt management and oversight of county funds and investments.

BOCC Goals

Objectives

- Work with the Board to propose improvements to manage changes to budget approprations throughout the fiscal year, seek any needed support from the state legislators, and to implement those changes if approved.
- Work with the Board to examine and propose improvements to the County's purchasing requirements, including a review of formal bidding requirements, vendor preferences, and newspaper advertising requirements. Implement those changes if there is legislative support for them through the legislative delegation.
- Continue with our plan to implement improvements to the budget document as part of the overall initiative to add greater transparency to budget development and reporting.
- Completely implement new software including electronic timekeeping, the benefits module, upgrades to tax billing, general ledger and general billing software.
- Facilitate changes to the county's pension plans per the request of the Board of County Commissioners.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Average number of employees per pay	1,095	1,137	1,140	1,150
Purchase Orders Processed	6,208	5,698	6,200	6,300
Number of formal bids between $15,000 and $100,000	88	82	95	90
Budget document improvements (% of completion)	75%	90%	95%	98%
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Percentage of purchasing requirements reviewed for improvements; changes recommended to governing body	60	80%	100%	100%
Software upgrades to major applications implemented	3	2	6	3
Measure improvements in the Budget Document by the reducing the number of "does not satisfy" marks while increasing the "outstanding" marks based the GFOA Distinguished Budget Award program	1 does not satisfy	0 does not satisfy	0 does not satisfy	0 does not satisfy
Number of Budget, Benefit and Pension Plan Public Hearings Coordinated by Staff	14	20	20	30

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Finance & Budget					
Salaries	$ 1,430,062	$ 1,599,049	$ 1,661,971	$ 1,658,971	$ 1,658,971
Operating	125,406	130,701	120,701	115,701	115,701
Contracted Services	174,778	165,800	165,800	165,800	165,800
Capital Outlay	3,542	6,369	26,369	26,369	26,369
Total	$ 1,733,788	$ 1,901,919	$ 1,974,841	$ 1,966,841	$ 1,966,841
Total Expenditures as a percent of Total Operating Budget	0.61%	0.61%	0.61%	0.63%	0.63%
Auditing & Related Services					
Contracted Services	$ 61,254	$ 71,050	$ 75,750	$ 75,750	$ 75,750
Total	$ 61,254	$ 71,050	$ 75,750	$ 75,750	$ 75,750
Total Expenditures as a percent of Total Operating Budget	0.02%	0.02%	0.02%	0.02%	0.02%

Staffing

Finance & Budget	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Finance & Budget	C	1.0	1.0	1.0
Deputy Director	C	1.0	1.0	1.0
Deputy Director of Accounting	C	1.0	1.0	1.0
Capital Projects Analyst	726	1.0	1.0	1.0
Procurement Officer	726	1.0	1.0	1.0
Accountant III	725	1.5	1.5	1.5
Senior Budget Analyst	725	1.0	1.0	1.0
Accountant I	723	1.0	1.0	1.0
Budget Analyst	723	1.0	1.0	1.0
Grants Coordinator	723	1.0	1.0	1.0
Procurement Specialist II	723	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0
Payroll Specialist	722	1.0	1.0	1.0
Procurement Specialist I	722	2.0	2.0	2.0
Accounts Payable Technician	720	2.0	2.0	2.0
Accounts Receivable Technician I	720	1.0	1.0	1.0
Fixed Asset/Procurement Assistant	720	1.0	1.0	1.0
Procurement Administrative Technician	719	1.0	1.0	1.0
Procurement Assistant	720	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3
TOTAL		21.8	21.8	21.8

Human Resources

Description

Provide employment related services to the Calvert County Government as well as to its employees and managers so that they may achieve their operational goals. Administers programs for recruitment, examination, and selection; position classification; pay and leave; performance evaluation; training and development; safety and risk management; health, retirement, and voluntary benefits; and employee relations.

BOCC Goals

Objectives

- To provide employee development services.
- To provide an effective recruitment program.
- Continue to develop and enhance the Occupational Safety Program to ensure a safe working environment for County employees.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Offer trainings on various topics	41	42	45	45
Offer tuition assistance	Yes	Yes	Yes	Yes
Employment applications received and reviewed	3,875	4,666	4,899	4,899
Employment interviews scheduled	744	718	754	754
Number of voluntary benefits offered to employees	21	33	34	34
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Number of employees trained on various topics	896	1,134	1,145	1,145
Number of tuition assistance applications received	58	46	48	50
Number of new hires	318	345	349	352
Number of safety inspections	20	25	30	30
Number of Employees enrolled in one or more voluntary benefit	862	883	892	892

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Human Resources					
Salaries	$ 965,210	$ 1,053,168	$ 1,106,534	$ 1,106,534	$ 1,106,534
Operating	53,602	63,604	62,104	62,104	62,104
Tuition Program	36,876	55,000	55,000	55,000	55,000
Contracted Services	149,015	236,431	203,626	203,626	203,626
Capital Outlay	35,828	1,200	-	-	-
Total	$ 1,240,531	$ 1,409,403	$ 1,427,264	$ 1,427,264	$ 1,427,264
Total Expenditures as a percent of Total Operating Budget	0.44%	0.45%	0.44%	0.46%	0.46%

Staffing

Human Resources	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Human Resources	C	1.0	1.0	1.0
Human Resources Deputy Director	C	2.0	2.0	2.0
Senior Human Resources Analyst	726	1.0	1.0	1.0
Benefits Specialist II	724	1.0	1.0	1.0
Human Resources Analyst II	724	2.0	2.0	2.0
Risk Manager	724	1.0	1.0	1.0
Safety Officer	724	1.0	1.0	1.0
Human Resources Analyst I	722	0.0	0.0	0.0
Risk Management Specialist	722	0.0	0.0	0.0
Benefits Specialist I	721	1.0	1.0	1.0
Executive Administrative Aide	721	1.0	1.0	1.0
Risk Management Assistant	720	1.0	1.0	1.0
Human Resources Assistant	719	2.0	2.0	2.0
Human Resources Aide (Floater)	717	0.0	0.0	0.0
Human Resources Aide	717	1.0	1.0	1.0
Office Assistant I	715	2.0	2.0	2.0
Office Aide	713	0.0	0.0	0.0
Intern	n/a	0.3	0.3	0.3
TOTAL		17.3	17.3	17.3

Planning & Zoning

Description

Coordinate all planning activities within Calvert County Government, including Development Review, Appeals, Variances, and Exceptions, as well as other Boards and Commissions. Administer the Zoning Ordinance, Subdivision Regulations and the Building Code. Advise the Board of County Commissioners about growth and development in Calvert County.

BOCC Goals

Objectives

- Continue the process of updating the Comprehensive Plan, with the goal of the plan completion and adoption in 2018. Begin the process of updating the Zoning Ordinance, Town Center Master Plans and Zoning Maps with projected adoption in 2019.
- Support and apply the Calvert County Zoning Ordinance and all plans and regulations as adopted by the Board of County Commissioners through plan review, permitting enforcement and third party inspections.
- Continue to research and advocate for funding the Watershed Implementation Plan.
- Continue to improve the Hansen land management system software for all staff to be able to use it to its full advantage, including Board of Appeals module.
- To provide clarity of requirements and transparency in the review and permitting processes by developing enhanced design and process manuals to achieve better customer service.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
New Major and Minor Subdivision Applications	21	16	21	25
Replatting	130	109	125	130
New Site Plan Applications	30	67	83	90
Board of Appeals New Cases Heard	42	39	40	40
Service Requests Generated	310	328	340	335
New Zoning Violations - CASE generated	166	161	200	180
Service Requests / Inspections without CASE	144	167	140	140
Agricultural Preservation Project Submittals	13	12	20	20
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Subdivision applications - 3 months after certification of complete application in accordance with calendar schedule	100%	88%	100%	100%
Technical evaluation of site plan applications within calendar schedule	100%	100%	100%	100%
Board of Appeals applications scheduled for first possible hearing date	100%	100%	100%	100%
Site plan inspections conducted within 2 business days of zoning violation complaint	100%	99%	100%	99%
Agricultural Preservation applications reviewed within 45 days by Agricultural Board	100%	100%	100%	100%

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Planning & Zoning					
Salaries	$ 2,128,863	$ 2,338,743	$ 2,417,092	$ 2,407,367	$ 2,476,367
Operating	64,489	86,372	118,490	107,990	108,565
Contracted Services	36,120	76,850	200,000	76,850	226,850
Capital Outlay	38,648	83,000	22,500	22,500	23,500
Total	$ 2,268,120	$ 2,584,965	$ 2,758,082	$ 2,614,707	$ 2,835,282
Total Expenditures as a percent of Total Operating Budget	0.80%	0.83%	0.85%	0.84%	0.91%
Planning Commission: Devel. Review					
Operating	$ 19,881	$ 35,827	$ 48,582	$ 47,582	$ 47,582
Contracted Services	-	131,000	281,000	131,000	131,000
Honorarium	75,700	92,500	103,600	103,600	103,600
Capital Outlay	(1,094)	1,200	3,700	3,700	3,700
Total	$ 94,487	$ 260,527	$ 436,882	$ 285,882	$ 285,882
Total Expenditures as a percent of Total Operating Budget	0.03%	0.08%	0.13%	0.09%	0.09%
Board of Appeals: Appeals, Variances & Exceptions					
Operating	$ 3,722	$ 7,175	$ 8,575	$ 8,575	$ 8,575
Contracted Services	9,200	24,000	20,000	20,000	20,000
Honorarium	20,700	24,000	26,000	26,000	26,000
Capital Outlay	-	-	600	600	600
Total	$ 33,622	$ 55,175	$ 55,175	$ 55,175	$ 55,175
Total Expenditures as a percent of Total Operating Budget	0.01%	0.02%	0.02%	0.02%	0.02%

Staffing

Planning & Zoning	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Planning & Zoning	C	1.0	1.0	1.0
Deputy Director of Planning & Zoning	C	1.0	1.0	1.0
Deputy Director of Planning & Zoning	729	1.0	1.0	1.0
Planning Commission Administrator	728	1.0	1.0	1.0
Board of Appeals Administrator	727	1.0	1.0	1.0
Long Range Planner	727	1.0	1.0	1.0
Zoning Code Enforcement Chief	727	1.0	1.0	1.0
Zoning Planner	727	1.0	1.0	1.0
Environmental Planning Regulator	726	1.0	1.0	1.0
Principal Planner	726	2.0	2.0	2.0
Zoning Code Enforcement Chief	726	0.0	0.0	0.0
Planner III	725	6.0	6.0	7.0
Manager Administrative Services	724	1.0	1.0	1.0
Planner II	724	3.0	3.0	3.0
Zoning Code Enforcer	724	1.0	1.0	1.0
Development Review Coordinator	722	1.0	1.0	1.0
Planner I	722	3.0	2.0	2.0
Administrative Aide	720	1.0	1.0	1.0
Development Navigator	720	0.0	0.0	0.0
GIS Planning Technician	720	1.0	1.0	1.0
Planning Commission Recording Clerk	721	1.0	1.0	1.0
Zoning Enforcement Specialist	721	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0
GIS / Planning Assistant	718	0.0	0.0	0.0
Office Specialist I	718	1.0	1.0	1.0
Office Assistant II	716	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3
TOTAL		33.3	32.3	33.3

Inspections & Permits

Description

Prevent and correct hazards attributed to the built environment. Provide effective, efficient and equitable administration and enforcement of the International Building Codes, National Electric Code, the National Standard Plumbing Code and all other applicable local ordinances. Act as a liaison between local government agencies and the construction community to ensure that a service oriented, professional atmosphere is always present. Maintain effective working relationships with our customers, that includes property owners, developers, contractors, subcontractors, engineers, architects and coworkers, through effective communication skills.

BOCC Goals

Objectives

- Provide citizens with timely inspections (within 24 hours of scheduling) for all Calvert County construction projects.
- Provide at least two (2) educational seminars for staff and public regarding code updates/compliance within the next fiscal year.
- Create public outreach and educational materials for citizens regarding code adoptions and permitting processes within the next two (2) years.
- Provide "real-time" results and information of inspections performed for all Calvert County construction projects.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual	**Actual**	**Projected**	**Projected**
Building/Home Occupation/Signs/Demo/Use:	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**
Permits Processed	1,822	1,642	2,000	1,750
Permits Issued	1,705	1,392	1,800	1,600
Inspections Performed	6,523	6,956	6,500	6,500
Grading:				
Permits Processed	652	669	700	650
Permits Issued	642	597	650	600
Plumbing:				
Permits Processed	951	772	900	800
Permits Issued	898	841	850	800
Inspections Performed	4,112	4,656	4,750	4,500
Electrical:				
Permits Processed	1,611	1,453	1,550	1,500
Permits Issued	1,601	1,437	1,600	1,450
Inspections Performed	3,972	5,289	6,000	5,500
Revenue:				
Licensing & Miscellaneous Fees	$47,805	$43,504	$45,000	$45,000
Permitting Fees	$325,719	$332,495	$350,000	$300,000
Excise Tax	$1,589,248	$1,084,929	$1,600,000	$1,250,000
Program/Service Outcomes: (based on objectives)				
	Actual	**Actual**	**Projected**	**Projected**
	FY 2017	**FY 2018**	**FY 2019**	**FY 2020**
Inspections performed within 24 hours of scheduling	95%	98%	98%	98%

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Inspections & Permits					
Salaries	$ 887,053	$ 1,003,489	$ 952,000	$ 952,000	$ 952,000
Operating	51,086	77,100	82,900	77,900	77,900
Contracted Services	900	2,000	2,000	2,000	2,000
Capital Outlay	15,405	57,204	5,700	5,700	5,700
Total	$ 954,444	$ 1,139,793	$ 1,042,600	$ 1,037,600	$ 1,037,600
Total Expenditures as a percent of Total Operating Budget	0.34%	0.37%	0.32%	0.33%	0.33%

Staffing

Inspections & Permits	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Inspections & Permits Division Chief	727	1.0	1.0	1.0
Land Management Systems Coordinator	725	1.0	1.0	1.0
Permit Coordinator	725	1.0	1.0	1.0
Plan Examiner	723	1.0	1.0	1.0
Building Inspector	723	2.0	2.0	2.0
Electrical Inspector	723	2.0	2.0	2.0
Permit Supervisor	723	1.0	1.0	1.0
Plumbing Inspector	723	2.0	2.0	2.0
Permit Technician II	722	0.0	0.0	0.0
Permit Technician I	720	4.0	4.0	4.0
Office Aide	713	1.0	1.0	1.0
Temporary Inspectors	n/a	0.7	0.7	0.7
TOTAL		16.7	16.7	16.7

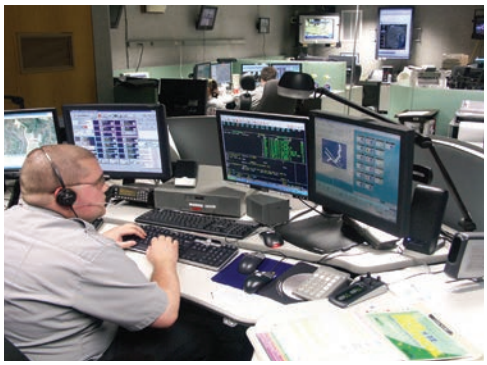
Public Safety

Responds efficiently to emergency fire, rescue, and medical needs within the County; assists in the enforcement of State and County laws

Calvert County Detention Center

Calvert County Sheriff's Office

Prince Frederick Volunteer Fire Department



Emergency Communications

Director of Public Safety
Animal Control
Animal Shelter
Emergency Communications
Emergency Management
Fire-Rescue-EMS
Career EMS Division
Sheriff's Office
Detention Center

Director of Public Safety

Description

Enhance safety and preparedness in Calvert County through strong leadership, collaboration, and meaningful partnerships. Manage efficiently daily calls that requires emergency responders; mitigate proactively man-made, technological and/or natural disasters; respond effectively to emergency, fire, rescue and medical service needs within the County; reduce assertively the number of false alarm dispatches; serve as the representative for Homeland Security issues and our Hazardous Materials Response Team; and assist the Calvert County Sheriff's Office, as well as the Maryland State Police to protect and serve the citizens of Calvert County.

BOCC Goals

Objectives

- Protect lives and property by effectively preparing for, preventing, responding to, and recovering from two natural disasters or storms in Calvert County with partial or full activation of the Emergency Operations Center in Fiscal Year 2020.
- Collaborate with internal and external agencies to contain, supervise, enforce, and mitigate two events that have the potential of attracting large crowds in Calvert County during Fiscal Year 2020.
- Continuation of the distribution of False Alarm Reduction Unit brochures to citizens and business owners in Calvert County in Fiscal Year 2020 to educate the public on the purpose of the False Alarm Reduction Unit.
- Continue the initial and/or recertification training that is required for Hazardous Materials/Weapons of Mass Destruction Incidents as described in NFPA 472 is provided to the members of the HazMat Responses Team in Fiscal Year 2020.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Integrated Disaster Drills and Exercises	N/A	4	5	5
False Alarm Reduction Unit - Alarm Business License, Business and Residential Registration Renewals sent	3,118	3,038	3,100	3,200
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Disaster Assistance to citizens of Calvert County	0	0	5	5
Contain, supervise, enforce, and mitigate events that can potentially attract large crowds.	3	3	5	5
False Alarm Reduction Unit Flyers disseminated	175	200	250	350
Replace piece of equipment which allow HMRT to operate in IDLH environment	0	2	3	3
HazMat Technician level classes for HMRT	0	0	3	3

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Public Safety					
Salaries	$ 212,335	$ 249,113	$ 265,620	$ 265,620	$ 265,620
Operating	80,872	174,030	180,120	174,030	178,390
Contracted Services	20,067	20,500	23,500	20,500	20,500
Capital Outlay	29,012	45,000	47,768	45,000	45,000
Total	$ 342,286	$ 488,643	$ 517,008	$ 505,150	$ 509,510
Total Expenditures as a percent of Total Operating Budget	0.12%	0.16%	0.16%	0.16%	0.16%

Staffing

Director of Public Safety	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Public Safety	C	1.0	1.0	1.0
Deputy Director Public Safety (Fire/Rescue/EMS)	C	1.0	1.0	1.0
Executive Administrative Assistant II	723	1.0	1.0	1.0
Executive Administrative Assistant I	722	0.0	0.0	0.0
Grant Writer	721	1.0	1.0	1.0
TOTAL		4.0	4.0	4.0

Animal Control

Description

Enforce fairly and humanely the Animal Control laws, regulations and ordinances as set forth by the State of Maryland and the Board of County Commissioners for Calvert County.

BOCC Goals

Objectives

- To reduce the number of animal bites in Calvert County by 10% within two years.
- Implement Animal Matters Hearing Board to hear violations of the County Ordinance and be in place within FY 2017.
- Create a County Animal Response Team (CART) and fully train volunteer citizens within three years to assist at times of disasters, both natural and man-made.
- Further expand participation in community events to provide instructional material about rabies, animal welfare and bite prevention.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual CY 2017	**Actual CY 2018**	**Projected CY 2019**	**Projected CY 2020**
Number of animal bites	500	520	510	500
Sale of County Pet Licenses	2,475	2,400	2,500	2,550
Fees collected from County Pet Licenses and Citations	$12,644	$14,525	$15,000	$15,500
Number of calls for assistance	5,258	5,400	5,200	5,100
Number of animals running at large	716	625	600	575
Program/Service Outcomes: (based on objectives)				
	Actual CY 2017	**Actual CY 2018**	**Projected CY 2019**	**Projected CY 2020**
Create a bite prevention program to reduce the number of animal bites in the county.	n/a	n/a	5%	10%
Implement Animal Matters Hearing Board	100%	100%	100%	100%
Create training for a CART Team to assist at times of disasters.	n/a	n/a	10%	25%
Community events attended providing instructional information.	30	30	30	30

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Animal Control					
Salaries	$ 365,759	$ 397,132	$ 516,964	$ 415,097	$ 415,097
Operating	60,086	52,360	63,067	44,595	44,595
Vehicle Related	6,918	43,500	71,800	43,500	43,500
Contracted Services	237,388	120,000	5,000	3,000	3,000
Capital Outlay	29,302	105,000	319,850	65,000	65,000
Total	$ 699,453	$ 717,992	$ 976,681	$ 571,192	$ 571,192
Total Expenditures as a percent of Total Operating Budget	0.25%	0.23%	0.30%	0.18%	0.18%

Staffing

Animal Control	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Animal Control Chief	724	1.0	1.0	1.0
Animal Control Officer II	721	1.0	0.0	0.0
Animal Control Officer	719	6.0	5.0	5.0
Office Assistant II	716	1.0	1.0	1.0
TOTAL		9.0	7.0	7.0

Animal Shelter

Description

Provide a location for the citizens of Calvert County to adopt or humanely relinquish pets. Support the subsequent care of animals routinely picked up by Animal Control to include veterinary care and documenting physical conditions of animals. Maintain confidential records as evidence in civil or criminal investigations. Provide educational opportunities to the public on proper animal care. Develop and maintain a volunteer program. Support emergency operations with the staffing of emergency pet shelter when deemed necessary.

BOCC Goals

Objectives

- Provide temporary housing to owner reliquished, stray, abused, and rabies quarantined domestic animals in Calvert County.
- Design the Animal Shelter Volunteer Program and begin recruiting volunteers to assist shekter staff with the care of shelter animals and provide socialization and enrichment opportunities for the shelter animals.
- Promote the adoption of reliquished, stray and abused animals in Calvert County, Linda L. Kelley Animal Shelter.
- Provide animal related education opportunities for the public.
- Build a network of rescue partners to assist with the placement of animals entering the Linda L. Kelley Animal Shelter.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Number of animals entering the Animal Shelter	N/A	N/A	N/A	1,700
Number of animals adopted	N/A	N/A	N/A	850
Number of animals returned to owner	N/A	N/A	N/A	510
Number of animals released to rescue	N/A	N/A	N/A	170
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
New volunteers added to the program	N/A	N/A	N/A	40
Adoption Events	N/A	N/A	N/A	1
New Rescue Partner Applications	N/A	N/A	N/A	40

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Animal Shelter					
Salaries	$ 72,377	$ 702,864	$ 729,879	$ 729,879	$ 729,879
Operating	14,521	382,343	257,585	245,085	255,085
Contracted Services	12,002	142,775	142,775	142,775	142,775
Capital Outlay	88,467	437,493	180,200	-	180,200
Total	$ 187,367	$ 1,665,475	$ 1,310,439	$ 1,117,739	$ 1,307,939
Total Expenditures as a percent of Total Operating Budget	0.07%	0.54%	0.40%	0.36%	0.42%

Staffing

Animal Shelter	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Deputy Director Animal Services	C	1.0	1.0	1.0
Animal Shelter Care Supervisor	723	1.0	1.0	1.0
Executive Administrative Aide	721	1.0	1.0	1.0
Volunteer Rescue Coordinator	720	1.0	1.0	1.0
Behavior & Enrichment Coordinator	720	1.0	1.0	1.0
Animal Health Technician	719	2.0	2.0	2.0
Animal Care Attendant	717	6.0	6.0	6.0
Customer Service & Adoption Specialist	716	2.0	2.0	2.0
TOTAL		15.0	15.0	15.0

Emergency Communications

Description

Provide answers or direction to help save lives, protect property and assist the public during times of emergencies or crisis. Handle requests for services by phone or radio. Work collaboratively with Police, Fire and Emergency Medical personnel to provide police, fire and EMS services to County citizens and visitors.

BOCC Goals

Objectives

- Continue to submit projects to the Emergency Number Systems Board which meet guidelines for reimbursement to Calvert County.
- Continue to deploy the Public Education and Awareness (PEAR) Team to as many events as possible to teach the citizens about 9-1-1.
- Continue to work towards the next step in the completion of the new 800 MHz radio system.
- Complete the relocation of the 9-1-1 Backup Site from 340 Stafford Road to the Public Safety Building at 315 Stafford Road.
- Work in tandem with Training Coordinator to improve overall protocol compliance.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Total Administrative Calls Received	76,658	74,161	76,386	78,677
Total 9-1-1 Calls Received	34,653	33,727	34,739	35,781
Total Calls Dispatched	83,075	81,433	83,876	86,392
Warrants and Protection Orders Entered	4,546	4,361	4,675	4,909
Increase Staffing Level to Complement of Staff	24 of 34	30 of 37	34 of 37	37 of 37
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Continue to submit projects to the Emergency Number Systems board which meet guidelines for funding for reimbursement to Calvert County	$ 877,732	$ 1,577,337	Yes	Yes
Critique and score EMD calls for quality assurance to meet Maryland State Law and requirements under MIEMSS	943	922	Yes	Yes
Critique and score EPD and EFD calls for quality assurance to meet State requirements (QA reports sent monthly to ENSB) reporting implemented January 1, 2011	1,406	1,615	Yes	Yes
Continue to deploy the PEAR Team to as many events as possible to teach the citizens about 9-1-1	7 events	10 events	12 events	14 events
Complete the deployment of portable and mobile radios to police, fire, ems and county departments	In Progress	In Progress	Completed	
Work toward ACE Acredidaton under Quality Assurance	In Progress	In Progress	In Progress	In Progress

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Emergency Communications					
Salaries	$ 2,004,593	$ 2,172,086	$ 2,549,073	$ 2,354,840	$ 2,496,927
Operating	177,914	221,626	431,676	227,885	428,068
Radio Maintenance	502,374	649,611	570,777	570,777	570,777
Contracted Services	54,323	123,002	192,137	127,137	130,977
Capital Outlay	287,782	-	375,913	-	-
Total	$ 3,026,986	$ 3,166,325	$ 4,119,576	$ 3,280,639	$ 3,626,749
Total Expenditures as a percent of Total Operating Budget	1.07%	1.02%	1.27%	1.06%	1.17%
Emergency Communications-Tower Sites					
Utilities	$ -	$ 152,444	$ 152,444	$ 152,444	$ 152,444
Capital Outlay		291,430	336,667	336,667	336,667
Total	$ -	$ 443,874	$ 489,111	$ 489,111	$ 489,111
Total Expenditures as a percent of Total Operating Budget	0.00%	0.14%	0.15%	0.16%	0.16%

Staffing

Emergency Communications	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Communications Chief	814	1.0	1.0	1.0
Communications Assistant Chief	812	1.0	1.0	1.0
Communications Supervisor	810	1.0	1.0	1.0
Public Safety Dispatcher II	809	5.0	5.0	5.0
Public Safety Dispatcher I/Trainee	807/805	20.0	19.0	19.0
Public Safety Call-Taker	804	8.0	5.0	8.0
Radio Systems Support Administrator	725	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0
Quality Assurance Coordinator	719	1.0	1.0	1.0
Records Clerk	718	2.0	1.0	2.0
Audio & Data Entry Clerk	717	1.0	1.0	1.0
Records Clerk	717	0.0	0.0	0.0
Intern	n/a	0.5	0.5	0.5
TOTAL		42.5	37.5	41.5

Emergency Management

Description

Minimize the effects of disasters to citizens through planning, training, mitigation, and response efforts; coordinate the response agencies, fostering public education and awareness. Develop recovery plans in order for the county and its citizens to recover as soon as possible from a natural or manmade disaster.

BOCC Goals

Objectives

- Be responsive to and provide great customer service to the citizens and visitors of Calvert County.
- Enhance the ability to communicate during an emergency or disaster, both within county government and to the citizens and visitors of Calvert County.
- Work with all stakeholders, County, State, Citizens Groups, Private Industry to ensure preparedness to respond to and recover from an emergency or disaster as well as develop ways to prevent an emergency or disaster.
- Ensure that staff is trained and strives to meet the State and National training goals for Emergency Management in the Professional Development Series standard.
- Work with citizens groups to assist in preparing their families to protect themselves in the event of a natural or manmade disaster.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Provide WebEOC Training to EOC partners	50	50	50	50
Maintain County Emergency Operations Plan	Updated	Updated	Update	Update
Review and update all emergency plans	Reviewed	Reviewed	In Progress	Update
Emergency Preparedness Exercises	7	7	7	7
Maintain Tier II Hazardous Reporting Information	Complete	Complete	Complete	Complete
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
WebEOC Training	50	35	50	50
Maintain County Emergency Operations Plan	Updated	Updated	Updated	Rewrite
Review all emergency plans	Updated	Updated	In Progress	Update
Emergency Exercises	7	7	7	7
Maintain Tier II Information	Complete	Complete	Complete	Maintain

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Emergency Management					
Salaries	$ 171,815	$ 176,994	$ 184,639	$ 184,639	$ 184,639
Operating	19,573	55,800	63,700	63,700	63,700
Contracted Services	54,485	57,400	58,000	58,000	58,000
Capital Outlay	170	5,000	5,000	5,000	5,000
Total	$ 246,043	$ 295,194	$ 311,339	$ 311,339	$ 311,339
Total Expenditures as a percent of Total Operating Budget	0.09%	0.10%	0.10%	0.10%	0.10%

Staffing

Emergency Management	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Emergency Management Division Chief	C	1.0	1.0	1.0
Emergency Management Specialist	723	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0
TOTAL		3.0	3.0	3.0

Fire-Rescue-EMS

Description

Serve as a liaison between the County Government and our all-volunteer Fire-Rescue-EMS Departments. Protect and preserve our 100 percent volunteer fire-rescue-EMS system, support their delivery of high quality services to the citizens of Calvert County in the most effective, professional and efficient manner possible, while upholding the County's policies, procedures and directives. Promote partnerships within the public safety community as well as recruitment and retention of volunteer personnel by providing education, training and benefit opportunities.

BOCC Goals

Objectives

- Collaborate with our Volunteer Fire-Rescue-EMS departments to review our EMS response performance measures, work to identify areas where improvement is needed.
- Increase participation in community events to promote recruitment and recognition of our Volunteer Fire-Rescue-EMS services.
- Provide comments to the commercial and planned residential site plan review requests received through the Technical Evaluation Group in a timely manner.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual CY 2017	**Actual CY 2018**	**Projected CY 2019**	**Projected CY 2020**
Number of Active Volunteer Members (average)	585	590	650	650
Number of Responses	21,500	22,998	23,000	23,000
High School Career Tech Recruit Students	25	38	40	40
New Volunteer Member Background Checks	n/a	250	300	150
Volunteer Vaccinations Provided	92	132	150	150
Program/Service Outcomes: (based on objectives)				
	Actual CY 2017	**Actual CY 2018**	**Projected CY 2019**	**Projected CY 2020**
Document EMS response performance measures	50%	55%	60%	65%
Improve Statistical data collection for emergency response	N/A	N/A	20%	50%
Participation in community events promoting our services	14	19	20	20
Site plan review comments provided within 3 weeks	90%	95%	98%	98%

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Fire-Rescue-EMS Division					
Salaries	$ 342,325	$ 438,897	$ 455,453	$ 455,453	$ 455,453
Operating	162,782	204,647	308,847	204,647	308,847
Contracted Services	45,117	62,000	108,000	62,000	78,000
Capital Outlay	926	4,450	16,500	-	10,000
Total	$ 551,150	$ 709,994	$ 888,800	$ 722,100	$ 852,300
Total Expenditures as a percent of Total Operating Budget	0.19%	0.23%	0.27%	0.23%	0.27%
Career EMS Department					
Salaries	$ -	$ -	$ 2,520,495	$ 2,520,495	$ 773,742
Operating	-	-	360,500	360,500	223,500
Contracted Services	-	-	20,000	20,000	-
Capital Outlay	-	-	13,500	13,500	7,500
Total	$ -	$ -	$ 2,914,495	$ 2,914,495	$ 1,004,742
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.90%	0.94%	0.32%
Volunteer Fire-Rescue-EMS Departments					
Operating	$ 2,666,800	$ 3,033,285	$ 3,158,571	$ 2,926,605	$ 3,156,171
Insurance	1,096,026	1,319,000	1,316,600	1,316,600	1,319,000
Capital Outlay	692,727	746,400	807,500	625,000	807,500
Total	$ 4,455,553	$ 5,098,685	$ 5,282,671	$ 4,868,205	$ 5,282,671
Total Expenditures as a percent of Total Operating Budget	1.57%	1.64%	1.63%	1.57%	1.70%
By Company:					
Company 1: North Beach Volunteer Fire Department & Rescue Squad					
Total	$ 504,126	$ 665,750	$ 665,750	$ 665,750	$ 736,107
Company 2: Prince Frederick Volunteer Fire Department					
Total	$ 446,677	$ 364,300	$ 364,300	$ 364,300	$ 364,300
Company 3: Solomons Volunteer Rescue Squad & Fire Department					
Total	$ 639,274	$ 837,180	$ 837,180	$ 837,180	$ 837,180
Company 4: Prince Frederick Volunteer Rescue Squad					
Total	$ 264,420	$ 337,150	$ 337,150	$ 337,150	$ 337,150
Company 5: Dunkirk Volunteer Fire Department & Rescue Squad					
Total	$ 510,075	$ 587,850	$ 587,850	$ 587,850	$ 587,850
Company 6: Huntingtown Volunteer Fire Department & Rescue Squad					
Total	$ 621,347	$ 729,000	$ 729,000	$ 729,000	$ 729,000
Company 7: St. Leonard Volunteer Fire Department & Rescue Squad					
Total	$ 642,806	$ 677,280	$ 677,280	$ 677,280	$ 677,280
Little Cove Point Substation					
Total	$ 13,342	$ 13,650	$ 13,650	$ 13,650	$ 13,650
Calvert Advanced Life Support					
Total	$ 752,882	$ 824,200	$ 824,200	$ 824,200	$ 824,200
Calvert County Rescue Dive Team					
Total	$ 60,604	$ 62,325	$ 62,325	$ 62,325	$ 62,325

Staffing

Fire-Rescue-EMS Division	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Fire-Rescue-EMS Division Chief	C	1.0	1.0	1.0
Fire-Rescue-EMS Coordinator	724	1.0	1.0	1.0
Emergency Medical Services Specialist	724	1.0	1.0	1.0
Recruitment & Retention Specialist	722	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0
Office Assistant II	716	0.0	0.0	0.0
EMS Medical Director	C	1.0	1.0	1.0
Nurses (Temporary)	n/a	0.5	0.5	0.5
TOTAL		6.5	6.5	6.5

Career EMS Division

Description

The Department of Public Safety's Career EMS Division principle goal is to supplement the delivery of high quality emergency medical services to the citizens of Calvert County in the most effective, professional and efficient manner possible. The Career EMS Division utilizes paramedic staffed EMS apparatus, strategically placed throughout to County to provide advanced life support care alongside our Volunteer Fire-Rescue-EMS providers

BOCC Goals

Objectives

- Collaborate with our Volunteer Fire-Rescue-EMS departments to integrate career EMS providers into the Jurisdictional EMS Operational Program
- Recruit, orient and retain qualified paramedics for allotted Career EMS positions
- When dispatched, advanced life support trained personnel arrive on scene of emergency medical incidents

Performance Measures

	Performance Measures				
	Program/Service Outputs: (services, units produced)				
		Actual FY 2017	**Actual FY 2018**	**Projected FY 2018**	**Projected FY 2020**
1	Total number of incidents dispatched for EMS	N/A	N/A	9,000	9,000
2	Number Career EMS responses	N/A	N/A	N/A	TBD
3	Number Career Advanced Life Support (ALS) transports	N/A	N/A	N/A	TBD
4	Number Career Basic Life Support (BLS) transports	N/A	N/A	N/A	TBD
5					
	Program/Service Outcomes: (based on objectives)				
		Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
1	integration of supplimental Career EMS personnel	N/A	N/A	N/A	50%
2	Number Career EMS staff positions filled	N/A	N/A	N/A	75
3	Percentage ALS on scene within 10-minutes of dispatch	N/A	33%	30%	45%

Expenditures	FY 2018 Actual		FY 2019 Adopted	FY 2020 Requested	FY 2020 Recommend	FY 2020 Adopted
Career EMS Department						
Salaries	$ -		$ -	$ 2,520,495	$ 2,520,495	$ 1,138,494
Operating	-		-	360,500	360,500	265,500
Contracted Services	-		-	20,000	20,000	-
Capital Outlay	-		-	13,500	13,500	7,500
Total	$ -	$	$ -	$ 2,914,495	$ 2,914,495	$ 1,411,494
Expenditures as a percent	0.00% %		0.00%			

Career EMS	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Career EMS Division Chief	C	1.0	1.0	1.0
Paramedic Supervisor (Lieutenant)	811	5.0	5.0	5.0
Paramedic	810	27.0	27.0	9.0
Emergency Medical Technician	807	4.0	4.0	9.0
Office Specialist II	719	1.0	1.0	1.0
TOTAL		38.0	38.0	25.0

Sheriff's Office

Description

Provide exceptional law enforcement services to the citizens of the County. Prevent crime and the fear of crime through innovative law enforcement efforts. Serve as the primary law enforcement agency for the County.

BOCC Goals

Objectives

- Reduce illegal drug use, sales and its affects.
- Reduce crashes on our roadways.
- Remove impaired drivers from our roadways.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2019**	**Projected FY 2019**	**Projected FY 2020**
Illegal Drug Investigations Initiated	50	54		
Crash Prevention Initiatives	33	31		
DUI/Impaired Driver Initiatives	24	23		
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2019**	**Actual FY 2019**	**Actual FY 2020**
Illegal Drug Arrest Outcomes Arrests Made	1,003	938		
Crash Prevention Outcomes Citations Issued	1,317	1,208		
DUI/Impaired Driver Arrest Outcomes Arrests Made	349	367		

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Sheriff's Office					
Salaries	$ 12,836,623	$ 13,028,875	$ 15,322,993	$ 13,751,833	$ 14,391,784
Operating	1,428,020	1,351,663	2,032,891	1,568,958	1,784,777
Vehicle Related	956,926	926,271	1,049,162	1,049,162	1,049,162
Contracted Services	247,604	273,921	392,998	363,873	365,554
Capital Outlay	1,160,400	836,121	1,471,826	981,908	1,131,908
Total	$ 16,629,573	$ 16,416,851	$ 20,269,870	$ 17,715,734	$ 18,723,185
Total Expenditures as a percent of Total Operating Budget	5.87%	5.29%	6.25%	5.71%	6.03%

Staffing

Sheriff's Office	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Sheriff	E	1.0	1.0	1.0
Assistant Sheriff	A	1.0	1.0	1.0
Deputy Sheriff Captain	DS07	5.0	5.0	5.0
Deputy Sheriff Lieutenant	DS06	5.0	5.0	5.0
Deputy Sheriff First Sergeant	DS05	4.0	4.0	4.0
Automated Enforcement Program Administrator	DS05	1.0	1.0	1.0
Deputy Sheriff Sergeant	DS04	14.7	14.7	14.7
Deputy Sheriff Corporal	DS03	14.0	14.0	14.0
Deputy Sheriff Master First Class	MDFC4	11.0	11.0	11.0
Deputy Sheriff Senior First Class	SDFC3	16.0	16.0	16.0
Deputy Sheriff /Deputy First Class	DS02/01	66.0	60.0	65.0
Automated Enforcement Program Assistant	DS01	1.0	0.0	0.0
Deputy Sheriff HAZMAT Coordinator	DS01	1.0	0.0	0.0
Master Canine Trainer	813	1.0	1.0	1.0
Crime Scene Technician	809	2.0	2.0	2.0
Crime Analyst	807	1.0	1.0	1.0
Fleet Technician	807	1.0	1.0	1.0
Child Support Deputy (Contract)	C	0.2	0.2	0.2
Civil Criminal Process Deputy	C	2.0	2.0	2.0
Civilian Academy Director	C	0.3	0.3	0.3
Civilian Public Information Officer	C	0.6	0.6	0.6
Court Security Deputy (Contract)	C	11.8	8.8	8.8
Criminal Intelligence Analyst	C	0.2	0.2	0.2
Evidence Property Manager	C	1.0	1.0	1.0
Liquor Board Inspector	C	0.5	0.5	0.5
Public Information Officer	C	0.0	0.5	0.5
Property Room Assistant	C	0.4	0.4	0.4
Budget Analyst	723	1.0	0.0	0.0
Executive Administrative Assistant II	723	1.0	1.0	1.0
Administrative & Judicial Svcs Project Manager	721	0.7	0.7	0.7
Communication Operator Supervisor	722	1.0	1.0	1.0
Executive Administrative Aide	721	1.0	1.0	1.0
Special Projects Coordinator	721	1.0	1.0	1.0
Office Specialist II	719	2.0	2.0	2.0
Office Specialist I	718	2.5	2.5	2.5
Communication Operator	717	8.0	6.0	6.0
Office Assistant III	717	2.4	2.4	2.4
Public Information Program Assistant I	717	1.0	0.0	0.0
Office Assistant II	716	5.0	5.0	5.0
TOTAL		189.2	174.7	179.70

Detention Center

Description

Protect the community through the safe and efficient housing of incarcerated individuals. Provide programs intended to reduce the likelihood of re-incarceration. Conduct daily security operations while demanding the highest level of professionalism and integrity from our staff.

BOCC Goals

Objectives

- Operate the Detention Center in the most efficient and effective manner.
- Maintain a safe and secure environment for staff and the inmate population.
- Continue to provide assistance with re-entry into society by providing educational opportunities, G.E.D. programs, Life Skills, and parenting workshops.
- Continue to improve facility safety and security by upgrading the infrastructure and critical operating systems. These improvements effect the lighting, door controls, video recording and physical structure.
- Promote public safety by preparing inmates for release to the community and decrease the likelihood of recidivism.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Average Daily Population (ADP)	188	190	195	195
Inmates processed (Intakes and Releases)	7,622	8,000	8,090	8,040
Inmate Transports (to include both ways)	4,014	4,000	4,400	4,100
Indigent Inmates	148	160	175	175
Incidents	1,981	2,010	2,200	2,200
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Work Release	88	88	90	60
Pre-trial and Home Detention Inmates	83	100	125	405
Volunteers	83	80	85	80
Jail Substance Abuse Program (JSAP)	156	175	185	200
Work Detail Inmates	212	220	220	224

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Detention Center					
Salaries	$ 5,566,063	$ 6,160,776	$ 7,009,977	$ 6,230,469	$ 6,383,469
Operating	230,411	277,985	290,099	294,900	294,900
Utilities	281,396	460,000	445,000	445,000	445,000
Inmate Care	41,679	23,200	193,600	193,600	193,600
Food	361,476	360,000	380,000	380,000	380,000
Contracted Services	791,781	814,000	864,504	864,504	864,504
Capital Outlay	122,542	160,560	103,050	103,050	103,050
Total	$ 7,395,348	$ 8,256,521	$ 9,286,230	$ 8,511,523	$ 8,664,523
Total Expenditures as a percent of Total Operating Budget	2.61%	2.66%	2.86%	2.74%	2.79%

Staffing

Detention Center	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Detention Center Administrator	C	1.0	1.0	1.0
Captain Deputy Administrator	814	1.0	1.0	1.0
Correctional Lieutenant	CO5	2.0	2.0	2.0
Correctional Sergeant	CO4	8.0	8.0	8.0
Correctional Corporal	CO3	11.0	11.0	11.0
Correctional Deputy	CO2/1	57.0	45.0	45.0
Correctional Deputy Master First Class	MCDFC4	5.0	5.0	5.0
Correctional Deputy Senior First Class	SCDFC3	7.0	7.0	7.0
Building Maintenance Mechanic	808	2.0	2.0	2.0
Cook I	804	1.0	1.0	1.0
Custodian II	803	1.0	1.0	1.0
Classification Supervisor	724	1.0	1.0	1.0
Work Release Supervisor	723	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0
Office Assistant III	717	2.0	2.0	2.0
Office Aide	713	1.0	1.0	1.0
Custodian	711	0.5	0.5	0.5
TOTAL		104.5	92.5	92.5

General Services

Provides efficient facility maintenance and management

County Services Building

Director of General Services
Buildings & Grounds
Mosquito Control

Director of General Services

Description

Oversee the operations and maintenance of all County offices, libraries, senior centers, community centers, and the County mailroom. Provide oversight and direction to the following divisions: Buildings & Grounds, Mosquito Control, and the Johnson Grass Program. Provide oversight for the County's building-based capital projects.

BOCC Goals

Objectives

- Completion of new 911 back up call center.
- Complete renovations of Company #4.
- Compete design work for Company #2.

Performance Measures

Program/Service Outputs: (services, units produced)	Actual FY 2017	Actual FY 2018	Projected FY 2019	Projected FY 2020
Number of pieces of outgoing mail processed	146,180	152,800	153,000	155,000
Number of packages dropped off / shipped	186	200	210	250
Number of copies made	925,500	930,500	931,000	935,000
Number of new capital improvement projects	17	17	17	10
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Customers with mail needs met in a cost-effective and timely manner	97%	98%	99%	99%
Customers with printing needs met in a cost effective and timely manner	96%	97%	98%	99%
Number of capital improvement projects initiated	15	14	19	10

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of General Services					
Salaries	$ 360,352	$ 352,319	$ 393,211	$ 364,346	$ 393,211
Operating	19,117	25,121	26,056	25,806	26,056
Contracted Services	43,457	41,500	44,650	44,650	44,650
Capital Outlay	24,377	-	2,030	830	3,205
Total	$ 447,303	$ 418,940	$ 465,947	$ 435,632	$ 467,122
Total Expenditures as a percent of Total Operating Budget	0.16%	0.13%	0.14%	0.14%	0.15%

Staffing

Director of General Services	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of General Services	C	1.0	1.0	1.0
Capital Project Supervisor	727	1.0	1.0	1.0
Capital Project Supervisor	725	0.0	0.0	0.0
Capital Project Quality Control Coordinator	723	1.0	1.0	1.0
Executive Administrative Assistant II	723	1.0	1.0	1.0
Mailroom Clerk	714	1.0	1.0	1.0
Assistant Mailroom Clerk	713	1.0	0.0	1.0
TOTAL		6.0	5.0	6.0

Buildings & Grounds

Description

Responsible for the custodial care, buildings and grounds maintenance, repair and renovation of County-owned and leased facilities with its staff and contractors. Provide these services to all county departments, the county libraries, the Sheriff's department, the circuit court system, county community centers, aquatic facilities and senior centers.

BOCC Goals

Objectives

- Monitor air quality in county occupied office facilities.
- Continue to retrofit existing lighting with energy efficient lighting.
- Complete requested maintenance projects in county occupied facilities requested by county departments.
- Further improve landscaping at various County owned facilities.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Number of work orders completed	3,975	3,641	3,641	3,521
Total square footage of facilities maintained	704,320	718,920	732,920	747,720
Total work force to which facility maintenance is provided	1,057	1,250	1,275	1,279
Number of fixed asset transfers performed	197	220	225	240
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Budgeted planned maintenance projects completed	100%	100%	100%	100%
Budgeted retrofitting of energy efficient lighting completed	100%	100%	100%	100%
Budgeted HVAC replacement projects completed	100%	100%	100%	100%

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Buildings & Grounds					
Salaries	$ 1,375,482	$ 1,488,608	$ 1,547,684	$ 1,547,684	$ 1,547,684
Operating	774,161	633,878	625,144	625,144	625,144
Utilities	1,010,638	1,330,534	1,356,752	1,356,752	1,356,752
Rent	530,367	877,327	627,123	627,123	627,123
Maintenance and Repair Projects	370,526	664,550	749,128	766,628	766,628
Contracted Services	661,199	715,800	728,300	728,300	728,300
Capital Outlay	99,950	276,981	310,194	310,194	310,194
Total	$ 4,822,323	$ 5,987,678	$ 5,944,325	$ 5,961,825	$ 5,961,825
Total Expenditures as a percent of Total Operating Budget	1.70%	1.93%	1.83%	1.92%	1.92%

Staffing

Buildings & Grounds	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Building & Grounds Division Chief	C	1.0	1.0	1.0
Building Maintenance Supervisor	725	1.0	1.0	1.0
Custodial Supervisor	724	1.0	1.0	1.0
Grounds Maintenance Supervisor	722	1.0	1.0	1.0
HVAC Master Mechanic	722	2.0	2.0	2.0
Locksmith Mechanic	722	1.0	1.0	1.0
Master Electrician	722	1.0	1.0	1.0
Journeyman HVAC Mechanic	721	1.0	1.0	1.0
Building Maintenance Mechanic	720	3.0	3.0	3.0
Journeyman Electrician	720	0.0	0.0	0.0
Office Specialist II	719	1.0	1.0	1.0
Buildings & Grounds Lead Worker	718	1.0	1.0	1.0
Buildings & Grounds Maintenance Worker II	718	1.0	1.0	1.0
Office Specialist I	718	0.0	0.0	0.0
Buildings & Grounds Maintenance Worker I	716	0.0	0.0	0.0
Office Assistant II	716	1.0	1.0	1.0
Fixed Asset Transfer Worker	714	1.0	1.0	1.0
Buildings & Grounds Worker I	713	3.0	3.0	3.0
Custodian	711	10.0	10.0	10.0
Grounds Maintenance Worker (Hourly)	H05	0.6	0.6	0.6
Custodian (Temporary)	n/a	0.4	0.4	0.4
TOTAL		31.0	31.0	31.0

Mosquito Control

Description

Promote effective and environmentally sound control of disease-transmitting and pestiferous mosquitoes. Enhance public interest, awareness, and support for the control of mosquitoes, through our meetings, training and education of the public as we provide services. Committed to an integrated approach that includes physical, biological and chemical control options to reduce the mosquito population throughout Calvert County.

BOCC Goals

Objectives

- Continue community outreach presentations to educate homeowners on the habits and biology of the Asian tiger mosquito and West Nile Virus.
- Complete all scheduled spray routes.
- Reduction of chemical usage by continuous testing via light traps and landing rate counts.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual CY 2017	**Actual CY 2018**	**Projected CY 2019**	**Projected CY 2020**
Number of citizen inquiries received with increased community education	283	523	425	400
Number of spray routes scheduled	1,308	1,119	1,200	1,200
Number of light trap and landing rate testing counts	376	412	450	450
Program/Service Outcomes: (based on objectives)				
	Actual CY 2017	**Actual CY 2018**	**Projected CY 2019**	**Projected CY 2020**
Citizen inquiries responded to within one (1) business day	100%	100%	100%	100%
Community spraying completed as scheduled	96%	95%	100%	100%
Test counts under action threshold	59%	35%	35%	35%

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Mosquito Control					
Salaries	$ 144,018	$ 208,208	$ 213,376	$ 213,376	$ 213,376
Operating	17,630	23,216	28,116	26,216	27,166
Chemicals	23,649	24,881	24,881	24,881	24,881
Contracted Services	4,023	2,975	11,360	2,975	4,975
Capital Outlay	30,494	34,915	34,915	34,915	34,915
Total	$ 219,814	$ 294,195	$ 312,648	$ 302,363	$ 305,313
Total Expenditures as a percent of Total Operating Budget	0.08%	0.09%	0.10%	0.10%	0.10%

Staffing

Mosquito Control	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Supervisor of Mosquito Control	721	1.0	1.0	1.0
Office Assistant III	717	1.0	1.0	1.0
Pest Management Specialist	717	1.0	1.0	1.0
Lead Truck Driver (Seasonal)	H10	0.4	0.4	0.4
Pest Management Technician (Seasonal)	H07	0.3	0.3	0.3
Truck Driver Operator II/I (Seasonal)	H07/05	1.5	1.5	1.5
TOTAL		5.2	5.2	5.2

Parks & Recreation

Provides cultural, educational, recreational opportunities, and preserves, manages and operates county natural resource areas

Fishing Shanty at Flag Ponds Nature Park

Parks & Recreation
Natural Resources

Parks & Recreation

Description

Provide healthful, enjoyable and lifetime leisure activities to our entire community through a comprehensive program of recreational activities in the community centers, the public schools and the County parks. Manage the County's five community centers; and manage, maintain, and develop the County's active recreation parks, pools, beach and campground, as well as an 18-hole golf course, driving range and clubhouse facility.

BOCC Goals

Objectives

- Provide a wide variety of recreational programs.
- Provide indoor facility reservation service to the public.
- Provide high quality recreational facilities.
- Participate in community events.

Performance Measures

Program/Service Outputs: (services, units produced)	Actual FY 2017	Actual FY 2018	Projected FY 2019	Projected FY 2020
Provide quality recreation programs for the citizens of Calvert County	2,338	2,338	2,500	2,500
Increase the number of recreation program registrations	19,660	19,660	23,000	23,000
Increase the number of participants in open and drop-in programs	33,260	33,260	34,000	34,000
Number of indoor facility reservations processed	4,101	4,101	4,525	4,525
Increase following and enhance quality of social media presence	0	0	0	8,000
Increase number of community events Parks & Recreation participation from previous years	78	78	85	85

Program/Service Outcomes: (based on objectives)	Actual FY 2017	Actual FY 2018	Projected FY 2019	Projected FY 2020
Meet accessiblility needs of all program participants	0	0%	0%	100%
Complete capital budget projects as approved by Commissioners	80%	80%	100%	100%
Customer Satisfaction	0%	0%	0%	90%
Implement community involvement programs	↑ by 2	↑ by 2	↑ by 5	↑ by 5

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Parks & Recreation					
Salaries	$ 2,977,663	$ 3,410,928	$ 3,920,998	$ 3,770,318	$ 3,783,318
Operating	421,323	498,102	574,640	559,514	559,514
Utilities	200,438	205,275	222,800	222,800	222,800
Maintenance and Repair Projects	101,233	99,000	102,000	102,000	102,000
Contracted Services	62,092	100,000	160,000	100,000	150,000
Capital Outlay	136,681	507,100	986,618	414,200	414,200
Total	$ 3,899,430	$ 4,820,405	$ 5,967,056	$ 5,168,832	$ 5,231,832
Total Expenditures as a percent of Total Operating Budget	1.38%	1.55%	1.84%	1.67%	1.69%

Staffing

Parks & Recreation	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Parks & Recreation	C	1.0	1.0	1.0
Parks & Recreation Deputy Director	C	1.0	1.0	1.0
Parks & Safety Division Chief	C	1.0	1.0	1.0
Recreation Division Chief	C	1.0	1.0	1.0
Business Manager	725	0.6	0.6	0.6
Aquatics Supervisor	724	1.0	1.0	1.0
Recreation Coordinator	724	3.0	3.0	3.0
Therapeutic Recreation Supervisor	724	1.0	1.0	1.0
Park Superintendent	723	1.0	1.0	1.0
Sports Coordinator	723	1.0	1.0	1.0
Therapeutic Recreation Coordinator	722	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0
Recreation Assistant Coordinator	721	3.0	3.0	3.0
Recreation Automation Specialist	721	1.0	1.0	1.0
Special Events Coordinator	721	0.6	0.0	0.0
Sports Assistant Coordinator	721	1.0	1.0	1.0
Account Technician II	720	1.0	1.0	1.0
Building Maintenance Mechanic	720	1.0	1.0	1.0
Park Supervisor	718	4.0	3.0	3.0
Park Maintenance Specialist II	717	3.0	3.0	3.0
Office Assistant II	716	3.0	3.0	3.0
Recreation Facility Coordinator	716	3.5	3.5	3.5
Park Maintenance Specialist I	715	5.0	4.0	4.0
Front Desk Attendant (Part-time)	714	1.9	1.9	1.9
Chemical Technician	713	0.5	0.5	0.5
Building Supervisor (Part-time)	712	6.1	6.1	6.1
Custodian	711	4.2	3.2	3.2
Therapeutic Recreational Aide (Hourly)	H13	1.0	1.0	1.0
Building Coordinator (Hourly)	H12	6.2	6.2	6.2
Park Ranger	H12	0.4	0.4	0.4
Customer Service Attendant III (Hourly)	H09	3.5	3.5	3.5
Recreation Aide (Hourly)	H07	2.4	2.4	2.4
Facility Coordinator I (Hourly / Seasonal)	H05	5.0	5.0	5.0
Grounds Maintenance Worker (Seasonal)	H05	8.5	8.5	8.5
TOTAL		79.4	75.7	75.7

Natural Resources

Description

Preserve, manage and operate the natural resource areas for the purpose of providing compatible outdoor recreation and educational opportunities for the public. Areas/Sites managed: Battle Creek Cypress Swamp Sanctuary, Flag Ponds Nature Park, Kings Landing Park, Biscoe Gray Heritage Farm, Nan's Cove, Solomons Boat Ramp and Fishing Pier, Hughes Tree Farm, Hutchins Pond and Ward Farm Recreation and Nature Park.

BOCC Goals

Objectives

- Provide curriculum-based educational field experiences for all 1st, 3rd, & 5th grade classes in Calvert County Public Schools throughout the school-year.
- Schedule at least 130 outdoor recreation and environmental education programs at each nature park for the general public (ages 18 months through adult) throughout the year.
- Offer a comprehensive volunteer program including job descriptions, recruitment, training, evaluation, and recognition objectives to expand volunteer opportunities. When the Calvert Stewards volunteer program was established, the goal was to engage more than 100 volunteers in 5,000 hours of service by FY 2020. We achieved this goal in FY 2017. For FY 2020, we plan to coordinate at least 100 volunteer opportunities to engage 125 volunteers in park stewardship, ecological monitoring, and educational programs providing over 5000 hours of service throughout the year.
- Implement the six-year plan of the Natural Resources components of the Ward Farm Recreation and Nature Park Master Plan including developing budget requirements (Capital Improvement & Operating) and identifying support opportunities from other organizations. Construction is scheduled to begin in FY 2020.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Percentage of Calvert County 1st, 3rd and 5th grade classes	100%	100%	100%	100%
Number of Public Programs	167	187	130	130
Number of Volunteers	102	158	125	125
Number of Volunteer Hours	5,316	5,295	5,000	5,000
Number of Volunteer Workshops and Activities	113	137	100	100
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Students will achieve the corriculum standard indicators established for each field trip	Yes	Yes	Yes	Yes
Citizens will learn about the ecology of Calvert County via naturalist-led activities that explore the different nature parks	Yes	Yes	Yes	Yes
Volunteers engaged in a variety of projects to promote and protect the natural and cultural heritage of Calvert County	Yes	Yes	Yes	Yes
Natural Resources components developed of the Ward Farm Recreation and Nature Park	5%	10%	15%	15%

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Natural Resources					
Salaries	$ 718,814	$ 725,474	$ 809,601	$ 765,357	$ 765,357
Operating	64,116	77,825	111,343	99,167	99,167
Utilities	34,197	41,300	43,300	41,300	41,300
Maintenance and Repair Projects	16,598	34,000	28,000	23,000	23,000
Contracted Services	10,228	6,600	29,500	19,500	19,500
Capital Outlay	50,910	61,000	82,675	19,000	19,000
Total	$ 894,863	$ 946,199	$ 1,104,419	$ 967,324	$ 967,324
Total Expenditures as a percent of Total Operating Budget	0.32%	0.30%	0.34%	0.31%	0.31%

Staffing

Natural Resources	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Natural Resources Division Chief	727	1.0	1.0	1.0
Naturalist II	724	1.0	1.0	1.0
Naturalist I	722	3.0	3.0	3.0
Park Manager	722	3.0	2.0	2.0
Park Supervisor	718	1.0	1.0	1.0
Buildings & Grounds Lead Worker	718	0.0	0.0	0.0
Building & Grounds Worker II	718	0.0	0.0	0.0
Office Specialist I	718	1.0	1.0	1.0
Office Assistant II	716	0.0	0.0	0.0
Naturalist (Hourly)	H15	0.8	0.8	0.8
Naturalist (Hourly)	H13	0.0	0.0	0.0
Nature Center Aide	H12	0.8	0.8	0.8
Park Ranger (Hourly)	H12	0.8	0.8	0.8
Nature Center Aide	H11	0.0	0.0	0.0
Park Ranger (Hourly)	H11	0.4	0.4	0.4
Grounds Maintenance Worker (Hourly)	H05	0.8	0.8	0.8
Park Technician (Hourly)	H05	1.8	1.8	1.8
Summer Co-Op Students	n/a	0.5	0.5	0.5
TOTAL		15.9	14.9	14.9

Museums

Provides opportunities for citizens and visitors to experience the rich cultural heritage of Southern Maryland

Calvert Marine Museum

Railway Museum

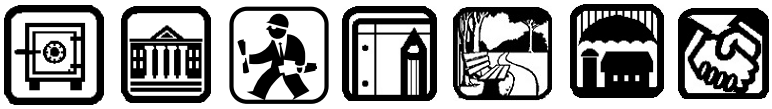
Calvert Marine Museum
Railway Museum

Calvert Marine Museum

Description

Collect, preserve, research and interpret the cultural and natural history of Southern Maryland. Dedicated to the presentation of our three themes: regional paleontology, estuarine life of the tidal Patuxent River and adjacent Chesapeake Bay, as well as the maritime history of these waters.

BOCC Goals



Objectives

- Encourage cultural engagement by scheduling public programs, lecture series, and personal interactions in the exhibts.
- Create a dynamic, family-oriented learning environment in which to learn about the natural and cultural history of this region through exhibits, programs and events.
- Provide high quality exhibts and interpretive educational opportunities for students, visitors, and citizens of all ages so they can understand the importance of our natural and cultural heritage and to teach them to be good stewards.
- Provide the public with weekly opportunities for recreation and leisure through our public sails and cruises on the Patuxent River using the *Wm. B. Tennision* and *Dee of St. Marys*.
- Continue to build state-wide support for designating CMM's paleontology program as The Maryland Paleontology Center.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Number of visitors to the museum	82,204	87,589	85,000	85,000
Number of active volunteers working at Calvert Marine Museum	516	476	500	500
Build the museum's membership levels	3,260	3,100	3,000	3,000
Number of students that participate in fieldtrips	5,313	7,188	6,000	6,000
Number of public sails and cruises offered annually	271	278	250	250
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Citizens and visitors will experience and learn about natural and cultural history through exhibits and programs	Yes	Yes	Yes	Yes
Volunteers will find fulfillment in using their talents and experience	Yes	Yes	Yes	Yes
More visitors will choose to become members to gain a fuller museum experience	Yes	Yes	Yes	Yes
Students will achieve the curriculum standard indicators established for each fieldtrip	75%	75%	75%	75%
Participants will experience the Patuxent River and Chesapeake Bay and develop a greater appreciation for this resource	Yes	Yes	Yes	Yes

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Calvert Marine Museum					
Salaries	$ 2,344,725	$ 2,378,039	$ 2,530,659	$ 2,474,366	$ 2,474,366
Operating	194,338	228,627	215,116	213,516	228,016
Utilities	146,280	182,825	186,919	183,538	183,538
Maintenance and Repair Projects	12,948	39,084	70,103	-	-
Contracted Services	50,120	60,093	63,444	59,844	59,844
Capital Outlay	48,068	-	33,813	-	19,974
Total	$ 2,796,479	$ 2,888,668	$ 3,100,054	$ 2,931,264	$ 2,965,738
Total Expenditures as a percent of Total Operating Budget	0.99%	0.93%	0.96%	0.94%	0.96%

Staffing

Calvert Marine Museum	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
COUNTY EMPLOYEES:				
Marine Museum Director	C	1.0	1.0	1.0
Deputy Director Education & Special Programs	C	1.0	1.0	1.0
Curator Estuarine Biology	726	1.0	1.0	1.0
Business Manager	725	1.0	1.0	1.0
Curator Exhibitions	725	0.8	0.8	0.8
Curator Paleontology	725	1.0	1.0	1.0
Physical Plant Supervisor	725	1.0	1.0	1.0
Curator Maritime History	725	1.0	1.0	1.0
Director of Education	724	1.0	0.0	0.0
Aquarist	722	3.0	3.0	3.0
Group & Visitor Services Coordinator	722	1.0	1.0	1.0
Museum Carpenter Preparator	722	1.0	1.0	1.0
Exhibit & Special Programs Interpreter	721	1.0	1.0	1.0
Museum Registrar	721	1.0	1.0	1.0
Paleontology Collections Manager	721	0.5	0.5	0.5
Exhibit Interpreter II	720	2.0	2.0	2.0
Accountant	719	0.5	0.0	0.0
Exhibit Technician I	719	1.0	1.0	1.0
Buildings & Grounds Lead Worker	718	1.0	1.0	1.0
Exhibit Interpreter I (Part Time)	718	1.2	1.2	1.2
Office Specialist I	718	1.0	1.0	1.0
Office Assistant III	717	1.0	1.0	1.0
Buildings & Grounds Worker I	713	1.0	1.0	1.0
Model Shop Attendant/Weekend Curator	713	0.6	0.6	0.6
Custodian	711	1.4	1.4	1.4
Exhibit Graphics Technician (Hourly)	H24	0.5	0.5	0.5
Captain, Tennison (Seasonal)	n/a	0.5	0.5	0.5
Mate, Tennison (Seasonal)	n/a	0.5	0.5	0.5
COUNTY EMPLOYEES:		28.5	27.0	27.0
BOARD OF GOVERNORS EMPLOYEES:		7.3	7.3	7.3
SOCIETY EMPLOYEES:		8.3	8.3	8.3
TOTAL		44.1	42.6	42.6

Railway Museum

Description

Collect, preserve, interpret and exhibit objects that relate to the culture and technological history of northern Calvert County. Interpretive emphasis is placed on the history of the Chesapeake Beach Railway, the towns and resorts of Chesapeake Beach and North Beach as well as general topics of railroad and local history. The museum is also dedicated to the preservation of the historic structures and grounds of the Chesapeake Beach Railway depot/station building which include Delores, the historic railcar.

BOCC Goals

Objectives

- To renew the museum's core exhibits, beginning with an interpretive plan.
- To conserve and preserve The Chesapeake Beach Railway Museum historic depot, the Dolores parlor railcar and the museum grounds for public enjoyment and education.
- To expand and improve the CBRM's children's programs and special events for the community.
- To cooperate with the Friends for the CBRM, the fund-raising arm of the museum, and the community to expand the CBRM's mission-focused adult and outreach programs, memberships and fundraising.
- To enhance the public value and accessibility of the collections through acquisitions, good stewardship, curation and interpretation.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Visitors	14,895	13,766	12,000	10,000
Number of Special Programs	50	50	45	40
Participants in Programs	9,586	9,530	5,000	5,000
Number of States Represented by Visitors	35	43	35	35
Number of Countries Represented by Visitors	15	18	10	10
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Visitors will enjoy a refreshed, clearly focused educational experience	Yes	Yes	Yes	Yes
The CBRM depot, the Dolores parlor railcar & museum grounds are well maintained, interpreted & presented for public enjoyment	Yes	Yes	Yes	Yes
Continue to engage citizens, staff, CBRM members and volunteers to help achieve these objectives through a fuller museum experience	Yes	Yes	Yes	Yes
The museum's mission is served and our base of community stakeholders commit their talent and experience towards shared goals	Yes	Yes	Yes	Yes
Continue to provide comprehensive collections material to researchers so that they may help tell the story of the CBR and the histories of Chesapeake Beach and North Beach	Yes	Yes	Yes	Yes

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Railway Museum					
Salaries	$ 94,742	$ 99,447	$ 137,942	$ 103,034	$ 103,034
Operating	12,744	16,580	18,195	18,195	18,195
Utilities	5,124	7,000	7,000	7,000	7,000
Contracted Services	19,934	31,992	21,500	21,500	21,500
Capital Outlay	-	-	-	-	-
Total	$ 132,544	$ 155,019	$ 184,637	$ 149,729	$ 149,729
Total Expenditures as a percent of Total Operating Budget	0.05%	0.05%	0.06%	0.05%	0.05%

Staffing

Railway Museum	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Curator of Exhibitions	725	0.3	0.3	0.3
Administrative Aide	720	1.0	1.0	1.0
Assistant Museum Registrar	719	0.0	0.3	0.3
Museum Registrar	718	1.0	0.0	0.0
Exhibits Intrepreter I	718	0.5	0.5	0.5
TOTAL		2.8	2.1	2.1

Public Works

Manages capital construction projects and maintains the public infrastructure and transportation system

Calvert County Highway Maintenance

Engineering
Project Management
Highway Maintenance
Fleet Maintenance

Engineering

Description

Provide Calvert County citizens with cost-effective, safe, quality, and environmentally friendly facilities, infrastructure and services through creative planning, quality design, efficient construction, and proper maintenance in a team-oriented environment.

BOCC Goals

Objectives

- Process road Public Works Agreements (PWA) within 30 days.
- Continue providing professional review of subdivision and site plans.
- Continue supervising all public facilities construction and maintenance projects.
- Continue reviewing road plans within 90 days.
- Continue designing and constructing county roadways.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Public Works/Maintenance agreements submitted for review	8	3	12	5
# of Minor subdiviisions submitted for development review	10	9	15	12
# of Major subdivisions submitted for development review	1	1	2	1
# of Commercial site plans submitted for review	25	21	20	23
# of Residential/Commercial Grading Permits submitted for review	661	698	700	700
# of Road plans submitted for review	2	7	6	6
# of As-builts- Road Completion Certifications	11	10	13	12
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Road PWA's processed within 30 days	1	0	5	5
Review of major and minor subdivision plans within 45 days	15	10	20	15
Initial Review of revised commercial site plans	13	18	8	13
Additional review of revised commercial site plans	3	16	19	18
Initial Review of road plans within 90 days	3	16	19	18
Additional Initial Review of road plans within 90 days	29	10	90	12
Initial review of As-Built Plans within 14 days	7	3	8	6
Additional review of revised As-Built Plans	7	0	4	2

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Engineering/Public Works					
Salaries	$ 1,202,679	$ 1,455,735	$ 1,479,212	$ 1,479,212	$ 1,479,212
Operating	79,635	74,708	85,728	70,608	85,608
Contracted Services	20,886	51,000	101,000	51,000	51,000
Capital Outlay	18,110	89,113	59,113	57,113	59,113
Total	$ 1,321,310	$ 1,670,556	$ 1,725,053	$ 1,657,933	$ 1,674,933
Total Expenditures as a percent of Total Operating Budget	0.47%	0.54%	0.53%	0.53%	0.54%

Staffing

Engineering / Public Works	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Public Works	C	1.0	1.0	1.0
Deputy Director of Engineering & Highways	C	1.0	1.0	1.0
Deputy Director of Transportation	C	0.0	0.0	0.0
Enterprise Fund Deputy Director	C	1.0	1.0	1.0
Engineering Division Chief	C	1.0	1.0	1.0
CIP Division Chief	C	1.0	1.0	1.0
Project Engineer II	727	5.0	5.0	5.0
Project Engineer I	725	1.0	1.0	1.0
Inspector	723	0.0	0.0	0.0
Accounts Receivable Technician II	722	0.8	0.8	0.8
Executive Administrative Assistant I	722	1.0	1.0	1.0
Public Works Asset Manager	722	1.0	1.0	1.0
Site Engineering Technician	722	1.0	1.0	1.0
Traffic Engineering Technician	722	1.0	1.0	1.0
Executive Administrative Aide	721	1.0	1.0	1.0
Road Construction Agree Coordinator	720	0.0	0.0	0.0
Road Inventory Clerk (Seasonal)	H04	0.0	0.0	0.0
Intern	n/a	0.3	0.3	0.3
TOTAL		17.1	17.1	17.1

Project Management

Description

Review and approve all grading and utility permit applications for single family dwellings, commercial sites, mass grading plans, road construction, and County right-of-way utility cuts. Inspectors provide assurance to the citizens of Calvert County that construction and County contracted work related to this Division meets the highest standards and complies with the County's Department of Public Works Road Ordinance, the Erosion and Sediment Control Ordinance, and the Storm Water Management Guidelines. Citizen inquiries and environmental concerns are given the highest priority and receive timely responses.

BOCC Goals

Objectives

- Provide excellent customer service to all citizens of Calvert County.
- Ensure the highest quality standards and specifications are met with contractors.
- Ensure specifications and design standards for new subdivision streets are met.
- Ensure that all grading and storm water inspections are in compliance with the Erosion and Sediment Control and Storm Water Management Ordinances.
- Ensure that rental services and other contracts to include paving, guardrail, and tree trimming services are performed with quality, quantity, safety and cost effectivness in mind.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Approved Grading Permits	613	503	700	600
Utility Permits Issued	283	240	280	260
Grading Inspections	3,249	4,156	3,500	4,000
Utility Inspections	286	444	400	450
Inspector Response to Complaints	220	250	200	220
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Manage and inspect resurfacing of County roadways (in miles)	29	27	30	29
Final stage roadway inspections in addition to daily site visits to new subdivisions	100	130	113	120
New subdivision roads receiving final approval and accepted into County's Road inventory system	7	8	8	8

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Project Management					
Salaries	$ 533,828	$ 478,137	$ 496,702	$ 496,702	$ 496,702
Operating	30,484	31,464	35,064	31,464	35,064
Vehicle Related	7,887	6,875	6,875	6,875	6,875
Capital Outlay	-	134,000	60,000	8,000	60,000
Total	$ 572,199	$ 650,476	$ 598,641	$ 543,041	$ 598,641
Total Expenditures as a percent of Total Operating Budget	0.20%	0.21%	0.18%	0.17%	0.19%

Staffing

Project Management	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Construction Project Supervisor	725	1.0	1.0	1.0
Grading Inspector Supervisor	725	1.0	1.0	1.0
Public Works Inspector	723	6.0	6.0	6.0
TOTAL		8.0	8.0	8.0

Highway Maintenance

Description

Oversee the maintenance and care of the County's road network. Maintain over 900 lane miles as follows: improve drainage, repair pot holes, maintain roadside shoulders, perform roadside mowing, maintain roadway guardrails, roadway line stripping, maintain road signage, litter pickup, and cut back roadside trees. Respond to all emergency weather-related situations such as snow removal, fallen trees and roadway flooding.

BOCC Goals

Objectives

- Continue to service the Citizens of Calvert County by maintaining all roadways through debris removal, patching and paving of roadways, and providing proper and adequate signage.
- Maintain grassy areas by mowing in a timely manner to assure good sight distance for citizens visability.
- Install and maintain new drainage systems to assist with proper stormwater management.
- Keep trees trimmed and cut back on all County roadways.
- Ensure all signage throughout the County meets required standards.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Tree Trimming (work orders)	1,056	1,157	950	1,000
Road Side Mowing (acres)	4,050	4,150	4,100	4,150
Drainage Repairs and Installations (work orders)	536	530	550	550
Signage Installation and Maintenance (work orders)	616	772	650	750
Asphalt Repairs (work orders)	280	235	390	300
Roadside Trash Removal (acres)	1,246	1,200	1,300	1,250
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Citizens request completed	1,292	1,402	1,350	1,350
In-house maintenance projects	4,110	3,764	4,000	3,800
Average work orders per month	460	436	440	450
Pending work orders	310	519	250	250

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Highway Maintenance					
Salaries	$ 1,794,248	$ 1,884,303	$ 1,954,015	$ 1,954,015	$ 1,954,015
Operating	603,087	69,184	135,331	78,857	855,907
Vehicle Related	254,111	352,154	344,154	344,154	344,154
Utilities	14,454	23,030	23,030	23,030	23,030
Road Maintenance and Repairs	476,220	486,717	486,717	490,729	494,741
Paving	3,889,705	5,500,000	6,000,000	5,500,000	6,000,000
Snow Removal Supplies & Contractors	640,192	1,064,054	1,064,054	1,064,054	1,064,054
Special Project Contract	-	180,000	180,000	180,000	180,000
Contracted Services	140,579	201,400	430,000	201,400	201,400
Capital Outlay	851,337	92,200	839,498	96,100	859,499
Total	$ 8,663,933	$ 9,853,042	$ 11,456,799	$ 9,932,339	$ 11,476,800
Total Expenditures as a percent of Total Operating Budget	3.06%	3.17%	3.53%	3.20%	3.70%
Highway Lighting					
Utilities	$ 258,696	$ 213,752	$ 431,711	$ 431,711	$ 431,711
Total	$ 258,696	$ 213,752	$ 431,711	$ 431,711	$ 431,711
Total Expenditures as a percent of Total Operating Budget	0.09%	0.07%	0.13%	0.14%	0.14%

Staffing

Highway Maintenance	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Highway Maintenance Division Chief	813	1.0	1.0	1.0
Highway Maintenance Supervisor	810	2.0	2.0	2.0
Sign Shop Supervisor	807	1.0	1.0	1.0
Highway Maintenance Crew Leader I	806	4.0	4.0	4.0
Highway Equipment Operator	804	0.0	0.0	0.0
Litter Control Coordinator	804	1.0	1.0	1.0
Highway Equipment Operator III	804	5.0	5.0	5.0
Highway Equipment Operator II	803	12.0	12.0	12.0
Highway Equipment Operator I	802	7.0	7.0	7.0
Highway Maintenance Service Coordinator	719	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0
TOTAL		35.0	35.0	35.0

Fleet Maintenance

Description

Provide premium quality repair and service on over 400 vehicles to assure customer safety and satisfaction. Encourage regular checks on vehicles and performs safety inspections on our customers' vehicles during each service, which occurs every 5,000 miles. Ensure that fuel is available at all times for County vehicles and works with all of the vehicle end users to ensure that the proper vehicle is purchased for the intended purpose.

BOCC Goals

Objectives

- Maintain an effective preventative maintenance program to ensure safety in all County vehicles.
- Ensure that fuel is available for all County vehicles at all times.
- Limit the number of repairs sent to outside vendors to a 10% increase from the previous fiscal year.
- Increase the number of in-house work orders completed from the previous fiscal year.
- Assist other divisions with vehicle specifications to ensure the proper vehicle is purchased for its intended use.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Preventative services performed	909	921	950	1,000
Gallons of fuel purchased	495,643	487,799	490,000	500,000
Jobs sent to outside vendors	448	345	348	325
Work orders completed	2,103	2,103	2,200	2,300
Vehicles purchased in fiscal year	38	53	46	40
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Safety related motor vehicle accidents	0	0	0	0
Fuel shortages at any dispenser	0	0	0	0
Increase or decrease in jobs sent to outside vendors	8%	23%	1%	6%
Increase or decrease in work orders completed	5%	0%	1%	6%
Vehicles matched to jobs	38	53	46	40

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Fleet Maintenance					
Salaries	$ 483,309	$ 538,516	$ 550,815	$ 550,815	$ 550,815
Operating	21,569	19,630	13,419	13,419	13,419
Vehicle Related	(55,717)	33,171	33,171	33,171	33,171
Utilities	26,905	29,360	29,360	29,360	29,360
Contracted Services	17,920	22,000	23,825	23,825	23,825
Capital Outlay	39,792	-	50,090	31,960	50,090
Total	$ 533,778	$ 642,677	$ 700,680	$ 682,550	$ 700,680
Total Expenditures as a percent of Total Operating Budget	0.19%	0.21%	0.22%	0.22%	0.23%

Staffing

Fleet Maintenance	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Fleet Maintenance Division Chief	C	1.0	1.0	1.0
Equipment Repair Supervisor	811	1.0	1.0	1.0
Equipment Repair Supervisor	810	0.0	0.0	0.0
Equipment Lead Technician	809	1.0	1.0	1.0
Equipment Mechanic II	808	1.0	1.0	1.0
Equipment Mechanic I	806	3.0	3.0	3.0
Administrative Aide	720	1.0	1.0	1.0
Inventory Control Specialist	719	1.0	1.0	1.0
Inventory Control Clerk	718	0.0	0.0	0.0
TOTAL		9.0	9.0	9.0

Economic Development

Oversees the County's economic development, marketing, business retention and tourism programs

Calvert Cliffs Nuclear Power Plant

Dominion Cove Point LNG

Patuxent Business Park

Economic Development

Description

Enhance and diversify the economy of Calvert County. Promote quality economic development and tourism, increase the commercial tax base and provide new employment opportunities for residents. Administer the County's economic development, marketing, business retention, tourism and public information programs.

BOCC Goals

Objectives

- Conduct strategic outreach to secure new business and capital investment to Calvert County.
- Increase in-county jobs.
- Execute the 13th Annual Business Appreciation Week.
- Design and implement new programing to continue to foster business growth and increase tourism visitation.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Tourism visitors to the County	587,806	593,684	595,000	597,000
Visitors Guide distributed	150,000	150,000	80,000	80,000
Business seminars held	Yes	Yes	Yes	Yes
Business assistance provided	187	205	200	200
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Capital investment	$70,204,965	$68,217,801	$70,264,335	$71,000,000
New business growth	4,948	5,263	5,275	5,285
Commercial Real Property Tax base	$1,322,919,540	$1,325,000,000	$1,328,000,000	$1,340,000,000
Small Business Development Center (SBDC) referrals	48	51	50	50
Tourism visitors to the county	587,806	593,684	595,000	597,000

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Economic Development					
Salaries	$ 472,681	$ 578,067	$ 650,220	$ 601,189	$ 625,705
Operating	102,098	213,127	318,927	223,127	223,702
Advertising	57	-	500	500	500
Small Business Development Center	38,900	38,900	38,900	38,900	38,900
Contracted Services	77,118	53,013	63,682	63,682	63,682
Capital Outlay	7,284	-	7,620	4,000	8,345
Total	$ 698,138	$ 883,107	$ 1,079,849	$ 931,398	$ 960,834
Total Expenditures as a percent of Total Operating Budget	0.25%	0.28%	0.33%	0.30%	0.31%

Staffing

Economic Development	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Economic Development	C	1.0	1.0	1.0
Economic Development Deputy Director	C	1.0	1.0	1.0
Business Retention Specialist	725	1.0	1.0	1.0
Tourism Program Specialist	724	1.0	1.0	1.0
Agricultural Development Specialist	722	1.0	1.0	1.0
Economic Development Program Specialist	722	1.0	0.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0
Business Retention Assistant	720	1.0	1.0	1.0
Tourism Program Assistant II	720	1.0	1.0	1.0
Customer Service Attendants (Hourly)	H07	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3
TOTAL		10.3	9.3	10.3

Community Resources

Fosters a coordinated and collaborative delivery of human services to the citizens of Calvert County

Public Transportation

Calvert Pines Senior Center

North Beach Senior Center

Community Resources Building

Director of Community Resources
Office on Aging
Transportation

Director of Community Resources

Description

Foster a coordinated and collaborative delivery of human services to the citizens of Calvert County; oversee the provision of programs and services through the Office on Aging and Public Transportation; serve as a liasion for multiple agencies and non-profits for county-based services.

BOCC Goals

Objectives

- Provide information, referrals and advocacy in response to citizen inquiries.
- Facilitate and monitor federal and state grants passed through county to local agencies and providers to address human services needs.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Press releases distributed	N/A	222	380	420
Facebook posts	N/A	678	1000	1200
Videos created/produced	N/A	27	30	35
Graphic design projects - brochures, flyers, ads	N/A	N/A	200	225
Major government reports (written/designed/printed)	N/A	3	3	3
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Number of County Government Communications Projects Accomplished	N/A	815	1400	1600
Improved county government web sit launched	N/A	N/A	50%	100%
Statistical dashboard launched	N/A	N/A	50%	100%
Video support to BOCC and Planning Commission	N/A	62	50	50
Talking points written	N/A	N/A	50	50

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director - Community Resources					
Salaries	$ 311,442	$ 313,780	$ 351,206	$ 332,949	$ 332,949
Operating	32,519	32,255	32,781	32,781	32,781
Contracted Services	-	1,791	-	-	-
Capital Outlay	198	-	-	-	-
Total	$ 344,159	$ 347,826	$ 383,987	$ 365,730	$ 365,730
Total Expenditures as a percent of Total Operating Budget	0.12%	0.11%	0.12%	0.12%	0.12%

Staffing

Director Community Resources	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Director of Community Resources	C	1.0	1.0	1.0
Substance Abuse Prevention Coordinator	724	1.0	1.0	1.0
Community Resources Specialist	723	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0
Office Assistant II (CAASA)	716	0.6	0.5	0.5
TOTAL		4.6	4.5	4.5

Office On Aging

Description

Provide programs and services to Calvert County older adults and their families, thereby enabling them to live with dignity and independence. Offer educational, nutritional, physical fitness and recreational activities at the three senior centers, plus volunteer opportunities. Provide information and assistance, benefits counseling, long term care options counseling and supports planning.

BOCC Goals

Objectives

- Maintain or increase the number of nutritious congregate meals and home delivered meals provided to eligible participants.
- Increase fitness activities and use of fitness rooms for older adults at the three senior centers.
- Continue utilizing Level One Screening Tool for Maryland Access Point (MAP) to determine eligibility for long-term care support services.
- Promote the use of case management to meet the health, stability and safety needs of the seniors.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Number of Congregate and Home Delivered Meals served	44,479	42,478	42,750	43,000
Fitness programs offered (including fitness room use)	29	27	30	30
Number of clients receiving information & referral services	1,106	986	1,100	1,100
Number of seniors receiving case management services	20	41	45	50
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Number of eligible participants served / nutrition programs	1,106	1,109	1,115	1,125
Number of older adults participating in fitness programs	951	993	995	1,000
Number of level one screens successfully completed	121	63	65	70
Number of seniors receiving low income bus passes	211	221	225	230
Amount of pass through Federal/State/FFP grants for Senior Services	$676,743	$743,903	$743,903	$743,903

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Office on Aging					
Salaries	$ 1,187,965	$ 1,248,200	$ 1,317,772	$ 1,300,827	$ 1,363,308
Operating	81,756	110,416	$ 111,616	110,416	111,941
Contracted Services	96,966	127,000	127,000	127,000	127,000
Capital Outlay	42,768	40,955	4,000	-	2,125
Total	$ 1,409,455	$ 1,526,571	$ 1,560,388	$ 1,538,243	$ 1,604,374
Total Expenditures as a percent of Total Operating Budget	0.50%	0.49%	0.48%	0.50%	0.52%

Staffing

Office on Aging	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Aging Services Division Chief	727	1.0	1.0	1.0
Aging Client Services Manager	726	1.0	1.0	1.0
Aging Services Fiscal Manager	726	1.0	1.0	1.0
Aging Services Long Term Care Manager	726	1.0	0.0	1.0
Aging Services Program Manager	726	1.0	1.0	1.0
Aging Social Services Map Coordinator	722	3.0	3.0	3.0
Long Term Care Coordinator	722	1.0	1.0	1.0
Aging Services Case Manager	721	1.0	1.0	1.0
Program Specialist II	721	1.0	1.0	1.0
Long Term Care Advocate	720	0.6	0.0	0.0
Program Specialist I	720	2.0	2.0	2.0
Account Technician II	720	1.0	1.0	1.0
Account Technician I	719	0.0	0.0	0.0
Office Specialist II	719	1.0	1.0	1.0
Food Services Coordinator	718	2.0	2.0	2.0
Office Assistant II	716	3.0	3.0	3.0
Program Assistant (Part-time)	715	1.8	1.8	1.8
Buildings & Grounds Maintenance Worker I	713	2.0	2.0	2.0
Custodian	711	1.0	1.0	1.0
Ceramics Instructor (Temporary)	n/a	0.1	0.1	0.1
Custodian (Temporary)	n/a	0.1	0.1	0.1
Food Services Coordinator (Temporary)	n/a	0.4	0.4	0.4
Nutrition Van Driver (Temporary)	n/a	0.3	0.3	0.3
Program Assistant (Temporary)	n/a	0.1	0.1	0.1
TOTAL		26.4	24.8	25.8

Transportation

Description

Provide safe and dependable Transportation services to the citizens of Calvert County through seven (7) fixed routes, five (5) demand response routes and one (1) Americans with Disabilities Act (ADA) route. Provide public bus transportation through Federal, State and local funding to link residents with major shopping, medical and employment areas, as well as with public services available in Prince Frederick.

BOCC Goals

Objectives

- Provide information on and promote the use of Calvert County Public Transportation through public outreach, such as travel training and informational seminars.
- Maintain an acceptable compliance rate with the Maryland Transit Administration (MTA) through predetermined performance measures developed by MTA.
- Work with the MTA to design and develop our local Transportation Transfer Station to aid in the safe transfer of our passengers as well as to improve overall system efficiency.
- Coordinate with Charles County Transportation to promote our newly established Calvert/ Charles County route.
- Continue to secure Federal and State funding through annual grant submission requests.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Total One-way Passenger trips	120,670	112,648	125,000	114,000
Total Service Miles	539,840	539,689	567,000	540,000
Total Service Hours	28,590	27,866	29,900	28,000
Total Farebox Revenue	$124,016	$110,381	$126,500	$112,000
Federal/State pass through grants for Transportation	481,445	563,494	560,544	560,544
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Farebox Recovery Ratio-Minimum 10% (per MTA performance measures)	12.4%	20.2%	20%	20%
Operating Cost per Passenger Trip-Maximum $7.00 (per MTA performance measures)	$7.74	$9.69	$8.00	$6.00
Operating Cost Per Mile-Maximum $6.00 (per MTA performance measures)	$2.13	$2.41	$2.30	$2.13
Local Operating Revenue Ratio-Minimum 45% (per MTA performance measures)	66.5%	61.2%	61%	62%

Operating Budget

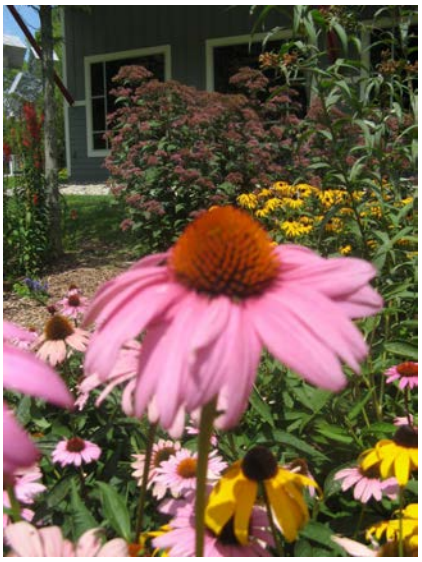
Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Transportation					
Salaries	$ 208,126	$ 230,610	$ 258,496	$ 241,177	$ 241,177
Operating	39,265	61,300	60,100	60,100	60,100
Transportation Subsidy	46,162	50,000	50,000	50,000	50,000
Contracted Services	56,227	36,471	38,113	38,113	38,113
Capital Outlay	-	-	-	-	-
Total	$ 349,780	$ 378,381	$ 406,709	$ 389,390	$ 389,390
Total Expenditures as a percent of Total Operating Budget	0.12%	0.12%	0.13%	0.13%	0.13%

Staffing

Transportation	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Transportation Division Chief	727	1.0	1.0	1.0
Transportation Driver Supervisor	722	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0
Equipment Mechanic II (paid by Grant)	808	1.0	1.0	1.0
Office Aide	713	0.6	0.0	0.0
TOTAL		4.6	4.0	4.0

State Agencies & Independent Boards

Annmarie Garden on St. John's Creek



Board of Education
College of Southern Maryland
Health Department
Substance Abuse Treatment
Calvert Library
Soil Conservation District
University of Maryland Extension
Independent Boards
Commissions
State Agencies
Non-County Agencies

Board of Education

Description

The Calvert County Board of Education provides a school environment and culture that creates enthusiasm for learning, where all students embrace the value of learning for its own sake. The system serves over 15,000 students in thirteen elementary schools, six middle schools and four high schools. Calvert County Public Schools strive for partnerships with families, government, businesses, churches and community organizations to promote superior academic and extra-curricular activities. The goal is to always place children first.

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Board of Education					
Operating	$ 121,267,489	$ 126,377,666	$ 131,165,436	$ 131,165,436	$ 130,589,034
State Pension Costs	-	-	-	-	-
Total	$ 121,267,489	$ 126,377,666	$ 131,165,436	$ 131,165,436	$ 130,589,034
Total Expenditures as a percent of Total Operating Budget	42.82%	40.72%	40.43%	42.26%	42.07%

Full-time Equivalents (FTE)
September Official Count

	ACTUAL					PROJECTED
	2014	2015	2016	2017	2018	2019
FTE Enrollment	15,594	15,569	15,512	15,433	15,473	15,577
% Increase	-1.47%	-.16%	-0.37%	-0.51%	.26%	.68%

Information on the budget for Calvert County Public Schools can be found at http://www.calvertnet.k12.md.us.

College of Southern Maryland

Description

Prepare its students and community to meet the challenges of individual, social and global changes. As a public two-year open-door institution, the college carries out its mission by promoting intellectual challenges, cultural exploration and social and environmental awareness; providing associate degree and certificate programs, job training opportunities, cultural enrichment, leadership development, community and economic development initiatives, customized workforce training, and wellness and fitness opportunities; and encouraging educational excellence, innovative approaches to instruction, problem solving, resource development, system design, and service delivery, collaboration with business, educational, community, and cultural organizations, and teamwork to foster constructive change.

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
College of Southern Maryland					
Operating	$ 4,542,192	$ 4,646,943	$ 5,027,182	$ 4,646,943	$ 4,646,943
CSM Non-Profit Institute	-	-	-	-	-
Total	$ 4,542,192	$ 4,646,943	$ 5,027,182	$ 4,646,943	$ 4,646,943
Total Expenditures as a percent of Total Operating Budget	1.60%	1.50%	1.55%	1.50%	1.50%

Full-time Equivalents (FTE)
January 2018

Locations	ACTUAL FY 2017	BUDGET FY 2018	Projected FY 2019
La Plata Campus	3,136	3266	3,239
Leonardtown Campus	1,135	1,246	1,125
Prince Frederick Campus	1,026	1,093	993
Waldorf Campus	181	224	174
Hughesville Campus	19	190	25
Total	5497	6,019	5,556

Health Department

Description

Provide basic public health services in the areas of community health, mental health and environmental health. Community health includes communicable disease, maternal and child health, reproductive health, health promotion and health choice. Mental health, provide evaluations, therapy, medication management, counseling on domestic violence/sexual assault and substance abuse. In environmental health, the department handles septic systems, food program, water sampling, animal rabies investigation and disaster responses.

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Health Department					
Salaries/Stipends	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Operating	2,201,495	2,201,360	2,201,360	2,201,360	2,251,360
Womens Shelter	272,880	277,898	277,898	277,898	277,898
Total	$ 2,489,375	$ 2,494,258	$ 2,494,258	$ 2,494,258	$ 2,544,258
Total Expenditures as a percent of Total Operating Budget	0.88%	0.80%	0.77%	0.80%	0.82%

Calvert County Health Department, Prince Frederick

Calvert Library

Description

Provide County residents with access to information, entertainment and lifelong learning opportunities. We are the 6th busiest, per capita, library system in Maryland. Services include early literacy storytimes, events and classes for all ages, computer and technology access, STEM learning, community building, small business and non-profit support, workforce development, accurate and timely responses to questions, as well as print, audio, visual and digital materials for borrowing.

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Calvert Library					
Salaries	$ 2,770,154	$ 2,958,482	$ 3,215,598	$ 3,076,821	$ 3,149,839
Benefits	908,000	989,708	1,036,133	989,708	989,708
Operating	489,968	524,440	585,990	548,690	578,690
Contracted Services	86,874	143,888	152,230	149,630	149,630
Capital Outlay	40,157	45,500	96,800	37,400	64,850
Total	$ 4,295,153	$ 4,662,018	$ 5,086,751	$ 4,802,249	$ 4,932,717
Total Expenditures as a percent of Total Operating Budget	1.52%	1.50%	1.57%	1.55%	1.59%

Soil Conservation District

Description

Promote practical and effective soil, water, and related natural resource programs to all County citizens. Services such as development of Soil Conservation and Water Quality Plans and implementation of Best Management Practices are provided on a voluntary basis, through leadership, education, cooperation and locally-led direction. Review single-lot and commercial erosion and sediment control plans.

BOCC Goals

Objectives

- Review commercial erosion and sediment control plans within a thirty-day period.
- Review single lot erosion and sediment control plans within a three-day period.
- Develop Soil Conservation and Water Quality (SCWQ) Plans for county landowners.
- Provide engineering and design assistance to county landowners for the installation of structural and nonstructural Best Management Practices.
- Provide information to county citizens, landowners, and farmers regarding conservation of natural resources through Patuxent River Appreciation Day, County Fair, Envirothon Competition and informational meetings, dinners and tours.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Commercial E&S site plan reviews (each)	43	52	47	48
Single Lot E&S site plan reviews (each)	506	498	496	497
Soil and Water Quality Plans developed (acres)	124	2,538	500	500
Assistance for structural and nonstructural BMPs	17	20	15	15
Participation in ag events, dinners, tours & meetings	Yes	Yes	Yes	Yes
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Reviewed commercial E&S site plans within 30 days	98%	98%	100%	100%
Reviewed single lot E&S site plans within 3 days	98%	98%	100%	100%
Soil and Water Quality Plans developed (acres)*	1,240	2,538	500	500
Assistance for structureal and nonstructural BMPs	17	20	15	15
Participation in ag events, dinners, tours and meetings	25	26	22	22

*Projection changed due to state staff reduction

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Soil Conservation District					
Salaries	$ 297,531	$ 321,683	$ 332,347	$ 332,347	$ 332,347
Operating	53,892	42,067	42,067	42,067	49,536
Total	$ 351,423	$ 363,750	$ 374,414	$ 374,414	$ 381,883
Total Expenditures as a percent of Total Operating Budget	0.12%	0.12%	0.12%	0.12%	0.12%

Staffing

Soil Conservation District	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Soil Conservation - District Manager	728	1.0	1.0	1.0
Erosion and Sediment Control Specialist	723	2.0	2.0	2.0
Administrative Aide	720	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0
TOTAL		5.0	5.0	5.0

Prouty Farm, Huntingtown

University of Maryland Extension

Description

Provide programs, training and assistance as part of the educational outreach of the University of Maryland's College of Agriculture and Natural Resources.

BOCC Goals

Objectives

- The 4-H Youth Development program engages youth in projects and activities that help them to improve their lives and serve their communities.
- Master Gardeners improve gardens, landscapes and other natural resources. Volunteers teach residents to adopt landscaping practices (Bay-Wise program) to reduce stormwater, sediment and nutrient runoff.
- Agriculture and Nutrient Management provide assistance to farmers to improve profitability and protect the Bay and our natural environment.
- The Food Supplement Nutrition Education program provides training in nutrition to low income individuals and families.
- Watershed Protection and Restoration volunteers give of their time to teach property owners how to reduce stormwater runoff.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Enrollment of 4-H Youth in club activities.	800	800	800	800
Master Gardeners volunteer their time to teach horticultural practices and ways to improve waterway quality.	3,889	3,900	3,900	3,900
Agriculture and Nutrient Management prepares nutrient management plans for farmers	247	242	245	245
Nutrition Education increases fruit and vegetable consumption for kids and adults.	78%	80%	80%	80%
Watershed Protection and Restoration volunteers give of their time to teach property owners how to reduce stormwater runoff.	n/a	n/a	n/a	300
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
4-H participantion improved the development of the youth involved.	1,300	1,200	1,500	1,600
Master Gardeners educate people in horticulture and watershed protection.	3,243	3,300	3,350	3,400
Acres covered by Nutrient Management plans.	6,043	6,062	6,000	6,000
Food Supplement Nutrition Education educates children and	671	946	900	950
Stormwater BMPs implemented by private property owners	n/a	n/a	n/a	12

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
University of Maryland Extension					
Operating	$ 11,342	$ 4,863	$ 12,402	$ 11,122	$ 11,122
County Contribution	132,778	135,934	197,315	129,675	153,279
Capital Outlay	-	-	-	-	-
Total	$ 144,120	$ 140,797	$ 209,717	$ 140,797	$ 164,401
Total Expenditures as a percent of Total Operating Budget	0.05%	0.05%	0.06%	0.05%	0.05%

Substance Abuse Treatment

Description

Reduce the negative consequences of substance use disorders in general as well as to specifically reduce prescription drug and other opioid use overdose rates by purchasing beds at residential treatment facilities for those in need of a higher level of care than available at Calvert Substance Abuse Services.

BOCC Goals

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Residential Substance Abuse Treatment					
Contracted Services	$ 159,200	$ 159,200	$ 159,200	$ 159,200	$ 159,200
Total	$ 159,200	$ 159,200	$ 159,200	$ 159,200	$ 159,200
Total Expenditures as a percent of Total Operating Budget	0.06%	0.05%	0.05%	0.05%	0.05%

Note: The Outpatient Substance Abuse Grant is shown on page 196 in the Grants Section.

Objectives

- Fund 92 residential placements in fiscal year 2018.
- Collaborate actively with residential facilities in fiscal year 2020 to promote a 10% increase in clients returning from residential programs to Calvert Substance Abuse Services to complete their care.
- Enhance transition back to the community in fiscal year 2018 by enrolling funded residential referrals in care coordination.

Performance Measures

Program/Service Outputs: (services, units produced)	Actual FY 2017	Actual FY 2018	Projected FY 2019	Projected FY 2020
Adult clients in outpatient treatment	1091	1,265	1,325	1,400
Number of adolescents in outpatient treatment	45	62	75	85
Adult clients in Jail Based Treatment	140	172	185	200
Residential Treatment clients receiving Care Coordination	96	146	155	165
Private Insurance Revenue	$57,054	$110,525	$125,000	$140,000
Program/Service Outcomes: (based on objectives)	**Actual FY 2017**	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Percentage of repeat emergency room visits for hospital referred clients receiving treatment and case management	28%	37%	30%	25%
Number of clients receiving Medically Assisted Treatment	145	254	325	357
Percentage of jail based clients enrolled in Outpatient Treatment for 60 days	52%	60%	65%	65%
Number of clients receiving substance abuse treatment in schools	27	37	35	40
Percentage of clients successfully completing treatment	41%	43%	45%	47%

Independent Boards

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Housing Authority					
Salaries	$ 918,058	$ 910,058	$ 946,460	$ 946,460	$ 946,460
Benefits	541,288	546,035	520,600	520,600	520,600
Total	$ 1,459,346	$ 1,456,093	$ 1,467,060	$ 1,467,060	$ 1,467,060
Total Expenditures as a percent of Total Operating Budget	0.52%	0.47%	0.45%	0.47%	0.47%
Election Board					
Salaries	$ 347,027	$ 381,696	$ 523,369	$ 413,717	$ 451,628
Operating	59,796	62,426	73,431	62,426	102,501
Contracted Services	194,846	251,205	300,000	251,205	251,205
Election Judges	57,300	63,550	81,610	63,550	63,550
Capital Outlay	-	-	2,420	-	2,420
Total	$ 658,969	$ 758,877	$ 980,830	$ 790,898	$ 871,304
Total Expenditures as a percent of Total Operating Budget	0.23%	0.24%	0.30%	0.25%	0.28%
Forestry Service					
Operating	$ 20,965	$ 20,965	$ 20,965	$ 20,965	$ 20,965
Total	$ 20,965	$ 20,965	$ 20,965	$ 20,965	$ 20,965
Total Expenditures as a percent of Total Operating Budget	0.01%	0.01%	0.01%	0.01%	0.01%
Liquor Board					
Salaries	$ 23,440	$ 26,720	$ 27,789	$ 27,789	$ 27,789
Operating	2,191	700	700	700	700
Contracted Services	5,811	25,000	25,000	25,000	25,000
Total	$ 31,442	$ 52,420	$ 53,489	$ 53,489	$ 53,489
Total Expenditures as a percent of Total Operating Budget	0.01%	0.02%	0.02%	0.02%	0.02%

Staffing

Election Board	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Elections Administrator	729	1.0	1.0	1.0
Elections Administrator	727	0.0	0.0	0.0
Election Systems Automation Coordinator	721	1.0	1.0	1.0
Election Systems Automation Coordinator	719	0.0	0.0	0.0
Executive Administrative Aide	721	1.0	1.0	1.0
Office Specialist II	719	0.0	0.0	0.0
Elections Registrar	720	2.0	2.0	2.0
Election Technician I	720	1.0	0.0	0.0
Elections Registrar	718	0.0	0.0	0.0
Office Assistant II	716	0.0	0.0	1.0
Office Assistant I	715	0.0	0.0	0.0
Office Aide	713	1.0	1.0	1.0
Election Board Member	A	3.0	3.0	5.0
TOTAL		10.0	9.0	12.0

Liquor Board	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Liquor Board Member	A	3.0	3.0	3.0
Clerk	A	0.2	0.2	0.2
TOTAL		3.2	3.2	3.2

Note: Calvert County acts as the pay agent for the Housing Authority; therefore, there is no Staffing Chart for that organization.

Commissions

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Ethics Commission					
Operating	$ 4,771	$ 8,000	$ 8,000	$ 8,000	$ 8,000
Total	$ 4,771	$ 8,000	$ 8,000	$ 8,000	$ 8,000
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%
Environmental Commission					
Salaries	$ 3,907	$ 2,603	$ 4,738	$ 4,738	$ 4,738
Operating	599	850	850	850	850
Contracted Services	265	760	760	760	760
Total	$ 4,771	$ 4,213	$ 6,348	$ 6,348	$ 6,348
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%
Historic District Commission					
Operating	$ 446	$ 3,123	$ 3,123	$ 3,123	$ 3,123
Contracted Services	3,954	6,600	6,600	6,600	6,600
Capital Outlay	-	-	-	-	-
Total	$ 4,400	$ 9,723	$ 9,723	$ 9,723	$ 9,723
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%
Commission for Women					
Operating	$ 3,818	$ 3,895	$ 4,950	$ 3,895	$ 4,950
Total	$ 3,818	$ 3,895	$ 4,950	$ 3,895	$ 4,950
Total Expenditures as a percent of Total Operating Budget	0.00%	0.00%	0.00%	0.00%	0.00%

Staffing

Environmental Commission	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Office Assistant II	716	0.1	0.1	0.1
TOTAL		0.1	0.1	0.1

State Agencies

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
State Dept. of Assessments & Taxation					
Operating	$ 421,652	$ 430,000	$ 430,000	$ 430,000	$ 430,000
Total	$ 421,652	$ 430,000	$ 430,000	$ 430,000	$ 430,000
Total Expenditures as a percent of Total Operating Budget	0.15%	0.14%	0.13%	0.14%	0.14%
Department of Social Services					
Operating	$ 76,385	$ 76,392	$ 76,392	$ 76,392	$ 76,392
Total	$ 76,385	$ 76,392	$ 76,392	$ 76,392	$ 76,392
Total Expenditures as a percent of Total Operating Budget	0.03%	0.02%	0.02%	0.02%	0.02%

Non-County Agencies

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Non-County Agencies					
NAACP African American Family Commu	$ 2,500	2,500	$ 2,500	1,860	1,860
Agriculture Committee	167	-	-	-	-
Annmarie Garden	338,412	375,450	420,000	375,450	375,450
ARC of Southern Maryland	332,222	332,222	332,222	280,000	280,000
Arts Council of Calvert County	-	9,630	9,630	11,300	11,300
Bay Community Support Services	-	-	7,000	5,910	5,910
Boys and Girls Clubs of So. Maryland	15,000	15,000	15,000	14,900	14,900
Calvert Garden Club	1,000	1,000	1,000	1,000	1,000
Calvert Hospice	16,000	16,000	16,000	16,500	16,500
Children's Day/Jefferson Patterson Park	2,381	3,150	3,150	2,970	2,970
Christmas in April	10,505	10,505	10,505	10,505	10,505
Community Ministry of Calvert County	-	-	2,700	1,950	1,950
East John Youth Center	5,000	5,000	5,000	4,220	4,220
Farming 4 Hunger	-	-	45,000	44,700	44,700
Project ECHO	70,660	70,660	70,660	66,600	66,600
Employees' Recognition Committee	30,186	30,300	30,300	30,300	30,300
Cal. Employees' Representative Comm.	23	500	500	500	500
Fair Board	24,358	32,490	32,490	32,490	32,490
Farmer's Market Association	1,985	2,708	2,708	2,708	2,708
Heritage Committee	2,907	2,907	2,907	2,907	2,907
Historical Society	21,523	21,523	21,523	20,300	20,300
Jefferson Patterson Park	60,000	60,000	60,000	56,600	56,600
Leap Forward	5,000	5,000	5,000	5,000	5,000
Lifestyles of Maryland Foundation, Inc.			20,000	16,900	16,900
Patuxent River Appreciation Day	-	14,000	14,000	11,800	11,800
The Promise Resource Center	8,973	8,973	8,973	11,200	11,200
Solomons Business Association	12,130	12,130	12,130	10,400	12,130
Southern MD Ctr. For Family Advocacy	35,900	35,902	35,902	30,300	30,300
Southern MD Community Resources	-	-	10,500	7,300	7,300
Southern MD Higher Education Center	31,588	31,588	31,588	23,500	23,500
Southern MD Resource Cons./Develop.	13,300	7,807	15,300	13,300	15,300
So. MD Tri-County Community Action	-	-	25,000	18,600	18,600
St. Mary's College	7,000	7,000	7,000	7,440	7,440
Tri County Council	94,200	94,200	94,200	94,200	94,200
Tri County Youth Services Bureau	20,000	20,000	20,000	-	-
United Way of Calvert County	2,500	-	-	-	-
Washington Ear	600	-	-	-	-
Total	$ 1,166,020	$ 1,228,145	$ 1,390,388	$ 1,233,610	$ 1,237,340
Total Expenditures as a percent of	0.41%	0.40%	0.43%	0.40%	0.40%

Entity-Wide Budgets

Maryland Blue Crab

Pensions & Insurance
Transfers
Debt Service

Pensions & Insurance

Description

The County contributes to four pension plans: the Calvert County Sheriff's Department Pension Plan, the Calvert County Employees' Retirement Plan (this plan is closed to new employees), the Calvert County Employees Retirement Savings Plan (a 401A plan to which the County contributes 5% of eligible employees salary) and the Volunteer Fire Departments' and Rescue Squads' Retirement Plan. In addition to pension benefits, the County contributes to employees' health insurance benefits as well as the required employer related benefits, such as worker's compensation, unemployment insurance and social security. Employee benefits are administered by the Department of Human Resources.

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Pension Contributions					
	$ 9,129,993	$ 10,013,600	$ 10,183,600	$ 10,183,600	$ 10,040,662
Total	$ 9,129,993	$ 10,013,600	$ 10,183,600	$ 10,183,600	$ 10,040,662
Total Expenditures as a percent of Total Operating Budget	3.22%	3.23%	3.14%	3.28%	3.24%
Worker's Compensation					
	$ 1,658,137	$ 1,100,000	$ 2,200,000	$ 2,200,000	$ 2,200,000
Total	$ 1,658,137	$ 1,100,000	$ 2,200,000	$ 2,200,000	$ 2,200,000
Total Expenditures as a percent of Total Operating Budget	0.59%	0.35%	0.68%	0.71%	0.71%
Health Insurance					
	$ 9,442,034	$ 12,180,000	$ 10,205,000	$ 10,205,000	$ 10,403,904
Total	$ 9,442,034	$ 12,180,000	$ 10,205,000	$ 10,205,000	$ 10,403,904
Total Expenditures as a percent of Total Operating Budget	3.33%	3.92%	3.15%	3.29%	3.35%
Other Post Employee Benefits (OPEB)					
County Contribution	$ 4,074,580	$ 5,433,272	$ 3,200,000	$ 2,346,645	$ 2,346,645
Public Schools Contribution	15,066,644	7,216,227	11,500,000	$ 8,925,979	$ 8,925,979
Total	$ 19,141,224	$ 12,649,499	$ 14,700,000	$ 11,272,624	$ 11,272,624
Total Expenditures as a percent of Total Operating Budget	6.76%	4.08%	4.53%	3.63%	3.63%
General Insurance					
	$ 783,059	$ 873,000	1,068,000	$ 1,068,000	$ 1,069,034
Total	$ 783,059	$ 873,000	$ 1,068,000	$ 1,068,000	$ 1,069,034
Total Expenditures as a percent of Total Operating Budget	0.28%	0.28%	0.33%	0.34%	0.34%

Transfers
(Other Financing Uses)

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Transfers (Other Financing Uses)					
To Capital Projects Fund	$ 8,549,134	$ 6,155,100	$ 10,000,000	$ 10,000,000	$ 10,000,000
To Land Preservation Fund	1,025,000	1,025,000	1,026,700	1,026,700	1,026,700
To Solid Waste & Recycling Fund	31,652	30,000	48,500	48,500	48,500
To Grants Fund	1,828,752	2,200,496	2,343,473	2,343,473	2,343,473
To Parks & Rec. Self-Sustaining Fund	453,234	641,800	867,491	867,491	867,491
To Golf Course Fund	174,148	246,840	483,499	483,499	475,528
To EDA Revolving Loan Fund	-	5,000	-	-	-
To Calvert County Family Network	12,013	14,235	13,774	13,774	13,774
Total	$ 12,073,933	$ 10,318,471	$ 14,783,437	$ 14,783,437	$ 14,775,466
Total Expenditures as a percent of Total Operating Budget	4.26%	3.32%	4.56%	4.76%	4.76%

Debt Service

Operating Budget

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Debt Service					
Principal	$ 13,282,117	$ 15,533,688	$ 14,897,840	$ 14,897,840	$ 14,897,840
Interest	4,459,843	4,846,348	5,608,286	5,608,286	5,477,880
Total	$ 17,741,960	$ 20,380,036	$ 20,506,126	$ 20,506,126	$ 20,375,720
Total Expenditures as a percent of Total Operating Budget	6.27%	6.57%	6.32%	6.61%	6.56%

Enterprise Funds

Solomons Standpipe and Lusby Water Pumping Station

Commingled Recycling Boxes

Transfer Station at Appeal

Patuxent Business Park Tower

Revenue Highlights
Water & Sewer
Solid Waste

Revenue Highlights

Water & Sewer Fund

Charges for Services - Calvert County assesses service charges to those residents and businesses connected to the county-operated water and sewer infrastructure. These charges are meant to cover the costs of general operations and maintenance plus equipment and debt service for water and/or sewer service. They are billed on a quarterly basis. The Board of County Commissioners began the current base plus variable rate structure on January 1, 2006, with county-wide rates designed to cover the necessary cost of operations and infrastructure maintenance. As of January 1, 2019, rates remain flat. The continuation of the rate structure, allows the Water and Sewer Fund to increase their fund balance for maintenance and capital projects to upgrade and expand the existing systems. (Specific rates are addressed on page 477 in the Appendix section of this document).

Capital Connection Fees - Capital Connection fees are one-time fees assessed by the County when new customers connect to the water and sewer infrastructure or existing customers have a substantial change in usage. They are assessed to cover the cost of capacity for new usage. A county-wide water and sewer capital connection fee of $3,000 per water connection and $5,400 per sewer connection was adopted in FY 2009.

Other Revenue Sources - Additional miscellaneous revenues include meter sales, cell tower rentals, bulk water sales, leachate treatment charges and interest on investments.

Fiscal Year 2018 Results - The Water and Sewer Fund ended FY 2018 with a positive change in net position of $302,317 from operations. The Fund received $883,686 from capital connections and developer contributions, which are reserved for funding current and future capital projects.

Solid Waste Fund

Charges for Services - Tipping Fees are assessed by the County based on the weight of refuse disposed of at the Appeal transfer station. This fee is primarily applicable to commercial haulers and others disposing of large quantities of waste. The FY 2020 revenues generated from tipping fees are anticipated to increase over FY 2018 actuals by 9.7% or $705,354 due to the increase of refuse disposed of at the transfer station. The proposed tip fee charge per ton will increase slightly for FY 2020 based on the CPI index (specific rates are addressed on page 474 in the Appendix section of this document).

Another major component of revenue is the Solid Waste Fee. It is assessed by the County on all residential and commercial property tax bills annually, at a set amount. Solid Waste Fees collected are used to support the general operations of Solid Waste, primarily financing the convenience centers used by county citizens and to support recycling efforts. In order to balance the budget without using PY fund balance for recurring expenditure, the Sold Waste fee is proposed to increase by $13 to $142, which equates to $1.08 per month on each improved property tax bill.

A Fee Schedule with all Water and Sewer and Solid Waste rates and fees may be found on page 479-480 in the Appendix.

Water & Sewer

Operates and maintains Calvert County's public water and sewer systems

East Prince Frederick Water Tower

Solomons Headworks

Tobacco Ridge Wastewater Treatment Plant

Water & Sewer

Description

The Water & Sewerage Division provides healthy, safe and clean drinking water, environmentally responsible wastewater treatment and reliable, responsive and courteous customer service 24 hours a day at the most cost effective and reasonable price. Water and Sewerage currently serves approximately 5,623 County customers; of which 1,856 are water only, 487 are sewer only, 3,211 are both water and sewer, 40 are bulk water and 29 are septic customers. The Division is responsible for the operation and maintenance of 19 water supply systems, 14 elevated storage tanks, 10 hydropneumatic tanks, 750 fire hydrants, 45 wastewater pumping stations, and 5 wastewater treatment plants. The Division produced 477,942,144 gallons of drinking water and treated 342,976,600 gallons wastewater in FY2018.

BOCC Goals

Objectives

- Continue implementation of the countywide meter replacement program to increase FY2020 revenue by 2.0%.
- Achieve 100% compliance with regulatory discharge permit requirements at all wastewater treatment plants operated and maintained by the Water & Sewerage Division for FY 2020.
- Complete the development and adoption of the Water & Sewerage Ordinance in calendar year 2020.

Performance Measures

Program/Service Outputs: (services, units produced)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Meters Replacements	1,288	1,171	500	500
Number of Regulatory Permit Requirements	457	457	457	457
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Percent of Meters Replaced	25.4%	22.8%	9.7%	9.7%
Percent Compliance with Regulatory Permit Requirements	99.8%	99.1%	100.0%	100.0%

Operating Budget - Total Budget

Total Water & Sewer	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Charges for Services	$ 9,638,244	$ 9,893,105	$ 10,613,353	$ 10,613,353	$ 10,671,025
Other Revenue	498,675	189,643	258,200	258,200	258,366
Capital Connections - Current	482,000	143,400	138,000	138,000	138,000
Capital Contributions	351,686	226,000	136,000	136,000	136,000
Deficit (to be determined)*	-	-	-	-	-
Total Revenue	$ 10,970,605	$ 10,452,148	$ 11,145,553	$ 11,145,553	$ 11,203,391
Expenses					
Salaries	$ 1,882,569	$ 2,048,163	$ 2,243,619	$ 2,243,619	$ 2,271,837
Benefits	1,008,981	1,123,165	1,133,472	1,133,472	1,140,706
Operating	2,371,436	2,905,947	2,756,612	2,756,612	2,705,547
Capital Outlay	465,271	141,460	372,290	372,290	372,290
Debt Service	665,251	2,102,810	2,082,335	2,082,335	2,082,335
Intrasystem Allocation	1,591,215	1,747,299	2,315,916	2,315,916	2,355,367
Depreciation	2,683,565	-	-	-	-
Equipment Reserve	-	-	-	-	-
Maintenance Reserve	-	383,304	241,309	241,309	275,309
Reserve for Capital Improvement Projects	-	-	-	-	-
Total Expenses	$ 10,668,288	$ 10,452,148	$ 11,145,553	$ 11,145,553	$ 11,203,391

* Source of funding yet to be determined.

Actuals reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.

Staffing

Water & Sewer	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
W&S Division Chief	728	1.0	1.0	1.0
Project Engineer II	727	1.4	1.4	1.4
Accountant III	725	0.4	0.4	0.4
Business Manager	725	0.7	0.7	0.7
W&S Infrastructure Superintendent	725	1.0	1.0	1.0
W&S Operations Superintendent	725	1.0	1.0	1.0
W&S Infrastructure Supervisor	724	1.0	1.0	1.0
W&S Maintenance Supervisor	724	1.0	1.0	1.0
W&S Plant Supervisor	723	4.0	4.0	4.0
W&S Lab Tech II	723	1.0	1.0	1.0
Asset Manager	722	1.0	1.0	1.0
Master Electrician	722	1.0	1.0	1.0
Accounts Receivable Technician II	721	0.3	0.3	0.3
Executive Administrative Aide	721	1.0	1.0	1.0
W&S Maintenance Crew Leader	721	1.0	1.0	1.0
W&S Plant Laboratory Technician	720	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0
Accounts Receivable Technician	719	0.5	0.5	0.5
W&S Mechanical Maintenance Technician	719	3.0	3.0	3.0
W&S Plant Operator	719	5.0	5.0	5.0
W&S Technician	719	1.0	1.0	1.0
W&S Maintenance Worker	715	2.0	2.0	2.0
W&S Trainee	715	9.0	9.0	9.0
TOTAL		39.2	39.2	39.2

Operating Budget - Water Systems

Water Systems	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Charges for Services	$ 2,789,878	$ 2,784,645	$ 2,844,257	$ 2,844,257	$ 2,854,174
Other Revenue	192,778	132,374	211,401	211,401	211,401
Capital Connections - Current	207,845	57,000	57,000	57,000	57,000
Capital Contributions	-	-	-	-	-
Deficit (to be determined)*	-	-	-	-	-
Total Revenue	$ 3,190,501	$ 2,974,019	$ 3,112,658	$ 3,112,658	$ 3,122,575
Expenses					
Salaries	$ 325,227	$ 342,858	$ 408,820	$ 408,820	$ 408,820
Benefits	168,544	180,063	201,072	201,072	201,072
Operating	722,823	744,198	753,860	753,860	744,068
Capital Outlay	167,474	-	-	-	-
Debt Service	187,312	511,617	473,742	473,742	473,742
Intrasystem Allocation	923,874	843,002	1,115,135	1,115,135	1,134,844
Depreciation	968,129	-	-	-	-
Equipment Reserve	-	-	-	-	-
Maintenance Reserve	-	352,281	160,029	160,029	160,029
Reserve for Capital Improvement Projects	-	-	-	-	-
Total Expenses	$ 3,463,383	$ 2,974,019	$ 3,112,658	$ 3,112,658	$ 3,122,575

* Source of funding yet to be determined.

Actuals reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.

Operating Budget - Sewer Systems

Sewer Systems	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Charges for Services	$ 5,135,383	$ 5,131,805	$ 5,313,023	$ 5,313,023	$ 5,320,675
Other Revenue	77,642	57,269	46,799	46,799	46,965
Capital Connections - Current	274,155	86,400	81,000	81,000	81,000
Capital Contributions	351,686	226,000	136,000	136,000	136,000
Deficit (to be determined)*	-	-	-	-	-
Total Revenue	$ 5,838,866	$ 5,501,474	$ 5,576,822	$ 5,576,822	$ 5,584,640
Expenses					
Salaries	$ 612,479	$ 676,602	$ 639,378	$ 639,378	$ 639,378
Benefits	323,585	360,289	309,405	309,405	309,405
Operating	1,447,012	1,896,383	1,665,288	1,665,288	1,619,555
Capital Outlay	289,703	75,735	83,645	83,645	83,645
Debt Service	463,105	1,563,447	1,608,593	1,608,593	1,608,593
Intrasystem Allocation	658,632	897,995	1,189,233	1,189,233	1,208,784
Depreciation	1,469,151	-	-	-	-
Equipment Reserve	-	-	-	-	-
Maintenance Reserve	-	31,023	81,280	81,280	115,280
Reserve for Capital Improvement Projects	-	-	-	-	-
Total Expenses	$ 5,263,667	$ 5,501,474	$ 5,576,822	$ 5,576,822	$ 5,584,640

* Source of funding yet to be determined.

Actuals reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.

Operating Budget - Contracted Systems

Northern High School WWTP & Tapestry North Water & Sewer

Contracted Systems	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Charges for Services	$ 121,768	$ 124,131	$ 140,155	$ 140,155	$ 140,806
Other Revenue	-	-	-	-	-
Capital Connections - Current	-	-	-	-	-
Capital Contributions	-	-	-	-	-
Deficit (to be determined)*	-	-	-	-	-
Total Revenue	$ 121,768	$ 124,131	$ 140,155	$ 140,155	$ 140,806
Expenses					
Salaries	$ 65,029	$ 64,863	$ 74,850	$ 74,850	$ 74,850
Benefits	33,780	34,606	36,997	36,997	36,997
Operating	14,200	18,360	16,760	16,760	17,220
Capital Outlay	50	-	-	-	-
Debt Service	-	-	-	-	-
Intrasystem Allocation	8,709	6,302	11,548	11,548	11,739
Depreciation	-	-	-	-	-
Equipment Reserve	-	-	-	-	-
Maintenance Reserve	-	-	-	-	-
Reserve for Capital Improvement Projects	-	-	-	-	-
Total Expenses	$ 121,768	$ 124,131	$ 140,155	$ 140,155	$ 140,806

***** Source of funding yet to be determined.

Actuals reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.

Operating Budget - Administration

Administration, Laboratory Services, System Maintenance & Infrastructure Group

Administration	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Charges for Services	$ 1,591,215	$ 1,852,524	$ 2,315,918	$ 2,315,918	$ 2,355,370
Other Revenue	228,255	-	-	-	-
Capital Connections - Current	-	-	-	-	-
Capital Contributions	-	-	-	-	-
Deficit (to be determined)*	-	-	-	-	-
Total Revenue	$ 1,819,470	$ 1,852,524	$ 2,315,918	$ 2,315,918	$ 2,355,370
Expenses					
Salaries	$ 879,834	$ 963,840	$ 1,120,571	$ 1,120,571	$ 1,148,789
Benefits	483,072	548,207	585,998	585,998	593,232
Operating	187,401	247,006	320,704	320,704	324,704
Capital Outlay	8,044	65,725	288,645	288,645	288,645
Debt Service	14,834	27,746	-	-	-
Intrasystem Allocation	-	-	-	-	-
Depreciation	246,285	-	-	-	-
Equipment Reserve	-	-	-	-	-
Maintenance Reserve	-	-	-	-	-
Reserve for Capital Improvement Projects	-	-	-	-	-
Total Expenses	$ 1,819,470	$ 1,852,524	$ 2,315,918	$ 2,315,918	$ 2,355,370

***** Source of funding yet to be determined.

Actuals reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.

Solid Waste

Manages Calvert County's solid waste and recycling activities

Landfill Administration Building

Propane Tank Recycling

Solid Waste

Description

Provide all customers with efficient, reliable and safe management of Calvert County's solid waste and recycling activities. Management activities include the operations of one active landfill, six (6) resident convenience centers, recycling activities, bulk pickup program and environmental monitoring. Oversee the County's waste transferred to an out-of-state facility. Also responsible for ensuring compliance with federal and state solid waste and recycling disposal and environmental laws.

BOCC Goals

Objectives

- Complete the design and begin the bidding process for the construction phase of the Barstow Convenience Center in FY2020. The construction project will take approximately one year to complete.
- Continue to assess and improve the physical condition and safety of the Appeal Landfill facilities and the Customer Convenience Centers through maintenance projects, new facilities and major improvements. Projects scheduled for FY2020 include the Wetland Backfill at the Appeal North cell and a guard house at Plum Point Convenience Center.
- Investigate new and more cost effective materials and methods of recycling for local residents and businesses. Perform outreach programs and meetings to discuss material types, value and savings in FY2020.
- Present a plan reguarding the ownership and management of the solid waste transfer station. Begin design of a new solid waste transfer station.
- Update of Calvert County Solid Waste Code (Chapter 119) by end of calendar year 2020.

Performance Measures

Program/Service Outputs: (services, units produced)				
Total Trash handled/transferred through the County's Solid Waste System:	**Actual FY 2017**	**Actual FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Total tons of solid waste from Convenience Centers	20,371	21,345	22,500	23,500
Total tons of solid waste transferred	107,438	119,559	130,000	140,000
Total tons of solid waste landfilled	496	422	450	450
Total tons recycled by the County	6,992	6,589	6,800	7,000
Total tons collected and transferred (include landfill)	114,926	126,570	137,250	147,450
Program/Service Outcomes: (based on objectives)				
	Actual FY 2017	**Projected FY 2018**	**Projected FY 2019**	**Projected FY 2020**
Design of convenience centers and landfill improvements	3	3	2	2
Construction of convenience centers and landfill improvements	1	2	2	2
Maintenance projects, new facilities and major improvements	1	2	2	2
Study and Development for new Transfer Station	0	1	1	1

Operating Budget

Total Solid Waste	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Charges for Services	$ 11,432,124	$ 12,119,321	$ 13,336,929	$ 13,336,929	$ 13,694,167
Other Revenue	61,874	31,500	78,500	78,500	81,425
Use of Prior Year Fund Balance	-	-	502,912	502,912	202,135
Use of Equipment Reserve	-	-	237,135	237,135	237,135
Total Revenue	$ 11,493,998	$ 12,150,821	$ 14,155,476	$ 14,155,476	$ 14,214,862
Expenses					
Salaries	$ 1,915,141	$ 2,233,071	$ 2,340,107	$ 2,340,107	$ 2,407,155
Benefits	858,991	1,050,112	970,928	970,928	994,300
Operating	7,678,911	8,205,998	10,123,583	10,123,583	10,092,549
Capital Outlay	31,147	45,906	417,635	417,635	417,635
Debt Service	61,619	296,409	293,223	293,223	293,223
Depreciation	335,116	-	-	-	-
Equipment Reserve	-	314,325	-	-	-
Closure/Post Closure Reserve	7,813	5,000	10,000	10,000	10,000
Total Expenses	$ 10,888,738	$ 12,150,821	$ 14,155,476	$ 14,155,476	$ 14,214,862

Actual reflects full accrual accounting as shown in the financial statements, whereas budget is on the cash basis.

Staffing

Solid Waste	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Solid Waste Division Chief	727	1.0	1.0	1.0
Project Engineer II	727	0.6	0.6	0.6
Accountant III	725	0.2	0.2	0.2
Business Manager	725	0.3	0.3	0.3
Recycling Coordinator	725	1.0	1.0	1.0
Operations Supervisor	723	1.0	1.0	1.0
Compactor Operator Supervisor	722	1.0	1.0	1.0
Recycling Program Specialist	721	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0
Landfill Equipment Operator II	718	1.0	1.0	1.0
Landfill Maintenance Worker III	718	1.0	1.0	1.0
Recycling Operations Technician	718	1.0	1.0	1.0
Landfill Maintenance Worker II	717	2.0	2.0	2.0
Solid Waste Truck Driver	716	7.0	7.0	7.0
Weigh Clerk	716	3.5	3.5	3.5
Landfill Maintenance Worker I	715	3.0	3.0	3.0
Solid Waste Compactor Operator	713	22.8	22.8	22.7
Landfill Attendant	711	0.5	0.5	0.5
Grounds Maintenance (Seasonal)	H05	0.5	0.5	0.5
TOTAL		50.3	50.3	50.3

Grants Fund

Uses Federal and State funds to enhance Local Government's ability to respond to citizen's needs and implement special programs

Public Safety

Public Transportation

Senior Programs

Community Outreach

Summary

The Grants fund is used for special projects that are supported in full or in part by state and/or federal dollars granted with specific criteria for how the funding may be used. In many cases, the County must also provide a match to support these projects.

Grants are typically awarded on a competitive basis. Factors considered in determining grant awards include: the need, the quality and creativity of the proposed project, and how well the project meets the grant criteria.

Once awarded, grants generally set out specific requirements mandating that grant funded programs adhere to strict financial stipulations and are monitored for effectiveness. Additionally, a separate audit of federal grants is required each year.

In Calvert County, grant funding helps the local government address a variety of needs. Due to the competitive nature of grants, budgets for each of the proposed projects listed here should be considered preliminary. Budgets for grant programs are not finalized until state or federal funds have actually been awarded. Typically, these awards are not made until after the County fiscal year has begun.

Revenue Highlights

Grants Fund – The primary sources of grant revenue are Federal and State grants along with a County General Fund match and fees collected for services (e.g., bus fares and other types of treatment fees).

The **Federal** grant revenues are projected to increase by $179,695, or 8% in FY2020. There are several large changes to note: The increase of $12,248 to Title IIIE National Family Caregivers and an increase of $136,029 to Transportation grants.

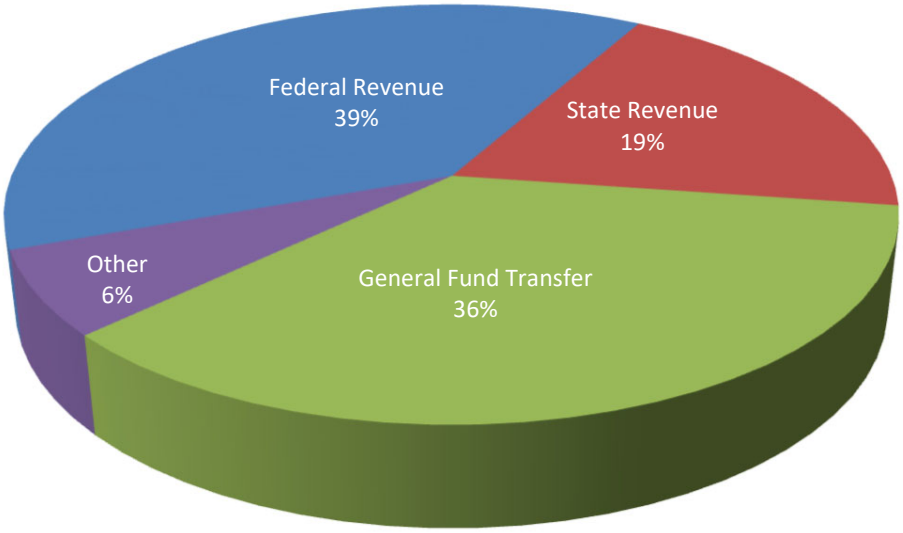
State grant revenues are projected to decrease by $197,108, or 14% overall in FY2020. The State continues to flat-fund many grants.

County contributions to support grant funded initiatives will increase by a total of $163,842, or 7% in FY2020 as compared to the FY2019 Adopted budget.

Other revenues are projected to decrease by $29,340, or 6% in FY2020.

Grants - Summary of Revenues

Revenue Totals - All Grants



	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Federal	$ 2,086,138	$ 2,386,494	$ 2,620,063	$ 2,621,724	$ 2,566,189
State	1,532,241	1,459,609	1,473,542	1,338,081	1,262,501
General Fund Transfer In	1,828,752	2,200,496	2,312,368	2,343,473	2,364,338
Other	425,403	458,101	440,223	441,516	428,761
Total Revenue	**$ 5,872,536**	**$ 6,504,700**	**$ 6,846,196**	**$ 6,744,794**	**$ 6,621,789**

Schedule of Grant Revenues

Federal Grant Revenue	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
General Government					
Certified Local Government (CLG) Maryland Historical Trust (MHT) Training Grant	$ -	$ 20,000	$ 25,000	$ 25,000	$ -
Certified Local Government (CLG) Maryland Historical Trust (MHT) Virtual Tour Grant	1,496	-	1,000	1,000	1,000
Child Support - Domestic Master	93,332	108,946	105,004	105,004	105,004
Child Support - State's Attorney	312,956	394,270	400,125	400,125	400,125
Coastal Communities	26,520	-	-	-	-
Metropolitan Planning Organization (MPO)	72,184	98,719	129,220	129,220	129,220
Piscataway Indian Archeology Grant	**16,501**	**-**	**-**	**-**	**-**
Total General Government	**$ 522,989**	**$ 621,935**	**$ 660,349**	**$ 660,349**	**$ 635,349**
Human Services					
Community Block Development Grant	**$ 40,350**	**$ -**	**$ -**	**$ -**	**$ -**
Emergency Solutions Grant (ESG)	60,838	41,700	-	-	-
Library DLDS innovation Grant	14,597	-	-	-	-
Library Mobile Hotspot	**8,333**	**-**	**-**	**-**	**-**
Library Services & Technology Grant	8,404	-	-	-	-
Library Staff Development	10,000	10,000	10,000	10,000	10,000
Maryland Access Point (MAP)	1,498	16,000	11,000	11,000	11,000
Medicare Improvements of Patients and Providers Act Grant (MIPPA)	1,751	5,090	4,000	4,000	4,000
Ombudsman and Elder Abuse	3,976	4,244	3,951	3,951	3,951
Senior Health Insurance Assistance Program (SHIP)	15,052	15,000	15,000	15,000	15,000
Senior Medicare Patrol (SMP)	2,250	2,250	2,500	2,500	2,500
Title III B - Supportive Services (Personal Care, Transportation, Legal Aid)	80,780	61,301	68,285	68,285	68,285
Title III C - 1 - Congregate Meal (Eating Together) Program	123,584	99,628	110,497	110,497	110,497
Title III C-2 - Home Delivered Meal (Meals on Wheels) Program	64,388	53,368	78,062	78,062	58,277
Title III D - Health Promotion & Disease Prevention Program	5,300	6,650	7,850	7,850	7,850
Title III E - National Family Caregivers Support Program	32,720	27,008	39,256	39,256	39,256
Transportation Grants	486,079	641,146	777,175	777,175	777,175
Total Human Services	**$ 959,900**	**$ 983,385**	**$ 1,127,576**	**$ 1,127,576**	**$ 1,107,791**
Public Safety					
Bullet Proof Vests	$ 5,203	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Byrne JAG Re-Entry	**2,666**	**-**	**-**	**-**	**-**
Cell Tech Certification LETS Training	**695**	**-**	**-**	**-**	**-**
Child Support - Sheriff's Office	493,151	593,351	652,223	652,223	652,223
COPS Technology Grant	**6,304**	**-**	**-**	**-**	**-**
High Intensity Drug Trafficking Area (HIDTA)	9,375	7,500	7,500	7,500	7,500
Highway Safety - Calvert County Sheriff's Office	34,051	34,750	34,750	34,750	24,000
Homeland Security	-	84,075	76,167	76,167	76,167
Justice Assistance LETS Training	**3,290**	**-**	**-**	**-**	**-**
Violence Against Women Act (VAWA)	48,515	46,498	46,498	48,159	48,159
Total Public Safety	**$ 603,250**	**$ 781,174**	**$ 832,138**	**$ 833,799**	**$ 823,049**
Total Federal Grant Revenue	**$ 2,086,138**	**$ 2,386,494**	**$ 2,620,063**	**$ 2,621,724**	**$ 2,566,189**

Grants shown in **bold** above are either one-time grants, non-recurring grants or grants that no longer exist.

Schedule of Grant Revenues (continued)

State Grant Revenue	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
General Government					
Adult Treatment Court	$ 217,275	$ 223,473	$ 223,573	$ 235,765	$ 235,765
Certified Local Government (CLG) Maryland Historical Trust (MHT) Training Grant	-	1,000	-	-	-
Courthouse Security Camera	**202,204**	**-**	**202,204**	**69,000**	**-**
Critical Area Grant	10,000	10,000	10,000	10,000	5,000
DNR-Boat Ramps	**4,690**	**-**	**-**	**-**	**-**
Family Services	165,707	175,971	175,971	175,971	175,971
Maryland Tourism Development Board (MTDB)	29,833	20,000	20,000	20,000	20,000
MD Smart Energy Grant	**21,216**	**-**	**-**	**-**	**-**
Metropolitan Planning Organizatoin (MPO)	9,024	12,340	16,152	16,152	16,152
Total General Government	**$ 659,949**	**$ 442,784**	**$ 647,900**	**$ 526,888**	**$ 452,888**
General Services					
Camp Calvert (Special Education Program)	$ 6,198	$ 6,198	$ 6,198	$ 6,198	$ 6,198
Johnson Grass	-	2,991	2,991	2,991	2,991
Total General Services	**$ 6,198**	**$ 9,189**	**$ 9,189**	**$ 9,189**	**$ 9,189**
Human Services					
Community First Choice Supports Planner	$ 87,370	$ 103,427	$ 102,406	$ 102,406	$ 102,406
Developmental Disabilities Administration Grant (DDA)	112,073	160,000	160,000	160,000	160,000
Emergency & Transitional Housing & Services (ETHS)	27,169	-	-	-	-
Emergency Solutions Grant (ESG)	105,079	56,200	-	-	-
Guardianship Grant	2,847	2,282	2,000	2,000	2,000
Healthlink Grant	9,400	23,400	14,375	14,375	14,375
Money Follows Grant	-	1,000	-	-	-
Ombudsman and Elder Abuse	15,434	15,434	15,898	15,898	15,898
Senior Care Grant	112,500	100,000	100,051	100,051	100,051
Senior Center Operating Fund Grant (SCOF)	4,248	4,000	5,817	5,817	5,817
Senior Information & Assistance (I&A) Grant	7,284	7,284	8,052	8,052	8,052
Senior Nutrition Grant	18,140	18,140	18,813	18,813	18,813
Transportation Grants	241,162	387,612	274,371	274,371	274,371
Total Human Services	**$ 742,707**	**$ 878,779**	**$ 701,783**	**$ 701,783**	**$ 701,783**
Public Safety					
Detention Center Re-Entry	**$ 10,460**	**$ -**	**$ -**	**$ -**	**$ -**
Domestic Violence Protective Order Entry & Service Project	4,152	4,800	4,800	4,800	-
Drug Intelligence Program Coordinator	46,975	49,149	62,400	46,975	50,195
Emergency Medical Dispatcher (EMD) Training Grant	4,297	4,308	4,308	4,308	4,308
Juvenile Transportation	7,614	30,000	10,562	10,562	10,562
Motor Carrier Safety	10,352	15,000	15,000	15,000	15,000
School Bus Safety	9,985	8,000	-	-	-
Sex Offender and Compliance Enforcement Grant	12,011	12,600	12,600	13,576	13,576
SOLID Overdose Prevention Grant	2,308	-	-	-	-
Tobacco Prevention Grant	4,624	5,000	5,000	5,000	5,000
Underage Drinking Prevention	10,609	-	-	-	-
Total Public Safety	**$ 123,388**	**$ 128,857**	**$ 114,670**	**$ 100,221**	**$ 98,641**
Total State Grant Revenue	**$ 1,532,241**	**$ 1,459,609**	**$ 1,473,542**	**$ 1,338,081**	**$ 1,262,501**

Grants shown in **bold** above are either one-time grants, non-recurring grants or grants that no longer exist.

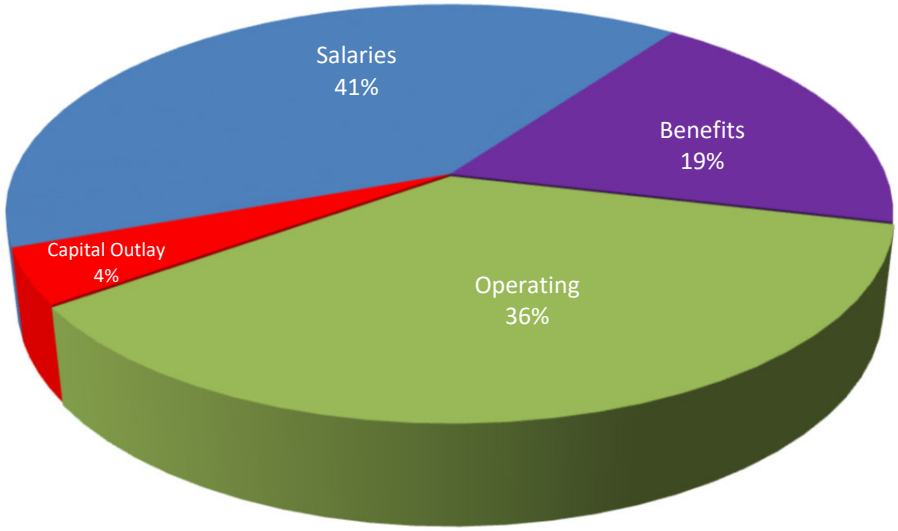
Charges for Services	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
General Government					
Child Support - Domestic Master	$ -	$ 6,614	$ 6,375	$ 6,375	$ 6,375
Child Support - State's Attorney	817	23,938	24,293	24,293	24,293
Family Services	278	-	-	-	-
Total General Government	**$ 1,094**	**$ 30,552**	**$ 30,668**	**$ 30,668**	**$ 30,668**
Human Services					
Title III B - Supportive Services (Personal Care, Transportation, Legal Aid)	$ 3,437	$ 3,875	$ 3,609	$ 3,609	$ 3,609
Title III C - 1 - Congregate Meal (Eating Together) Program	39,736	46,970	46,932	46,932	46,932
Title III C-2 - Home Delivered Meal (Meals on Wheels) Program	43,834	58,998	63,522	63,522	50,767
Transportation Contracts and Fees	177,933	133,300	133,600	133,600	133,600
Total Human Services	**$ 264,940**	**$ 243,143**	**$ 247,663**	**$ 247,663**	**$ 234,908**
Total Charges for Services	**$ 266,034**	**$ 273,695**	**$ 278,331**	**$ 278,331**	**$ 265,576**

Other Revenue Sources	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
General Government					
Child Advocacy Center	$ 1,375	$ -	$ -	$ -	$ -
Cove Point Natural Heritage	6,298	12,326	-	-	-
MAEO Conference Grant	**800**	**-**	**-**	**-**	**-**
Metropolitan Planning Organization (MPO)	4,223	6,170	8,076	8,076	8,076
Railway SMHAC Mini-Grant	**2,700**	**-**	**-**	**-**	**-**
SMADC RAP Grant	**23,401**	**15,000**	**1,599**	**1,599**	**1,599**
Total General Government	**$ 38,797**	**$ 33,496**	**$ 9,675**	**$ 9,675**	**$ 9,675**
General Services					
Camp Calvert (Special Education Program)	$ 18,825	$ 17,000	$ 17,000	$ 17,000	$ 17,000
Total General Services	**$ 18,825**	**$ 17,000**	**$ 17,000**	**$ 17,000**	**$ 17,000**
Human Services					
Healthlink	$ 6,113	$ -	$ -	$ -	$ -
Library III PLA Grant	690	-	-	-	-
Project Lifesaver - Office on Aging	4,190	-	-	-	-
Total Human Services	**$ 10,993**	**$ -**	**$ -**	**$ -**	**$ -**
Public Safety					
Child Support - Sheriff's Office	$ -	$ 36,025	$ 37,332	$ 37,332	$ 37,332
Emergency Planning Specailist	89,275	97,885	97,885	99,178	99,178
Local Government Insurance Trust (LGIT) Training Grant	1,479	-	-	-	-
Total Public Safety	**$ 90,755**	**$ 133,910**	**$ 135,217**	**$ 136,510**	**$ 136,510**
General Fund Transfer In	**$ 1,828,752**	**$ 2,200,496**	**$ 2,312,368**	**$ 2,343,473**	**$ 2,364,338**
Total Other Revenue Sources	**$ 1,988,122**	**$ 2,384,902**	**$ 2,474,260**	**$ 2,506,658**	**$ 2,527,523**
Total Grants Fund Revenue	**$ 5,872,536**	**$ 6,504,700**	**$ 6,846,196**	**$ 6,744,794**	**$ 6,621,789**

Grants shown in **bold** above are either one-time grants, non-recurring grants or grants that no longer exist.

Grants - Summary of Expenditures

Expenditure Totals - All Grants



	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Salaries	$ 2,254,644	$ 2,612,731	$ 2,635,541	$ 2,690,712	$ 2,684,325
Benefits	1,102,540	1,327,362	1,335,967	1,229,626	1,237,233
Operating	2,073,992	2,404,981	2,387,102	2,470,074	2,414,849
Capital Outlay	413,128	159,626	487,586	354,382	285,382
Total Expenses	**$ 5,844,304**	**$ 6,504,700**	**$ 6,846,196**	**$ 6,744,794**	**$ 6,621,789**

Grant Program Areas

More than half of the grant funds included in the proposed FY2020 budget will be devoted to human services including public transportation, programs for senior citizens, the homeless, those in need of emergency food and shelter, and substance abuse treatment.

Grant funds are proposed for general government to fund family services programs in Circuit Court, child support prosecution, marketing activities to enhance economic development, and programs to protect the critical area surrounding the Chesapeake Bay.

Public safety also benefits from grant funds in this budget. Grant dollars are used for such programs as child support enforcement, transportation of juvenile offenders, training of emergency services personnel, and to provide protective equipment for police officers.

Grant funding used in the Department of General Services helps to support summer special education programs through the County's Parks and Recreation Division.

Program Totals

Expenditures	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
General Government	$ 1,519,562	$ 1,447,230	$ 1,668,188	$ 1,572,735	$ 1,473,735
General Services	34,369	59,664	54,022	58,054	58,054
Human Services	3,168,363	3,586,205	3,702,797	3,698,709	3,690,254
Public Safety	1,122,009	1,411,601	1,421,189	1,415,296	1,399,746
Total	**$ 5,844,304**	**$ 6,504,700**	**$ 6,846,196**	**$ 6,744,794**	**$ 6,621,789**

Schedule of Grant Expenditures

General Government	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Adult Treatment Court	$ 241,863	$ 245,789	$ 244,073	$ 275,506	$ 275,506
Certified Local Government (CLG) Maryland Historical Trust (MHT) Training Grant	1,496	1,000	1,000	1,000	1,000
Certified Local Government (CLG) Maryland Historical Trust (MHT) Virtual Tour Grant	-	20,000	25,000	25,000	-
Child Advocacy Center	1,375	-	-	-	-
Child Support - Domestic Master	149,988	175,091	168,755	168,755	168,755
Child Support - State's Attorney	502,964	633,649	643,057	643,057	643,057
Coastal Communities	26,520	-	-	-	-
Courthouse Security Camera	**202,204**	**-**	**202,204**	**69,000**	**-**
Cove Point Natural Heritage	6,298	12,326	-	-	-
Critical Area Grant	10,000	10,000	10,000	10,000	5,000
DNR Boat Ramps	**4,690**	**-**	**-**	**-**	**-**
Family Services	187,482	190,976	190,976	197,294	197,294
MAEO Conference Grant	**800**	**-**	**-**	**-**	**-**
Maryland Tourism Development Board (MTDB)	29,833	20,000	20,000	20,000	20,000
MD Smart Energy Grant	**21,216**	**-**	**-**	**-**	**-**
Metropolitan Planning Organization (MPO)	90,231	123,399	161,524	161,524	161,524
Piscataway Indian Archeology	**16,501**	**-**	**-**	**-**	**-**
Railway SMHAC Mini-Grant	**2,700**	**-**	**-**	**-**	**-**
SMADC RAP Grant	**23,401**	**15,000**	**1,599**	**1,599**	**1,599**
Total General Government	**$ 1,519,562**	**$ 1,447,230**	**$ 1,668,188**	**$ 1,572,735**	**$ 1,473,735**

General Services	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Camp Calvert (Special Education Program)	$ 34,369	$ 56,673	$ 51,031	$ 55,063	$ 55,063
Johnson Grass	-	2,991	2,991	2,991	2,991
Total General Services	**$ 34,369**	**$ 59,664**	**$ 54,022**	**$ 58,054**	**$ 58,054**

Grants shown in **bold** above are either one-time grants, non-recurring grants or grants that no longer exist.

Human Services	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Community Block Development Grant	**$ 40,350**	**$ -**	**$ -**	**$ -**	**$ -**
Community First Choice Supports Planner	87,370	103,427	102,406	102,406	102,406
Developmental Disabilities Administration Grant (DDA)	112,073	160,000	160,000	160,000	160,000
Emergency & Transitional Housing & Services (ETHS)	27,169	-	-	-	-
Emergency Solutions Grant (ESG)	165,917	97,900	-	-	-
Guardianship Grant	2,847	2,282	2,000	2,000	2,000
Healthlink	15,513	23,400	14,375	14,375	14,375
Jail Substance Abuse Program (JSAP)	56,290	56,290	56,290	56,290	56,290
Library DLDS Innovation Grant	14,597	-	-	-	-
Library III PLA Grant	**690**	**-**	**-**	**-**	**-**
Library Mobile Hotspot	**8,333**	**-**	**-**	**-**	**-**
Library Services & Technology Grant	8,404	-	-	-	-
Library Staff Development	10,000	10,000	10,000	10,000	10,000
Maryland Access Point (MAP) Grant	1,498	16,000	11,000	11,000	11,000
Medicare Improvements of Patients and Providers Act Grant (MIPPA)	1,751	5,090	4,000	4,000	4,000
Money Follows Grant	-	1,000	-	-	-
Ombudsman and Elder Abuse	19,410	19,678	19,849	19,849	19,849
Outpatient Substance Abuse	587,227	622,497	615,231	617,362	617,362
Project Lifesaver - Office on Aging	4,190	-	-	-	-
Senior Care Grant	112,500	124,037	127,282	127,282	127,282
Senior Center Operating Fund Grant (SCOF)	4,248	4,000	5,817	5,817	5,817
Senior Health Insurance Assistance Program (SHIP)	15,052	15,000	15,000	15,000	15,000
Senior Information & Assistance (I&A) Grant	7,284	7,284	8,052	8,052	8,052
Senior Medicare Patrol (SMP) Grant	2,250	2,250	2,500	2,500	2,500
Senior Nutrition Grant	40,008	40,008	40,681	40,681	40,681
Title III B - Supportive Services (Personal Care, Transportation, Legal Aid)	84,216	65,176	71,894	71,894	71,894
Title III C - 1 - Congregate Meal (Eating Together) Program	171,039	239,136	246,957	246,957	246,957
Title III C-2 - Home Delivered Meal (Meals on Wheels) Program	108,222	126,647	160,871	160,871	124,313
Title III D - Health Promotion & Disease Prevention Program	5,300	6,650	7,850	7,850	7,850
Title III E - National Family Caregivers Support Program	32,720	27,008	39,256	39,256	39,256
Transportation Grants	1,421,895	1,811,445	1,981,486	1,975,267	2,003,370
Total Human Services	**$ 3,168,363**	**$ 3,586,205**	**$ 3,702,797**	**$ 3,698,709**	**$ 3,690,254**

Public Safety	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Bullet Proof Vests	$ 10,407	$ 30,000	$ 30,000	$ 30,000	$ 30,000
Byrne JAG Re-Entry	**2,666**	**-**	**-**	**-**	**-**
Cell Tech Certification LETS Training	**695**	**-**	**-**	**-**	**-**
Child Support - Sheriff's Office	792,564	953,601	989,525	989,525	989,525
Emergency Planning Specialist	89,275	97,885	97,885	99,178	99,178
COPS Technology Grant	**6,304**	**-**	**-**	**-**	**-**
Detention Center Re-Entry	**10,460**	**-**	**-**	**-**	**-**
Domestic Violence Protective Order Entry & Service Project	4,152	4,800	4,800	4,800	-
Drug Intelligence Program Coordinator	46,975	67,792	76,800	69,467	69,467
Emergency Medical Dispatcher (EMD) Training Grant	4,297	4,308	4,308	4,308	4,308
High Intensity Drug Trafficking Area (HIDTA)	9,375	7,500	7,500	7,500	7,500
Highway Safety - Calvert County Sheriff's Office	34,051	34,750	34,750	34,750	24,000
Homeland Security	-	84,075	76,167	76,167	76,167
Justice Assistance LETS Training	**3,290**	**-**	**-**	**-**	**-**
Juvenile Transportation	7,614	30,000	10,562	10,562	10,562
Local Government Insurance Trust (LGIT) Training Grant	1,479	-	-	-	-
Motor Carrier Safety	10,352	15,000	15,000	15,000	15,000
School Bus Safety	9,985	8,000	-	-	-
Sex Offender and Compliance Enforcement Grant	12,011	12,600	12,600	13,576	13,576
SOLID Overdose Prevention Grant	2,308	-	-	-	-
Tobacco Prevention	4,624	5,000	5,000	5,000	5,000
Underage Drinking Prevention	10,609	-	-	-	-
Violence Against Women Act (VAWA)	48,515	56,290	56,292	55,463	55,463
Total Public Safety	**$ 1,122,009**	**$ 1,411,601**	**$ 1,421,189**	**$ 1,415,296**	**$ 1,399,746**

Grants shown in **bold** above are either one-time grants, non-recurring grants or grants that no longer exist.

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Grants: General Government

Revenue Totals

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Federal	$ 522,989	$ 621,935	$ 660,349	$ 660,349	$ 635,349
State	659,949	442,784	647,900	526,888	452,888
General Fund Transfer In	295,058	318,463	319,596	345,155	345,155
Other	39,892	64,048	40,343	40,343	40,343
Total	**$ 1,517,888**	**$ 1,447,230**	**$ 1,668,188**	**$ 1,572,735**	**$ 1,473,735**

Expenditure Totals

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Salaries	$ 627,332	$ 681,778	$ 673,380	$ 684,197	$ 680,971
Benefits	346,333	364,304	362,961	368,064	366,290
Operating	319,671	401,148	429,643	451,474	426,474
Capital Outlay	226,225	-	202,204	69,000	-
Total	**$ 1,519,562**	**$ 1,447,230**	**$ 1,668,188**	**$ 1,572,735**	**$ 1,473,735**

FY 2018 actual total revenues and expenditures do not agree due to use of prior year fund balance.

STAFFING

Circuit Court	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Drug Court Coordinator	CC10	1.0	1.0	1.0
Family Services Coordinator	CC10	1.0	1.0	1.0
Case Manager	CC4	2.0	2.0	2.0
Judicial Secretary	CC4	0.6	0.6	0.6
Legal Secretary	CC2	0.6	0.6	0.6
Administrative Aide	CC1	1.0	1.0	1.0
TOTAL		6.2	6.2	6.2
State's Attorney				
Senior Assistant State's Attorney	A	1.0	1.0	1.0
Paralegal	723	1.0	1.0	1.0
Legal Secretary II	719	1.0	1.0	1.0
Legal Secretary I	718	1.0	1.0	1.0
TOTAL		4.0	4.0	4.0
Planning & Zoning				
Intern	724	0.4	0.4	0.4
TOTAL		0.4	0.4	0.4
GRANTS TOTAL GENERAL GOVERNMENT		10.6	10.6	10.6

Adult Treatment Court

Description

This is an eighteen month minimum specialty court where participants plead guilty to their crime and as a condition of probation they voluntarily enter this court. It entails intensive treatment, weekly case management meetings and monthly judicial reviews. Treatment courts have been statistically proven to be the most cost effective way to combat substance abuse problems and therefore positively impact the criminal justice system.

Operating Budget

Adult Treatment Court	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 217,275	$ 223,473	$ 223,573	$ 235,765	$ 235,765
General Fund Transfer In	24,588	22,316	20,500	39,741	39,741
Total Revenue	**$ 241,863**	**$ 245,789**	**$ 244,073**	**$ 275,506**	**$ 275,506**
Expense					
Salaries	$ 160,006	$ 164,420	$ 164,420	$ 170,668	$ 170,668
Benefits	74,595	76,653	76,653	79,566	79,566
Operating	7,262	4,716	3,000	25,272	25,272
Total Expense	**$ 241,863**	**$ 245,789**	**$ 244,073**	**$ 275,506**	**$ 275,506**

Adult Treatment Courtroom

Certified Local Government Maryland Historical Trust Training

Description

Required education for members of the Historic District Commission.

Operating Budget

CLG Training Grant	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 1,496	$ -	$ 1,000	$ 1,000	$ 1,000
State	-	1,000	-	-	-
Total Revenue	**$ 1,496**	**$ 1,000**	**$ 1,000**	**$ 1,000**	**$ 1,000**
Expense					
Operating	$ 1,496	$ 1,000	$ 1,000	$ 1,000	$ 1,000
Total Expense	**$ 1,496**	**$ 1,000**	**$ 1,000**	**$ 1,000**	**$ 1,000**

Certified Local Government (CLG) Maryland Historical Trust Virtual Tour

Description

Produce multimedia tours of agricultural landscapes in Calvert County based on products from earlier CLG funded projects.

Operating Budget

CLG Virtual Tour Grant	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ -	$ 20,000	$ 25,000	$ 25,000	$ -
Total Revenue	**$ -**	**$ 20,000**	**$ 25,000**	**$ 25,000**	**$ -**
Expense					
Operating	$ -	$ 20,000	$ 25,000	$ 25,000	$ -
Total Expense	**$ -**	**$ 20,000**	**$ 25,000**	**$ 25,000**	**$ -**

Child Support - Domestic Master

Description

Provides financial support to operate a program designed to provide child support enforcement services, including hearings and court orders, in accordance with the federal Department of Health and Human Services (HHS) approved State Plan under Title IV-D of the Social Security Act and the Cooperative Reimbursement Agreement Application.

Operating Budget

Child Support - Domestic Master	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 93,332	$ 108,946	$ 105,004	$ 105,004	$ 105,004
General Fund Transfer In	56,470	59,531	57,376	57,376	57,376
Other	-	6,614	6,375	6,375	6,375
Total Revenue	**$ 149,803**	**$ 175,091**	**$ 168,755**	**$ 168,755**	**$ 168,755**
Expense					
Salaries	$ 65,051	$ 70,546	$ 70,546	$ 70,546	$ 70,546
Benefits	36,350	39,308	39,308	39,308	39,308
Operating	48,587	65,237	58,901	58,901	58,901
Total Expense	**$ 149,988**	**$ 175,091**	**$ 168,755**	**$ 168,755**	**$ 168,755**

FY 2018 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Child Support - State's Attorney

Description

Provides legal representation and enforcement of child support orders; prepares and reviews all pleadings for factual and legal sufficiency; files civil, contempt, and criminal pleadings with the Clerk's Office; meets with parties to negotiate an agreement for child support obligations; interviews customers; coordinates paternity testing and keeps a database list; prepares child support liens, garnishments, and other documentation to facilitate child support payment collection.

Operating Budget

Child Support - State's Attorney	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 312,956	$ 394,270	$ 400,125	$ 400,125	$ 400,125
General Fund Transfer In	188,002	215,441	218,639	218,639	218,639
Other	817	23,938	24,293	24,293	24,293
Total Revenue	**$ 501,775**	**$ 633,649**	**$ 643,057**	**$ 643,057**	**$ 643,057**
Expense					
Salaries	$ 264,901	$ 314,877	$ 314,877	$ 314,877	$ 314,877
Benefits	153,949	188,927	188,927	188,927	188,927
Operating	81,310	129,845	139,253	139,253	139,253
Capital	2,805	-	-	-	-
Total Expense	**$ 502,964**	**$ 633,649**	**$ 643,057**	**$ 643,057**	**$ 643,057**

FY 2018 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Critical Area

Description

Partially funds two staff positions to review the impact of proposed development on the Chesapeake Bay Critical Area and enforce the Critical Area regulations.

Operating Budget

Critical Area	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 5,000
Total Revenue	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 5,000**
Expense					
Salaries	$ 6,250	$ 6,493	$ 6,493	$ 6,452	$ 3,226
Benefits	3,750	3,507	3,507	3,548	1,774
Total Expense	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 5,000**

View of Solomons Island

Family Services

Description

Enhances the Court's ability to provide fair and efficient forum for resolving domestic and juvenile matters.

Operating Budget

Family Services	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 165,707	$ 175,971	$ 175,971	$ 175,971	$ 175,971
General Fund Transfer In	21,498	15,005	15,005	21,323	21,323
Other	278	-	-	-	-
Total Revenue	**$ 187,482**	**$ 190,976**	**$ 190,976**	**$ 197,294**	**$ 197,294**
Expense					
Salaries	$ 111,314	$ 117,044	$ 117,044	$ 121,654	$ 121,654
Benefits	66,789	54,566	54,566	56,715	56,715
Operating	9,379	19,366	19,366	18,925	18,925
Total Expense	**$ 187,482**	**$ 190,976**	**$ 190,976**	**$ 197,294**	**$ 197,294**

Maryland Tourism Development Board (MTDB)

Description

Supports the county's efforts to provide high visibility advertising and marketing of local tourist sites and attractions.

Operating Budget

Maryland Tourism Development Board	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 29,833	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Total Revenue	**$ 29,833**	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ 20,000**
Expense					
Operating	$ 29,833	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Total Expense	**$ 29,833**	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ 20,000**

Metropolitan Planning Organization (MPO)

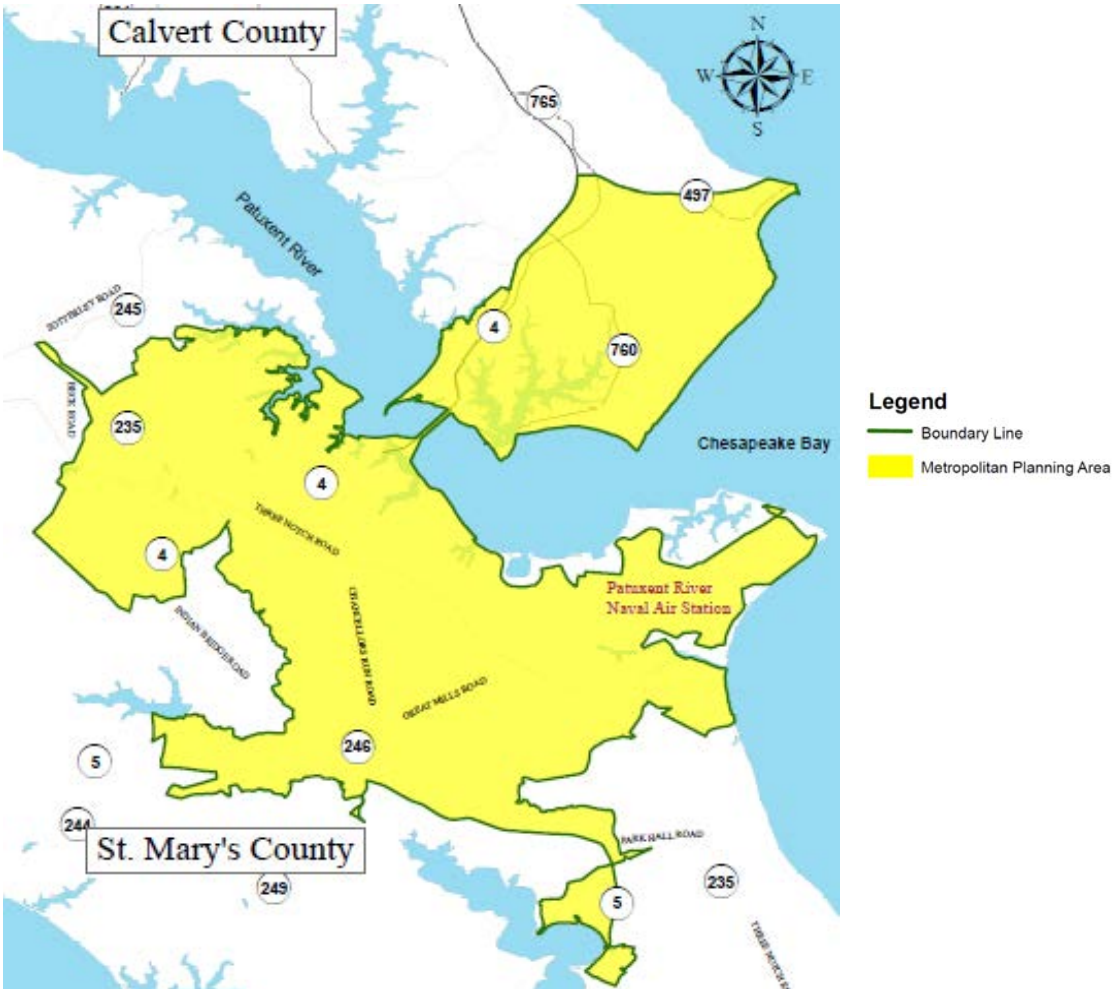
Description

Located in the southern portion of Calvert County and the western portion of St. Mary's County surrounding the Patuxent River Naval Air Station, the Calvert-St. Mary's Metropolitan Planning Organization (C-SMMPO) is a small regional transportation planning agency whose members include Calvert County, St. Mary's County, and MDOT. See the boundary map below.

Operating Budget

Metropolitan Planning Organization	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 72,184	$ 98,719	$ 129,220	$ 129,220	$ 129,220
State	9,024	12,340	16,152	16,152	16,152
General Fund Transfer In	4,500	6,170	8,076	8,076	8,076
Other	4,223	6,170	8,076	8,076	8,076
Total Revenue	**$ 89,932**	**$ 123,399**	**$ 161,524**	**$ 161,524**	**$ 161,524**
Expense					
Operating	$ 90,231	$ 123,399	$ 161,524	$ 161,524	$ 161,524
Total Expense	**$ 90,231**	**$ 123,399**	**$ 161,524**	**$ 161,524**	**$ 161,524**

FY 2018 actual total revenues and expenditures do not agree due to use of prior year fund balance.



Grants: General Services

Revenue Totals

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Federal	$ -	$ -	$ -	$ -	$ -
State	6,198	9,189	9,189	9,189	9,189
General Fund Transfer In	9,346	33,475	27,833	31,865	31,865
Other	18,825	17,000	17,000	17,000	17,000
Total	**$ 34,369**	**$ 59,664**	**$ 54,022**	**$ 58,054**	**$ 58,054**

Expenditure Totals

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Salaries	$ 29,629	$ 48,856	$ 43,992	$ 49,163	$ 49,163
Benefits	4,740	7,817	7,039	5,900	5,900
Operating	-	2,991	2,991	2,991	2,991
Capital Outlay	-	-	-	-	-
Total	**$ 34,369**	**$ 59,664**	**$ 54,022**	**$ 58,054**	**$ 58,054**

STAFFING

Parks & Recreation	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Counselor II TRS (Seasonal)	H07	0.8	0.8	0.8
Counselor I TRS (Seasonal)	H06	0.5	0.5	0.5
Personal Care Attendant TRS (Seasonal)	H06	0.3	0.3	0.3
One-to-One Counselor TRS (Seasonal)	H04	1.0	1.0	1.0
GRANTS TOTAL GENERAL SERVICES		2.6	2.6	2.6

Camp Calvert (Special Education Program)

Description

A summer camp program that provides Therapeutic Recreation Services (TRS) for children with developmental disabilities and offers active and passive recreational activities that build social and physical skills.

Operating Budget

Camp Calvert	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 6,198	$ 6,198	$ 6,198	$ 6,198	$ 6,198
General Fund Transfer In	9,346	33,475	27,833	31,865	31,865
Other	18,825	17,000	17,000	17,000	17,000
Total Revenue	**$ 34,369**	**$ 56,673**	**$ 51,031**	**$ 55,063**	**$ 55,063**
Expense					
Salaries	$ 29,629	$ 48,856	$ 43,992	$ 49,163	$ 49,163
Benefits	4,740	7,817	7,039	5,900	5,900
Total Expense	**$ 34,369**	**$ 56,673**	**$ 51,031**	**$ 55,063**	**$ 55,063**

Johnson Grass

Description

Controls and eradicate noxious weeds (Johnsongrass, shattercane, thistles and multiflora rose).

Operating Budget

Johnson Grass	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ -	$ 2,991	$ 2,991	$ 2,991	$ 2,991
Total Revenue	**$ -**	**$ 2,991**	**$ 2,991**	**$ 2,991**	**$ 2,991**
Expense					
Operating	$ -	$ 2,991	$ 2,991	$ 2,991	$ 2,991
Total Expense	**$ -**	**$ 2,991**	**$ 2,991**	**$ 2,991**	**$ 2,991**

Grants: Human Services

Revenue Totals

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Federal	$ 959,900	$ 983,385	$ 1,127,576	$ 1,127,576	$ 1,107,791
State	742,707	878,779	701,783	701,783	701,783
General Fund Transfer In	1,188,714	1,480,898	1,625,775	1,621,687	1,645,772
Other	275,932	243,143	247,663	247,663	234,908
Total	**$ 3,167,252**	**$ 3,586,205**	**$ 3,702,797**	**$ 3,698,709**	**$ 3,690,254**

Expenditure Totals

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Salaries	$ 1,039,183	$ 1,249,267	$ 1,277,093	$ 1,312,432	$ 1,319,280
Benefits	538,094	640,654	638,300	537,732	546,224
Operating	1,504,484	1,600,408	1,579,889	1,641,030	1,617,235
Capital Outlay	86,602	95,876	207,515	207,515	207,515
Total	**$ 3,168,363**	**$ 3,586,205**	**$ 3,702,797**	**$ 3,698,709**	**$ 3,690,254**

FY 2018 actual total revenues and expenditures do not agree due to use of prior year fund balance.

STAFFING

Transportation	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Bus/Van Driver	716	18.0	18.0	18.0
Bus/Van Driver (Temporary)	n/a	1.3	1.3	1.3
TOTAL		19.3	19.3	19.3
Substance Abuse				
Substance Abuse Clinical Coordinator	726	2.0	2.0	2.0
Custodian	n/a	0.3	0.3	0.3
TOTAL		2.3	2.3	2.3
Office on Aging				
Developmental Disabilities Program Specialist	721	1.0	1.0	1.0
Long Term Care Advocate	720	0.6	0.6	0.6
Food Services Coordinator	718	1.0	1.0	1.0
Food Service Worker	714	1.0	1.0	1.0
Aging Services Case Manager	721	1.0	1.0	1.0
Community First Choice Supports Planner	H19	2.0	2.0	2.0
Developmental Disabilities Aide	H13	1.0	1.0	1.0
TOTAL		7.6	7.6	7.6
GRANTS TOTAL HUMAN SERVICES		29.2	29.2	29.2

Community First Choice (CFC)

Description

Provides a Supports Planning Service for applicants and participants who are applying to or enrolled in Home and Community-Based Services (HCBS) Programs. Key Areas of Supports Planning Service: coordinate medical eligibility determinations and redeterminations, engage individuals in person-directed planning, facilitate the process for individuals who choose to self-direct, assist applicants residing in a nursing facility with developing a transition plan to live in the community, identify potential barriers in the community and coordinating available services and support. Assist with locating and applying for available housing options, including identifying and assisting with resolving housing barriers.

Operating Budget

Community First Choice	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 87,370	$ 103,427	$ 102,406	$ 102,406	$ 102,406
Total Revenue	**$ 87,370**	**$ 103,427**	**$ 102,406**	**$ 102,406**	**$ 102,406**
Expense					
Salaries	$ 75,319	$ 89,006	$ 88,608	$ 88,608	$ 88,608
Benefits	12,051	14,421	13,798	13,798	13,798
Total Expense	**$ 87,370**	**$ 103,427**	**$ 102,406**	**$ 102,406**	**$ 102,406**

Developmental Disabilities Administration (DDA)

Description

Provides a range of supportive services for older adults with developmental disabilities.

Operating Budget

Developmental Disabilities Administration Grant	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 112,073	$ 160,000	$ 160,000	$ 160,000	$ 160,000
Total Revenue	**$ 112,073**	**$ 160,000**	**$ 160,000**	**$ 160,000**	**$ 160,000**
Expense					
Salaries	$ 59,260	$ 68,422	$ 72,648	$ 87,963	$ 87,963
Benefits	30,678	33,434	35,111	48,000	48,000
Operating	22,135	58,144	52,241	24,037	24,037
Total Expense	**$ 112,073**	**$ 160,000**	**$ 160,000**	**$ 160,000**	**$ 160,000**

Guardianship

Description

Serves individuals 65 years of age and older, who have been deemed by a court of law to lack the capacity to make or communicate responsible decisions concerning their daily living needs. The program provides protection and advocacy on behalf of the disabled older adult through case management provided by guardianship specialists of the program.

Operating Budget

Guardianship Grant	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 2,847	$ 2,282	$ 2,000	$ 2,000	$ 2,000
Total Revenue	**$ 2,847**	**$ 2,282**	**$ 2,000**	**$ 2,000**	**$ 2,000**
Expense					
Operating	$ 2,847	$ 2,282	$ 2,000	$ 2,000	$ 2,000
Total Expense	**$ 2,847**	**$ 2,282**	**$ 2,000**	**$ 2,000**	**$ 2,000**

Jail Substance Abuse Program (JSAP)

Description

An intensive 60-day program for inmates suffering from addiction. Conducted at the Calvert County Detention Center, JSAP offers an alternative to conventional treatment programs for those individuals who are incarcerated due to substance abuse.

Operating Budget

Jail Substance Abuse Program	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
General Fund Transfer In	$ 56,290	$ 56,290	$ 56,290	$ 56,290	$ 56,290
Total Revenue	**$ 56,290**	**$ 56,290**	**$ 56,290**	**$ 56,290**	**$ 56,290**
Expense					
Operating	$ 56,290	$ 56,290	$ 56,290	$ 56,290	$ 56,290
Total Expense	**$ 56,290**	**$ 56,290**	**$ 56,290**	**$ 56,290**	**$ 56,290**

Library Staff Development

Description

Developing leadership skills for library supervisors.

Operating Budget

Library Staff Development	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
Total Revenue	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**
Expense					
Operating	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
Total Expense	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**

Maryland Access Point (MAP)

Description

MAP is the gateway to long term services and supports in Maryland. MAP specialists work with caregivers, professionals, and all individuals with long term care needs to plan, identify, connect, and assist with accessing private and public resources for long term services and supports.

Operating Budget

Maryland Access Point	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 1,498	$ 16,000	$ 11,000	$ 11,000	$ 11,000
Total Revenue	**$ 1,498**	**$ 16,000**	**$ 11,000**	**$ 11,000**	**$ 11,000**
Expense					
Operating	$ 1,498	$ 16,000	$ 11,000	$ 11,000	$ 11,000
Total Expense	**$ 1,498**	**$ 16,000**	**$ 11,000**	**$ 11,000**	**$ 11,000**

Medicare Improvements for Patients & Providers Act (MIPPA)

Description

MIPPA funding is used to promote enrollment in low income programs for Medicare beneficiaries, especially in rural areas and for populations with disabilities.

Operating Budget

Medicare Improvements of Patients and Providers Act Grant	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 1,751	$ 5,090	$ 4,000	$ 4,000	$ 4,000
Total Revenue	**$ 1,751**	**$ 5,090**	**$ 4,000**	**$ 4,000**	**$ 4,000**
Expense					
Operating	$ 1,751	$ 5,090	$ 4,000	$ 4,000	$ 4,000
Total Expense	**$ 1,751**	**$ 5,090**	**$ 4,000**	**$ 4,000**	**$ 4,000**

Money Follows the Person

Description

Assist clients to transition out of nursing home and other institutions and back into the community through options counseling.

Operating Budget

Money Follows Grant	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ -	$ 1,000	$ -	$ -	$ -
Total Revenue	**$ -**	**$ 1,000**	**$ -**	**$ -**	**$ -**
Expense					
Operating	$ -	$ 1,000	$ -	$ -	$ -
Total Expense	**$ -**	**$ 1,000**	**$ -**	**$ -**	**$ -**

Ombudsman and Elder Abuse

Description

Provides advocacy and investigates complaints of residents in long term care facilities in Calvert County. Also provides education to older adults and their caregivers about the various forms of abuse, how to prevent abuse, and what to do if someone becomes a victim of a crime. Funding also supports a statewide database/reporting system.

Operating Budget

Ombudsman and Elder Abuse	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 3,976	$ 4,244	$ 3,951	$ 3,951	$ 3,951
State	15,434	15,434	15,898	15,898	15,898
Total Revenue	**$ 19,410**	**$ 19,678**	**$ 19,849**	**$ 19,849**	**$ 19,849**
Expense					
Salaries	$ 11,347	$ 11,763	$ 11,414	$ 11,487	$ 11,487
Benefits	6,806	7,058	6,849	6,312	6,312
Operating	1,257	857	1,586	2,050	2,050
Total Expense	**$ 19,410**	**$ 19,678**	**$ 19,849**	**$ 19,849**	**$ 19,849**

Outpatient Substance Abuse

Description

Improves public health and safety by providing substance abuse treatment and education to individuals and family members who are suffering from the effects of substance abuse and chemical dependency. The Residential Substance Abuse Budget is shown on page 146 of this document.

Operating Budget

Outpatient Substance Abuse	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
General Fund Transfer In	$ 582,691	$ 622,497	$ 615,231	$ 617,362	$ 617,362
Total Revenue	**$ 582,691**	**$ 622,497**	**$ 615,231**	**$ 617,362**	**$ 617,362**
Expense					
Salaries	$ 168,890	$ 170,170	$ 170,170	$ 177,090	$ 177,090
Benefits	95,468	99,411	99,411	94,622	94,622
Operating	322,764	323,850	343,850	343,850	343,850
Capital Outlay	105	29,066	1,800	1,800	1,800
Total Expense	**$ 587,227**	**$ 622,497**	**$ 615,231**	**$ 617,362**	**$ 617,362**

FY 2018 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Project Lifesaver - Office on Aging

Description

Supports the purchase of electronic tracking equipment that can locate lost or wandering persons suffering from Alzheimer's disease or other related disasters.

Operating Budget

Project Lifesaver	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Other	$ 4,190	$ -	$ -	$ -	$ -
Total Revenue	**$ 4,190**	**$ -**	**$ -**	**$ -**	**$ -**
Expense					
Operating	$ 4,190	$ -	$ -	$ -	$ -
Total Expense	**$ 4,190**	**$ -**	**$ -**	**$ -**	**$ -**

Senior Center Operating Fund (SCOF)

Description

Focuses on innovative senior citizen activities center based programs for prevention and planning. Office on Aging uses SCOF funding to promote exercise and disease prevention with proven positive health outcomes for older adults.

Operating Budget

Senior Center Operating Fund Grant	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 4,248	$ 4,000	$ 5,817	$ 5,817	$ 5,817
Total Revenue	**$ 4,248**	**$ 4,000**	**$ 5,817**	**$ 5,817**	**$ 5,817**
Expense					
Operating	$ 4,248	$ 4,000	$ 5,817	$ 5,817	$ 5,817
Total Expense	**$ 4,248**	**$ 4,000**	**$ 5,817**	**$ 5,817**	**$ 5,817**

Senior Care

Description

Provides case management and funds for services for people 65 or older who may be at risk of nursing home placement; allows seniors to live with dignity and in the comfort of their own homes and at a lower cost than nursing facility care; provides a comprehensive assessment of an individual's needs, a case manager to secure and coordinate services, and a pool of gap filling funds to purchase services for individuals who meet program eligibility requirements. Services may include personal care, chore service, medications, medical supplies, adult day care, respite care, home delivered meals, transportation, and emergency response systems.

Operating Budget

Senior Care Grant	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 112,500	$ 100,000	$ 100,051	$ 100,051	$ 100,051
General Fund Transfer In	-	24,037	27,231	27,231	27,231
Total Revenue	**$ 112,500**	**$ 124,037**	**$ 127,282**	**$ 127,282**	**$ 127,282**
Expense					
Salaries	$ -	$ 40,986	$ 43,336	$ 43,571	$ 43,571
Benefits	-	19,108	20,203	20,313	20,313
Operating	112,500	63,943	63,743	63,398	63,398
Total Expense	**$ 112,500**	**$ 124,037**	**$ 127,282**	**$ 127,282**	**$ 127,282**

State Health Insurance Program (SHIP)

Description

Meets one of the most universal needs of Medicare beneficiaries, including those under 65 years of age; understanding their health insurance benefits, bills and rights. The Maryland SHIP program provides trained staff and volunteer counselors in all 24 counties. Counselors provide in-person and telephone assistance.

Operating Budget

Senior Health Insurance Assistance Program	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 15,052	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Total Revenue	**$ 15,052**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**
Expense					
Salaries	$ 2,677	$ 2,772	$ 2,907	$ 3,407	$ 3,407
Benefits	1,606	1,663	1,744	1,608	1,608
Operating	10,770	10,565	10,349	9,985	9,985
Total Expense	**$ 15,052**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**

Senior Information & Assistance (I&A)

Description

Provides seniors, individuals with disabilities, caregivers and families with long term care information and counseling so that informed decisions can be made.

Operating Budget

Senior Information and Assistance Program	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 7,284	$ 7,284	$ 8,052	$ 8,052	$ 8,052
Total Revenue	**$ 7,284**	**$ 7,284**	**$ 8,052**	**$ 8,052**	**$ 8,052**
Expense					
Salaries	$ 3,718	$ 3,853	$ 4,112	$ 4,134	$ 4,134
Benefits	2,230	2,312	2,467	2,274	2,274
Operating	1,336	1,119	1,473	1,644	1,644
Total Expense	**$ 7,284**	**$ 7,284**	**$ 8,052**	**$ 8,052**	**$ 8,052**

Senior Medicare Patrol (SMP)

Description

SMP is an anti-health care fraud project administered by the Maryland Department of Aging through the U.S. Department of Health and Human Services and the Administration on Aging. The mission of Maryland SMP is to develop a program that enlists senior volunteers to teach Medicare and Medicaid clients how to recognize and report health care fraud, waste, abuse, or error.

Operating Budget

Senior Medicare Patrol Grant	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 2,250	$ 2,250	$ 2,500	$ 2,500	$ 2,500
Total Revenue	**$ 2,250**	**$ 2,250**	**$ 2,500**	**$ 2,500**	**$ 2,500**
Expense					
Operating	$ 2,250	$ 2,250	$ 2,500	$ 2,500	$ 2,500
Total Expense	**$ 2,250**	**$ 2,250**	**$ 2,500**	**$ 2,500**	**$ 2,500**

Senior Nutrition

Description

Provides supplemental funding for Nutrition Services, both Congregate and Home Delivered meals.

Operating Budget

Senior Nutrition	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 18,140	$ 18,140	$ 18,813	$ 18,813	$ 18,813
General Fund Transfer In	21,868	21,868	21,868	21,868	21,868
Total Revenue	**$ 40,008**	**$ 40,008**	**$ 40,681**	**$ 40,681**	**$ 40,681**
Expense					
Operating	$ 40,008	$ 40,008	$ 40,681	$ 40,681	$ 40,681
Total Expense	**$ 40,008**	**$ 40,008**	**$ 40,681**	**$ 40,681**	**$ 40,681**

Title III B - Supportive Services (Personal Care, Transportation, Legal Aid)

Description

Provides supportive services for senior citizens to include access services (transportation), legal assistance and in home care.

Operating Budget

Title IIIB - Supportive Services (personal care, transportation, legal aid)	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 80,780	$ 61,301	$ 68,285	$ 68,285	$ 68,285
Other	3,437	3,875	3,609	3,609	3,609
Total Revenue	**$ 84,216**	**$ 65,176**	**$ 71,894**	**$ 71,894**	**$ 71,894**
Expense					
Salaries	$ 8,360	$ 8,653	$ 9,925	$ 9,980	$ 9,980
Benefits	5,015	5,192	5,955	5,489	5,489
Operating	70,841	51,331	56,014	56,425	56,425
Total Expense	**$ 84,216**	**$ 65,176**	**$ 71,894**	**$ 71,894**	**$ 71,894**

Title III C - 1 - Congregate (Eating Together) Program

Description

Improves the quality of life for older individuals through wholesome meals, nutrition education, counseling and assessment, improved socialization and referral to other appropriate services. County residents, age 60 and older, and their spouses of any age, are welcome to visit one of the three senior centers for a hot nutritious meal and fun with new friends.

Operating Budget

Title IIIC - 1 - Congregate Meal (Eating Together) Program	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 123,584	$ 99,628	$ 110,497	$ 110,497	$ 110,497
General Fund Transfer In	7,719	92,538	89,528	89,528	89,528
Other	39,736	46,970	46,932	46,932	46,932
Total Revenue	**$ 171,039**	**$ 239,136**	**$ 246,957**	**$ 246,957**	**$ 246,957**
Expense					
Salaries	$ 41,000	$ 53,180	$ 55,898	$ 56,200	$ 56,200
Benefits	24,599	31,908	33,538	30,911	30,911
Operating	105,439	154,048	157,521	159,846	159,846
Total Expense	**$ 171,039**	**$ 239,136**	**$ 246,957**	**$ 246,957**	**$ 246,957**

Food Service Worker Harry Markward loads coolers onto the nutrition van to begin daily delivery of congregate and home delivered meals to the three local senior centers and other drop off points.

Title III C - 2 - Home Delivered (Meals on Wheels) Program

Description

Meals are delivered to homebound seniors to help them to remain in their own homes for as long as possible. In addition to nutrition services, regular contact with program volunteers and staff provides a senior with a link to additional services in his or her community.

Operating Budget

Title IIIc - 2 - Home Delivered Meal (Meals on Wheels) Program	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 64,388	$ 53,368	$ 78,062	$ 78,062	$ 58,277
General Fund Transfer In	-	14,281	19,287	19,287	15,269
Other	43,834	58,998	63,522	63,522	50,767
Total Revenue	**$ 108,222**	**$ 126,647**	**$ 160,871**	**$ 160,871**	**$ 124,313**
Expense					
Salaries	$ 24,325	$ 25,280	$ 32,909	$ 26,356	$ 26,356
Benefits	14,595	15,168	19,746	14,496	14,496
Operating	69,301	86,199	108,216	120,019	83,461
Total Expense	**$ 108,222**	**$ 126,647**	**$ 160,871**	**$ 160,871**	**$ 124,313**

Title III D - Health Promotion & Disease Prevention Program

Description

Available for persons age 60 and over throughout the State of Maryland. Physical and mental health risk assessments, counseling and referral, physical fitness activities and wellness education are key components of this statewide program. Promotes preventive health, wellness, and physical fitness. A recent addition to health promotion in Maryland is Evidence-Based Programming.

Operating Budget

Title IIID - Health Promotion & Disease Prevention Program	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 5,300	$ 6,650	$ 7,850	$ 7,850	$ 7,850
Total Revenue	**$ 5,300**	**$ 6,650**	**$ 7,850**	**$ 7,850**	**$ 7,850**
Expense					
Operating	$ 5,300	$ 6,650	$ 7,850	$ 7,850	$ 7,850
Total Expense	**$ 5,300**	**$ 6,650**	**$ 7,850**	**$ 7,850**	**$ 7,850**

Title III E - National Family Caregivers Support Program

Description

Provides a broad array of services to families and caregivers. The program offers several types of services: information to caregivers about available services, assistance to caregivers in gaining access to the services, individual counseling, organization of support groups and caregiver training, respite care, and supplemental services on a limited basis.

Operating Budget

Title IIIE - National Family Caregivers Support Program	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 32,720	$ 27,008	$ 39,256	$ 39,256	$ 39,256
Total Revenue	**$ 32,720**	**$ 27,008**	**$ 39,256**	**$ 39,256**	**$ 39,256**
Expense					
Operating	$ 32,720	$ 27,008	$ 39,256	$ 39,256	$ 39,256
Total Expense	**$ 32,720**	**$ 27,008**	**$ 39,256**	**$ 39,256**	**$ 39,256**

Transportation

Description

Supports Calvert County's public transportation system. This grant provides funding for purchases of new buses, operation of special bus routes to improve access to local employment, and funds the operation and extension of existing bus routes and hours of service.

Operating Budget

Transportation	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 486,079	$ 641,146	$ 777,175	$ 777,175	$ 777,175
State	241,162	387,612	274,371	274,371	274,371
General Fund Transfer In	520,147	649,387	796,340	790,121	818,224
Other	177,933	133,300	133,600	133,600	133,600
Total Revenue	**$ 1,425,320**	**$ 1,811,445**	**$ 1,981,486**	**$ 1,975,267**	**$ 2,003,370**
Expense					
Salaries	$ 643,596	$ 775,182	$ 785,166	$ 803,636	$ 810,484
Benefits	345,045	410,979	399,478	299,909	308,401
Operating	355,090	558,474	591,127	666,007	678,770
Capital Outlay	78,164	66,810	205,715	205,715	205,715
Total Expense	**$ 1,421,895**	**$ 1,811,445**	**$ 1,981,486**	**$ 1,975,267**	**$ 2,003,370**

FY 2018 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Grants: Public Safety

Revenue Totals

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Federal	$ 603,250	$ 781,174	$ 832,138	$ 833,799	$ 823,049
State	123,388	128,857	114,670	100,221	98,641
General Fund Transfer In	335,634	367,660	339,164	344,766	341,546
Other	90,755	133,910	135,217	136,510	136,510
Total	**$ 1,153,027**	**$ 1,411,601**	**$ 1,421,189**	**$ 1,415,296**	**$ 1,399,746**

Expenditure Totals

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Salaries	$ 558,500	$ 632,830	$ 641,076	$ 644,920	$ 634,911
Benefits	213,373	314,587	327,667	317,930	318,819
Operating	249,836	400,434	374,579	374,579	368,149
Capital Outlay	100,300	63,750	77,867	77,867	77,867
Total	**$ 1,122,009**	**$ 1,411,601**	**$ 1,421,189**	**$ 1,415,296**	**$ 1,399,746**

FY 2018 actual total revenues and expenditures do not agree due to use of prior year fund balance.

STAFFING

Sheriff's Office	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Deputy Sheriff Sergeant	SSS04	0.3	0.3	0.3
Deputy Sheriff First Class	SFS02	2.0	2.0	2.0
Child Support Contract Deputy	C	1.8	1.8	1.8
Special Deputy	C	1.0	1.0	1.0
Drug Intelligence Program Coordinator	C	1.0	1.0	1.0
Administrative & Judicial Services Project Mgr.	721	0.4	0.4	0.4
Office Specialist I	718	0.5	0.5	0.5
Office Assisstant III	717	0.4	0.4	0.4
TOTAL		7.4	7.4	7.4
Emergency Management				
Emergency Planning Specialist	723	1.0	1.0	1.0
TOTAL		1.0	1.0	1.0
GRANTS TOTAL PUBLIC SAFETY		8.4	8.4	8.4

Bullet Proof Vests

Description

Provides federal dollars to reimburse the county for 50 percent of the cost of body armor for law enforcement and correctional officers.

Operating Budget

Bullet Proof Vests	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 5,203	$ 15,000	$ 15,000	$ 15,000	$ 15,000
General Fund Transfer In	15,000	15,000	15,000	15,000	15,000
Total Revenue	**$ 20,203**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**
Expense					
Operating	$ 10,407	$ 30,000	$ 30,000	$ 30,000	$ 30,000
Total Expense	**$ 10,407**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**

FY 2018 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Highway Safety - Calvert County Sheriff's Office

Description

Reduces the number and severity of crashes on Calvert County roadways through education programs and enforcement activities.

Operating Budget

Highway Safety - Sheriff's Office	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 34,051	$ 34,750	$ 34,750	$ 34,750	$ 24,000
Total Revenue	**$ 34,051**	**$ 34,750**	**$ 34,750**	**$ 34,750**	**$ 24,000**
Expense					
Salaries	$ 25,338	$ 24,497	$ 24,497	$ 25,286	$ 21,429
Benefits	4,054	3,920	3,823	3,034	2,571
Operating	4,660	6,333	6,430	6,430	-
Total Expense	**$ 34,051**	**$ 34,750**	**$ 34,750**	**$ 34,750**	**$ 24,000**

Child Support - Sheriff's Office

Description

The Sheriff's Office provides services in: Establishment of Paternity, Establishment of Support Obligations, Modifications of Support Obligations, Enforcement of Collections, and Location of Absent Parents. The Sheriff's Office also provides security support for the Magistrate's Court and during pre-trial hearings for the State's Attorney's Office.

Operating Budget

Child Support - Sheriff's Office	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 493,151	$ 593,351	$ 652,223	$ 652,223	$ 652,223
General Fund Transfer In	317,256	324,225	299,970	299,970	299,970
Other	-	36,025	37,332	37,332	37,332
Total Revenue	**$ 810,407**	**$ 953,601**	**$ 989,525**	**$ 989,525**	**$ 989,525**
Expense					
Salaries	$ 347,581	$ 402,845	$ 421,638	$ 421,638	$ 421,638
Benefits	153,859	226,156	244,396	244,396	244,396
Operating	203,050	310,850	308,791	308,791	308,791
Capital Outlay	88,074	13,750	14,700	14,700	14,700
Total Expense	**$ 792,564**	**$ 953,601**	**$ 989,525**	**$ 989,525**	**$ 989,525**

FY 2018 actual total revenues and expenditures do not agree due to use of prior year fund balance.

Domestic Violence Protective Order Entry & Service Project

Description

Supports the Sheriff's Office with additional manpower through the funding of overtime to investigate and serve domestic violence orders on respondents who are difficult to locate.

Operating Budget

Domestic Violence Protective Order Entry & Service Project	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 4,152	$ 4,800	$ 4,800	$ 4,800	$ -
Total Revenue	**$ 4,152**	**$ 4,800**	**$ 4,800**	**$ 4,800**	**$ -**
Expense					
Salaries	$ 3,579	$ 4,138	$ 4,138	$ 4,286	$ -
Benefits	573	662	662	514	-
Total Expense	**$ 4,152**	**$ 4,800**	**$ 4,800**	**$ 4,800**	**$ -**

Emergency Medical Dispatcher (EMD) Training

Description

Provides funding to support the ongoing training of Emergency Medical Dispatch personnel.

Operating Budget

Emergency Medical Dispatcher (EMD) Training Grant	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 4,297	$ 4,308	$ 4,308	$ 4,308	$ 4,308
Total Revenue	**$ 4,297**	**$ 4,308**	**$ 4,308**	**$ 4,308**	**$ 4,308**
Expense					
Operating	$ 4,297	$ 4,308	$ 4,308	$ 4,308	$ 4,308
Total Expense	**$ 4,297**	**$ 4,308**	**$ 4,308**	**$ 4,308**	**$ 4,308**

Emergency Planning Specialist

Description

Funding from Calvert Cliffs Nuclear Power Plant will assist with the additional workload of planning current activities surrounding Calvert Cliffs Units 1 & 2.

Operating Budget

Emergency Planning Specialist	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Other	$ 89,275	$ 97,885	$ 97,885	$ 99,178	$ 99,178
Total Revenue	**$ 89,275**	**$ 97,885**	**$ 97,885**	**$ 99,178**	**$ 99,178**
Expense					
Salaries	$ 55,797	$ 61,669	$ 61,669	$ 64,444	$ 64,444
Benefits	33,478	36,216	36,216	34,734	34,734
Total Expense	**$ 89,275**	**$ 97,885**	**$ 97,885**	**$ 99,178**	**$ 99,178**

Drug Intelligence Program Coordinator

Description

Enters all drug investigations, drug seizures, drug arrests, heroin and opioid overdoses and other drug related activities into the High Intensity Drug Trafficking Areas (HIDTA) Case Explorer as well as assists law enforcement with drug related cellular phone extractions. Conducts analysis of drug investigation data for the jurisdiction and to further examine information provided by HIDTA. The work is performed under supervision of Sheriff's Office staff.

Operating Budget

Drug Intelligence Program Coordinator	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 46,975	$ 49,149	$ 62,400	$ 46,975	$ 50,195
General Fund Transfer In	-	18,643	14,400	22,492	19,272
Total Revenue	**$ 46,975**	**$ 67,792**	**$ 76,800**	**$ 69,467**	**$ 69,467**
Expense					
Salaries	$ 40,534	$ 42,370	$ 48,000	$ 44,817	$ 44,817
Benefits	6,441	25,422	28,800	24,650	24,650
Total Expense	**$ 46,975**	**$ 67,792**	**$ 76,800**	**$ 69,467**	**$ 69,467**

High Intensity Drug Trafficking Area (HIDTA)

Description

Provides reimbursement to the Sheriff's Office to offset the cost of supplying and operating vehicles used by personnel assigned to HIDTA law enforcement and intelligence initiatives on a full-time basis.

Operating Budget

High Intensity Drug Trafficking Area	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 9,375	$ 7,500	$ 7,500	$ 7,500	$ 7,500
Total Revenue	**$ 9,375**	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**
Expense					
Operating	$ 9,375	$ 7,500	$ 7,500	$ 7,500	$ 7,500
Total Expense	**$ 9,375**	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**

Homeland Security

Description

Provides funds to enhance the ability of the county to prevent, deter, respond to, and recover from threats and incidents of terrorism in a framework of regional cooperation and planning. This grant program integrates the State Homeland Security Program & Law Enforcement Terrorism Prevention Program.

Operating Budget

Homeland Security	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ -	$ 84,075	$ 76,167	$ 76,167	$ 76,167
Total Revenue	**$ -**	**$ 84,075**	**$ 76,167**	**$ 76,167**	**$ 76,167**
Expense					
Operating	$ -	$ 34,075	$ 13,000	$ 13,000	$ 13,000
Capital Outlay	-	50,000	63,167	63,167	63,167
Total Expense	**$ -**	**$ 84,075**	**$ 76,167**	**$ 76,167**	**$ 76,167**

Medical Kit

Juvenile Transportation

Description

Provides funding to cover the cost of transporting juvenile offenders incarcerated to and from court.

Operating Budget

Juvenile Transportation	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 7,614	$ 30,000	$ 10,562	$ 10,562	$ 10,562
Total Revenue	**$ 7,614**	**$ 30,000**	**$ 10,562**	**$ 10,562**	**$ 10,562**
Expense					
Salaries	$ 2,865	$ 15,095	$ 5,813	$ 6,725	$ 4,859
Benefits	1,719	9,057	1,719	807	2,673
Operating	3,030	5,848	3,030	3,030	3,030
Total Expense	**$ 7,614**	**$ 30,000**	**$ 10,562**	**$ 10,562**	**$ 10,562**

Motor Carrier Safety

Description

Funds from the Maryland State Highway Administration enables the County to patrol roads on an overtime status to perform routine commercial vehicle traffic enforcement and standard commercial motor vehicle inspections.

Operating Budget

Motor Carrier Safety	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 10,352	$ 15,000	$ 15,000	$ 15,000	$ 15,000
Total Revenue	**$ 10,352**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**
Expense					
Salaries	$ 8,924	$ 12,931	$ 12,931	$ 13,393	$ 13,393
Benefits	1,428	2,069	2,069	1,607	1,607
Total Expense	**$ 10,352**	**$ 15,000**	**$ 15,000**	**$ 15,000**	**$ 15,000**

Sex Offender and Compliance Enforcement

Description

Funds the monitoring of local sex offenders who are required to participate in the Sex Offender Registry.

Operating Budget

Sex Offender and Compliance Enforcement	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
State	$ 12,011	$ 12,600	$ 12,600	$ 13,576	$ 13,576
Total Revenue	**$ 12,011**	**$ 12,600**	**$ 12,600**	**$ 13,576**	**$ 13,576**
Expense					
Salaries	$ 10,354	$ 10,862	$ 10,862	$ 11,703	$ 11,703
Benefits	1,657	1,738	1,738	1,873	1,873
Total Expense	**$ 12,011**	**$ 12,600**	**$ 12,600**	**$ 13,576**	**$ 13,576**

Violence Against Women Act (VAWA)

Description

Provides a deputy sheriff for protective order hearings to interview respondents regarding access to firearms and other dangers. During the interviews of petitioners, the deputy conducts lethality assessment screenings in order to connect respondents with appropriate outreach services.

Operating Budget

Violence Against Women Act (VAWA)	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Federal	$ 48,515	$ 46,498	$ 46,498	$ 48,159	$ 48,159
General Fund Transfer In	3,378	9,792	9,794	7,304	7,304
Total Revenue	**$ 51,893**	**$ 56,290**	**$ 56,292**	**$ 55,463**	**$ 55,463**
Expense					
Salaries	$ 41,823	$ 48,526	$ 48,528	$ 49,521	$ 49,521
Benefits	6,692	7,764	7,764	5,942	5,942
Total Expense	**$ 48,515**	**$ 56,290**	**$ 56,292**	**$ 55,463**	**$ 55,463**

Special Revenue Funds

Breezy Point Beach & Campground

Preservation of Farmland

Cove Point Family Aquatic Center

Critical Area Reforestation

Revenue Highlights
Parks & Recreation Fund
Golf Course Fund
Excise Tax Fund
Land Preservation Fund
Bar Library Fund
Planning & Zoning Fund
Calvert Family Network Fund
Housing Fund
Revolving Loan Funds

Revenue Highlights

Special Revenue Funds:

Parks & Recreation Fund – Revenues are collected in the form of program revenues, rents and concessions, camping, general admission, and miscellaneous income. Recreational opportunities are provided to the citizens of the County at Breezy Point Beach and Campground, Marley Run Park, the Cove Point Pool, Kings Landing Pool, the Edward T. Hall Aquatic Center and through a substantial number of programs. Fees are charged on a program or admission basis for those who utilize these recreational activities.

The FY 2020 total revenues, including a $867,491 general fund contribution, are estimated to increase over FY 2018 actual revenues by 36.0%. Most of this increase is due to an uptick in program revenues and general admission fees. A $449,039 use of prior year fund balance is planned to help support the operations of the pools.

Golf Course Fund - Revenues are collected in the form of charges for services (green & cart fees), and from Pro Shop and concession sales. The revenue projections are lower in FY 2020 over FY 2019 due to a decrease in the number of golf rounds and lower concession revenues due to the reconstruction of the club house. The General Fund will contribute up to $475,528 to the operations of the Golf Course.

Excise Tax Fund - The excise tax revenues assessed by the County are collected for the benefit of capital improvements to schools, recreation, roads, and solid waste. The solid waste portion of the excise tax is recorded in the Solid Waste Fund. The excise tax may be paid one-third annually over the course of three years.

The County's excise tax revenues have been flat since FY 2011, generating between $2.4 million and $3.4 million in revenues. 196 permits were issued in FY 2018, down from 275 in FY 2017. Excise tax funds are used to support eligible Capital Projects and help pay for debt service costs.

Land Preservation Fund - The General Fund provides revenues to support land preservation goals by transferring funds for the County's successful Leveraging Program (LAR) to pay for land preservation interest. Additional revenues are received annually from the State Transfer Tax and interest income.

Bar Library Fund - Revenues are collected in the form of court fines and fees. The revenues from bail bond fees for this small fund are fairly flat. Because the fees have continued to decline in recent years, and fund balance has been depleted, a General Fund transfer has been covering the amount that the fund that cannot cover with fee revenues.

Planning & Zoning Fund - Revenues are collected in the form of critical area fees to cover the cost to the County for replacing forest cover in appropriate areas. The revenues of this fund are estimated to decrease in FY 2020. Fund Balance is also being used to cover eligible expenses not covered by current year's fees.

Calvert Family Network Fund - Revenues are received primarily in the form of grants, with additional sources from private contributions and local management board funding. Funding is projected to remain flat in FY 2020.

Housing Fund - The current purpose of this small fund is primarily the program -- House Keys 4 Employees. The progam is being financed through a draw down of prior years' fund balance.

Revolving Loan Fund - The purpose of this fund is to provide certain types of financing to non-profit land trusts. The fund balance remains $312,100 as of June 30, 2018. No new revenues are projected.

Calvert Economic Development Loan Fund - The purpose of this fund is to aid economic development within the County. The fund balance was $289,530 at the end of FY 2018, and other revenues include in interest income of $4,676 on notes and investments. In FY 2020, the General Fund will provide $5,000 toward revolving loans to agri-businesses in the county to use as a match for MARBIDCO grants. This money has been re-allocated from the Economic Development Departmental budget.

Economic Development Incentive Fund - This fund serves to aid qualified companies who plan to expand or establish new operations within Calvert County. The fund balance was $314,203 at the end of FY 2018 and there was also interest income of $660 from payments on notes receivable payments.

Parks & Recreation Fund

Description

The Parks & Recreation Fund, operated by the Calvert County Department of Parks and Recreation, is comprised of four major components. These components are: recreational programs, Breezy Point Beach and Campground, Concession Stands, and three aquatics centers: two seasonal pools at Cove Point and Kings Landing, and an indoor facility at Prince Frederick. These programs operate primarily on monies from collected fees.

Operating Budget

Parks & Recreation Self-Sustaining Fund	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Program Revenue	$ 815,660	$ 1,002,000	$ 838,000	$ 838,000	$ 838,000
Rents & Concessions	216,286	225,900	242,000	242,000	242,000
Camping	292,378	305,000	280,000	280,000	280,000
General Admission	729,116	819,000	849,000	849,000	849,000
Passes	209,686	224,000	205,000	205,000	205,000
Misc. Income	45,109	14,000	25,500	25,500	25,500
General Fund Contribution	453,234	641,800	867,491	867,491	867,491
Use of Prior Year Fund Balance	-	218,193	472,949	472,949	449,039
Total Revenue	$ 2,761,469	$ 3,449,893	$ 3,779,940	$ 3,779,940	$ 3,756,030
Expenditures					
Salaries	$ 1,282,775	$ 1,610,505	$ 1,801,578	$ 1,801,578	$ 1,787,191
Benefits	308,779	416,785	497,527	497,527	489,614
Operating	447,499	364,880	480,148	480,148	478,538
Utilities	316,996	354,065	344,400	344,400	344,400
Food	31,508	54,823	42,500	42,500	42,500
Self Sustained Programs	252,344	422,185	282,600	282,600	282,600
Contracted Services	152,740	160,500	197,000	197,000	197,000
Contingency	-	65,000	125,000	125,000	125,000
Capital Outlay	52,475	1,150	9,187	9,187	9,187
Total Expenditures	$ 2,845,117	$ 3,449,893	$ 3,779,940	$ 3,779,940	$ 3,756,030

Staffing

Parks & Recreation Self-Sustaining Fund	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Special Facilities Division Chief	Contract	0.8	0.8	0.8
Business Manager	725	0.3	0.3	0.3
Aquatics Facility Manager	722	1.0	1.0	1.0
Beach and Campground Manager	722	1.0	1.0	1.0
Concessions Manager	721	0.4	0.4	0.4
Special Events Coordinator	721	0.3	0.0	0.0
Aquatics Coordinator	720	1.0	1.0	1.0
Office Specialist I	718	2.0	2.0	2.0
Park Maint Specialist II	718	1.0	1.0	1.0
B&G Maintenance Worker II	716	0.0	0.0	0.0
Custodian	711	2.1	2.1	2.1
Beach & Campground Assist. Mgr. (Seasonal)	H18	0.6	0.0	0.6
Summer League Swim Coach (Seasonal)	H13	0.3	0.3	0.3
Lifeguard Instructor (Hourly)	H12	0.3	0.3	0.3
Swimming Lesson Supervisor (Hourly)	H12	0.7	0.7	0.7
Swimming Lesson Supervisor (Seasonal)	H12	0.0	0.0	0.0
Water Park Manager (Seasonal)	H12	0.3	0.3	0.3
Assistant Swim Coach I (Seasonal)	H10	0.3	0.3	0.3
Concession Stand Manager (Seasonal)	H10	0.6	0.6	0.6
Pool Manager (Hourly)	H10	2.7	2.7	2.7
Pool Manager (Seasonal)	H10	0.5	0.5	0.5
Water Park Assistant Manager (Seasonal)	H10	0.9	0.9	0.9
Water Saftey Instructor (Hourly)	H10	3.2	3.2	3.2
Water Saftey Instructor (Seasonal)	H10	1.2	1.2	1.2
Customer Service Attendant III (Hourly)	H09	1.0	1.0	1.0
Assistant Pool Manager (Hourly)	H07	1.5	1.5	1.5
Assistant Pool Manager (Seasonal)	H07	0.2	0.2	0.2
Counselor II TRS (Seasonal)	H07	0.1	0.1	0.1
Customer Service Attendants II (Hourly)	H07	3.5	3.5	3.5
Park Ranger (Seasonal)	H07	2.0	2.0	2.0
Assistant Concession Stand Manager (Seasonal)	H06	0.1	0.1	0.1
Camp Director (Seasonal)	H06	1.0	1.0	1.0
Teen Camp Director (Seasonal)	H06	0.3	0.3	0.3
Facility Coordinator (Seasonal)	H05	0.8	0.8	0.8
Grounds Maintenance Worker (Seasonal)	H05	1.3	1.3	1.3
Lifeguard I/II (Hourly)	H03/H05	13.2	13.2	13.2
Lifeguard I/II (Seasonal)	H03/H05	8.9	8.9	8.9
Camp Aide (Seasonal)	H02	1.5	1.5	1.5
Concession Stand Attendant (Seasonal)	H02	3.1	3.1	3.1
Pool Clerk/Gate Attendant (Hourly)	H02	0.2	0.2	0.2
Pool Clerk/Gate Attendant (Seasonal)	H02	2.3	2.3	2.3
TOTAL		62.1	61.1	61.7

Golf Course Fund

Description

The Chesapeake Hills Golf Course, operated by the Calvert County Department of Parks and Recreation, is located in Lusby, Maryland. The course includes an 18-hole golf course, driving range and clubhouse facility. The golf course strives to operate as a self-sustaining operation, with approximately 60% by user fees.

Operating Budget

Golf Course Fund	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Charges for Services	$ 655,781	$ 883,403	$ 597,500	$ 597,500	$ 606,794
Other Revenue	63,253	100	100	100	100
General Fund Revenue	174,148	246,840	483,599	483,599	475,528
Total Revenue	$ 893,182	$ 1,130,343	$ 1,081,199	$ 1,081,199	$ 1,082,422
Expenditures					
Salaries	$ 446,463	$ 503,899	$ 511,801	$ 511,801	$ 508,950
Benefits	145,582	213,320	186,840	186,840	191,551
Operating	262,095	358,124	342,595	342,595	342,058
Capital Outlay	19,946	-	363	363	363
Contracted Services	10,547	15,000	8,500	8,500	8,500
Contingency	-	40,000	31,000	31,000	31,000
Total Expenditures	$ 884,633	$ 1,130,343	$ 1,081,099	$ 1,081,099	$ 1,082,422

Staffing

Golf Course	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Special Facilities Division Chief	Contract	0.3	0.3	0.3
Golf Course General Manager	725	1.0	1.0	1.0
Business Manager	725	0.1	0.1	0.1
Golf Course Superintendent	723	1.0	1.0	1.0
Golf Course Assistant General Manager	723	1.0	1.0	1.0
Concessions Manager	721	0.6	0.6	0.6
Chemical Technician	716	0.5	0.5	0.5
Golf Course Maintenance Mechanic (Hourly)	H14	1.0	1.0	1.0
Golf Course Maintenance Foreman (Hourly)	H10	0.8	0.8	0.8
Golf Course Food and Beverage Coord. (Hourly)	H10	0.5	0.5	0.5
Golf Shop Attendant I (Hourly)	H06	0.8	0.8	0.8
Golf Course Maintenance Worker (Seasonal)	H05	3.0	3.0	3.0
Golf Course Starter/Ranger (Hourly)	H02	0.8	0.8	0.8
Outside Golf Services Attendant (Seasonal)	H02	0.3	0.3	0.3
Outside Golf Services Attendant (Hourly)	H02	0.8	0.8	0.8
Bartender (Hourly)	H02	0.8	0.8	0.8
Beverage Cart Attendant (Seasonal)	H01	0.8	0.8	0.8
TOTAL		14.1	14.1	14.1

Excise Tax

Description

The Excise Tax Fund provides a funding resource for construction financing and major maintenance costs associated with school facilities, parks & recreation, and roads. The Calvert County excise tax rate was established in 2001 and increased in 2003. The collection and use of excise tax is broken down for a single family dwelling as follows:

$7,800 Schools
$1,300 Recreation
$3,500 Roads

These taxes have significantly enhanced the County's ability to address capital needs in these areas without incurring new debt. Note: The $350 (per dwelling) Solid Waste portion of excise tax collected is not included in the above breakdown as it is recorded in the Solid Waste Fund.

Operating Budget

Excise Tax	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Taxes	$ 2,580,292	$ 3,332,082	$ 3,112,082	$ 3,112,082	$ 3,116,415
Miscellaneous	60,170	-	-	-	-
Use of Prior Year Fund Balance	-	508,298	2,033,668	2,033,668	2,983,547
Total Revenue	$ 2,640,462	$ 3,840,380	$ 5,145,750	$ 5,145,750	$ 6,099,962
Expenditures					
Transfer to General Fund - Debt Serv	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
Transfer to Capital Projects	2,888,200	2,662,200	4,065,870	4,065,870	5,015,750
Transfer to Towns	55,314	-	-	-	-
Planned Surplus	-	178,180	79,880	79,880	84,212
Total Expenditures	$ 3,943,514	$ 3,840,380	$ 5,145,750	$ 5,145,750	$ 6,099,962

Calvert Marine Museum - Boardwalk Replacement

Dowell Road Widening

Land Preservation

Description

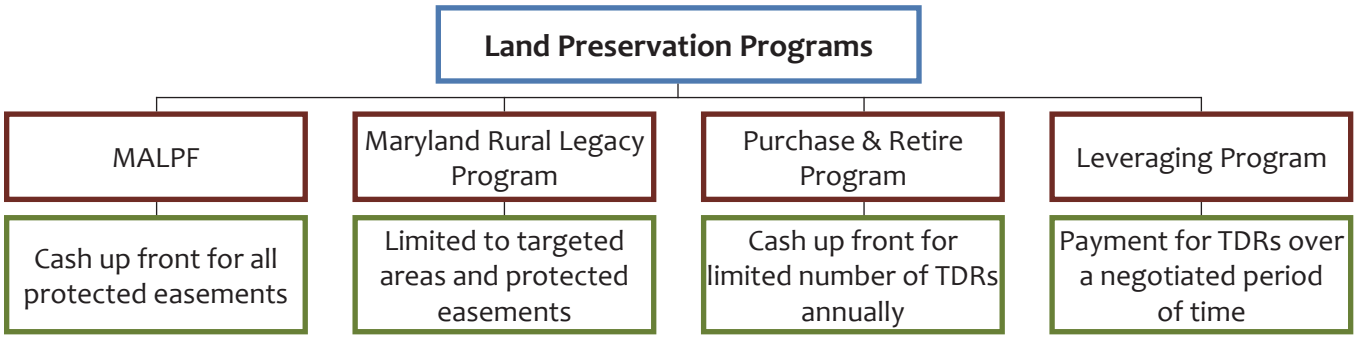
Calvert County created one of the first land preservation programs in the State of Maryland. The Transferable Development Right (TDR) program is designed to help preserve the County's agricultural land and rural character by shifting development away from our farms and directing it to residential areas. County Programs complement the state's land preservation tools, which include the Maryland Agricultural Land Preservation Program, the Rural Legacy, and the Greenprint Programs. The County also uses taxes collected from the State Agriculture Transfer Taxes for land preservation purposes. Since the inception of the program 28,731 acres have been preserved.

This fund is used to account for all of the land preservation tools currently used by the County:

State Programs:
- Maryland Agricultural Land Preservation Foundation (MALPF)
- Maryland Rural Legacy Program

County Programs:
- Purchase and Retire Program (PAR)
- Leveraging Program (LAR)

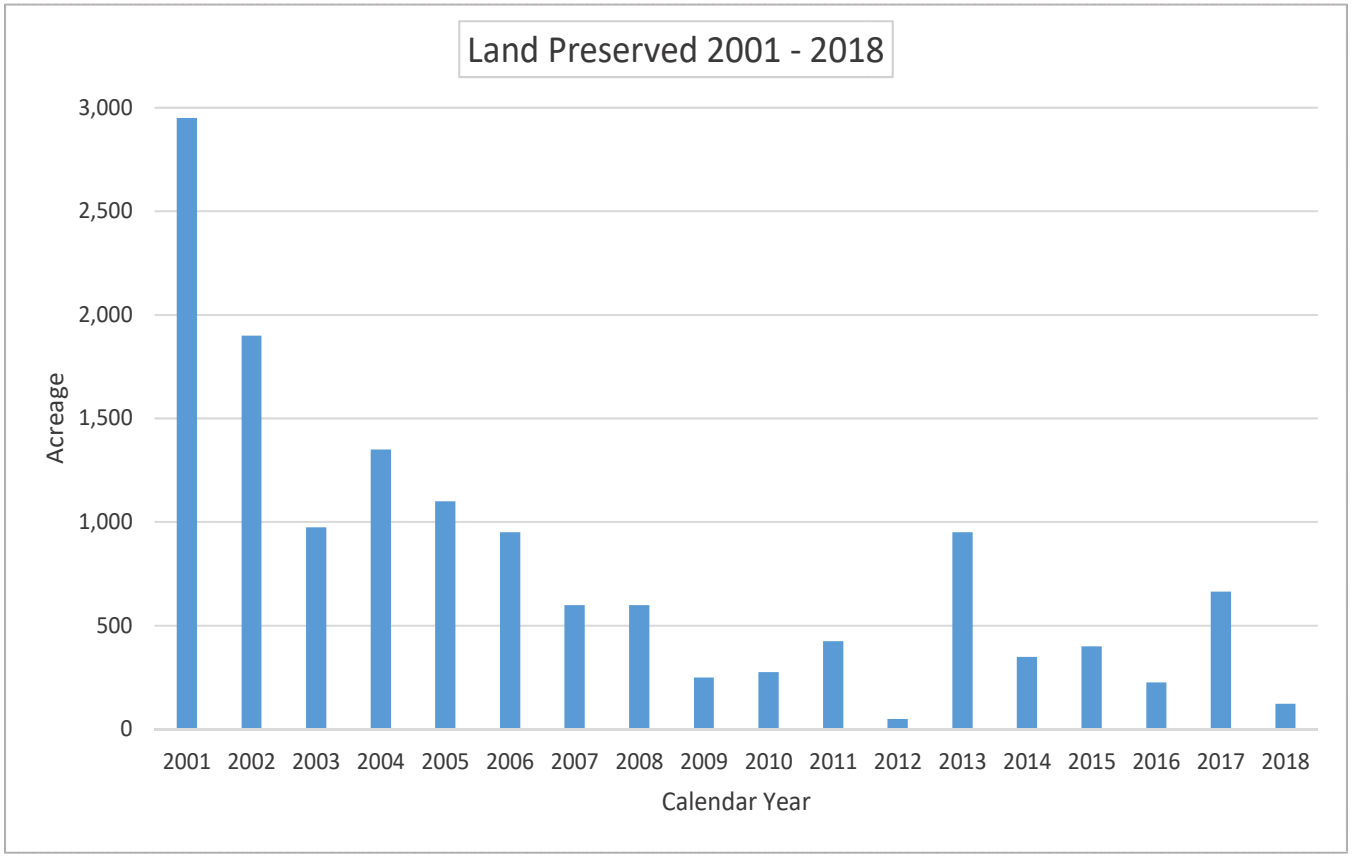
The General Assembly granted authority up to $17.8m for leveraging agreements. To date, the County has entered into agreements totaling $11,245,305, with remaining authority of $6,554,695.



Farmland in Calvert County

Operating Budget

Land Preservation	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Transfer from General Fund	$ 1,025,000	$ 1,025,000	$ 1,026,700	$ 1,026,700	$ 1,026,700
Interest	(17,853)	114,000	-	-	-
State Transfer Tax	20,443	35,000	-	-	-
DNR - Rural Legacy	2,078,265	1,135,239	1,300,000	-	-
Tobacco/SMADC	762,619	-	-	-	-
Miscellaneous	257	-	-	-	-
Use of Prior Year Fund Balance	-	2,873,700	-	-	-
Total Revenue	$ 3,868,731	$ 5,182,939	$ 2,326,700	$ 1,026,700	$ 1,026,700
Expenditures					
Purchase and Retirement	$ 874,020	$ 2,739,000	$ 917,654	$ 917,654	$ 917,654
Leveraging	1,020,600	1,307,000	107,346	107,346	107,346
Rural Legacy	1,658,783	1,135,239	1,300,000	-	-
Interest/Administrative Fees	262,268	1,700	1,700	1,700	1,700
Total Expenditures	$ 3,815,671	$ 5,182,939	$ 2,326,700	$ 1,026,700	$ 1,026,700



Bar Library Fund

Description

The Calvert County Law Library is the local repository for numerous legal resources, which are available in book form and/or computerized data. The facility is used by the members of the Calvert County Bar Association, the staff of the Circuit Court, the State's Attorney's Office, various County agencies, visiting attorneys, and the public.

Operating Budget

Bar Library Fund	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Court Fines	$ 40,337	$ 40,000	$ 40,000	$ 40,000	$ 40,000
Bail Bond Fees	19,607	14,000	13,300	13,300	13,300
Interest/Misc Income	397	-	-	-	-
General Fund Contribution	-	-	-	-	-
Use of Prior Year Fund Balance	-	-	-	-	-
Total Revenue	$ 60,341	$ 54,000	$ 53,300	$ 53,300	$ 53,300
Expenditures					
Operating	$ 28,241	$ 8,900	$ 30,200	$ 30,200	$ 30,200
Contracted Services	-	18,500	-	-	-
Planned Surplus	-	19,330	23,100	23,100	23,100
Capital Outlay	5,503	7,270	-	-	-
Total Expenditures	$ 33,744	$ 54,000	$ 53,300	$ 53,300	$ 53,300

Planning & Zoning Fund

Description

The Calvert County Critical Area Program, implemented in December 1988, requires the County to maintain 100% of existing forest cover within the Critical Area (land within 1,000 feet of tidal waters). When maintenance or replacement of forest cover on site is not possible, a fee is collected to cover the cost of replacement on another tract within the critical area. These fees-in-lieu of replanting are held in the Critical Area Reforestation Fund and subsequently used to plant appropriate sites. The Critical Area Reforestation Evaluation (CARE) Committee reviews all applications for reforestation or tree planting using the Critical Area Reforestation Fund.

Operating Budget

Planning and Zoning Fund	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Fees/Fines	$ 57,286	$ 85,000	$ 77,185	$ 77,185	$ 77,260
Interest/Misc Income	5,561	-	-	-	-
Use of Prior Year Fund Balance	-	85,000	30,500	30,500	30,500
Total Revenue	$ 62,847	$ 170,000	$ 107,685	$ 107,685	$ 107,760
Expenditures					
Operating	$ 1,329	$ 1,510	$ 2,485	$ 2,485	$ 2,560
Contracted Services	55,957	168,490	103,300	103,300	103,300
Capital Outlay	-	-	1,900	1,900	1,900
Total Expenditures	$ 57,286	$ 170,000	$ 107,685	$ 107,685	$ 107,760

Calvert Family Network

Description

The Calvert County Family Network (CCFN) is a Local Management Board (LMB). LMBs operate in each Maryland jurisdiction, partnering with county leadership, public and private agencies and businesses to build a community in which all children and families thrive.

Operating Budget

Calvert Family Network Fund	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
General Fund Revenue	$ 12,013	$ 14,235	$ 13,774	$ 13,774	$ 13,774
Grants	597,766	680,897	680,907	680,907	696,947
Total Revenue	$ 609,779	$ 695,132	$ 694,681	$ 694,681	$ 710,721
Expenditures					
Salaries	$ 46,382	$ 91,201	$ 91,951	$ 95,895	$ 108,417
Benefits	27,829	54,721	54,971	52,741	59,629
Board of Education	246,780	246,780	246,780	246,780	246,780
Operating	14,866	6,330	7,038	7,038	4,933
Contracted Services	273,922	296,100	293,941	292,227	290,962
Total Expenditures	$ 609,779	$ 695,132	$ 694,681	$ 694,681	$ 710,721

Staffing

Calvert Family Network	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Local Care Team Coordinator	724	0.7	0.7	0.7
Family Network Coordinator	725	0.8	0.8	0.8
TOTAL		1.5	1.5	1.5

Housing Fund

Description

This fund is used to record funds available for affordable housing loans and the House Keys for Employees program.

Operating Budget

Housing Fund	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Use of Fund Balance	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000
Interest Income	-	-	-	-	-
Total Revenue	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000
Expenditures					
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
House Keys for Employees/Misc.	-	25,000	25,000	25,000	25,000
Total Expenditures	$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000

Revolving Loan Funds

Description

Revenue details for all three of these funds can be found on page 216. Expenditure budgets are not definitively established for this group of funds in the annual budget process, but funds are available for loans.

The Revolving Loan Fund was established in FY 1995 for the purpose of making funds available to non-profit land trusts as loans to preserve open space within the County. The money is to be repaid to supply future loans. No activity is forecast for FY 2020.

The Calvert Economic Development Loan Fund was established by the Board of County Commissioners in 2005 and is administered by the Department of Economic Development. The purpose of the fund is to aid economic development within the County by providing assistance through loans and/or grants to qualified companies to establish new operations or facilities or to significantly expand existing operations or facilities in Calvert County. It is also being used to provide matching funds for the Maryland Agricultural & Resource-Based Industry Development Corporation (MARBIDCO) Local Government Cost Share Program grant on behalf of county agri-businesses.

The Economic Development Incentive Fund was established to aid economic development within the County by providing assistance through loans or grants, or a combination of both, to qualified companies who plan to establish new operations or facilities in Calvert County or significantly expand existing operations or facilities in Calvert County.

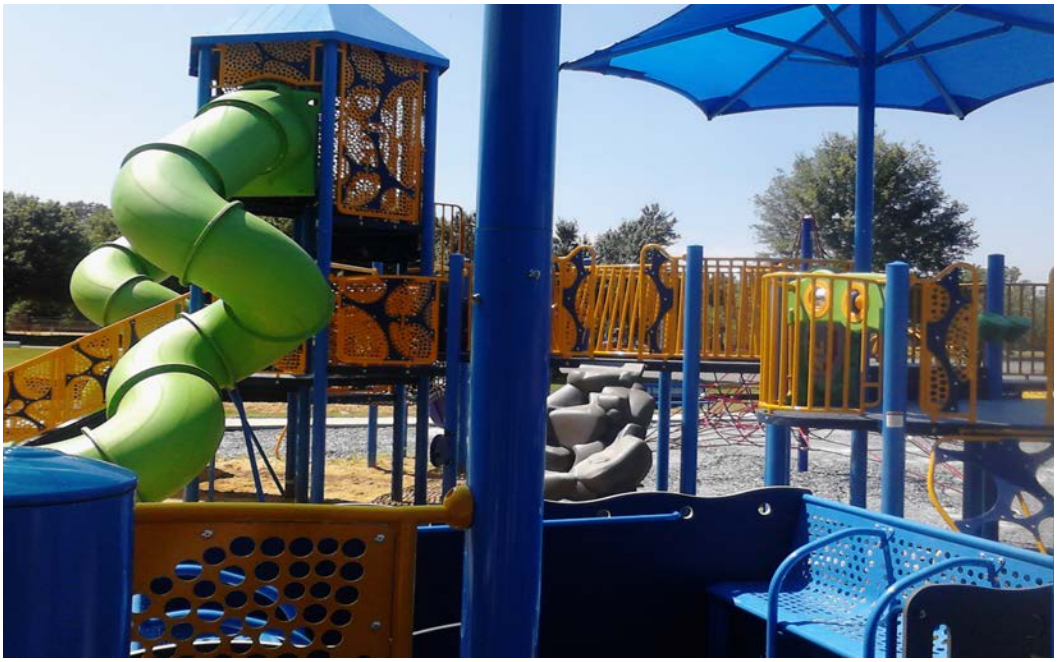
Operating Budget

Calvert Economic Development Revolving Loan Fund	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Interest on Notes	$ 4,676	$ 685	$ 4,000	$ 4,000	$ 4,000
General Fund Contribution	-	-	-	-	-
Total Revenue	$ 4,676	$ 685	$ 4,000	$ 4,000	$ 4,000
Expenditures					
Misc. Expense/Planned Savings	$ -	$ 685	$ 4,000	$ 4,000	$ 4,000
Total Expenditures	$ -	$ 685	$ 4,000	$ 4,000	$ 4,000

Economic Development Incentive Fund	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Revenue					
Interest on Notes	$ 660	$ 500	$ 500	$ 500	$ 500
Total Revenue	$ 660	$ 500	$ 500	$ 500	$ 500
Expenditures					
Planned Savings	$ -	$ 500	$ 500	$ 500	$ 500
Total Expenditures	$ -	$ 500	$ 500	$ 500	$ 500

Capital Projects

The Capital Improvement Plan identifies and prioritizes capital projects and major equipment purchases, including phasing and financing plans



Playground at Hallowing Point Park

Capital Improvement Plan Description
Components of the Plan
Project Prioritization
recurring / non-recurring Summary
Capital Improvement Summary
Capital Projects by Expenditure Category
Capital Projects by Funding Source

Capital Improvement Plan

The Capital Improvement Plan (CIP) is a multi-year planning and budget process that assists the County in prioritizing current and future needs. The CIP has been developed to identify and adequately plan for future expansion, renovation and construction. The goals of the plan are:

1. To build facilities required by the County's Comprehensive Plan.
2. To support the physical development objectives incorporated in approved County plans which support and augment the Comprehensive Plan.
3. To improve financial planning by comparing needs with available resources, identifying alternate revenue sources, and estimating future bond issues and debt services.
4. To establish priorities among projects so that effort and limited funds are used to the best advantage.
5. To coordinate the interactions of the various County departments with State and Federal agencies involved in implementing capital projects.
6. To provide an accurate, central source of information on all planned public construction for citizens, agencies, and interested organizations.

The first year of the plan, the capital budget is adopted by the Board of County Commissioners and funds are appropriated. The next 5-year period is used for planning purposes and is not authorized by the Commissioners until the annual budget for those years are legally adopted.

Capital project is defined as the purchase of land, construction of a new facility or building, renovation of an existing facility or building, or purchase of a major piece of equipment. The County has further defined, to include, a value greater than $25,000 and has a multi-year budget. A capital expenditure is the outlay of funds relating to capital projects that results in the acquisition or construction of capital assets.

The CIP consists of two project groupings: **Capital Fund Projects (governmental)** and **Enterprise Fund Projects**. Governmental projects include: Education, Public Facilities, Town Centers, Technology Services, Recreation Resources, Public Works - Transportation and Public Safety. Financing for these projects comes from the County's general fund, the sale of general obligation bonds, and federal / state funding. Funding for schools, roads and recreation projects also comes from the collection of excise tax. The debt payments associated with the sale of bonds are accounted for in the General Fund Operating Budget.

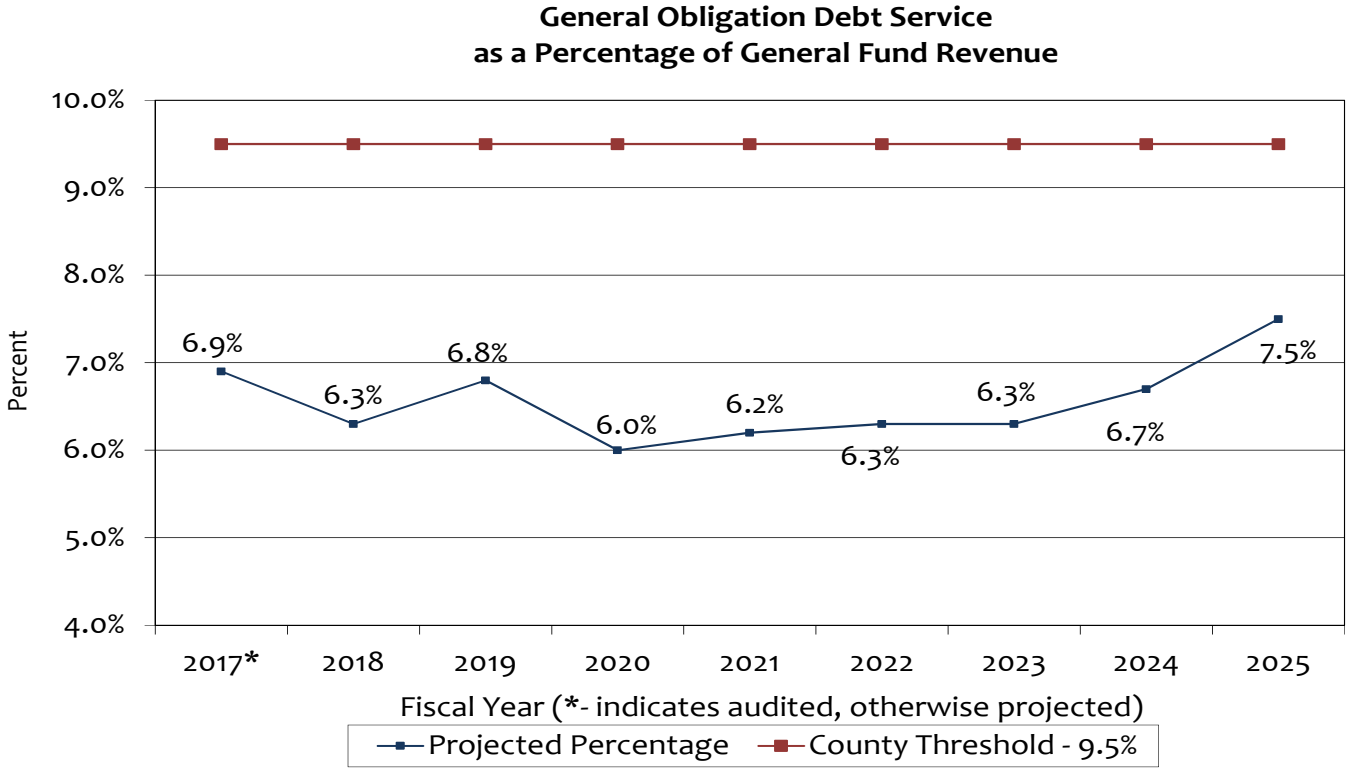
The Enterprise Fund Projects include: Solid Waste, Water, and Wastewater / Sewerage. Improvements in the Enterprise Funds are paid from user fees, state and county grants and loans, and general obligation bonds. These projects are accounted for in the Enterprise Funds and the debt payments associated with the sale of bonds or state / county loans are budgeted for in the Enterprise Fund Operating Budgets.

Recurring capital projects consist of periodic, repetitive costs such as roof replacements, mechanical / HVAC systems, fire & rescue apparatus and non-specific transportation projects. Non-recurring capital projects are one-time expenditures to renovate, rebuild or construct a project or system, such as new schools, public facilities or roads.

There are various sources of funds or revenues that are used to pay for capital projects. Conventional revenue sources include: General Fund (pay-go), General Obligation Bonds, grants from federal and/or state agencies, excise tax, user fees and state and/or county loans.

The General Fund, when used to fund capital projects, is normally limited to projects that are lower in costs and with shorter life spans or to supplement long-term financing. General Fund refers to the collection of operating revenues from sources such as property taxes, income taxes, etc. The benefit of using this fund for projects is that no debt is acquired and the asset is fully paid for in one year while the benefit of the asset will continue into the future years. The downside to this funding is that tax rates or other revenue sources may have to be increased to cover the purchase of the capital assets.

Another revenue source is the sale of General Obligation Bonds, which are secured by the full faith and credit of the issuing body, and are generally considered to be payable from taxes and other general revenues. Bonds, when used to finance capital projects, are limited to project costs in excess of $500,000 and with a 15-year or more lifespan. The County will sell bonds for a specific capital project at the time the project has commenced and the final project amount has been determined. The County's guideline is conservative and stipulates that the Debt Service threshold should not exceed 9.5% of General Fund Revenues. The County has a Debt Affordability Model, which is shown below, as a guide to manage the debt level. All of the CIP plan years' debt levels are less than the county threshold level of 9.5%. County staff monitors the percentage, and makes modifications so projections do not exceed the threshold. The advantage of using this funding source for projects is that the financial impact is less of a burden on the taxpayer than if using General Fund pay-go funding, and spreads the cost over time. The disadvantage is that the interest expense related to the project is distributed over the life of the bond. The Long-Term Obligations summary is shown in the Appendix on pages 550 - 552.



To ease the capital project financial burden, the County receives supplemental assistance through state and local grants, excise tax revenues, water and sewer fees, and state loans.

Included as part of the CIP process, the debt levels and the scope of capital projects are established to determine their operational impact, if any, for both the General and Enterprise Funds. The operational and capital budgets are tied directly together. Additional infrastructure results in additional operating costs. Operating costs include: salary and wages, supplies, capital outlay, maintenance costs, and utilities. As the capital budget is developed, management considers the extent that significant nonrecurring capital expenditures effect the General and Enterprise funds' current and future operating budget. Management attempts to even out the significant fluctuations of capital projects, by revenue type, to avoid large changes in the overall budget.

Components of the CIP

1. The Summary provides an overview of the capital budget for FY 2020 - FY 2025 showing both expenditure and revenue categories by fiscal year.
2. The CIP Expenditure Section shows the projects by category over the six year period, providing the full scope of each project. Also shown is a summary of project expenditures by division according to the project prioritization level.
3. The CIP Revenue Section gives a breakout of sources of funding for each project by fiscal year.
4. The CIP Budget Worksheets provide detailed information by project to include project description, project location, project priortization, and the six-year period for expenditures and revenues. These worksheets will be included with the Board of County Commissioners' and Adopted budgets in Volume II.

Project Prioritization

Level 1
Service Level Critical
Construction in Progress or Project Out for Bid
Requested or Matched by Other Funding Sources
In Current CIP

Level 2
Important but Not Service Level Critical
Not in Construction / Possible Feasibility or Design Phase
Not Tied to Other Funding Sources (as of Budget Adoption)
In Current CIP

Level 3
Not Service Level Critical
Not in Construction or Design
Not Tied to Other Funding Sources (as of Budget Adoption)
Not in Current CIP

Recurring / Non-Recurring Summary
FY 2020 — FY 2025 Capital Improvement Plan
(Shown in thousands of dollars)

	FY 2020	PCT	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
EDUCATION							
Recurring	$ 3,532	31%	$ 4,908	$ 6,294	$ 3,385	$ 1,829	$ 3,700
Non-Recurring	8,000	69%	4,300	19,865	11,055	29,000	11,830
Total	11,531		9,208	26,159	14,440	30,829	15,530
PUBLIC FACILITIES							
Recurring	$ 1,238	50%	$ 1,188	$ 896	$ 2,318	$ 326	$ 138
Non-Recurring	1,245	50%	17,354	21,881	4,915	1,378	500
Total	2,482		18,542	22,777	7,233	1,704	638
TECHNOLOGY SERVICES							
Recurring	$ 485	38%	$ 1,600	$ 1,600	$ 630	$ 805	$ 700
Non-Recurring	800	62%	1,100	780	1,000	750	500
Total	1,285		2,700	2,380	1,630	1,555	1,200
RECREATION RESOURCES							
Recurring	$ 1,150	8%	$ 850	$ 500	$ 650	$ 110	$ 850
Non-Recurring	13,019	92%	2,122	2,390	2,500	4,026	6,470
Total	14,169		2,972	2,890	3,150	4,136	7,320
PW -TRANSPORTATION							
Recurring	$ 1,879	42%	$ 1,254	$ 1,156	$ 1,260	$ 1,219	$ 430
Non-Recurring	2,550	58%	3,900	7,700	4,310	3,805	5,000
Total	4,429		5,154	8,856	5,570	5,024	5,430
PUBLIC SAFETY							
Recurring	$ 3,876	61%	$ 2,164	$ 2,169	$ 1,113	$ 1,411	$ 1,475
Non-Recurring	2,430	39%	8,000	1,840	12,800		24,000
Total	6,306		10,164	4,009	13,913	1,411	25,475
ENTERPRISE FUND							
Recurring	$ 1,650	23%	$ 1,550	$ 550	$ 550	$ 550	$ 550
Non-Recurring	5,530	77%	14,966	9,630	9,474	200	13,200
Total	7,180		16,516	10,180	10,024	750	13,750
TOTAL CIP							
Recurring	$ 13,809	29%	$ 13,514	$ 13,165	$ 9,906	$ 6,250	$ 7,843
Non-Recurring	33,573	71%	51,742	64,086	46,054	39,159	61,500
Total	47,382		65,256	77,251	55,959	45,409	69,343

Recurring capital projects consist of periodic, repetitive costs such as roof replacements, mechanical / HVAC systems, most fire & rescue apparatus and non-specific transportation projects. Non-recurring capital projects are one-time expenditures to renovate, rebuild or construct a project or system, such as new schools, public facilities or roads.

Capital Projects Deferred from the FY 2020 — FY 2025 Capital Improvement Plan
$70.4 million
(Shown in Thousands of Dollars)

Education		
Sunderland Elementary - Chiller/Pneumatic Controls	$	1,100.0
Plum Point Middle - HVAC System	$	950.0
Recreation & Natural Resources		
Prince Frederick Community Center - (Watson)	$	7,900.0
Hall Aquatic Center Pool Improvements	$	4,115.0
St. Leonard Town Square Community Center	$	3,596.0
Offsite Area A Park	$	1,000.0
Hallowing Point Park 2nd Entrance/Exit	$	1,100.0
Dunkirk District Park-Restroom and Snackstand	$	793.1
Dunkirk District Park-Pathway Lights	$	430.0
Hallowing Point Park - pathways & lights	$	430.0
Public Facilities		
Calvert Marine Museum - Paleontology Center (Development)	$	3,900.0
Library - Fairview Replacement	$	7,715.0
Public Transportation		
NE Seg- Fox run/Dares Beach/Armory Road Section	$	10,500.0
Public Safety		
VFD & RS North Beach Fire Department Replacement	$	5,500.0
Sewerage/Wastewater		
Solomons WWTP ENR Upgrade Phase II	$	10,839.5
Treatment Plant - Biosolid Handling	$	5,250.0
Cove Point Community Sewer System	$	3,440.0
Water		
Cove Point Community Water System	$	1,900.0

Due to the pressures on the operating budget, under the current economic climate, several capital projects have been deferred beyond this six-year plan (see list above). Several of the projects listed had planning funds previously appropriated that are now being recommended to be reallocated to higher priority projects.

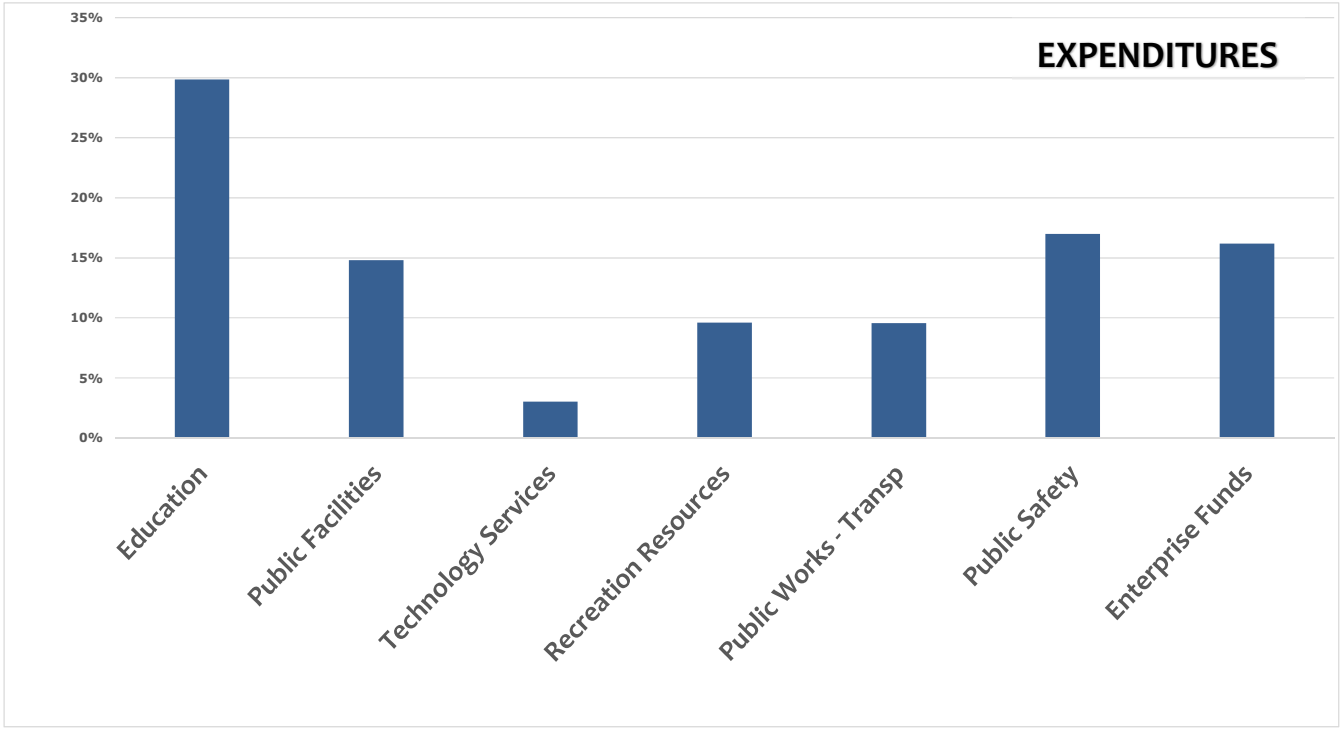
Capital Improvement Summary

$360,798,959

(shown in thousands of dollars)

EXPENDITURES	FY2020	FY2021	FY2022
Education	$ 11,531.48	$ 9,208.03	$ 26,158.50
Public Facilities	2,482.3	18,541.7	22,776.8
Technology Services	1,483.9	2,700.0	2,380.0
Recreation Resources	14,168.7	2,972.0	2,890.0
Public Works - Transp	4,428.5	5,154.3	8,856.3
Public Safety	6,306.0	10,164.0	4,009.0
Enterprise Funds	7,180.0	16,516.0	10,180.4
Total Expenditures	$ 47,581.0	$ 65,256.1	$ 77,251.0

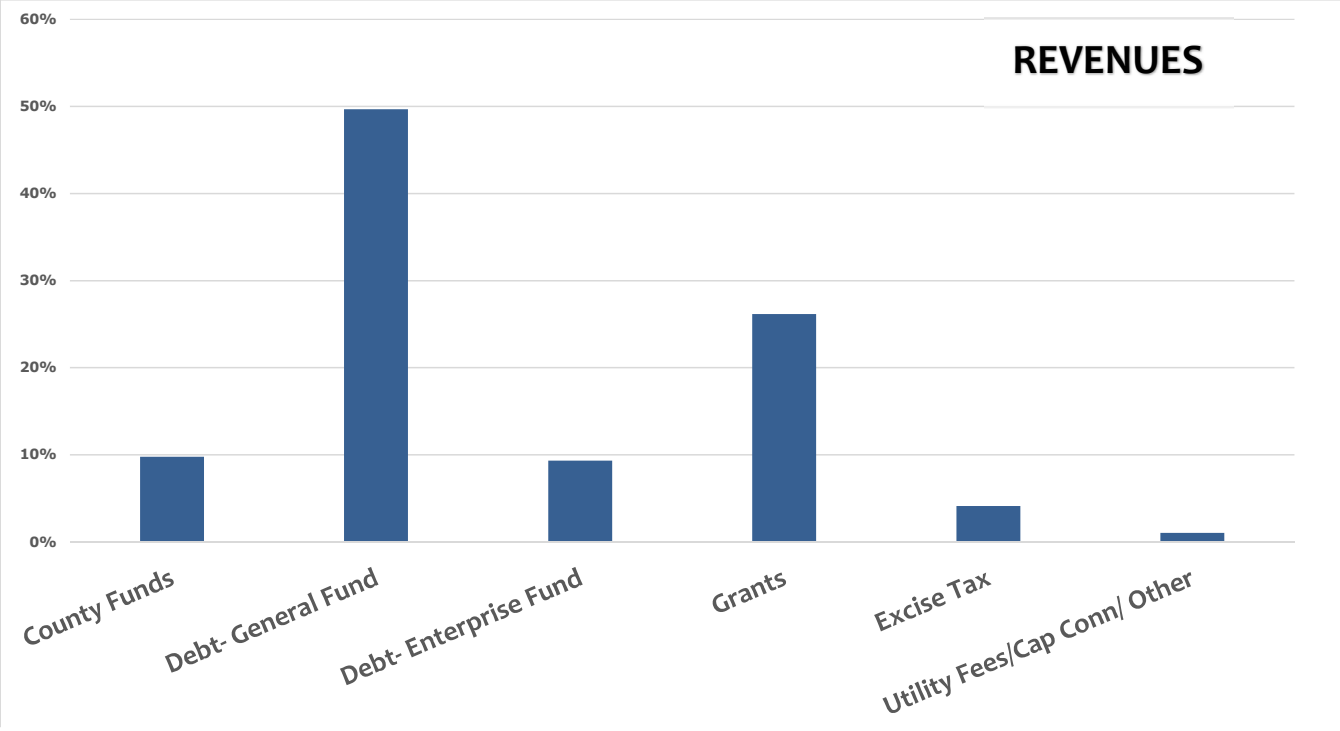
REVENUES	FY2020	FY2021	FY2022
County Funding (Pay-go/User Fees)	$ 10,000.00	$ 6,770.73	$ 5,132.80
Debt - General Fund	16,872.9	31,059.9	44,336.0
Debt - Enterprise Fund	5,120.0	11,766.0	5,047.5
State Grants/Other/Loans	10,162.3	12,571.5	20,534.5
Excise Tax	5,015.8	2,888.0	1,543.3
Utility Fees/Cap Conn	410.0	200.0	656.9
Total Revenues	$ 47,581.0	$ 65,256.1	$ 77,251.0



The summary provides an overview of the Capital Plan for the full six year span, showing both project costs and revenue categories by fiscal year. The charts below illustrate the relative size of functional spending priorities for expenditures and revenues, the relative funding types.

FY2023	FY2024	FY2025	EXPENDITURES
$ 14,439.50	$ 30,829.00	$ 15,530.00	Education
7,233.3	1,703.5	638.1	Public Facilities
1,630.0	1,555.0	1,200.0	Technology Services
3,150.0	4,136.0	7,320.0	Recreation Resources
5,569.8	5,024.2	5,430.0	Public Works - Transp
13,913.0	1,411.0	25,475.0	Public Safety
10,023.5	750.0	13,750.0	Enterprise Funds
$ 55,959.1	$ 45,408.7	$ 69,343.1	**Total Expenditures**

FY2023	FY2024	FY2025	REVENUES
$ 5,916.30	$ 4,046.00	$ 4,083.10	County Funding (Pay-go/User Fees)
31,343.8	21,204.5	35,511.0	Debt - General Fund
5,447.5	400.0	5,800.0	Debt - Enterprise Fund
11,176.8	17,199.0	22,738.0	State Grants/Other/Loans
1,974.8	2,459.2	911.0	Excise Tax
100.0	100.0	300.0	Utility Fees/Cap Conn
$ 55,959.1	$ 45,408.7	$ 69,343.1	**Total Revenues**



Capital Projects By Expenditure Category

CAPITAL PROJECT FUND	PROJECT NUMBER	PRIORITY	RECURRING/ NON-RECURRING	PRIOR FUNDING	FY 2020	FY 2021
EDUCATION						
Construction						
Beach Elementary Replacement	4632	**2**	NON-REC			
Feasibility Study / A&E						$ 1,100,000
Construction					$ 1,750,000	$ 650,000
Equipment						
Brooks Administration Building	4655	**1**	NON-REC			
Planning					$ 40,500	
Window Replacement				**$ 222,000**		
Install Elevator						$ 425,000
Equipment						
Calvert Country School	4654	**1**	NON-REC			
HVAC					$ 2,508,000	
Northern High Replacement	4652	**1**	NON-REC			
Construction				**$ 27,518,697**	$ 3,651,253	
Northern Middle Renovation	4645	**2**	NON-REC			
Feasibility Study					$ 50,000	$ 125,000
Construction						$ 2,000,000
Equipment						
Subtotal Education - Construction				**$ 27,740,697**	**$ 7,999,753**	**$ 4,300,000**
Education - Maintenance						
ADA and Security Improvements	4659	2	REC			$ 80,000
Appeal Elementary - Chiller Replacement	4631	2	REC			
Calvert Elementary - HVAC	4633	2	REC		$ 180,000	
Calvert High - Resurface Track	4650	3	REC			
Career & Technology Academy - Roof Replacement	4649	2	REC			
Huntingtown Elementary -	4635	2	REC			
Traffic Improvements & HVAC Replacement					$ 165,000	$ 275,000
Mt. Harmony Elementary - HVAC	4636	2	REC	**$ 199,000**	$ 240,000	$ 3,174,000
Mill Creek Middle School - HVAC	4644	3	REC			
Mutual Elementary - New Well	4637	3	NON-REC			
Patuxent Elementary -	4638	3	REC			
Roof Replacement						
Chiller Replacement & HVAC System					$ 40,500	
Patuxent High -	4653	1	REC			
HVAC					$ 1,843,500	$ 999,025
Stormwater Management						
Paving and Restriping	4663	1	REC			$ 380,000
Plum Point Elementary -	4639	3				
Stormwater Management			NON-REC			
HVAC			REC			
Plum Point Middle - HVAC	4648	3	REC		$ 400,000	
Southern Middle - HVAC	4647	2	REC		$ 599,625	
Sunderland Elementary - HVAC	4641	3	REC			
St. Leonard Elementary -HVAC	TBD	3	REC		$ 63,100	
Windy Hill Middle - HVAC	4648	3	REC			
Subtotal Education - Maintenance				**$ 199,000**	**$ 3,531,725**	**$ 4,908,025**
TOTAL EDUCATION				**$ 27,939,697**	**$ 11,531,478**	**$ 9,208,025**
PUBLIC FACILITIES						
HVAC Replacement						
Safe Harbor	4200	2	REC		$ 74,000	
Chesapeake Beach Railway Museum	4460	3	REC			
Community Resources	4205	3	REC			
Courthouse Annex	4201	1	REC			
Flag Ponds Education Center	4453	2	REC			
Fleet Maintenance	4208	3	REC			
Hall Aquatic Center	4750	3	REC		$ 200,000	

REC = Recurring
NON-REC = Non-recurring

					CAPITAL PROJECT FUND
FY 2022	FY 2023	FY 2024	FY 2025	TOTAL FY 2020 - 2025	
					EDUCATION
					Construction
				$ 30,930,000	**Beach Elementary Replacement**
$ 300,000					Feasibility Study / A&E
$ 19,475,000	$ 6,055,000				Construction
	$ 1,600,000				Equipment
				$ 1,260,500	**Brooks Administration Building**
$ 70,000					Planning
					Window Replacement
					Install Elevator
	$ 725,000				Equipment
				$ 2,508,000	**Calvert Country School**
					HVAC
				$ 3,651,253	**Northern High Replacement**
					Construction
				$ 45,405,000	**Northern Middle Renovation**
	$ 2,400,000	$ 350,000			Feasibility Study
		$ 27,000,000	$ 11,830,000		Construction
		$ 1,650,000			Equipment
$19,845,000	**$ 10,780,000**	**$ 29,000,000**	**$ 11,830,000**	**$ 83,754,753**	***Subtotal Education - Construction***
					Education - Maintenance
				$ 80,000	**ADA and Security Improvements**
	$ 799,500			**$ 799,500**	**Appeal Elementary - Chiller Replacement**
$ 2,036,000	$ 400,000			**$ 2,616,000**	**Calvert Elementary - HVAC**
			$ 225,000	**$ 225,000**	**Calvert High - Resurface Track**
		$ 960,000		**$ 960,000**	**Career & Technology Academy - Roof Replacement**
				$ 1,567,500	**Huntingtown Elementary -**
$ 1,127,500					Traffic Improvements & HVAC Replacement
				$ 3,414,000	**Mt. Harmony Elementary - HVAC**
		$ 255,000		**$ 255,000**	**Mill Creek Middle School - HVAC**
	$ 100,000			**$ 100,000**	**Mutual Elementary - New Well**
				$ 1,000,500	**Patuxent Elementary -**
		$ 135,000	$ 825,000		**Roof Replacement**
					Chiller Replacement & HVAC System
				$ 3,482,525	**Patuxent High -**
					HVAC
$ 55,000	$ 585,000				Stormwater Management
	$ 250,000		$ 250,000	**$ 880,000**	**Paving and Restriping**
				$ 390,000	**Plum Point Elementary -**
$ 20,000	$ 175,000				Stormwater Management
		$ 195,000			HVAC
$ 3,075,000	$ 1,120,000			**$ 4,595,000**	**Plum Point Middle - HVAC**
		$ 200,000		**$ 799,625**	**Southern Middle - HVAC**
		$ 84,000		**$ 84,000**	**Sunderland Elementary - HVAC**
	$ 150,000		$ 1,450,000	**$ 1,663,100**	**St. Leonard Elementary -HVAC**
	$ 80,000		$ 950,000	**$ 1,030,000**	**Windy Hill Middle - HVAC**
$ 6,313,500	**$ 3,659,500**	**$ 1,829,000**	**$ 3,700,000**	**$ 23,941,750**	***Subtotal Education - Maintenance***
$ 26,158,500	**$ 14,439,500**	**$ 30,829,000**	**$ 15,530,000**	**$ 107,696,503**	**TOTAL EDUCATION**
					PUBLIC FACILITIES
					HVAC Replacement
				$ 74,000	Safe Harbor
			$ 35,500	**$ 35,500**	Chesapeake Beach Railway Museum
$ 168,000				**$ 168,000**	Community Resources
	$ 87,500			**$ 87,500**	Courthouse Annex
			$ 61,000	**$ 61,000**	Flag Ponds Education Center
$ 78,000				**$ 78,000**	Fleet Maintenance
	$ 2,000,000			**$ 2,200,000**	Hall Aquatic Center

Only project totals (bolded) are included in the organization total.

Capital Projects By Expenditure Category

CAPITAL PROJECT FUND	PROJECT NUMBER	PRIORITY	RECURRING/ NON-RECURRING	PRIOR FUNDING	FY 2020	FY 2021
Island Creek School	4213	3	REC		$ 40,000	
Calvert Marine Museum -Estuarine Biology	TBD	3	REC			$ 101,228
Calvert Museum - Administration Bldg.	TBD	3	REC			$ 50,000
North Beach Senior Center	4600	2	REC		$ 271,500	$ 520,000
Prince Frederick Library	4610	3	REC			
Pole Barn	4218	3	REC			
Southern Community Center	4337	2	REC			
Storage Facility	4214	2	REC			$ 209,000
Roof Replacement						
Kings Landing Park - Wisner Hall	4452	2	REC		$ 33,700	
Health Department	4452	2	REC		$ 150,000	
Southern Community Center	4337	2	REC		$ 123,600	
Boardwalk/Wharf Repairs						
Solomons Boardwalk Pickets	4251	1	REC		$ 130,000	
Waterman's Wharf	4252	2	REC		$ 10,000	$ 10,000
County Services Building						
Amoco Demolition	TBD	1	NON-REC		$ 125,025	
150 Main Street - Façade	4202	1	REC			
County Administration Building	4215	2	NON-REC	**$ 11,965,000**		$ 17,354,000
Calvert Marine Museum						
Drum Point Lighthouse Bulkhead Replace	4405	1	NON-REC	**$ 220,000**	$ 100,000	
Exterior Columns	TBD	3	NON-REC			
Tennison Hull Replacement	TBD	3	NON-REC			
Land Acquisition	4405	2	NON-REC			
Paleontology Center	TBD	2	NON-REC		$ 250,000	
Libraries						
Prince Frederick - Carpet Replacement	TBD	1	REC		$ 100,000	
Prince Frederick - Lighting Upgrades	TBD	1	REC		$ 30,000	$ 125,000
Prince Frederick - ADA/Window Treatments	TBD	1	REC		$ 20,000	$ 125,000
Twin Beaches Branch - New Building	4612	2	NON-REC	**$ 150,000**	$ 619,520	$ -
Libraries Technology Hardware	4614	1	REC		$ 55,000	$ 47,500
Community & Senior Centers						
Calvert Pines Senior Center - Expansion	4601	1	NON-REC			
So. Community Behavioral Health Services Renov.	TBD	2	NON-REC		$ 150,000	
TOTAL PUBLIC FACILITIES				**$ 12,335,000**	**$ 2,482,345**	**$ 18,541,728**
TECHNOLOGY SERVICES						
Enterprise System Implementation	406200	1	NON-REC		$ 300,000	$ 350,000
Geographic Information System	4035	1	REC		$ 95,000	
Network Infrastructure	4021	1	REC		$ 390,000	$ 1,600,000
Phone System Upgrade	4024	1	NON-REC			$ 250,000
Public Safety System	4040	2	NON-REC		$ 500,000	$ 500,000
Communications & Media Relations - PEG	402700	1	REC		$ 198,946	
TOTAL TECHNOLOGY SERVICES				**$ -**	**$ 1,483,946**	**$ 2,700,000**
RECREATION RESOURCES						
Parks, Pools & Community Centers						
Broomes Island Recreation Area						
Playground Equipment Replacement	4342	2	NON-REC			$ 85,000
Breezy Point						
Shoreline Restoration	TBD	1	NON-REC		$ 515,000	
Parking and Drainage	TBD	1	NON-REC	**$ 335,000**		$ 500,000
Seawall Replacement	TBD	2	NON-REC	**$ 520,000**		
Building Additions & Upgrades	TBD	2	NON-REC	**$ 45,000**		
Fencing	TBD	2	REC			
Pier Extension	TBD	3	REC	**$ 10,000**		
Field Lighting Program	431301	2	REC	**$ 200,000**	$ 850,000	$ 850,000
Cove Point Pool						
Deck Repair / Replacement	4310	2	REC		$ 250,000	

REC = Recurring
NON-REC = Non-recurring

FY 2022	FY 2023	FY 2024	FY 2025	TOTAL FY 2020 - 2025	CAPITAL PROJECT FUND
	$ 40,000			**$ 80,000**	Island Creek School
				$ 101,228	Calvert Marine Museum -Estuarine Biology
				$ 50,000	Calvert Museum - Administration Bldg.
				$ 791,500	North Beach Senior Center
$ 484,000				**$ 484,000**	Prince Frederick Library
	$ 64,400			**$ 64,400**	Pole Barn
		$ 281,700		**$ 281,700**	Southern Community Center
				$ 209,000	Storage Facility
					Roof Replacement
				$ 33,700	Kings Landing Park - Wisner Hall
				$ 150,000	Health Department
				$ 123,600	Southern Community Center
					Boardwalk/Wharf Repairs
				$ 130,000	Solomons Boardwalk Pickets
$ 10,000	$ 10,000	$ 10,000	$ 10,000	**$ 60,000**	Waterman's Wharf
					County Services Building
				$ 125,025	Amoco Demolition
	$ 91,900			**$ 91,900**	150 Main Street - Façade
$ 17,354,000				**$ 34,708,000**	County Administration Building
					Calvert Marine Museum
				$ 100,000	Drum Point Lighthouse Bulkhead Replace
$ 45,000				**$ 45,000**	Exterior Columns
$ 750,000				**$ 750,000**	Tennison Hull Replacement
		$ 750,000		**$ 750,000**	Land Acquisition
			$ 500,000	**$ 750,000**	Paleontology Center
					Libraries
				$ 100,000	Prince Frederick - Carpet Replacement
$ 125,000				**$ 280,000**	Prince Frederick - Lighting Upgrades
				$ 145,000	Prince Frederick - ADA/Window Treatments
$ 3,732,000	$ 2,800,000	$ 627,520		**$ 7,779,040**	Twin Beaches Branch - New Building
$ 30,800	$ 24,500	$ 34,300	$ 31,600	**$ 223,700**	Libraries Technology Hardware
					Community & Senior Centers
	$ 2,115,000			**$ 2,115,000**	Calvert Pines Senior Center - Expansion
				$ 150,000	So. Community Behavioral Health Services Renov.
$ 22,776,800	**$ 7,233,300**	**$ 1,703,520**	**$ 638,100**	**$ 53,375,793**	**TOTAL PUBLIC FACILITIES**
					TECHNOLOGY SERVICES
$ 280,000	$ 250,000	$ 500,000	$ 300,000	**$ 1,980,000**	**Enterprise System Implementation**
$ 100,000	$ 230,000	$ 105,000		**$ 530,000**	**Geographic Information System**
$ 1,500,000	$ 400,000	$ 700,000	$ 700,000	**$ 5,290,000**	**Network Infrastructure**
	$ 250,000	$ 250,000		**$ 750,000**	**Phone System Upgrade**
$ 500,000	$ 500,000		$ 200,000	**$ 2,200,000**	**Public Safety System**
				$ 198,946	**Communications & Media Relations - PEG**
$ 2,380,000	**$ 1,630,000**	**$ 1,555,000**	**$ 1,200,000**	**$ 10,750,000**	**TOTAL TECHNOLOGY SERVICES**
					RECREATION RESOURCES
					Parks, Pools & Community Centers
					Broomes Island Recreation Area
				$ 85,000	Playground Equipment Replacement
					Breezy Point
				$ 515,000	Shoreline Restoration
				$ 500,000	Parking and Drainage
		$ 500,000		**$ 500,000**	Seawall Replacement
		$ 1,000,000	$ 1,000,000	**$ 2,000,000**	Building Additions & Upgrades
	$ 50,000	$ 50,000	$ 50,000	**$ 150,000**	Fencing
			$ 200,000	**$ 200,000**	Pier Extension
$ 500,000	$ 600,000			**$ 2,800,000**	**Field Lighting Program**
					Cove Point Pool
				$ 250,000	Deck Repair / Replacement

Only project totals (bolded) are included in the organization total.

Capital Projects By Expenditure Category

CAPITAL PROJECT FUND	PROJECT NUMBER	PRIORITY	RECURRING/ NON-RECURRING	PRIOR FUNDING	FY 2020	FY 2021
Dunkirk District Park						
Tennis Court Construction	431601	1	NON-REC	**$ 91,580**	$ 1,189,600	
Playground Equipment Replacement	431603	1	NON-REC	**$ 27,100**		$ 727,000
SplashPad	4316	3	NON-REC			$ 450,000
Hall Aquatic Center	4750	2	NON-REC		$ 65,000	
Hallowing Point Park						
Basketball Courts	432002	2	NON-REC	**$ 55,964**	$ 36,736	
Restroom & Snack Stand Complex	4320	2	NON-REC	**$ 184,700**	$ 986,200	
Kings Landing						
Pool Improvements	TBD	2	REC			
Main Street Greenspace - Prince Frederick	4319	3	NON-REC	**$ 30,000**		$ 30,000
Mt. Hope Community Center						
Parking Improvements	4330	1	NON-REC		$ 60,000	
Offsite Area "A"	431400	1	NON-REC	**$ 550,000**	$ 3,550,000	
Ward Farm Recreation and Nature Park	4318	1	NON-REC	**$ 7,921,551**	$ 2,500,000	
Subtotal Parks, Pools & Community Centers				**$ 9,970,895**	**$ 10,002,536**	**$ 2,642,000**
Chesapeake Hills Golf Course						
Course and Drainage Improvements	4312	1-3	NON-REC	**$ 284,100**	$ 150,000	$ 150,000
Clubhouse	TBD		NON-REC		$ 3,546,189	
Subtotal Chesapeake Hills Golf Course				**$ 284,100**	**$ 3,696,189**	**$ 150,000**
Natural Resources						
Battle Creek Cypress Swamp Nature Center						
Exhibit Renovation	4451	1	NON-REC	**$ 58,200**		
Building Renovation	4451	1	NON-REC	**$ 249,600**	$ 100,000	$ 100,000
Swamp Pond Repairs	4451	1	NON-REC	**$ 30,000**	$ 20,000	
Stormwater Management	4451	1	NON-REC		$ 75,000	
Biscoe Gray Heritage Farm						
Master Plan Implementation	4455	2	NON-REC	**$ 250,000**		
George Rice House	4455	2	NON-REC	**$ 100,000**		
Flag Ponds Nature Park						
Beach Shelter	4453	2	NON-REC		$ 30,000	
Boardwalks	4453	1	NON-REC	**$ 100,000**		
Exhibits	4453	1	NON-REC	**$ 25,000**		
Fishing Shanty	4453	2	NON-REC	**$ 20,000**	$ 65,000	
Park Roadway	4453	1	REC	**$ 50,000**	$ 50,000	
Kings Landing Park						
Cabins and Campgrounds	4452	1	NON-REC	**$ 50,900**		$ 30,000
Trails and Boardwalk	4452	2	NON-REC	**$ 77,300**		
Lower Marlboro Wharf - Floating Dock	4456	1	NON-REC	**$ 63,000**	$ 30,000	
Gatewood Preserve	4458	1	NON-REC	**$ 995,000**	$ 100,000	$ 50,000
Subtotal Natural Resources				**$ 2,069,000**	**$ 470,000**	**$ 180,000**
TOTAL RECREATION RESOURCES				**$ 12,323,995**	**$ 14,168,725**	**$ 2,972,000**
PUBLIC WORKS - TRANSPORTATION						
Barstow/Leitches Wharf Road	4511	3	NON-REC	**$ 170,000**		$ 850,000
Boyd's Turn road - Improvements - Phase 2B	TBD	2	NON-REC		$ 150,000	$ 200,000
Wetland Mitigation Banks Development & Maintenance	4569	1	REC		$ 75,000	$ 150,000
Lake Ridge Dam Repair	TBD	1	NON-REC		$ 300,000	
Little Cove Point Road Curve	457401	2	NON-REC		$ 500,000	$ 1,500,000
Prince Frederick Loop Road						
NE Seg-Fox Run/Dares Beach/Armory Road Section/	4541	2	NON-REC			$ 700,000
Prince Frederick Blvd @ Traskers Blvd	4540	2	NON-REC		$ 250,000	$ 250,000
Skinners Turn Road - Phase 1	TBD	2	NON-REC			
West Dares Beach Road Improvements	4527	2	NON-REC		$ 600,000	$ 200,000
St. Leonard Road Widening	TBD	1	NON-REC		$ 600,000	$ -
Stoneleigh Court Dam Repair	457600	1	NON-REC		$ 150,000	$ 200,000
Non-Specific Transportation Projects:						
Bridge and Dam Maintenance Repairs	4544	1	REC		$ 80,000	
Roadway Safety Improvements	4570	1	REC		$ 125,000	$ 125,000

REC = Recurring
NON-REC = Non-recurring

FY 2022	FY 2023	FY 2024	FY 2025	TOTAL FY 2020 - 2025	CAPITAL PROJECT FUND
					Dunkirk District Park
				$ 1,189,600	Tennis Court Construction
				$ 727,000	Playground Equipment Replacement
				$ 450,000	SplashPad
				$ 65,000	**Hall Aquatic Center**
					Hallowing Point Park
		$ 857,000		**$ 893,736**	Basketball Courts
				$ 986,200	Restroom & Snack Stand Complex
					Kings Landing
		$ 60,000	$ 600,000	**$ 660,000**	Pool Improvements
$ 150,000				**$ 180,000**	**Main Street Greenspace - Prince Frederick**
					Mt. Hope Community Center
				$ 60,000	Parking Improvements
				$ 3,550,000	**Offsite Area "A"**
$ 2,000,000	$ 2,000,000	$ 1,000,000	$ 5,000,000	**$ 12,500,000**	**Ward Farm Recreation and Nature Park**
$ 2,650,000	**$ 2,650,000**	**$ 3,467,000**	**$ 6,850,000**	$ 28,261,536	**Subtotal Parks, Pools & Community Centers**
					Chesapeake Hills Golf Course
$ 140,000	$ 300,000	$ 289,000	$ 320,000	**$ 1,349,000**	Course and Drainage Improvements
				$ 3,546,189	Clubhouse
$ 140,000	**$ 300,000**	**$ 289,000**	**$ 320,000**	$ 4,895,189	**Subtotal Chesapeake Hills Golf Course**
					Natural Resources
					Battle Creek Cypress Swamp Nature Center
		$ 30,000		**$ 30,000**	Exhibit Renovation
$ 100,000	$ 100,000	$ 100,000	$ 100,000	**$ 600,000**	Building Renovation
				$ 20,000	Swamp Pond Repairs
				$ 75,000	Stormwater Management
					Biscoe Gray Heritage Farm
		$ 50,000	$ 50,000	**$ 100,000**	Master Plan Implementation
	$ 100,000			**$ 100,000**	George Rice House
					Flag Ponds Nature Park
		$ 40,000		**$ 70,000**	Beach Shelter
		$ 50,000		**$ 50,000**	Boardwalks
		$ 50,000		**$ 50,000**	Exhibits
				$ 65,000	Fishing Shanty
				$ 50,000	Park Roadway
					Kings Landing Park
				$ 30,000	Cabins and Campgrounds
		$ 60,000		**$ 60,000**	Trails and Boardwalk
				$ 30,000	**Lower Marlboro Wharf - Floating Dock**
				$ 150,000	**Gatewood Preserve**
$ 100,000	**$ 200,000**	**$ 380,000**	**$ 150,000**	$ 1,480,000	**Subtotal Natural Resources**
$ 2,890,000	**$ 3,150,000**	**$ 4,136,000**	**$ 7,320,000**	$ 34,636,725	**TOTAL RECREATION RESOURCES**
					PUBLIC WORKS - TRANSPORTATION
				$ 850,000	**Barstow/Leitches Wharf Road**
$ 2,750,000				**$ 3,100,000**	**Boyd's Turn road - Improvements - Phase 2B**
$ 50,000	$ 175,000	$ 175,000		**$ 625,000**	**Wetland Mitigation Banks Development & Maintenance**
				$ 300,000	**Lake Ridge Dam Repair**
				$ 2,000,000	**Little Cove Point Road Curve**
					Prince Frederick Loop Road
$ 700,000	$ 1,400,000	$ 2,575,000	$ 3,000,000	**$ 8,375,000**	NE Seg-Fox Run/Dares Beach/Armory Road Section/
				$ 500,000	Prince Frederick Blvd @ Traskers Blvd
	$ 960,000	$ 1,230,000	$ 2,000,000	**$ 4,190,000**	**Skinners Turn Road - Phase 1**
$ 2,300,000				**$ 3,100,000**	**West Dares Beach Road Improvements**
$ 1,950,000	$ 1,950,000			**$ 4,500,000**	**St. Leonard Road Widening**
				$ 350,000	**Stoneleigh Court Dam Repair**
					Non-Specific Transportation Projects:
$ 80,000		$ 80,000		**$ 240,000**	Bridge and Dam Maintenance Repairs
$ 125,000	$ 125,000	$ 125,000	$ 125,000	**$ 750,000**	Roadway Safety Improvements

Only project totals (bolded) are included in the organization total.

Capital Projects By Expenditure Category

CAPITAL PROJECT FUND	PROJECT NUMBER	PRIORITY	RECURRING/ NON-RECURRING	PRIOR FUNDING	FY 2020	FY 2021
SHA Signal Matching Funds	4522	2	REC			$ 60,000
Sidewalk Program	4509	1	REC		$ 124,500	$ 125,000
Storm Drainage Projects	4543	1	REC		$ 500,000	$ 437,500
Transportation Safety Projects	4526	1	REC		$ 174,000	$ 186,000
Maryland NPDES MS4	4702	1	REC		$ 800,000	$ 170,833
TOTAL PUBLIC WORKS - TRANSPORTATION				**$ 170,000**	**$ 4,428,500**	**$ 5,154,333**
PUBLIC SAFETY						
Communications, Sheriff and Control Center						
800 MHz Digital Communications System	4039	1			$ 400,000	
Alternate 911 Dispatch	4111	1	NON-REC		$ 80,000	
Detention Center						
Inmate Program Space	4103	2	NON-REC		$ 500,000	$ 500,000
Security & Plumbing Replacement	4103	2	NON-REC	**$ 40,500**	$ 300,000	$ 6,700,000
Generator Replacement	4103	2	NON-REC			
Booking Area Improvements	4103	2	NON-REC			
Door Access Control & F/A Upgrades	4103	2	NON-REC			
Subtotal Sheriff and Control Center				**$ 40,500**	**$ 1,280,000**	**$ 7,200,000**
Fire, Rescue and Emergency Medical Services Apparatus						
Career EMS Apparatus	TBD	1	REC		$ 982,000	
North Beach VFD & RS (Company 1)	**1610**					$ 659,000
Replace Engine #12	1610	1	REC			
Replace Command #1	1610	2	REC			
Prince Frederick VFD (Company 2)						
Replace Command 2	1620	1	REC			
Solomons VRS & FD (Company 3)					$ 469,000	
Replace Brush #3	1630	2	REC			
Replace Ambulance #38	1630	3	REC			
Replace Boat #3	1630	3	REC			
Replace Command #3 Annex	1630	3	REC			
Replace Ambulance #37	1630	3	REC			
Replace Ambulance #39	1630	3	REC			
Prince Frederick VRS (Company 4)						$ 228,000
Replace Ambulance #48	1640	2	REC			
Replace Boat 4	1640	2	REC			
Replace Ambulance #47 (Type III)	1640	2	REC			
Replace Ambulance #49 (Type III)	1640	2	REC			
Dunkirk VFD & RS (Company 5)					$ 1,430,000	$ 659,000
New Truck #5	1650	3	REC			
Replace Engine #52	1650	3	REC			
Replace Ambulance #58	1650	3	REC			
Replace Command 5	1650	3	REC			
Huntingtown VFD & RS (Company 6)					$ 180,000	$ 92,000
Facility Repairs	1660	1	REC			
Replace Brush #6	1660	1	REC			
Replace Ambulance #68	1650	1	REC			
Replace Ambulance #69	1650	1	REC			
Replace Command #6	1660	1	REC			
St. Leonard VFD & RS (Company 7)					$ 815,000	$ 332,000
Replace Brush #7	1670	2	REC			
Replace Engine #72	1670	2	REC			
Replace Ambulance #79	1670	2	REC			
Replace Ambulance #78	1670	3	REC			
Replace Engine #71	1670	3	REC			
Replace Ambulance #77	1670	3	REC			

REC = Recurring
NON-REC = Non-recurring

					CAPITAL PROJECT FUND
FY 2022	FY 2023	FY 2024	FY 2025	TOTAL FY 2020 - 2025	
	$ 60,000			**$ 120,000**	SHA Signal Matching Funds
$ 103,833	$ 103,833	$ 125,000	$ 125,000	**$ 707,166**	Sidewalk Program
$ 437,500	$ 437,500	$ 364,167		**$ 2,176,667**	Storm Drainage Projects
$ 180,000	$ 178,471	$ 180,000	$ 180,000	**$ 1,078,471**	Transportation Safety Projects
$ 180,000	$ 180,000	$ 170,000		**$ 1,500,833**	Maryland NPDES MS4
$ 8,856,333	**$ 5,569,804**	**$ 5,024,167**	**$ 5,430,000**	$ 34,463,137	**TOTAL PUBLIC WORKS - TRANSPORTATION**
					PUBLIC SAFETY
					Communications, Sheriff and Control Center
				$ 400,000	***800 MHz Digital Communications System***
				$ 80,000	*Alternate 911 Dispatch*
					Detention Center
				$ 1,000,000	Inmate Program Space
				$ 7,000,000	Security & Plumbing Replacement
$ 440,000				**$ 440,000**	Generator Replacement
			$ 11,000,000	**$ 11,000,000**	Booking Area Improvements
$ 1,200,000				**$ 1,200,000**	Door Access Control & F/A Upgrades
$ 1,640,000	**$ -**	**$ -**	**$ 11,000,000**	$ 21,120,000	***Subtotal Sheriff and Control Center***
					Fire, Rescue and Emergency Medical Services Apparatus
				$ 982,000	***Career EMS Apparatus***
		$ 69,000		**$ 728,000**	**North Beach VFD & RS (Company 1)**
					Replace Engine #12
					Replace Command #1
		$ 69,000		**$ 69,000**	**Prince Frederick VFD (Company 2)**
					Replace Command 2
	$ 570,000	$ 67,000	$ 838,000	**$ 1,944,000**	**Solomons VRS & FD (Company 3)**
					Replace Brush #3
					Replace Ambulance #38
					Replace Boat #3
					Replace Command #3 Annex
					Replace Ambulance #37
					Replace Ambulance #39
$ 538,000		$ 498,000		**$ 1,264,000**	**Prince Frederick VRS (Company 4)**
					Replace Ambulance #48
					Replace Boat 4
					Replace Ambulance #47 (Type III)
					Replace Ambulance #49 (Type III)
$ 235,000		$ 69,000		**$ 2,393,000**	**Dunkirk VFD & RS (Company 5)**
					New Truck #5
					Replace Engine #52
					Replace Ambulance #58
					Replace Command 5
	$ 373,000	$ 464,000		**$ 1,109,000**	**Huntingtown VFD & RS (Company 6)**
					Facility Repairs
					Replace Brush #6
					Replace Ambulance #68
					Replace Ambulance #69
					Replace Command #6
$ 1,031,000			$ 419,000	**$ 2,597,000**	**St. Leonard VFD & RS (Company 7)**
					Replace Brush #7
					Replace Engine #72
					Replace Ambulance #79
					Replace Ambulance #78
					Replace Engine #71
					Replace Ambulance #77

Only project totals (bolded) are included in the organization total.

Capital Projects By Expenditure Category

CAPITAL PROJECT FUND	PROJECT NUMBER	PRIORITY	RECURRING/ NON-RECURRING	PRIOR FUNDING	FY 2020	FY 2021
Calvert Advanced Life Support (Company 10)						$ 194,000
Replace Medic #101	1700	2	REC			
Replace Medic #105	1700	1	REC			
Replace Medic #102	1700	2	REC			
Replace Medic #104	1700	3	REC			
Replace Medic #103	1700	2	REC			
Replace Medic #101	1700	2	REC			
Replace Medic #105	1700	1	REC			
Calvert Rescue Dive Team (Company 12)						
New Boat #12	1710	3	REC			
Replace Dive Rescue #12	1710	3	REC			
New Utility #12	1710	3	REC			
Subtotal Fire & Rescue Apparatus				**$ -**	**$ 3,876,000**	**$ 2,164,000**
Fire & Rescue New Facilities						
Solomons - Construction - Building Replacement	163001	1	NON-REC	$ 50,000	$ 1,000,000	
St. Leonard - Construction - Building Replacement	167001	1	NON-REC	$ 50,000	$ 150,000	$ 800,000
Subtotal Fire & Rescue Facilities				**$ 100,000**	**$ 1,150,000**	**$ 800,000**
TOTAL PUBLIC SAFETY				**$ 140,500**	**$ 6,306,000**	**$ 10,164,000**
TOTAL CAPITAL PROJECT FUND				**$ 52,909,192**	**$ 40,400,994**	**$ 48,740,086**
ENTERPRISE FUND	**PROJECT NUMBER**	**PRIORITY**	**RECURRING/ NON-RECURRING**	**PRIOR FUNDING**	**FY 2020**	**FY 2021**
SOLID WASTE / RECYCLING						
Appeal Landfill - Construct Transfer Station	4900	**2**	NON-REC	**$ 478,000**		$ 1,642,000
Barstow Convenience Center - Upgrade	4906	2	NON-REC	**$ 400,000**		$ 3,000,000
TOTAL SOLID WASTE / RECYCLING	4817	2	NON-REC	**$ 920,000**	$ -	$ 4,642,000
WATER						
Back Creek Water Loop	4823	1	NON-REC	**$ 136,855**	$ 1,200,000	
Mason Road Loop	481101	2	NON-REC	**$ 23,145**		
Small Water Main Replacements	4822	1	REC	**$ 213,479**	$ 50,000	$ 50,000
Solomons Well #3	TBD	2	NON-REC			
Water Meter Replacements / Upgrades	4812	**1**	**REC**	**$ 2,612,182**	$ 500,000	$ 100,000
Water Station Improvements	4824	**1**	**REC**	**$ 107,314**	$ 100,000	$ 100,000
West Prince Frederick Storage Tank	TBD	**2**	NON-REC			
TOTAL WATER				**$ 3,092,975**	**$ 1,850,000**	**$ 250,000**
SEWERAGE / WASTEWATER						
Wastewater - Treatment Plant - Biosolid Handling	488500	1	NON-REC	**$ 100,000**	$ 2,650,000	
Wastewater-Treatment Plant - Holding Ponds	488501	1	REC	**$ 100,000**	$ 500,000	$ 1,000,000
PF WWTP#2-Plant Improvements	4852	2	NON-REC	**$ 50,000**		$ 624,000
Solomons WWTP - Septage Receiving Upgrade	4863	1	NON-REC	**$ 465,000**	$ 350,000	
PF Pump Station Improvements	4873	2	REC			
Phase 1 (PF Area Upgrades) (merged w/4870)				**$ 1,491,350**	$ 400,000	$ 200,000
Prince Frederick WWTP#1 Plant Upgrade	4857	**1**	**NON-REC**	**$ 3,510,430**		$ 9,600,000
Solomons Pump Station Improvements	4872	**1**	**REC**	**$ 558,500**	$ 100,000	$ 100,000
Solomons WWTP ENR Upgrade	4860	**1**	**NON-REC**	**$ 3,014,500**		
Dowell RD. WWPS No.6 Pump Replacement&Misc Improv.	4865	**1**	**NON-REC**	**$ 1,625,000**	$ 60,000	
Headworks Pumping Station Upgrade	4861	**1**	**NON-REC**	**$ 1,544,500**	$ 1,070,000	
Supervisory Control & Data Acquisition (software)	TBD	**1**	**NON_REC**		$ 100,000	
Sewer Collection System Rehabilitation	TBD	**1**	**NON-REC**		$ 100,000	$ 100,000
TOTAL SEWERAGE/WASTEWATER				**$ 12,459,280**	**$ 5,330,000**	**$ 11,624,000**
TOTAL ENTERPRISE FUNDS				**$ 16,472,255**	**$ 7,180,000**	**$ 16,516,000**
TOTAL FY2020-FY2025 CIP					**$ 47,580,994**	**$ 65,256,086**

REC = Recurring
NON-REC = Non-recurring

FY 2022	FY 2023	FY 2024	FY 2025	TOTAL FY 2020 - 2025	CAPITAL PROJECT FUND
$ 100,000	$ 103,000	$ 106,000	$ 218,000	**$ 721,000**	**Calvert Advanced Life Support (Company 10)**
					Replace Medic #101
					Replace Medic #105
					Replace Medic #102
					Replace Medic #104
					Replace Medic #103
					Replace Medic #101
					Replace Medic #105
$ 265,000	$ 67,000	$ 69,000		**$ 401,000**	**Calvert Rescue Dive Team (Company 12)**
					New Boat #12
					Replace Dive Rescue #12
					New Utility #12
$ 2,169,000	**$ 1,113,000**	**$ 1,411,000**	**$ 1,475,000**	**$ 12,208,000**	**Subtotal Fire & Rescue Apparatus**
					Fire & Rescue New Facilities
$ 200,000	$ 800,000		$ 13,000,000	**$ 15,000,000**	Solomons - Construction - Building Replacement
	$ 12,000,000			**$ 12,950,000**	**St. Leonard - Construction - Building Replacement**
$ 200,000	**$ 12,800,000**	**$ -**	**$ 13,000,000**	**$ 27,950,000**	**Subtotal Fire & Rescue Facilities**
$ 4,009,000	**$ 13,913,000**	**$ 1,411,000**	**$ 25,475,000**	**$ 61,278,000**	**TOTAL PUBLIC SAFETY**
$ 67,070,633	**$ 45,935,604**	**$ 44,658,687**	**$ 55,593,100**	**$ 302,200,158**	**TOTAL CAPITAL PROJECT FUND**
FY 2022	FY 2023	FY 2024	FY 2025	TOTAL FY 2020 - 2025	ENTERPRISE FUND
					SOLID WASTE / RECYCLING
				$ 1,642,000	***Appeal Landfill - Construct Transfer Station***
				$ 3,000,000	**Barstow Convenience Center - Upgrade**
$ -	$ -	$ -	$ -	**$ 4,642,000**	**TOTAL SOLID WASTE / RECYCLING**
					WATER
				$ 1,200,000	**Back Creek Water Loop**
$ 416,855				**$ 416,855**	**Mason Road Loop**
$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 300,000**	**Small Water Main Replacements**
		$ 200,000	$ 2,000,000	**$ 2,200,000**	**Solomons Well #3**
$ 100,000	$ 100,000	$ 100,000	$ 100,000	**$ 1,000,000**	**Water Meter Replacements / Upgrades**
$ 100,000	$ 100,000	$ 100,000	$ 100,000	**$ 600,000**	**Water Station Improvements**
$ 140,000	$ 1,400,000			**$ 1,540,000**	**West Prince Frederick Storage Tank**
$ 806,855	**$ 1,650,000**	**$ 450,000**	**$ 2,250,000**	**$ 7,256,855**	**TOTAL WATER**
					SEWERAGE / WASTEWATER
			$ 200,000	**$ 2,850,000**	**Wastewater - Treatment Plant - Biosolid Handling**
				$ 1,500,000	**Wastewater-Treatment Plant - Holding Ponds**
				$ 624,000	**PF WWTP#2-Plant Improvements**
				$ 350,000	**Solomons WWTP - Septage Receiving Upgrade**
				$ -	**PF Pump Station Improvements**
$ 200,000	$ 200,000	$ 200,000	$ 200,000	**$ 1,400,000**	Phase 1 (PF Area Upgrades) (merged w/4870)
$ 9,073,500	$ 8,073,500			**$ 26,747,000**	***Prince Frederick WWTP#1 Plant Upgrade***
$ 100,000	$ 100,000	$ 100,000	$ 100,000	**$ 600,000**	**Solomons Pump Station Improvements**
			$ 11,000,000	**$ 11,000,000**	**Solomons WWTP ENR Upgrade**
				$ 60,000	**Dowell RD. WWPS No.6 Pump Replacement&Misc Improv.**
				$ 1,070,000	**Headworks Pumping Station Upgrade**
				$ 100,000	**Supervisory Control & Data Acquisition (software)**
				$ 200,000	**Sewer Collection System Rehabilitation**
$ 9,373,500	**$ 8,373,500**	**$ 300,000**	**$ 11,500,000**	**$ 46,501,000**	**TOTAL SEWERAGE/WASTEWATER**
$ 10,180,355	**$ 10,023,500**	**$ 750,000**	**$ 13,750,000**	**$ 58,399,855**	**TOTAL ENTERPRISE FUNDS**
$ 77,250,988	**$ 55,959,104**	**$ 45,408,687**	**$ 69,343,100**	**$ 360,798,959**	**TOTAL FY2020-FY2025 CIP**

Only project totals (bolded) are included in the organization total.

Capital Projects By Funding Source

FY 2020 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Beach Elementary School Replacement					
Feasibility Study		$ 1,750,000			$ 1,750,000
Brooks Administration Building					
Planning			$ 40,500		$ 40,500
Calvert Country School - HVAC Equipment			$ 1,335,650	$ 1,172,350	$ 2,508,000
Northern High School Replacement					
Construction		$ 3,651,253			$ 3,651,253
Northern Middle School					
Sewerage Treatment Plant Feasibility Study			$ 50,000		$ 50,000
Subtotal Education - Construction	**$ -**	**$ 5,401,253**	**$ 1,426,150**	**$ 1,172,350**	**$ 7,999,753**
Maintenance					
Calvert Elementary - Planning			$ 180,000		$ 180,000
Huntingtown Elementary - Design for Traffic and HVAC			$ 165,000		$ 165,000
Mt. Harmony Elementary - HVAC Equipment			$ 240,000		$ 240,000
Patuxent Elementary - Chiller Replacement			$ 40,500		$ 40,500
Patuxent High - HVAC Equipment			$ 541,500	$ 1,302,000	$ 1,843,500
Plum Point Middle - Design for HVAC Replacement			$ 400,000		$ 400,000
Southern Middle - HVAC Equipment	$ 289,625			$ 310,000	$ 599,625
St. Leonard Elementary - Chiller Replacement			$ 63,100		$ 63,100
Subtotal Education - Maintenance	**$ 289,625**	**$ -**	**$ 1,630,100**	**$ 1,612,000**	**$ 3,531,725**
TOTAL EDUCATION	**$ 289,625**	**$ 5,401,253**	**$ 3,056,250**	**$ 2,784,350**	**$ 11,531,478**
PUBLIC FACILITIES					
HVAC Replacement					
Safe Harbor - HVAC Equipment	$ 74,000				$ 74,000
Edward T. Hall Aquatic Center - Planning/Design	$ 200,000				$ 200,000
Island Creek School - Equipment	$ 40,000				$ 40,000
North Beach Senior Center - Planning	$ 271,500				$ 271,500
Roof Replacement -					
Health Department - Construction of Roof	$ 150,000				$ 150,000
Wisner Hall - Construction of Roof	$ 33,700				$ 33,700
Southern Community Center- Construction of Roof	$ 123,600				$ 123,600
County Services Plaza					
Amoco Demolition	$ 125,025				$ 125,025
Boardwalks/Wharf Repairs					
Solomons Board Walk Pickets - Replacement of aged pickets	$ 130,000				$ 130,000
Waterman's Wharf - Reocurring repairs	$ 10,000				$ 10,000
Calvert Marine Museum					
Drum Point Lighthouse - Construction	$ 100,000				$ 100,000
Paleontology Center - Planning/Design	$ 250,000				$ 250,000
Libraries					
Prince Frederick - Carpet Replacement	$ 100,000				$ 100,000
Prince Frederick - Lighting Upgrades	$ 30,000				$ 30,000
Prince Frederick - ADA/Window Treatments	$ 20,000				$ 20,000
Twin Beaches Branch - New Building	$ 40,214	$ 279,306		$ 300,000	$ 619,520
Libraries Technology Hardware	$ 55,000				$ 55,000
Community/Senior Centers					
So. Community Center Behavioral Health Services Renov - Construction	$ 150,000				$ 150,000
TOTAL PUBLIC FACILITIES	**$ 1,903,039**	**$ 279,306**	**$ -**	**$ 300,000**	**$ 2,482,345**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$ 300,000				$ 300,000
Geographic Information System	$ 95,000				$ 95,000
Network Infrastructure	$ 390,000				$ 390,000
Public Safety System	$ 500,000				$ 500,000
Communications & Media Relations - PEG				$ 198,946	$ 198,946
TOTAL TECHNOLOGY SERVICES	**$ 1,285,000**	**$ -**	**$ -**	**$ 198,946**	**$ 1,483,946**

FY 2020 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Breezy Point					
Shoreline Restoration				$ 515,000	$ 515,000
Field Lighting	$ 850,000				$ 850,000
Cove Point Pool					
Deck Repair / Replacement	$ 100,000		$ 150,000		$ 250,000
Dunkirk District Park					
Tennis Court Construction	$ 1,189,600				$ 1,189,600
Hall Aquatic Improvements	$ 65,000				$ 65,000
Hallowing Point Park					
Basketball Courts	$ 36,736				$ 36,736
Secondary Entrance/Exit					$ -
Restroom & Snack Stand Complex		$ 986,200			$ 986,200
Mt. Hope Community Center					
Parking Improvements	$ 60,000				$ 60,000
Offsite Area "A"				$ 3,550,000	$ 3,550,000
Ward Farm Recreation & Nature Park - Master Plan		$ 1,500,000		$ 1,000,000	$ 2,500,000
Subtotal Parks, Pools & Community Centers	**$ 2,301,336**	**$ 2,486,200**	**$ 150,000**	**$ 5,065,000**	**$ 10,002,536**
Chesapeake Hills Golf Course					
Restrooms /Rain Shelter at holes #5,#6, #9	$ 150,000				$ 150,000
Chesapeake Hills Golf Course		$ 3,546,189			$ 3,546,189
Subtotal Chesapeake Hills Golf Course	**$ 150,000**	**$ 3,546,189**	**$ -**	**$ -**	**$ 3,696,189**
Natural Resources					
Battle Creek Cypress Swamp Nature Center					
Building Renovation			$ 100,000		$ 100,000
Swamp Pond Repairs				$ 20,000	$ 20,000
Stormwater Management				$ 75,000	$ 75,000
Flag Ponds Nature Park					
Beach Shelter			$ 30,000		$ 30,000
Fishing Shanty			$ 40,000	$ 25,000	$ 65,000
Roadway			$ 50,000		$ 50,000
Lower Marlboro Wharf			$ 30,000		$ 30,000
Gatewood Preserve			$ 100,000		$ 100,000
Subtotal Natural Resources	**$ -**	**$ -**	**$ 350,000**	**$ 120,000**	**$ 470,000**
TOTAL RECREATION RESOURCES	**$ 2,451,336**	**$ 6,032,389**	**$ 500,000**	**$ 5,185,000**	**$ 14,168,725**
PUBLIC WORKS - TRANSPORTATION					
Boyd's Turn Road Improvements Phase 2B	$ 150,000				$ 150,000
Cage Farm Wetland Mitigation Bank Maintenance	$ 75,000				$ 75,000
Lake Ridge Dam Repairs			$ 300,000		$ 300,000
Little Cove Point RD Curve Impartments		$ 500,000			$ 500,000
PF Loop Rd. -Traskers Blvd Intersection		$250,000			$ 250,000
West Dares Beach Road Improvements		$ 600,000			$ 600,000
St. Leonard Road Widening		$ 600,000			$ 600,000
Stoneleigh Court Dam Repair			$ 150,000		$ 150,000
Bridge and Dam Maintenance Repairs			$ 80,000		$ 80,000
Roadway Safety Improvements			$ 125,000		$ 125,000
Sidewalk Program			$ 124,500		$ 124,500
Storm Drainage Projects			$ 500,000		$ 500,000
Transportation Safety Projects			$ 30,000	$ 144,000	$ 174,000
Maryland NPDES MS4	$ 650,000		$ 150,000		$ 800,000
TOTAL PUBLIC WORKS - TRANSPORTATION	**$ 875,000**	**$ 1,950,000**	**$ 1,459,500**	**$ 144,000**	**$ 4,428,500**
PUBLIC SAFETY					
Sheriff, Detention Center and Control Center					
800 MHz Digital Communication System		$ 400,000			$ 400,000
Alternate 911 Dispatch	$ 80,000				$ 80,000
Detention Center					
Inmate Program Space	$ 250,000			$ 250,000	$ 500,000
Security and Plumbing Project				$ 300,000	$ 300,000
Subtotal - Sheriff, Detention Center and Control Center	**$ 330,000**	**$ 400,000**	**$ -**	**$ 550,000**	**$ 1,280,000**

Capital Projects By Funding Source

FY 2020 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
Fire, Rescue and Emergency Medical Services Apparatus					
Career EMS Apparatus		$ 982,000			$ 982,000
Solomons VRS & FD					
Replace Apparatus	$ 469,000				$ 469,000
Dunkirk VFD & RS (Company 5)					
Replace Apparatus	$ 1,430,000				$ 1,430,000
Huntingtown VFD&RS					
Facility upgrades	$ 180,000				$ 180,000
St. Leonard VFD & RS (Company 7)					
Replace Apparatus	$ 137,000	$ 678,000			$ 815,000
Solomons VRS & FD					
New Facility	$ 1,000,000				$ 1,000,000
St. Leonard VFD & RS (Company 7)					
New Facility	$ 150,000				$ 150,000
Subtotal - Fire, Rescue and EMS Apparatus	**$ 3,366,000**	**$ 1,660,000**	**$ -**	**$ -**	**$ 5,026,000**
TOTAL PUBLIC SAFETY	**$ 3,696,000**	**$ 2,060,000**	**$ -**	**$ 550,000**	**$ 6,306,000**
TOTAL CAPITAL PROJECT FUND	**$ 10,500,000**	**$ 15,722,948**	**$ 5,015,750**	**$ 9,162,296**	**$ 40,400,994**

FY 2020 REVENUES ENTERPRISE FUNDS	USER FEES	DEBT	CAPITAL CONNECTION / UTIL FEES	GRANTS/ OTHER	PROJECT TOTAL
Water					
Back Creek Loop		$ 1,200,000			$ 1,200,000
Small Water Main Replacements	$ 50,000				$ 50,000
Water Meter Replacements / Upgrades	$ 500,000				$ 500,000
Water Station Improvements	$ 100,000				$ 100,000
Total - Water	**$ 650,000**	**$ 1,200,000**	**$ -**	**$ -**	**$ 1,850,000**
Sewerage / Wastewater					
Wastewater Treatment Plant -Biosolid Handling		$ 1,600,000	$ 50,000	$ 1,000,000	$ 2,650,000
Wastewater Treatment Plant - Holding Ponds		$ 500,000			$ 500,000
Solomons WWTP Septage Receiving Upgrade		$ 350,000			$ 350,000
PF Pump Station Improvements		$ 400,000			$ 400,000
Solomon's Pump Station Improvements			$ 100,000		$ 100,000
Dowell Road WWPS Upgrade			$ 60,000		$ 60,000
Headworks Pumping Station Upgrade		$ 1,070,000			$ 1,070,000
Supervisory Control & Data Acquisition (software)			$ 100,000		$ 100,000
Sewer Collection System Rehabilitation			$ 100,000		$ 100,000
Total - Sewerage/Wastewater	**$ -**	**$ 3,920,000**	**$ 410,000**	**$ 1,000,000**	**$ 5,330,000**
TOTAL ENTERPRISE FUND	**$ 650,000**	**$ 5,120,000**	**$ 410,000**	**$ 1,000,000**	**$ 7,180,000**
TOTAL FY 2020 CIP	**$ 11,150,000**	**$ 20,842,948**	**$ 5,425,750**	**$ 10,162,296**	**$ 47,580,994**

FY 2021 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Beach Elementary School Replacement					
A&E		$1,750,000			$1,750,000
Brooks Administration Building					
Install Elevator			$425,000		$425,000
Northern Middle - Sewerage Treatment Plant		$965,853	$125,000	$1,034,147	$2,125,000
Subtotal Education - Construction		**$2,715,853**	**$550,000**	**$1,034,147**	**$4,300,000**
Maintenance					
ADA & Security Improvements			$80,000		$80,000
Huntingtown Elementary - Site Traffic Improvements			$275,000		$275,000
Mt. Harmony Elementary		$1,352,000		$1,822,000	$3,174,000
Patuxent High - HVAC			$482,625	$516,400	$999,025
Paving and Restriping				$380,000	$380,000
Subtotal Education - Maintenance	**$0**	**$1,352,000**	**$837,625**	**$2,718,400**	**$4,908,025**
TOTAL EDUCATION	**$0**	**$4,067,853**	**$1,387,625**	**$3,752,547**	**$9,208,025**
PUBLIC FACILITIES					
HVAC Replacement					
CMM Administration Bldg.	$50,000				$50,000
CMM Estuarine Biology	$101,228				$101,228
North Beach Senior Center		$520,000			$520,000
Storage Facility	$209,000				$209,000
County Services Plaza					
County Administration Building		$17,354,000			$17,354,000
Boardwalk/Wharf Repairs					
Waterman's Wharf	$10,000				$10,000
Libraries					
Prince Frederick - Lighting Upgrades	$125,000				$125,000
Prince Frederick - ADA/Window Treatments	$125,000				$125,000
Libraries Technology Hardware	$47,500				$47,500
TOTAL PUBLIC FACILITIES	**$667,728**	**$17,874,000**	**$0**	**$0**	**$18,541,728**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$350,000				$350,000
Network Infrastructure	$1,600,000				$1,600,000
Phone System Upgrade	$250,000				$250,000
Public Safety System	$500,000				$500,000
TOTAL TECHNOLOGY SERVICES	**$2,700,000**	**$0**	**$0**	**$0**	**$2,700,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Broomes Island Recreation Area					
Playground Equipment Replacement				$85,000	$ 85,000
Breezy Point					
Parking and Drainage				$500,000	$500,000
Field Lighting	$850,000				$850,000
Dunkirk District Park					
Playground Equipment Replacement	$727,000				$727,000
Splash Pad	$50,000		$110,000	$290,000	$450,000
Main Street Greenspace - Prince Frederick	$30,000				$30,000
Subtotal Parks, Pools & Community Centers	**$1,657,000**	**$0**	**$110,000**	**$875,000**	**$2,642,000**
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$150,000				$150,000
Subtotal Chesapeake Hills Golf Course	**$150,000**	**$0**	**$0**	**$0**	**$150,000**
Natural Resources					
Battle Creek Cypress Swamp Nature Center					
Building Renovation	$100,000				$100,000
Kings Landing Park					
Cabins and Campground			$30,000		$30,000
Gatewood Preserve				$50,000	$50,000
Subtotal Natural Resources	**$100,000**	**$0**	**$30,000**	**$50,000**	**$180,000**
TOTAL RECREATION RESOURCES	**$1,907,000**	**$0**	**$140,000**	**$925,000**	**$2,972,000**

Capital Projects By Funding Source

FY 2021 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
PUBLIC WORKS - TRANSPORTATION					
Barstow Leitches Wharf Rd		$850,000			$850,000
Boyd's Turn Road. Improvements Phase 2B			$200,000		$200,000
Wetland Mitigation Banks Development & Maintenance	$150,000				$150,000
Little Cove Point RD Curve Improvements		$1,500,000			$1,500,000
PF Loop Rd. NE Seg/Fox Run/Dares Beach/Armory RD		$700,000			$700,000
PF Loop Rd. -Traskers Blvd Intersection		$250,000			$250,000
West Dares Beach Road Improvements		$200,000			$200,000
Stoneleigh Court Dam Repair			$200,000		$200,000
Roadway Safety Improvements			$125,000		$125,000
SHA Signal Matching Funds			$60,000		$60,000
Sidewalk Program			$125,000		$125,000
Storm Drainage Projects			$437,500		$437,500
Transportation Safety Projects			$42,000	$144,000	$186,000
Maryland NPDES MS4			$170,833		$170,833
TOTAL PUBLIC WORKS - TRANSPORTATION	**$150,000**	**$3,500,000**	**$1,360,333**	**$144,000**	**$5,154,333**
PUBLIC SAFETY					
Sheriff, Detention Center and Control Center					
Detention Center					
Inmate Program Space	$250,000			$250,000	$500,000
Security & Plumbing Project		$3,500,000		$3,200,000	$6,700,000
Subtotal - Sheriff, Detention Center and Control Center	**$ 250,000**	**$ 3,500,000**	**$ -**	**$ 3,450,000**	**$ 7,200,000**
Fire, Rescue and Emergency Medical Services Apparatus					
North Beach VFD & RS (Company 1)					
Replace Apparatus		$659,000			$659,000
Prince Frederick VRS (Company 4)					
Replace Apparatus	$228,000				$228,000
Dunkirk VFD & RS					
Replace Apparatus		$659,000			$659,000
Huntingtown VRD & RS (Company 6)					
Replace Apparatus	$92,000				$92,000
St. Leonard Volunteer FD & RS					
New Apparatus	$332,000				$332,000
Calvert Advanced Life Support (Company 10)					
Replace Apparatus	$194,000				$194,000
St. Leonard Volunteer FD & RS					
New Facility		$800,000			$800,000
TOTAL PUBLIC SAFETY	**$1,096,000**	**$5,618,000**	**$0**	**$3,450,000**	**$10,164,000**
TOTAL CAPITAL PROJECT FUND	**$6,520,728**	**$31,059,853**	**$2,887,958**	**$8,271,547**	**$48,740,086**
FY 2021 REVENUES ENTERPRISE FUNDS	**USER FEES**	**DEBT**	**CAPITAL CONNECTION / UTIL FEES**	**GRANTS/ OTHER**	**PROJECT TOTAL**
Solid Waste / Recycling					
Appeal Landfill - Construct Transfer Station		$1,642,000			$1,642,000
Barstow Convenience Center Upgrades		$3,000,000			$3,000,000
Total - Solid Waste / Recycling	**$0**	**$4,642,000**	**$0**	**$0**	**$4,642,000**
Water					
Small Water Main Replacements	$50,000				$50,000
Water Meter Replacements / Upgrades	$100,000				$100,000
Water Station Improvements	$100,000				$100,000
Total - Water	**$250,000**	**$0**	**$0**	**$0**	**$250,000**
Sewerage / Wastewater					
Wastewater Treatment Plant - Holding Ponds		$1,000,000			$1,000,000
Prince Frederick WWTP#2 Plant Improvements		$624,000			$624,000
PF Pump Station Improvements		$200,000			$200,000
PF WWTP#1 Plant Upgrade		$5,300,000		$4,300,000	$9,600,000
Solomons Pump Station Improvements			$100,000		$100,000
Sewer Collection System Rehabilitation			$100,000		$100,000
Total - Sewerage/Wastewater	**$0**	**$7,124,000**	**$200,000**	**$4,300,000**	**$11,624,000**
TOTAL ENTERPRISE FUNDS	**$250,000**	**$11,766,000**	**$200,000**	**$4,300,000**	**$16,516,000**
TOTAL FY 2021 CIP	**$6,770,728**	**$42,825,853**	**$3,087,958**	**$12,571,547**	**$65,256,086**

FY 2022 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Beach Elementary School Replacement					
Construction		$9,737,500	$300,000	$9,737,500	$19,775,000
Brooks Administration Building					
Planning			$70,000		$70,000
Subtotal Education - Construction	**$0**	**$9,737,500**	**$370,000**	**$9,737,500**	**$19,845,000**
Maintenance					
Calvert Elementary - HVAC		$966,000	$36,000	$1,034,000	$2,036,000
Huntingtown Elementary		$544,500		$583,000	$1,127,500
Patuxent High			$55,000		$55,000
Plum Point Elementary			$20,000		$20,000
Plum Point Middle		$1,485,000		$1,590,000	$3,075,000
Subtotal Education - Maintenance	**$0**	**$2,995,500**	**$111,000**	**$3,207,000**	**$6,313,500**
TOTAL EDUCATION	**$0**	**$12,733,000**	**$481,000**	**$12,944,500**	**$26,158,500**
PUBLIC FACILITIES					
HVAC Replacement					
Community Resources Building	$168,000				$168,000
Fleet Maintenance	$78,000				$78,000
Prince Frederick Library	$484,000				$484,000
County Services Plaza					
County Administration Building		$17,354,000			$17,354,000
Boardwalk/Wharf Repairs					
Waterman's Wharf	$10,000				$10,000
Calvert Marine Museum					
Exterior Canopies	$45,000				$45,000
Tennison Hull Replacement		$500,000		$250,000	$750,000
Libraries					
Prince Frederick - Lighting Upgrades	$125,000				$125,000
Twin Beaches - New Library		$2,732,000		$1,000,000	$3,732,000
Libraries Technology Hardware	$30,800				$30,800
TOTAL PUBLIC FACILITIES	**$940,800**	**$20,586,000**	**$0**	**$1,250,000**	**$22,776,800**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$280,000				$280,000
Geographic Information System	$100,000				$100,000
Network Infrastructure	$1,500,000				$1,500,000
Public Safety System	$500,000				$500,000
TOTAL TECHNOLOGY SERVICES	**$2,380,000**	**$0**	**$0**	**$0**	**$2,380,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Field Lighting		$500,000			$500,000
Main Street Greenspace - Prince Frederick				$150,000	$150,000
Ward Farm Recreation & Nature Park - Master Plan		$1,000,000		$1,000,000	$2,000,000
Subtotal Parks, Pools & Community Centers	**$0**	**$1,500,000**	**$0**	**$1,150,000**	**$2,650,000**
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$140,000				$140,000
Subtotal Chesapeake Hills Golf Course	**$140,000**	**$0**	**$0**	**$0**	**$140,000**
Natural Resources					
Battle Creek Cypress Swamp Nature Center					
Building Renovation			$100,000		$100,000
Subtotal Natural Resources	**$0**	**$0**	**$100,000**	**$0**	**$100,000**
TOTAL RECREATION RESOURCES	**$140,000**	**$1,500,000**	**$100,000**	**$1,150,000**	**$2,890,000**
PUBLIC WORKS - TRANSPORTATION					
Boyd's Turn Road - Improvements Phase 2B		$2,750,000			$2,750,000
Wetland Mitigation Banks Development & Maintenance	$50,000				$50,000
PF Loop Rd. NE Seg/Fox Run/Dares Beach/Armory RD		$700,000			$700,000
West Dares Beach Road Improvements		$2,300,000			$2,300,000
St. Leonard Road Widening		$1,950,000			$1,950,000
Bridge and Dam Maintenance Repairs			$80,000		$80,000
Roadway Safety Improvements			$125,000		$125,000
Sidewalk Program			$103,833		$103,833
Storm Drainage Projects			$437,500		$437,500
Transportation Safety Projects			$36,000	$144,000	$180,000
Maryland NPDES MS4			$180,000		$180,000
TOTAL PUBLIC WORKS - TRANSPORTATION	**$50,000**	**$7,700,000**	**$962,333**	**$144,000**	**$8,856,333**

Capital Projects By Funding Source

FY 2022 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
PUBLIC SAFETY					
Sheriff, Detention Center and Control Center					
Detention Center					
Generator	$220,000			$220,000	$440,000
Access Control & F/A Upgrades		$600,000		$600,000	$1,200,000
Subtotal - Sheriff, Detention Center and Control Center	**$220,000**	**$600,000**	**$0**	**$820,000**	**$1,640,000**
Fire, Rescue and Emergency Medical Services Apparatus					
Prince Frederick VRS (Company 4)					
Replace Apparatus		$538,000			$538,000
Dunkirk VFD & RS (Company 5)					
Replace Apparatus	$235,000				$235,000
St. Leonard VFD & RS (Company 7)					
Replace Apparatus	$352,000	$679,000			$1,031,000
Calvert Advanced Life Support (Company 10)					
Replace Apparatus	$100,000				$100,000
Calvert County Rescue Dive Team					
Replace Apparatus	$265,000				$265,000
Solomons Volunteer Rescue Squad & Fire Department					
New Facility	$200,000				$200,000
Subtotal - Fire, Rescue and EMS Apparatus	**$1,152,000**	**$1,217,000**	**$0**	**$0**	**$2,369,000**
TOTAL PUBLIC SAFETY	**$1,372,000**	**$1,817,000**	**$0**	**$820,000**	**$4,009,000**
TOTAL CAPITAL PROJECT FUND	**$4,882,800**	**$44,336,000**	**$1,543,333**	**$16,308,500**	**$67,070,633**
FY 2022 REVENUES ENTERPRISE FUNDS	**USER FEES**	**DEBT**	**CAPITAL CONNECTION / UTIL FEES**	**GRANTS/ OTHER**	**PROJECT TOTAL**
Water					
Mason Loop Road			$416,855		$416,855
Small Water Main Replacements	$50,000				$50,000
Water Meter Replacements / Upgrades	$100,000				$100,000
Water Station Improvements	$100,000				$100,000
West Prince Frederick Storage Tank			$140,000		$140,000
Total - Water	**$250,000**	**$0**	**$556,855**	**$0**	**$806,855**
Sewerage / Wastewater					
PF Pump Station Improvements		$200,000			$200,000
PF WWTP#1 Plant Upgrade		$4,847,500		$4,226,000	$9,073,500
Solomons Pump Station Improvements			$100,000		$100,000
Total - Sewerage/Wastewater	**$0**	**$5,047,500**	**$100,000**	**$4,226,000**	**$9,373,500**
TOTAL ENTERPRISE FUND	**$250,000**	**$5,047,500**	**$656,855**	**$4,226,000**	**$10,180,355**
TOTAL FY 2022 CIP	**$5,132,800**	**$49,383,500**	**$2,200,188**	**$20,534,500**	**$77,250,988**

FY 2023 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Beach Elementary School Replacement					
Construction		$3,147,250		$2,907,750	$6,055,000
Equipment		$1,600,000			$1,600,000
Brooks Administration Building					
Equipment		$725,000			$725,000
Northern Middle School					
Expansion		$2,400,000			$2,400,000
Subtotal Education - Construction	**$0**	**$7,872,250**	**$0**	**$2,907,750**	**$10,780,000**
Maintenance					
Appeal Elementary		$386,500		$413,000	$799,500
Calvert Elementary			$194,000	$206,000	$400,000
Mutual Elementary				$100,000	$100,000
Patuxent High - Stormwater management		$500,000	$85,000		$585,000
Paving and Restriping			$250,000		$250,000
Plum Point Elementary - Stormwater Management			$175,000		$175,000
Plum Point Middle School - HVAC		$590,000		$530,000	$1,120,000
St. Leonard Elementary			$150,000		$150,000
Windy Hill Middle - HVAC			$80,000		$80,000
Subtotal Education - Maintenance	**$0**	**$1,476,500**	**$934,000**	**$1,249,000**	**$3,659,500**
TOTAL EDUCATION	**$0**	**$9,348,750**	**$934,000**	**$4,156,750**	**$14,439,500**
PUBLIC FACILITIES					
HVAC Replacement					
Courthouse Annex	$87,500				$87,500
Hall Aquatic Center	$2,000,000				$2,000,000
Island Creek School	$40,000				$40,000
Pole Barn	$64,400				$64,400
County Services Plaza					
County Services Plaza Façade	$91,900				$91,900
Boardwalk/Wharf Repairs					
Waterman's Wharf	$10,000				$10,000
Libraries					
Libraries Technology Hardware	$24,500				$24,500
Twin Beaches		$2,000,000		$800,000	$2,800,000
Calvert Pines Senior Center - Expansion		$1,315,000		$800,000	$2,115,000
TOTAL PUBLIC FACILITIES	**$2,318,300**	**$3,315,000**	**$0**	**$1,600,000**	**$7,233,300**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$250,000				$250,000
Geographic Information System	$230,000				$230,000
Network Infrastructure	$400,000				$400,000
Phone System Upgrade	$250,000				$250,000
Public Safety System	$500,000				$500,000
TOTAL TECHNOLOGY SERVICES	**$1,630,000**	**$0**	**$0**	**$0**	**$1,630,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Breezy Point					
Fencing				$50,000	$50,000
Field Lighting	$600,000				$600,000
Ward Farm Recreation & Nature Park - Master Plan		$1,000,000		$1,000,000	$2,000,000
Subtotal Parks, Pools & Community Centers	**$600,000**	**$1,000,000**	**$0**	**$1,050,000**	**$2,650,000**
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$300,000				$300,000
Subtotal Chesapeake Hills Golf Course	**$300,000**	**$0**	**$0**	**$0**	**$300,000**
Natural Resources					
Battle Creek					
Building Renovation			$100,000		$100,000
Biscoe Gray Heritage Farm					
George Rice House	$100,000				$100,000
Subtotal Natural Resources	**$100,000**	**$0**	**$100,000**	**$0**	**$200,000**
TOTAL RECREATION RESOURCES	**$1,000,000**	**$1,000,000**	**$100,000**	**$1,050,000**	**$3,150,000**

Capital Projects By Funding Source

FY 2023 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
PUBLIC WORKS - TRANSPORTATION					
Wetland Mitigation Banks Development & Maintenance	$175,000				$175,000
PF Loop Rd. NE Seg/Fox Run/Dares Beach/Armory RD		$1,400,000			$1,400,000
Skinners Turn Road - Phase 1		$960,000			$960,000
St. Leonard Road Widening		$1,950,000			$1,950,000
Roadway Safety Improvement			$125,000		$125,000
SHA Signal Matching Funds			$60,000		$60,000
Sidewalk Program			$103,833		$103,833
Storm Drainage Projects			$437,500		$437,500
Transportation Safety Projects			$34,471	$144,000	$178,471
Maryland NPDES MS4			$180,000		$180,000
TOTAL PUBLIC WORKS - TRANSPORTATION	**$175,000**	**$4,310,000**	**$940,804**	**$144,000**	**$5,569,804**
PUBLIC SAFETY					
Fire, Rescue and Emergency Medical Services Apparatus					
Solomons VRS & FD (Company 3)					
Replace Apparatus		$570,000			$570,000
Huntingtown VRD & RS (Company 6)					
Replace Apparatus	$373,000				$373,000
Calvert Advanced Life Support (Company 10)					
Replace Apparatus	$103,000				$103,000
Calvert Rescue Dive Team (Company 12)					
Replace Apparatus	$67,000				$67,000
Solomons RS & FD					
New Facility		$800,000			$800,000
St. Leonard VFD & RS (Company 7)					
New Facility		$12,000,000			$12,000,000
Subtotal - Fire, Rescue and EMS Apparatus	**$543,000**	**$13,370,000**	**$0**	**$0**	**$13,913,000**
TOTAL PUBLIC SAFETY	**$543,000**	**$13,370,000**	**$0**	**$0**	**$13,913,000**
TOTAL CAPITAL PROJECT FUND	**$5,666,300**	**$31,343,750**	**$1,974,804**	**$6,950,750**	**$45,935,604**
FY 2023 REVENUES ENTERPRISE FUNDS	**USER FEES**	**DEBT**	**CAPITAL CONNECTION / UTIL FEES**	**GRANTS/ OTHER**	**PROJECT TOTAL**
Water					
Small Water Main Replacements	$50,000				$50,000
Water Meter Replacements / Upgrades	$100,000				$100,000
West Prince Frederick Storage Tank		$1,400,000			$1,400,000
Water Station Improvements	$100,000				$100,000
Total - Water	**$250,000**	**$1,400,000**	**$0**	**$0**	**$1,650,000**
Sewerage / Wastewater					
PF Pump Station Improvements		$200,000			$200,000
PF WWTP#1 Plant Upgrade		$3,847,500		$4,226,000	$8,073,500
Solomons Pump Station Improvements			$100,000		$100,000
Total - Sewerage/Wastewater	**$0**	**$4,047,500**	**$100,000**	**$4,226,000**	**$8,373,500**
TOTAL ENTERPRISE FUND	**$250,000**	**$5,447,500**	**$100,000**	**$4,226,000**	**$10,023,500**
TOTAL FY 2023 CIP	**$5,916,300**	**$36,791,250**	**$2,074,804**	**$11,176,750**	**$55,959,104**

FY 2024 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Northern Middle Expansion		$14,546,000	$350,000	$14,104,000	$29,000,000
Maintenance					
Career & Technology Academy		$466,000		$494,000	$960,000
Mill Creek Middle School			$255,000		$255,000
Patuxent Elementary - Roof Replacement / Repair			$135,000		$135,000
Plum Point Elementary - _ HVAC			$195,000		$195,000
Southern Middle HVAC			$200,000		$200,000
Sunderland Elementary - HVAC			$84,000		$84,000
Subtotal Education - Maintenance	**$0**	**$15,012,000**	**$1,219,000**	**$14,598,000**	**$30,829,000**
TOTAL EDUCATION	**$0**	**$15,012,000**	**$1,219,000**	**$14,598,000**	**$30,829,000**
PUBLIC FACILITIES					
HVAC Replacement					
Southern Community Center	$281,700				$281,700
Boardwalk/Wharf Repairs					
Waterman's Wharf		$10,000			$10,000
Calvert Marine Museum					
Land Acquisition				$750,000	$750,000
Libraries					
Libraries Technology Hardware	$34,300				$34,300
Twin Beaches		$327,520		$300,000	$627,520
TOTAL PUBLIC FACILITIES	**$316,000**	**$337,520**	**$0**	**$1,050,000**	**$1,703,520**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$500,000				$500,000
Geographic Information System	$105,000				$105,000
Network Infrastructure	$700,000				$700,000
Phone System Upgrade	$250,000				$250,000
TOTAL TECHNOLOGY SERVICES	**$1,555,000**	**$0**	**$0**	**$0**	**$1,555,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Breezy Point					
Seawall Replacement		$500,000			$500,000
Building Additions & Upgrades		$1,000,000			$1,000,000
Fencing				$50,000	$50,000
Hallowing Point Park					
Basketball Courts		$550,000		$307,000	$857,000
Pool Improvements			$60,000		$60,000
Ward Farm Recreation & Nature Park - Master Plan				$1,000,000	$1,000,000
Subtotal Parks, Pools & Community Centers	**$0**	**$2,050,000**	**$60,000**	**$1,357,000**	**$3,467,000**
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$289,000				$289,000
Subtotal Chesapeake Hills Golf Course	**$289,000**	**$0**	**$0**	**$0**	**$289,000**
Natural Resources					
Battle Creek Cypress Swamp Nature Center					
Building Renovation			$100,000		$100,000
Exhibit Renovation			$30,000		$30,000
Biscoe Gray Heritage Farm					
Master Plan Implementation	$50,000				$50,000
Flags Pond Nature Park					
Boardwalks			$50,000		$50,000
Beach Shelter			$40,000		$40,000
Nature Park Exhibits			$25,000	$25,000	$50,000
Kings Landing Park					
Trails and Boardwalk			$35,000	$25,000	$60,000
Subtotal Natural Resources	**$50,000**	**$0**	**$280,000**	**$50,000**	**$380,000**
TOTAL RECREATION RESOURCES	**$339,000**	**$2,050,000**	**$340,000**	**$1,407,000**	**$4,136,000**
PUBLIC WORKS - TRANSPORTATION					

Capital Projects By Funding Source

FY 2024 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
PUBLIC SAFETY					
Fire, Rescue and Emergency Medical Services Apparatus					
North Beach VFD (Company 1)					
Replace Apparatus	$69,000				$69,000
Prince Frederick VFD (Company 2)					
Replace Apparatus	$69,000				$69,000
Prince Frederick VRS (Company 4)					
Replace Apparatus	$498,000				$498,000
Solomons VRS & FD					
Replace Apparatus	$67,000				$67,000
Dunkirk VFD & RS (Company 5)					
Replace Apparatus	$69,000				$69,000
Huntingtown VFD & RS (Company 6)					
Replace Apparatus	$464,000				$464,000
Calvert Advanced Life Support (Company 10)					
Replace Apparatus	$106,000				$106,000
Calvert Rescue Dive Team					
Replace Apparatus	$69,000				$69,000
Subtotal - Fire, Rescue and EMS Apparatus	**$1,411,000**	**$0**	**$0**	**$0**	**$1,411,000**
TOTAL PUBLIC SAFETY	**$1,411,000**	**$0**	**$0**	**$0**	**$1,411,000**
TOTAL CAPITAL PROJECT FUND	**$3,796,000**	**$21,204,520**	**$2,459,167**	**$17,199,000**	**$44,658,687**

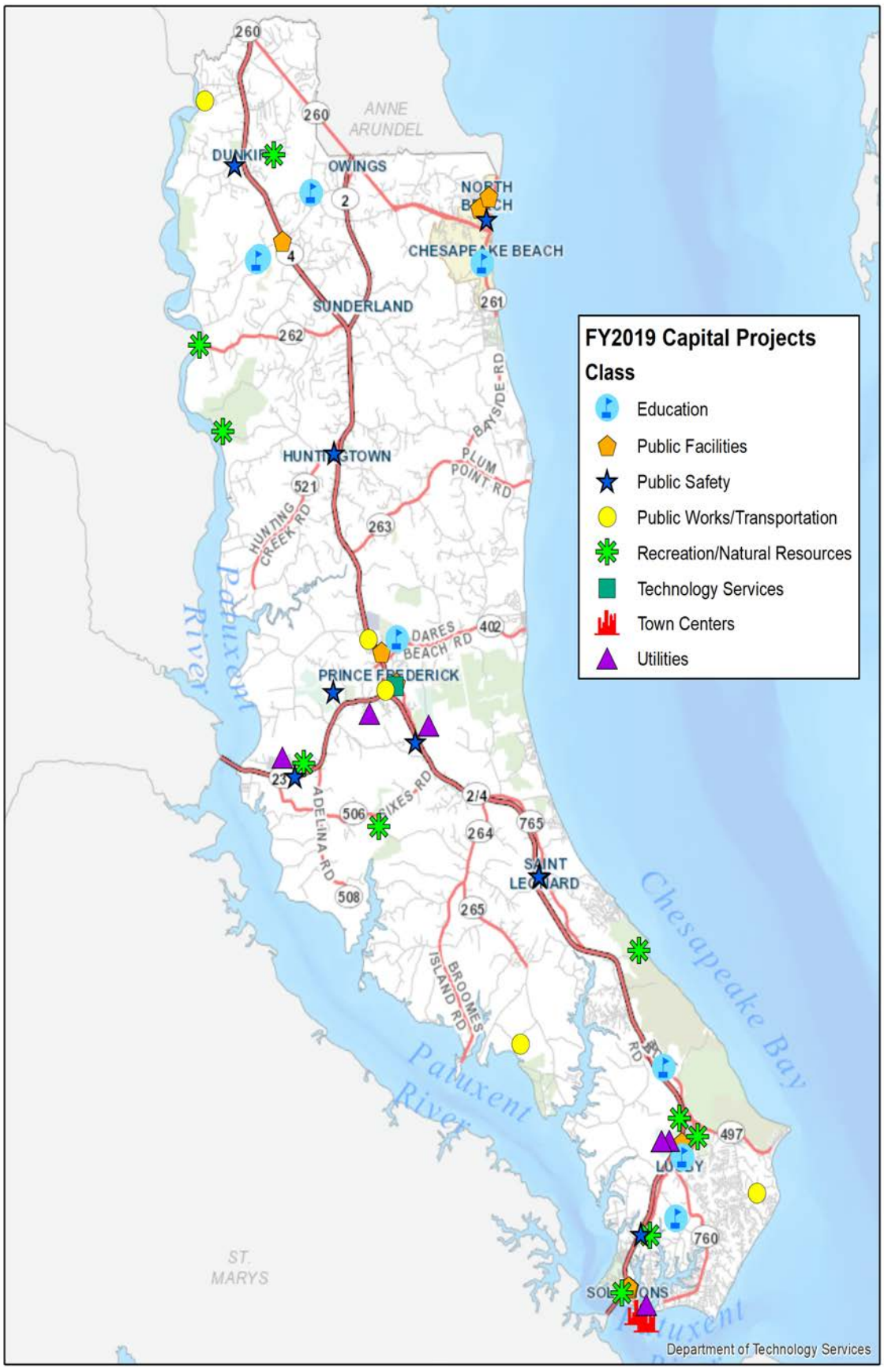
FY 2024 REVENUES ENTERPRISE FUNDS	USER FEES	DEBT	CAPITAL CONNECTION / UTIL FEES	GRANTS/ OTHER	PROJECT TOTAL
Water					
Solomons Well #3		$200,000			$200,000
Small Water Main Replacements	$50,000				$50,000
Water Meter Replacements / Upgrades	$100,000				$100,000
Water Station Improvements	$100,000				$100,000
Total - Water	**$250,000**	**$200,000**	**$0**	**$0**	**$450,000**
Sewerage / Wastewater					
PF Pump Station Improvements		$200,000			$200,000
Solomons Pump Station Improvements			$100,000		$100,000
Total - Sewerage/Wastewater	**$0**	**$200,000**	**$100,000**	**$0**	**$300,000**
TOTAL ENTERPRISE FUNDS	**$250,000**	**$400,000**	**$100,000**	**$0**	**$750,000**
TOTAL FY 2024 CIP	**$4,046,000**	**$21,604,520**	**$2,559,167**	**$17,199,000**	**$45,408,687**

FY 2025 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
EDUCATION					
Construction					
Northern Middle Expansion		$7,392,000		$4,438,000	$11,830,000
Maintenance					
Calvert High			$225,000		$225,000
Patuxent Elementary		$401,000		$424,000	$825,000
Paving and Restriping			$250,000		$250,000
St. Leonard Elementary		$708,000		$742,000	$1,450,000
Windy Hill Middle	$460,000			$490,000	$950,000
Subtotal Education - Maintenance	**$460,000**	**$8,501,000**	**$475,000**	**$6,094,000**	**$15,530,000**
TOTAL EDUCATION	**$460,000**	**$8,501,000**	**$475,000**	**$6,094,000**	**$15,530,000**
PUBLIC FACILITIES					
HVAC Replacement					
Chesapeake Railway Museum	$35,500				$35,500
Flag Ponds Education Center	$61,000				$61,000
Boardwalk/Wharf Repairs					
Waterman's Wharf		$10,000			$10,000
Calvert Marine Museum					
Paleontology	$250,000			$250,000	$500,000
Libraries					
Libraries Technology Hardware	$31,600				$31,600
TOTAL PUBLIC FACILITIES	**$378,100**	**$10,000**	**$0**	**$250,000**	**$638,100**
TECHNOLOGY SERVICES					
Enterprise System Implementation	$300,000				$300,000
Network Infrastructure	$700,000				$700,000
Public Safety System	$200,000				$200,000
TOTAL TECHNOLOGY SERVICES	**$1,200,000**	**$0**	**$0**	**$0**	**$1,200,000**
RECREATION RESOURCES					
Parks, Pools & Community Centers					
Breezy Point					
Building Additions & Upgrades		$1,000,000			$1,000,000
Fencing				$50,000	$50,000
Pier Extension				$200,000	$200,000
Kings Landing Park					
Pool Improvements		$500,000		$100,000	$600,000
Ward Farm Recreation & Nature Park - Master Plan		$2,000,000		$3,000,000	$5,000,000
Subtotal Parks, Pools & Community Centers	**$0**	**$3,500,000**	**$0**	**$3,350,000**	**$6,850,000**
Chesapeake Hills Golf Course					
Course and Drainage Improvements	$320,000				$320,000
Subtotal Chesapeake Hills Golf Course	**$320,000**	**$0**	**$0**	**$0**	**$320,000**
Natural Resources					
Battle Creek Cypress Swamp Nature Center					
Building Renovation			$100,000		$100,000
Biscoe Gray Heritage Farm					
Master Plan Implementation			$50,000		$50,000
Subtotal Natural Resources	**$0**	**$0**	**$150,000**	**$0**	**$150,000**
TOTAL RECREATION RESOURCES	**$320,000**	**$3,500,000**	**$150,000**	**$3,350,000**	**$7,320,000**
PUBLIC WORKS - TRANSPORTATION					
PF Loop Rd. NE Seg/Fox Run/Dares Beach/Armory RD		$3,000,000			$3,000,000
Skinner's Turn Road - Phase 1		$2,000,000			$2,000,000
Roadway Safety Improvement			$125,000		$125,000
Sidewalk Program			$125,000		$125,000
Transportation Safety Projects			$36,000	$144,000	$180,000
TOTAL PUBLIC WORKS -TRANSPORTATION	**$0**	**$5,000,000**	**$286,000**	**$144,000**	**$5,430,000**
PUBLIC SAFETY					
Detention Center					
Booking Area Improvements		$5,500,000		$5,500,000	$11,000,000
Subtotal - Sheriff, Detention Center and Control Center	**$0**	**$5,500,000**	**$0**	**$5,500,000**	**$11,000,000**

Capital Projects By Funding Source

FY 2025 REVENUES CAPITAL PROJECT FUND	PAY-GO	DEBT	EXCISE TAX	GRANTS/ OTHER	PROJECT TOTAL
Fire, Rescue and Emergency Medical Services Apparatus					
Solomons VRS & FD					
Replace Apparatus	$838,000				$838,000
St. Leonard VFD & RS					
Replace Apparatus	$419,000				$419,000
Calvert Advanced Life Support (Company 10)					
Replace Apparatus	$218,000				$218,000
Solomons RS & FD					
New Facility		$13,000,000			$13,000,000
Subtotal - Fire, Rescue and EMS Apparatus	**$1,475,000**	**$13,000,000**	**$0**	**$0**	**$14,475,000**
TOTAL PUBLIC SAFETY	**$1,475,000**	**$18,500,000**	**$0**	**$5,500,000**	**$25,475,000**
TOTAL CAPITAL PROJECT FUND	**$3,833,100**	**$35,511,000**	**$911,000**	**$15,338,000**	**$55,593,100**
FY 2025 REVENUES ENTERPRISE FUNDS	**USER FEES**	**DEBT**	**CAPITAL CONNECTION /**	**GRANTS/**	**PROJECT**
Water					
Solomons Well #3		$2,000,000			$2,000,000
Small Water Main Replacements	$50,000				$50,000
Water Meter Replacements / Upgrades	$100,000				$100,000
Water Station Improvements	$100,000				$100,000
Total - Water	**$250,000**	**$2,000,000**	**$0**	**$0**	**$2,250,000**
Sewerage / Wastewater					
Wastewater Treatment Plant - Biosolid Handling			$200,000		$200,000
PF Pump Station Improvements		$200,000			$200,000
Solomons WWTP ENR Upgrade		$3,600,000		$7,400,000	$11,000,000
Solomons Pump Station Improvements			$100,000		$100,000
Total - Sewerage/Wastewater	**$0**	**$3,800,000**	**$300,000**	**$7,400,000**	**$11,500,000**
TOTAL ENTERPRISE FUNDS	**$250,000**	**$5,800,000**	**$300,000**	**$7,400,000**	**$13,750,000**
TOTAL FY 2025 CIP	**$4,083,100**	**$41,311,000**	**$1,211,000**	**$22,738,000**	**$69,343,100**

Capital Project Detail



FY 2020 Capital Projects Map

Strategic Plan Reference Table

The Comprehensive Plan (Plan) is the official policy document for the County.

- Board of County Commissioners, Planning Commission and County Departments use the Plan as a guide when evaluating proposed projects.
- State uses the Plan to determine whether or not to provide state funding for a local project.
- Bond rating agencies look at the Plan to see if the County is using resources wisely and in a coordinated fashion.
- Prospective business owners use the Plan to help them make investment decisions.
- Residents use the Plan to evaluate how well County government is responding to goals and objectives written in the Plan.

Per *Land Use Article* of the Maryland Annotated Code states that certain types of projects may not be constructed until approved by the planning commission as consistent with the Plan.

To view the *2010 Calvert County Comprehensive Plan*, please visit www.co.cal.md.us.

Project Category	Strategic Plan Reference	Objective Met
Education	CP - 1	Construct public school facilities to accommodate the County's population growth.
Education	CP - 2	Explore ways to reduce the need and the cost of constructing new schools.
Education	CP - 3	Continue to maintain schools and renovate older ones as needed.
Public Facilities	CP - 4	Ensure that public facilities are energy and cost efficient and easy to maintain.
Public Facilities	CP - 5	To ensure that the public facility is maintained to prevent interior and structural damage.
Public Facilities	CP - 6	Exercise stewardship of our cultural, historical and natural heritage resources.
Public Facilities	CP - 7	Maintain library facilities and services to serve a growing population.
Public Facilities	CP - 8	Continue to evaluate the necessary support for senior citizens in their homes and evaluate the need to expand the senior centers to meet the anticipated increase in the number of elderly.

Project Category	Strategic Plan Reference	Objective Met
Public Facilities	CP - 9	Maintain close cooperation with all government agencies in establishing consistent, effective decisions relating to issues such as an improved environment, a better business climate, and higher quality of life.
Public Facilities	CP - 10	Improve and expand existing public transit services to capture the highest ridership possible.
Public Facilities	CP -11	Promote transportation alternatives such as public transit, carpools, vanpools, bicycling and walking.
Town Centers	CP - 12	Continue to promote a broad mix of commercial, office, residential, public and quasi-public development within town centers.
Technology Services	CP - 13	Periodically evaluate the County computer systems and make use of new technology when it results in improved service.
Recreation Resources	CP - 14	Ensure that a wide selection of recreational facilities and programs are provided to meet the interests and needs of all ages, incomes and abilities.
Recreation Resources	CP - 15	Provide public access to the Patuxent River and the Chesapeake Bay.
Recreation Resources	CP - 16	Develop a network of recreational sites and facilities, including hiker/biker and horseback riding trails, based on the unique natural, cultural and historical features of the County.
Recreation Resources	CP - 17	Provide safe access to parks and recreational facilities including, where feasible, pedestrian and bicycle access.
Public Works - Transportation	CP - 18	Maintain the program to renovate road sections and intersections. This includes widening roads, adding shoulders, removing dangerous curves, replacing bridges, correcting poor sight distance and adding turning lanes and roundabouts.

Project Category	Strategic Plan Reference	Objective Met
Public Works - Transportation	CP - 19	Restore or create wetlands in the areas that will reduce nutrient pollution run-off from farms and developed areas.
Public Works - Transportation	CP - 20	Continue the program for resurfacing. Prioritize resurfacing based on traffic counts, structural condition of paving and skid resistance of existing structures.
Public Works - Transportation	CP - 21	Continue to adopt and upgrade a County transportation plan, including an arterial highway system element.
Public Works - Transportation	CP - 22	Continue to implement measures to maintain the safety and efficiency of travel.
Public Works - Transportation	CP - 23	Continue to retrofit existing roads and sidewalks, especially within town centers, and connect communities within one-mile radius of town centers by an internal network of sidewalks and roads.
Public Works - Transportation	CP - 24	Ensure that environmental impacts, including storm water impacts, are taken into consideration in road design and are properly managed during road construction.
Public Safety	CP - 25	Continuously inventory and evaluate all existing radio equipment and analyze the need for additional equipment or enhancements to the system or its infrastructure.
Public Safety	CP - 26	Maintaining the existing high level of service by providing essential equipment and professional training for emergency personnel.
Public Safety	CP - 27	Plan the expansion of public safety services to coincide with projected population growth and identified needs.

Project Category	Strategic Plan Reference	Objective Met
Water & Sewer	CP - 28	Permit water and sewer in all town centers when needed to support environmental health and / or support County-identified economic development goals, when and if cost-effective and economically feasible.
Water & Sewer	CP - 29	Allow both major and minor Town Centers to have community water and sewer.
Water & Sewer	CP - 30	Ensure sufficient water supply and water/sewer treatment capacity to serve future growth in Calvert County.
Water & Sewer	CP - 31	Permit water and sewer in all town centers when needed to support environmental health and/or support County identified economic development goals, when and if cost-effective and economically feasible.
Sewer	CP - 32	Reduce nutrient pollution from sewerage treatment discharge.
Solid Waste	CP - 33	Increase recycling (measured as a percentage of waste stream) and consider mandatory recycling, where and when long-term benefits result. Explore increasing the types of waste stream items that can be recycled.
Solid Waste	CP - 34	Continue to collect hazardous household waste at the compactor sites and Appeal Landfill.

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Northern High School Replacement - Architects Renderings

Education

Construction Projects
Maintenance Projects

Beach Elementary Replacement

Department/Division:
Board of Education

Project Category:
Education: Construction

Project Location:
7900 Old Bayside Road
Chesapeake Beach, MD
20732

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4632
Department Priority: 1
Duration: 2020-2023
Non-recurring
District: 3

Strategic Plan Reference:
CP-1
CP-3

About the Project

FY 2020 - Feasibility and design for new Beach Elementary. The projected increase in school population and inadequate core and instructional space impacts the facility's intended use. The age of the facility is also a contributing factor.
FY 2021 - 2023 - This includes planning A/E & LEED Services. In addition to construction and Equiment in FY23.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$1,750,000				**$1,750,000**
2021		$1,750,000			**$1,750,000**
2022		$8,808,750	$300,000	$10,666,250	**$19,775,000**
2023		$4,747,250		$2,907,750	**$7,655,000**
2024					**$0**
2025					**$0**
Total	**$1,750,000**	**$15,306,000**	**$300,000**	**$13,574,000**	**$30,930,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$1,750,000		**$1,750,000**
2021		$1,100,000	$650,000		**$1,750,000**
2022		$300,000	$19,475,000		**$19,775,000**
2023			$6,055,000	$1,600,000	**$7,655,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$1,400,000**	**$27,930,000**	**$1,600,000**	**$30,930,000**

Total Project Cost:

$30,930,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Brooks Administration Building

Department/Division:
Board of Education

Project Category:
Education: Construction

Project Location:
1305 Dares Beach Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4655
Department Priority: 1
Duration: 2018-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-1

About the Project

FY 2020 - Elevator Design
FY 2021 - Install elevator.
FY 2022 - Design New HVAC System.
FY 2023 - New HVAC System and window replacement

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$40,500		**$40,500**
2021			$425,000		**$425,000**
2022			$70,000		**$70,000**
2023		$725,000			**$725,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$725,000**	**$535,500**	**$0**	**$1,260,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$40,500			**$40,500**
2021			$425,000		**$425,000**
2022		$70,000			**$70,000**
2023				$725,000	**$725,000**
2024					
2025					**$0**
Total	**$0**	**$110,500**	**$425,000**	**$725,000**	**$1,260,500**

Total Project Cost:

$1,260,500

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Calvert Country School

Department/Division:
Board of Education

Project Category:
Education: Construction

Project Location:
1350 Dares Beach Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4654
Department Priority: 1
Duration: 2018-2023
Non-Recurring
District: 2

Strategic Plan Reference:
CP-1
CP-3

About the Project

FY2020 - The chillers, boilers, and most of the thru-wall air handling units are well beyond their life cycles and presenting continuing maintenance problems. To better serve the needs of the student population, the HVAC system being proposed will allow for greater individual classroom control and dehumidification by using a combination of FCU, DOASunits, and DDC controls. Additionally, the fire alarm system at this facility requires an upgrade. Funding source is $1,034,000 from State and $138,350 from CCPS operating budget.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$1,335,650	$1,172,350	**$2,508,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$1,335,650**	**$1,172,350**	**$2,508,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$2,508,000	**$2,508,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$2,508,000**	**$2,508,000**

Total Project Cost:

$2,508,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Northern High Replacement

Department/Division:
Board of Education

Project Category:
Education: Construction

Project Location:
2950 Chaneyville Road
Owings, MD
20736

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4652
Department Priority: 1
Duration: Prior-2020
Non-recurring
District: 3

Strategic Plan Reference:
CP-1
CP-2
CP-3

About the Project

Prior - 2020 - Demolition of existing high school, except auditorium. Design and build a new multi-story educational structure equipped with modern and state-of-the-art equipment, building systems, and infrastructure to accommodate 1440 students. The project is LEED Silver and includes a new gymnasium and stadium lighting. The students occupied the new facility 12/18. The remaining budget is for final close out of project.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior		$36,992,000		$37,258,039	**$74,250,039**
2020		$3,651,253			**$3,651,253**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$40,643,253**	**$0**	**$37,258,039**	**$77,901,292**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$5,400,000	$67,650,039	$1,200,000	**$74,250,039**
2020			$3,401,253	$250,000	**$3,651,253**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$5,400,000**	**$71,051,292**	**$1,450,000**	**$77,901,292**

Total Project Cost:

$77,901,292

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Northern Middle

Department/Division:
Board of Education

Project Category:
Education: Construction

Project Location:
2954 Chaneyville Road
Owings, MD
20736

Contact Information:

Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4645
Department Priority: 2
Duration: 2019-2023
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-1
CP-2
CP-3

About the Project

FY 2020 - 2021 - Design and construction of the sewerage treatment plant. The existing plant will have been in service for 50 years by construction in 2021, exceeding its life cycle. Maintenance has become costly. The plant cannot be upgraded to meet new operations guidelines which will be imposed on the plant by Maryland Department of Environment in the near future. $200,000 will be needed for design over FY2019-2020.
FY 2023 - 2025 - This is a facility built in 1976 utilizing the now outdated open space classroom concept. The school is in need of instructional space modernization and systemic upgrades.
FY 2024 - Includes A/E & LEED Services and Construction Costs.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$50,000		**$50,000**
2021		$965,853	$125,000	$1,034,147	**$2,125,000**
2022					**$0**
2023		$2,400,000			**$2,400,000**
2024		$14,546,000	$350,000	$14,104,000	**$29,000,000**
2025		$7,392,000		$4,438,000	**$11,830,000**
Total	**$0**	**$25,303,853**	**$525,000**	**$19,576,147**	**$45,405,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$50,000			**$50,000**
2021		$125,000	$2,000,000		**$2,125,000**
2022					**$0**
2023		$2,400,000			**$2,400,000**
2024		$350,000	$27,000,000	$1,650,000	**$29,000,000**
2025			$11,830,000		**$11,830,000**
Total	**$0**	**$2,925,000**	**$40,830,000**	**$1,650,000**	**$45,405,000**

Total Project Cost:

$45,405,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

ADA & Security Improvements

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
County-wide

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4659
Department Priority: 2
Duration: 2019
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY2021 - Provide upgrades for disability access and/or security upgrades at various schools.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021			$80,000		**$80,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$80,000**	**$0**	**$80,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021			$80,000		**$80,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$80,000**	**$0**	**$80,000**

Total Project Cost:

$80,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Appeal Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
11655 HG Trueman Road
Lusby, MD
20657

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4631
Department Priority: 2
Duration: 2019-2020
Recurring
District: 1

Strategic Plan Reference:
CP-3

About the Project

FY2023 - The chiller and associated condensers and boilers at the facility are over 30 years old. They are beyond the equipment's useful life and starting to show signs of needed replacement.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023		$386,500		$413,000	**$799,500**
2024					**$0**
2025					**$0**
Total	**$0**	**$386,500**	**$0**	**$413,000**	**$799,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023				$799,500	**$799,500**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$799,500**	**$799,500**

Total Project Cost:

$799,500

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Calvert Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
1450 Dares Beach Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4633
Department Priority: 2
Duration: 2021-2022
Recurring
District: 2

Strategic Plan Reference:
CP-3

About the Project

FY 2020 - Design the replacement of various air handlers and cooling water supply piping.
FY 2022 - The existing air handling units and cold water supply piping are original to the 1974 building and beyond their life cycle. Steady deterioration and costly maintenance require the equipment and piping to be replaced. Roof Design services needed for roof replacement project.
FY 2023 - Partial re-roof. Portions of the roof and skylights over the original 1964 building are deteriorating and require replacement.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$180,000		**$180,000**
2021					**$0**
2022		$966,000	$36,000	$1,034,000	**$2,036,000**
2023			$194,000	$206,000	**$400,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$966,000**	**$410,000**	**$1,240,000**	**$2,616,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$180,000			**$180,000**
2021					**$0**
2022		$36,000		$2,000,000	**$2,036,000**
2023			$400,000		**$400,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$216,000**	**$400,000**	**$2,000,000**	**$2,616,000**

Total Project Cost:

$2,616,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Calvert High

About the Project

FY 2025 - The oval running track and misc. track and field runways need to be resurfaced.

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
600 Dares Beach Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$225,000		**$225,000**
Total	**$0**	**$0**	**$0**	**$0**	**$225,000**

Project Details:
Number: 4650
Department Priority: 3
Duration: 2023
Recurring
District: 3

Strategic Plan Reference:
CP-3

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$225,000		**$225,000**
Total	**$0**	**$0**	**$0**	**$0**	**$225,000**

Total Project Cost:

$225,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Career & Technology Academy

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
330 Dorsey Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4649
Department Priority: 2
Duration: 2019-2020
Recurring
District: 2

Strategic Plan Reference:
CP-3

About the Project

FY 2025 - The Built-Up Roof (BUR) system over the original portion of the building will be replaced in kind.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$466,000		$494,000	**$960,000**
2025					**$0**
Total	**$0**	**$466,000**	**$0**	**$494,000**	**$960,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$960,000		**$960,000**
2025					**$0**
Total	**$0**	**$0**	**$960,000**	**$0**	**$960,000**

Total Project Cost:

$960,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Huntingtown Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
4345 Huntingtown Road
Huntingtown, MD
20639

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4635
Department Priority: 2
Duration: 2020-2021
Non-Recurring
District: 2

Strategic Plan Reference:
CP-2
CP-3

About the Project

FY 2020 - Design services needed for the improvements for better bus, car and pedestrian circulation.
FY 2020 - HVAC Equipment Design
FY 2021 - Construct on-site traffic improvements.
FY 2022 - The DX rooftop units serving the cafeteria, media center, and central pod classrooms are largely unreliable and require constant maintenance and repair to keep operational.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$165,000		**$165,000**
2021			$275,000		**$275,000**
2022		$544,500		$583,000	**$1,127,500**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$544,500**	**$440,000**	**$583,000**	**$1,567,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$165,000			**$165,000**
2021			$275,000		**$275,000**
2022				$1,127,500	**$1,127,500**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$165,000**	**$275,000**	**$1,127,500**	**$1,567,500**

Total Project Cost:

$1,567,500

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Mt. Harmony Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
900 W. Mt. Harmony Road
Owings, MD
20736

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4636
Department Priority: 2
Duration: 2019-2020
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY 2019 & 2021 - This project involves the replacement of the boilers, chiller tower, pumps, 16 air handling units, new ductwork and the introduction of classroom Variable Air Volume (VAV) units.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$213,235		**$213,235**
2020			$240,000		**$240,000**
2021		$1,352,000		$1,822,000	**$3,174,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$1,352,000**	**$453,235**	**$1,822,000**	**$3,627,235**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$213,235			**$213,235**
2020				$240,000	**$240,000**
2021				$3,174,000	**$3,174,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$213,235**	**$0**	**$3,414,000**	**$3,627,235**

Total Project Cost:

$3,627,235

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Mutual Elementary

About the Project

FY 2023 - Drill a new well.

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
1455 Ball Road
Port Republic, MD
20676

Contact Information:

Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023			$100,000		**$100,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$100,000**	**$0**	**$100,000**

Project Details:
Number: 4637
Department Priority: 3
Duration: 2023
Non-Recurring
District: 1

Strategic Plan Reference:
CP-2
CP-3

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023			$100,000		**$100,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$100,000**	**$0**	**$100,000**

Total Project Cost:

$100,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Mill Creek Middle School

About the Project

FY 2024 - Full HVAC system replacement will be required including new het pumps, roof top energy recovering units and piping. Design will occur in FY2024.

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
1455 Ball Road
Port Republic, MD
20676

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4644
Department Priority: 3
Duration: 2024
Non-Recurring
District: 1

Strategic Plan Reference:
CP-2
CP-3

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			**$255,000**		**$255,000**
2025					**$0**
Total	**$0**	**$0**	**$255,000**	**$0**	**$255,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		**$255,000**			**$255,000**
2025					**$0**
Total	**$0**	**$255,000**	**$0**	**$0**	**$255,000**

Total Project Cost:

$255,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Patuxent Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
35 Appeal Lane
Lusby, MD
20657

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4638
Department Priority: 3
Duration: 2023
Recurring
District: 1

Strategic Plan Reference:
CP-3

About the Project

FY 2020 - Chiller replacement.
FY 2024 - Replacement of the HVAC system.
FY 2025 - Replacement of the roof and the clerestory windows at the roof level.
FY 2026 - Design for the replacement of the roof, the membrane portion of the roof will be 31 years old by 2023 and is currently showing signs of wear and tear. Additionally, the clerestory windows at roof level are deteriorating and prone to frequent leaks.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$40,500		**$40,500**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$135,000		**$135,000**
2025		$401,000		$424,000	**$825,000**
Total	**$0**	**$401,000**	**$175,500**	**$424,000**	**$1,000,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$40,500	**$40,500**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$135,000			**$135,000**
2025			$825,000		**$825,000**
Total	**$0**	**$135,000**	**$825,000**	**$40,500**	**$1,000,500**

Total Project Cost:

$1,000,500

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Patuxent High

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
12485 Southern Connector
Lusby, MD
20657

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4653
Department Priority: 1
Duration: 2018-2023
Recurring
District: 1

Strategic Plan Reference:
CP-3

About the Project

The gas absorption chillers and cooling tower have reached the end of their life cycle and have become unreliable. The existing equipment will be replaced with (2) 315 Ton water cooled high efficiency centrifugal chillers and a 2-cell 361 Ton cooling tower.
FY 2020 & 2021- The classroom VAV units and the heating ventilation units have reached their life cycle and are in various stages of decline. The work will be divided in phases over the course of two summers. Grants/Other $957,000 from State and $345,000 from CCPS operating budget.
FY 2022 - Stormwater management design.
FY 2023 - Replacement of major appurtenances, including pumps, floats and controllers within the sewerage pump station. Make improvements to the stormwater management ponds.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$541,500	$1,302,000	**$1,843,500**
2021			$482,625	$516,400	**$999,025**
2022			$55,000		**$55,000**
2023		$500,000	$85,000		**$585,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$500,000**	**$1,164,125**	**$1,818,400**	**$3,482,525**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$1,843,500	**$1,843,500**
2021				$999,025	**$999,025**
2022		$55,000			**$55,000**
2023			$585,000		**$585,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$55,000**	**$585,000**	**$2,842,525**	**$3,482,525**

Total Project Cost:

$3,482,525

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Paving and Restriping

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
County-wide

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4663
Department Priority: 1
Duration: 2018 - 2023
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY 2021 - Resurface and stripe various school parking areas. Provide a 1 1/2" asphalt wearing surface at the Calvert High stadium parking lot and various other schools.
FY 2023 - Resurface and stripe various school parking areas.
FY 2025 - Resurface and stripe various school parking areas.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021			$380,000		**$380,000**
2022					**$0**
2023			$250,000		**$250,000**
2024					**$0**
2025			250000		**$250,000**
Total	**$0**	**$0**	**$880,000**	**$0**	**$880,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021			$380,000		**$380,000**
2022					**$0**
2023			$250,000		**$250,000**
2024			$250,000		**$250,000**
2025					**$0**
Total	**$0**	**$0**	**$880,000**	**$0**	**$880,000**

Total Project Cost:

$880,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Plum Point Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
1245 Plum Point Road
Huntingtown, MD
20639

Contact Information:

Project Manager:
Shuchita Warner,
Director of Public School Construction

Telephone Number:
443-550-8772

Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4639
Department Priority: 3
Duration: 2023
Non-Recurring
District: 2

Strategic Plan Reference:
CP-2
CP-3

About the Project

FY 2022 - Design improvements to the stormwater management pond on site.
FY 2023 - Stormwater management pond repairs.
FY 2024 - HVAC System design.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022			$20,000		**$20,000**
2023			$175,000		**$175,000**
2024			$195,000		**$195,000**
2025					**$0**
Total	**$0**	**$0**	**$390,000**	**$0**	**$390,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022		$20,000			**$20,000**
2023			$175,000		**$175,000**
2024		$195,000			**$195,000**
2025					**$0**
Total	**$0**	**$215,000**	**$175,000**	**$0**	**$390,000**

Total Project Cost:

$390,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Plum Point Middle

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
1475 Plum Point Road
Huntingtown, MD
20639

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4646
Department Priority: 3
Duration: 2023
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY 2020 - Design services will be needed for the HVAC replacement project.
FY 2022 - **FY 2023** - The rooftop units, air handling units, related appurtenances, and pneumatic controls are original to the building and becoming unreliable. The work will be divided over the course of two summers. (2022 & 2023)
FY 2023 - Storefront and Skylight Design
FY 2026 - Replacement of the Storefront and Skylight.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$400,000		**$400,000**
2021					**$0**
2022		$1,485,000		$1,590,000	**$3,075,000**
2023		$590,000		$530,000	**$1,120,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$2,075,000**	**$400,000**	**$2,120,000**	**$4,595,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$400,000			**$400,000**
2021					**$0**
2022				$3,075,000	**$3,075,000**
2023		$95,000		$1,025,000	**$1,120,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$495,000**	**$0**	**$4,100,000**	**$4,595,000**

Total Project Cost:

$4,595,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Southern Middle

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
9615 H G Trueman Road
Lusby, MD
20657

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4647
Department Priority: 2
Duration: 2019
Recurring
District: 3

Strategic Plan Reference:
CP-2
CP-3

About the Project

FY 2020 - The existing pneumatic controls are deteriorating to the point of failure and require constant maintenance to keep the building's HVAC equipment operational. Existing pneumatic controls will be replaced with updated direct digital controls (DDC).
FY 2024 - Design services for replacement of the water cooled chiller pumps/piping, all penthouse air handlers and roof top units will be needed.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$289,625			$310,000	**$599,625**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$200,000		**$200,000**
2025					**$0**
Total	**$289,625**	**$0**	**$200,000**	**$310,000**	**$799,625**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$599,625	**$599,625**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$200,000			**$200,000**
2025					**$0**
Total	**$0**	**$200,000**	**$0**	**$599,625**	**$799,625**

Total Project Cost:

$799,625

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Sunderland Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
150 Clyde Jones Road
Sunderland, MD
20689

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: 4641
Department Priority: 3
Duration: 2023
Recurring
District: 3

Strategic Plan Reference:
CP-3

About the Project

FY 2023 - Design services for the upcoming HVAC systemic project will be needed.
FY 2026 - The chiller, building pumps, and pneumatic controls for this building will be 35 years old by 2023. The new energy efficient chiller and pumps and the new Direct Digital Controls (DDC) will control the new system.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$84,000		**$84,000**
2025					**$0**
Total	**$0**	**$0**	**$84,000**	**$0**	**$84,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$84,000			**$84,000**
2025					**$0**
Total	**$0**	**$84,000**	**$0**	**$0**	**$84,000**

Total Project Cost:

$84,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

St. Leonard Elementary

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
5370 Saint Leonard Rd.
St. Leonard, MD
20685

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Project Details:
Number: TBD
Department Priority: 3
Duration: 2023
Recurring
District: 1

Strategic Plan Reference:
CP-3

About the Project

FY 2020- Chiller Replacement**.**
FY 2023 - Design services for the upcoming HVAC systemic project will be needed.
FY 2025 - New HVAC System.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$63,100		**$63,100**
2021					**$0**
2022					**$0**
2023			$150,000		**$150,000**
2024					**$0**
2025		$708,000		$742,000	**$1,450,000**
Total	**$0**	**$708,000**	**$213,100**	**$742,000**	**$1,663,100**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$63,100	**$63,100**
2021					**$0**
2022					**$0**
2023		$150,000			**$150,000**
2024					**$0**
2025				$1,450,000	**$1,450,000**
Total	**$0**	**$150,000**	**$0**	**$1,513,100**	**$1,663,100**

Total Project Cost:

$1,663,100

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Windy Hill Middle

About the Project

FY 2023 - Design services needed for the replacement chiller. **FY 2025** - Replacement of the Ice Slurry Thermal Energy System (TES) chiller has become problematic to maintain and is presently unreliable. The manufacturer of this system no longer exists and no support vendors are available.

Department/Division:
Board of Education

Project Category:
Education: Maintenance

Project Location:
9560 Boyds Turn Road
Owings, MD
20736

Contact Information:
Project Manager:
Shuchita Warner,
Director of Public School Construction
Telephone Number:
443-550-8772
Email:
warnersh@calvertnet.k12.md.us

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023			$80,000		**$80,000**
2024					**$0**
2025	$460,000			$490,000	**$950,000**
Total	**$460,000**	**$0**	**$80,000**	**$490,000**	**$1,030,000**

Project Details:
Number: TBD
Department Priority: 3
Duration: 2023
Recurring
District: 3

Strategic Plan Reference:
CP-3

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023		$80,000			**$80,000**
2024					**$0**
2025				$950,000	**$950,000**
Total	**$0**	**$80,000**	**$0**	**$950,000**	**$1,030,000**

Total Project Cost:

$1,030,000

Estimated Annual Operating Impact:

There is no financial Impact to the County operating budget. Education facilities' operating costs are funded by the Board of Education.

Public Facilities

General

Calvert Marine Museum

Libraries

Public Transportation

Community & Senior Centers

HVAC Replacement Safe Harbor

About the Project

FY 2020 - Replacement of the HVAC equipment which is based on a 10-year replacement lifecycle. The replacement includes (4) four ton units - (2) with 10KW heat packages and (2) with 15KW heat packages. Remove and replace the old refrigerant piping with the R410a Freon, or when applicable flush existing line sets if piping is sized right.

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
Prince Frederick, MD 20678

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
atkinsra@calvertcountymd.gov

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$74,000				**$74,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$74,000**	**$0**	**$0**	**$0**	**$74,000**

Project Details:
Number: 4200
Department Priority: 2
Duration: 2020
Recurring
District: 2

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$74,000	**$74,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$74,000**	**$74,000**

Strategic Plan Reference:
CP-5

Total Project Cost:

$74,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Chesapeake Beach Railway Museum

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
4155 Mears Avenue
Chesapeake Beach, MD
20732

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
atkinsra@calvertcountymd.gov

Project Details:
Number: 4460
Department Priority: 3
Duration: 2023
Recurring
District: 3

Strategic Plan Reference:
CP-5

About the Project

FY2023 - Replace HVAC equipment which is based on a 10-year replacement lifecycle. The replacement includes installation of (2) new heat pump split systems in the museum, (1) - two and a half ton unit, and (1) - three ton unit.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025	$35,500				**$35,500**
Total	**$35,500**	**$0**	**$0**	**$0**	**$35,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025				$35,500	**$35,500**
Total	**$0**	**$0**	**$0**	**$35,500**	**$35,500**

Total Project Cost:

$35,500

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as older HVAC are replaced with energy efficient systems.

HVAC Replacement Community Resources Building

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: Community / Sr Ctrs

Project Location:
30 Duke Street
Prince Frederick, MD 20678

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
atkinsra@calvertcountymd.gov

Project Details:
Number: 4205
Department Priority: 3
Duration: 2022
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

FY 2022 - Replacement of the HVAC equipment which is based on a 10-year replacement lifecycle. The replacement includes (5) HVAC split systems w/hot water heating coils - (2) 3.5-ton, (1) 5-ton, (1) 10-ton, and (1) 15-ton. Remove and replace the old refrigerant piping with the R410a Freon, or when applicable flush existing line sets if piping is sized right.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022	$168,000				**$168,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$168,000**	**$0**	**$0**	**$0**	**$168,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022				$168,000	**$168,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$168,000**	**$168,000**

Total Project Cost:

$168,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Courthouse Annex

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
176 Main Street
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
atkinsra@calvertcountymd.gov

Project Details:
Number: 4201
Department Priority: 1
Duration: 2018-2020
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

FY2023 - Replacement of the 25-ton roof top unit (RTU)

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023	$87,500				**$87,500**
2024					**$0**
2025					**$0**
Total	**$87,500**	**$0**	**$0**	**$0**	**$87,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023				$87,500	**$87,500**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$87,500**	**$87,500**

Total Project Cost:

$87,500

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Flag Ponds Education Center

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
1305 Flag Ponds Parkway
St. Leonard, MD
20685

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4453
Department Priority: 2
Duration: 2020
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan.
FY2025 - Remove and replace (3) - 5- ton HVAC system on Gas Furnace. Remove old refrigerant piping and install new line set to match the new equipment.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025	$61,000				**$61,000**
Total	**$61,000**	**$0**	**$0**	**$0**	**$61,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025				$61,000	**$61,000**
Total	**$0**	**$0**	**$0**	**$61,000**	**$61,000**

Total Project Cost:

$61,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement
Fleet Maintenance

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
251 Schooner Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4208
Department Priority: 3
Duration: 2022
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan. **FY2022** - Current units are undersized. Demo existing system and dispose of (1) 3-ton heat pump unit, (2) 5-ton heat pump units and (1) 1.5- ton unit All units will be up graded to 5 ton units. Remove and replace the 40- ton Valent package unit for the garage. Install new unit, make all connections and start up for testing.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022	$78,000				**$78,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$78,000**	**$0**	**$0**	**$0**	**$78,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022				$78,000	**$78,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$78,000**	**$78,000**

Total Project Cost:

$78,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Edward T. Hall Aquatic Center

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
130 Auto Drive
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4750
Department Priority: 3
Duration: 2023
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan.
FY2020 - Begin full design of new HVAC system. Once design is complete county can determine all hard costs associated with replacement.
FY2023 - Demo (2) 5-ton Trane and (1) ERU RTU CIRCUL-AIRE units. Replace (4) dehumidifier type package units and furnish and replace (2) 5-ton RTUs and (1) ERU RTU. (Roof Top Units)

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$200,000				**$200,000**
2021					**$0**
2022					**$0**
2023		$2,000,000			**$2,000,000**
2024					**$0**
2025					**$0**
Total	**$200,000**	**$2,000,000**	**$0**	**$0**	**$2,200,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$200,000			**$200,000**
2021					**$0**
2022					**$0**
2023				$2,000,000	**$2,000,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$200,000**	**$0**	**$2,000,000**	**$2,200,000**

Total Project Cost:

$2,200,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement
Island Creek School

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
5005 Broomes Island Road
Port Republic, MD
20676

Contact Information:
Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4213
Department Priority: 3
Duration: 2022
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan. **FY2020 - 2023** - Replacement of (2) 5-ton heat pump RTU's , and (3) 7.5-ton heat pump RTU's. All five units will have dehumidifier controls on them.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$40,000				**$40,000**
2021					**$0**
2022					**$0**
2023	$40,000				**$40,000**
2024					**$0**
2025					**$0**
Total	**$80,000**	**$0**	**$0**	**$0**	**$80,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$40,000	**$40,000**
2021					**$0**
2022					**$0**
2023				$40,000	**$40,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$80,000**	**$80,000**

Total Project Cost:

$80,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

Calvert Marine Museum Administration Bldg. HVAC

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
14200 Solomons Island Rd.
Solomons, MD
20688

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4405
Department Priority: 2
Duration: 2021
Recurring
District: 1

Strategic Plan Reference:
CP-5
CP-6
CP-15

About the Project

FY 2021 - Replacement of (2) HVAC units in the CMM Administration Building. The units have reached their life expectancy and repairs have escalated over the years. The new units will be Energy Efficient which will decrease utility costs for the facility as well as ongoing maintenance costs.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021	$50,000				**$50,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$50,000**	**$0**	**$0**	**$0**	**$50,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021				$50,000	**$50,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$50,000**	**$50,000**

Total Project Cost:

$50,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

Calvert Marine Museum Estuarine Biology HVAC

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
14200 Solomons Island Rd.
Solomons, MD
20688

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Robert.Atkins@calvertcountymd.gov

Project Details:
Number: 4400
Department Priority: 2
Duration: 2021
Recurring
District: 1

Strategic Plan Reference:
CP-5
CP-6
CP-15

About the Project

FY 2021 - Replace the aging HVAC in the Calvert Marine Estuarine Biology Gallery. The unit has exceeded its life expectancy and repairs have escalated over the years. The new units will be Energy Efficient which will decrease utility costs for the facility as well as ongoing maintenance costs. The unit services the areas behind the scenes of the aquariums.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021	$101,228				**$101,228**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$101,228**	**$0**	**$0**	**$0**	**$101,228**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021				$101,228	**$101,228**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$101,228**	**$101,228**

Total Project Cost:

$101,228

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement North Beach Senior Center

Department/Division:
General Services

Project Category:
Public Facilities: Community / Sr Ctrs

Project Location:
9010 Chesapeake Avenue
North Beach, MD
20714

Contact Information:
Project Manager:
CJ Jones
Capital Projects Supervisor
Telephone Number:
410-535-1600 x2220

Email:
Stephen.Jones@calvertcountymd.gov

Project Details:
Number: 4600
Department Priority: 1
Duration: 2020-21
Non-Recurring
District: 3

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC replacements based on a 10 year lifespan.
FY2020 - Design to Replace existing 45-ton air handling unit and chiller. Costs include the design of the new HVAC system and construction involving new duct work and mechanical closet.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$271,500				**$271,500**
2021		$520,000			**$520,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$271,500**	**$520,000**	**$0**	**$0**	**$791,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$271,500			**$271,500**
2021			$520,000		**$520,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$271,500**	**$520,000**	**$0**	**$791,500**

Total Project Cost:

$791,500

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Prince Frederick Library

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: Libraries

Project Location:
850 Costley Way
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4610
Department Priority: 3
Duration: 2022
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan.
FY2022 - Design replacement of (8) air handling units and (1) 100-ton chiller.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022	$484,000				**$484,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$484,000**	**$0**	**$0**	**$0**	**$484,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022		$44,000		$440,000	**$484,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$44,000**	**$0**	**$440,000**	**$484,000**

Total Project Cost:

$484,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Pole Barn

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
250 Schooner Lane
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd.gov

Project Details:
Number: 4218
Department Priority: 3
Duration: 2023
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan.
FY2023 - Furnish and install as needed (3) split systems with gas furnaces. (1) 3-Ton unit and (2) 5-Ton units. Remove old refrigerant piping and install new lines to match the new equipment for use with R410a Freon or flush existing line set if piping is sized right.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023	$64,400				**$64,400**
2024					**$0**
2025					**$0**
Total	**$64,400**	**$0**	**$0**	**$0**	**$64,400**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023				$64,400	**$64,400**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$64,400**	**$64,400**

Total Project Cost:

$64,400

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Southern Community Center

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: Community / Sr Ctrs

Project Location:
20 Appeal Lane
Lusby, MD
20657

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd

Project Details:
Number: 4337
Department Priority: 2
Duration: 2019-2021
Recurring
District: 1

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment replacements based on a 10-year lifespan.

FY2021 - Replace (4) 10-ton water source heat pumps, (1) 5-ton water source heat pump, and (1) 3-ton water source heat pump, with (7) water source heat pumps. Reconnect piping and electrical lines to new system and perform startup operation.
Modify associated piping, duct work and electrical as needed to re-connect new system.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$281,700				**$281,700**
2025					**$0**
Total	**$281,700**	**$0**	**$0**	**$0**	**$281,700**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024				$281,700	**$281,700**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$281,700**	**$281,700**

Total Project Cost:

$281,700

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

HVAC Replacement Storage Facility

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
3205 Broomes Island Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
Bob.Atkins@calvertcountymd

Project Details:
Number: 4214
Department Priority: 2
Duration: 2021
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

County facility HVAC equipment based on a 10-year lifespan.
FY2021 - Replace (3) 7.5-ton rooftop units and (2) 7.5-ton package units with (5) 7.5-ton RTU/package units. Modify associated duct and electrical work as needed for new units. Perform start up and check systems operation.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021	$209,000				**$209,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$209,000**	**$0**	**$0**	**$0**	**$209,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021				$209,000	**$209,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$209,000**	**$209,000**

Total Project Cost:

$209,000

Estimated Annual Operating Impact:

The County projects lower utility operating/maintenance costs as HVAC systems are replaced with new energy efficient systems.

Roof Replacement Wisner Hall - Kings Landing Park

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
3255 Kings Landing Road
Huntingtown, MD
20639

Contact Information:
Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
atkinsra@co.cal.md.us

Project Details:
Number: 4452
Department Priority: 2
Duration: 2021
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

Roof replacements are scheduled in accordance with material lifespan typically 20-30 years. Remove existing roof shingles and ISO board insulation on a 4,500 square foot roof, labor and materials install new shingles.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$33,700				**$33,700**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$33,700**	**$0**	**$0**	**$0**	**$33,700**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$33,700		**$33,700**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$33,700**	**$0**	**$33,700**

Total Project Cost:

$33,700

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget. This scheduled maintenance will assist in maintaining County assets.

Roof Replacement
Health Department

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
Solomons Island Rd
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
atkinsra@co.cal.md.us

Project Details:
Number: 4452
Department Priority: 2
Duration: 2021
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

Roof replacements are scheduled in accordance with material lifespan typically 20-30 years. Replace existing roof with a sarnifil roof system

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$150,000				**$150,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$150,000**	**$0**	**$0**	**$0**	**$150,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$150,000		**$150,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$150,000**	**$0**	**$150,000**

Total Project Cost:

$150,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget. This scheduled maintenance will assist in maintaining County assets.

Roof Replacement Southern Community Center

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: Community

Project Location:
20 Appeal Lane
Lusby, MD
20657

Contact Information:
Project Manager:
Robert Atkins

Telephone Number:
410-535-1600 x2233

Email:
atkinsra@co.cal.md.us

Project Details:
Number: 4337
Department Priority: 2
Duration: 2020
Recurring
District: 1

Strategic Plan Reference:
CP-5

About the Project

Roof replacements are scheduled in accordance with material lifespan typically 20-30 years. In **FY2020**, the shingled roof on the Southern Community Center is scheduled for replacement.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$123,600				**$123,600**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$123,600**	**$0**	**$0**	**$0**	**$123,600**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$123,600		**$123,600**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$123,600**	**$0**	**$123,600**

Total Project Cost:

$123,600

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget. This scheduled maintenance will assist in maintaining County assets.

Solomons Island Boardwalk Pickets

Department/Division:
General Services

Project Category:
Town Centers: Solomons

Project Location:
Riverwalk
Solomons, MD
20688

Contact Information:

Point of Contact:
Stephen Jones

Telephone Number:
410-535-1600 x2220

Email:
Stephen.Jones@calvertcountymd.gov

Project Details:
Number: 4251
Department Priority: 1
Duration: 2018-2019
Recurring
District: 1

Strategic Plan Reference:
CP-5
CP-12
CP-14

About the Project

Picket replacement of the boardwalk at the Solomons Island riverwalk.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$130,000				**$130,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$130,000**	**$0**	**$0**	**$0**	**$130,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$130,000		**$130,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$130,000**	**$0**	**$130,000**

Total Project Cost:

$130,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Waterman's Wharf

Department/Division:
Buildings & Grounds

Project Category:
Town Centers: Solomons

Project Location:
Williams Street
Solomons, MD
20688

Contact Information:

Point of Contact:
Stephen Jones

Telephone Number:
410-535-1600 x2233

Email:
Stephen.Jones@calvertcountymd.gov

Project Details:
Number: 4252
Department Priority: 2
Duration: Prior-2023
Type: Recurring
District: 1

Strategic Plan Reference:
CP-5

About the Project

The Waterman's Wharf requires maintenance and repair of pilings and pier on a regular basis. The annual amount is based on the lease requirement with the Chesapeake Biological Lab for all repairs to the wharf.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$10,000				**$10,000**
2021	$10,000				**$10,000**
2022	$10,000				**$10,000**
2023	$10,000				**$10,000**
2024	$10,000				**$10,000**
2025	$10,000				**$10,000**
Total	**$60,000**	**$0**	**$0**	**$0**	**$60,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$10,000	**$10,000**
2021				$10,000	**$10,000**
2022				$10,000	**$10,000**
2023				$10,000	**$10,000**
2024				$10,000	**$10,000**
2025				$10,000	**$10,000**
Total	**$0**	**$0**	**$0**	**$60,000**	**$60,000**

Total Project Cost:

$60,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

AMOCO STATION

Department/Division:
General Services

Project Category:
Public Facilities: General

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Stephen Jones

Telephone Number:
410-535-1600 x2220

Email:
jonessc@co.cal.md.us

Project Details:
Number: TBD
Department Priority: 1
Duration: FY2020
Non-Recurring
District: 2

Strategic Plan Reference:
CP-5
CP-6
CP-7
CP-12

About the Project

Demolish existing structures and level site for future County use.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$125,025				**$125,025**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$125,025**	**$0**	**$0**	**$0**	**$125,025**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$25,000	$125,000		**$150,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$25,000**	**$125,000**	**$0**	**$150,000**

Total Project Cost:

$150,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

County Services Plaza Façade

Department/Division:
Buildings & Grounds

Project Category:
Public Facilities: General

Project Location:
150 Main Street
Prince Frederick, MD
20678

Contact Information:
Point of Contact:
Stephen Jones

Telephone Number:
410-535-1600 x2220

Email:
jonessc@co.cal.md.us

Project Details:
Number: 4202
Department Priority: 1
Duration: 2018
Recurring
District: 2

Strategic Plan Reference:
CP-5

About the Project

The façade of the County Services Plaza requires painting and sealing of all windows every three years to prevent leaking issues. The project is projected for FY 2023.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023	$91,900				**$91,900**
2024					**$0**
2025					**$0**
Total	**$91,900**	**$0**	**$0**	**$0**	**$91,900**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023			$91,900		**$91,900**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$91,900**	**$0**	**$91,900**

Total Project Cost:

$91,900

Estimated Annual Operating Impact:

The County expects to lower utility costs, such as heating, cooling and electricity.

County Administration Building

Department/Division:
General Services

Project Category:
Public Facilities: General

Project Location:
Armory Square
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Stephen Jones

Telephone Number:
410-535-1600 x2220

Email:
Stephen.jones@calvertcountymd.gov

Project Details:
Number: 4215
Department Priority: 2
Duration: 2018-2021
Non-Recurring
District: 2

Strategic Plan Reference:
CP-9
CP-12

About the Project

This project is to design and build a new County Administration Office Building that is four stories and approximately 120,000 square feet plus parking. This building will consolidate all of the County employees currently located at the Plaza, Annex, Albright Building, 131 Main Street, 30 Duke Street & the Courthouse into one building.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior		$11,965,000			**$11,965,000**
2020					**$0**
2021		$17,354,000			**$17,354,000**
2022		$17,354,000			**$17,354,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$46,673,000**	**$0**	**$0**	**$46,673,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$2,200,000	$9,765,000		**$11,965,000**
2020					**$0**
2021			$17,354,000		**$17,354,000**
2022			$17,354,000		**$17,354,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$2,200,000**	**$44,473,000**	**$0**	**$46,673,000**

Total Project Cost:

$46,673,000

Estimated Annual Operating Impact:

The County expects a $320,000 decrease in rent expense, $30,000 in contracted services, and $9,000 in janitorial services when staff at 131 Main Street and Courthouse Square are relocated to the new County Administration Building.

Calvert Marine Museum - Drum Point Lighthouse Bulkhead Replacement

Department/Division:
Calvert Marine Museum

Project Category:
Public Facilities: Marine Museum

Project Location:
14200 Solomons Island Road
Solomons, MD
20688

Contact Information:

Project Manager:
Kenny Heard

Telephone Number:
410-326-2042 x22

Email:
James.Heard@calvertcountym

Project Details:
Number: 440601
Department Priority: 1
Duration: 2019
Non-recurring
District: 1

Strategic Plan Reference:
CP-5
CP-6
CP-15

About the Project

The bulkhead in front of the Drum Point Lighthouse is in need of replacement. This sixty-foot section was built in 1975 prior to the construction of the museum's basin and bulkhead in 1983. The creosoted sheathing is failing and there are open sections below the water line which will cause the soil beneath the lighthouse boardwalk to eventually erode into the harbor. A marine contractor has evaluated the bulkhead and recommended replacement within five years. Because the two piers connected to the bulkhead were built at the same time, they will also be affected. We are working on testing and schematic design. The museum applied for a state Waterway Improvement grant to match county funding for construction. Once we have a better idea of actual costs, we will apply for a second grant as well as contribute private funding to meet the need. This project is critically important.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$120,000			$100,000	**$220,000**
2020	$100,000				**$100,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$220,000**	**$0**	**$0**	**$100,000**	**$320,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$45,000	$175,000		**$220,000**
2020			$100,000		**$100,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$45,000**	**$275,000**	**$0**	**$320,000**

Total Project Cost:

$320,000

Estimated Annual Operating Impact:

The County does not expect any change in the operating budget due to the planned work.

Calvert Marine Museum-Exterior Canopy Columns

Department/Division:
Calvert Marine Museum

Project Category:
Public Facilities: Marine Museum

Project Location:
14200 Solomons Island Road
Solomons, MD

Contact Information:

Project Manager:
Kenny Heard

Telephone Number:
410-326-2042

Email:
James.Heard@calvertcountymd.gov

Project Details:
Number:
Department Priority: 3
Duration:
Non-Recurring
District

Strategic Plan Reference:
CP - 5

About the Project

FY 2022 - To replace the exterior canopy columns on the Exhibition Building due to weathering and deterioration. The top couple of inches are showing signs of deterioration. The location of the columns are such that they should be easily replaced.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022	$45,000				**$45,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$45,000**	**$0**	**$0**	**$0**	**$45,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022			$45,000		**$45,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$45,000**	**$0**	**$45,000**

Total Project Cost:

$45,000

Estimated Annual Operating Impact:

No financial impact.

Calvert Marine Museum - Land Acquisition

Department/Division:
Calvert Marine Museum

Project Category:
Public Facilities: Marine Museum

Project Location:
14200 Solomons Island Road
Solomons, MD
20688

Contact Information:

Project Manager:
Kenny Heard

Telephone Number:
410-326-2042 x32

Email:
James.Heard@calvertcountymd.gov

Project Details:
Number: 4405
Department Priority: 2
Duration: 2024
Non-recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

As part of the approved Marine Museum Master Plan, specific properties have been identified for the future growth of the institution. The funds requested are for the potential acquisition of the most critical property. It is anticipated that state and local open space funds, along with private donations, will be used for this acquisition.

This project is a placeholder in the CIP. Staff recognizes that the property going onto the market could occur at any time.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024				$750,000	**$750,000**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$750,000**	**$750,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$750,000				**$750,000**
2025					**$0**
Total	**$750,000**	**$0**	**$0**	**$0**	**$750,000**

Total Project Cost:

$750,000

Estimated Annual Operating Impact:

The County expects that there will be increased operating costs, such as utilities, maintenance and contracted services if the site is developed.

Tennison Hull Replacement

Department/Division:
Calvert Marine Museum

Project Category:
Public Facilities: Marine Museum

Project Location:
14200 Solomons Island Road
Solomons, MD

Contact Information:

Project Manager:
Mark Wilkens

Telephone Number:
410-326-2042

Email:
Mark.wilkens@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 3
Duration:
Non-Recurring
District: 1

Strategic Plan Reference:
CP - 6
CP - 14
CP - 15
CP - 16

About the Project

FY2022 - The 1899 William B. Tennison is the only USCG licensed log-hulled passenger vessel in the United States. Her hull is comprised of nine logs of pitch pine shaped and bolted together to form the bottom of the boat. The Tennison was name a National Historic Landmark in 1994. The hull has been frequently patched over the last 20 years. USCG estimates indicate that the bottom of the boat has perhaps 5 years left before becoming ineligible for USCG certification to carry passengers. The Chesapeake Bay Maritime Museum has recently completed an overhaul of their bugeye, Edna Lockwood. Over the next two years they will be building a new Maryland Dove for Historic St. Mary's County. This "dream team" of wooden boat builders is available to rebuild the hull of the Tennison once the Dove is complete. This is a unique opportunity to address this looming issue.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022		$500,000		$250,000	**$750,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$500,000**	**$0**	**$250,000**	**$750,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022			$750,000		**$750,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$750,000**	**$0**	**$750,000**

Total Project Cost:

$750,000

Estimated Annual Operating Impact:

No financial impact.

Calvert Marine Museum-Paleontology Center

Department/Division:
Calvert Marine Museum

Project Category:
Public Facilities: Marine Museum

Project Location:
14200 Solomons Island Rd
Solomons, MD

Contact Information:

Project Manager:
Jeff Murray

Telephone Number:
410-326-2042

Email:
Jeffrey.Murray@calvertcountymd.gov

Project Details:
Number:
Department Priority: 2
Duration:
Non-Recurring
District: 1

Strategic Plan Reference:
CP - 6
CP - 14
CP - 16

About the Project

The Calvert Marine Museum has over 100,000 fossils, the largest collection of Miocene marine fossils in America outside of the Smithsonian Museum of Natural History. It is the fastest growing collection at the museum, and our paleontologists are constantly discovering and identifying new fossils. They are completely maxed out for storage space. In 2018, CMM was designated the State Paleontology Collections and Research Center. The proposed paleo center will house the paleontology collection, receiving and fossil preparation areas on the ground floor, library, and office and meeting space for paleontology staff and visiting scientists on the second floor. This is part of the recently completed Site Master Plan.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$250,000				**$250,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$500,000			**$500,000**
Total	**$250,000**	**$500,000**	**$0**	**$0**	**$750,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$250,000			**$250,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$500,000			**$500,000**
Total	**$0**	**$750,000**	**$0**	**$0**	**$750,000**

Total Project Cost:

$750,000

Estimated Annual Operating Impact:

The County expects that there will be increased operating costs, such as utilities, maintenance and contracted services if the site is developed.

Calvert Library Prince Frederick Carpet Replacement

Department/Division:
Calvert Library

Project Category:
Public Facilities: Libraries

Project Location:
850 Costley Way, PF

Contact Information:

Project Manager:
Carrie Plymire

Telephone Number:
410-535-0291

Email:
cplymire@calvertlibrary.info

Project Details:
Number: TBD
Department Priority: 2
Duration: 2020
Non-Recurring
District: 2

Strategic Plan Reference:
CP-7

About the Project

The Prince Frederick library is twelve years old and in need of updating to maintain its appearance and functionality. This project will replace the broadcloth carpet which is showing serious wear in high-traffic areas with carpet squares. The life-expectancy for the original carpet was ten years.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$100,000				**$100,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$100,000**	**$0**	**$0**	**$0**	**$100,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$100,000		**$100,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$100,000**	**$0**	**$100,000**

Total Project Cost:

$100,000

Estimated Annual Operating Impact:

No impact.

Calvert Library Prince Frederick Lighting Upgrades

Department/Division:
Calvert Library

Project Category:
Public Facilities: Libraries

Project Location:
850 Costley Way, PF

Contact Information:

Project Manager:
Carrie Plymire

Telephone Number:
410-535-0291

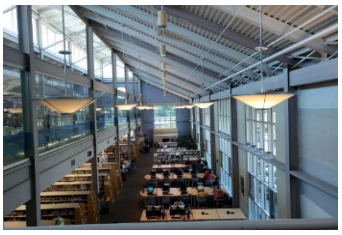
Email:
cplymire@calvertlibrary.info

Project Details:
Number: TBD
Department Priority
Duration: 2020
Non-Recurring
District: 2

Strategic Plan Reference:
CP-7

About the Project

The Prince Frederick library is twelve years old and in need of updating to maintain its appearance and functionality. This project will address several maintenance and functionality issues. Currently many of the lighting fixtures require frequent changing that involves the use of s scissor lift and several manhours per fixture. Adding additional lighting to the cafe which is very dim during evening hours and additional lighting to the reading room are also outcomes of this project. LED lights will require less frequent changing and energy savings.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$30,000				**$30,000**
2021	$125,000				**$125,000**
2022	$125,000				**$125,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$280,000**	**$0**	**$0**	**$0**	**$280,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$30,000			**$30,000**
2021			$125,000		**$125,000**
2022			$125,000		**$125,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$30,000**	**$250,000**	**$0**	**$280,000**

Total Project Cost:

$280,000

Estimated Annual Operating Impact:

Projected savings of $15,000 annually.

Prince Frederick ADA Upgrades and Window Treatment

Department/Division:
Calvert Library

Project Category:
Public Facilities: Libraries

Project Location:
850 Costley Way, PF

Contact Information:

Project Manager:
Carrie Plymire

Telephone Number:
410-535-0291

Email:
cplymire@calvertlibrary.info

Project Details:
Number: TBD
Department Priority: 3
Duration: 2020
Non-Recurring
District: 2

Strategic Plan Reference:
CP-7

About the Project

The Prince Frederick library is twelve years old and in need of updating to maintain its functionality and accessibility. This project will address two areas of concern: handicapped accessibility and energy efficiency. The front entrance, side door will be made handicapped accessible by installing a motorized opener. The public restrooms will also have handicapped doors installed. The southwest windows require exterior mediation or interior shading to alleviate glare on computers and reduce cooling loads.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$20,000				**$20,000**
2021	$125,000				**$125,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$145,000**	**$0**	**$0**	**$0**	**$145,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$20,000			**$20,000**
2021			$125,000		**$125,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$20,000**	**$125,000**	**$0**	**$145,000**

Total Project Cost:

$145,000

Estimated Annual Operating Impact:

Handicapped doors will have minimal impact on energy use. Shading project may have positive impact on energy costs.

Twin Beaches Branch New Building

Department/Division:
Calvert Library

Project Category:
Public Facilities: Libraries

Project Location:
North Beach, MD

Contact Information:
Project Manager:
Carrie Plymire

Telephone Number:
410-535-0291

Email:
cplymire@calvertlibrary.info

Project Details:
Number: 4612
Department Priority: 1
Duration: 2019-2022
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-7

About the Project

2019 - Concept Design
2020 - Architectural Design
2021 - Construction
2022 - Equipment

Design and build a 16,000 sq ft Twin Beaches Branch Library. Space will be flexible and adaptive for a variety of functions and age groups. Services will include materials for borrowing, classes and events for all ages, computers for public use, information services, meeting rooms, quiet study space and areas for children, teens and adults. A Library Capital Grant from the state of MD is possible. An agreement has been made with North Beach to deed land for this project to the County.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$150,000				**$150,000**
2020	$40,214	$279,306		$300,000	**$619,520**
2021					**$0**
2022		$2,732,000		$1,000,000	**$3,732,000**
2023		$2,000,000		$800,000	**$2,800,000**
2024				$627,520	**$627,520**
2025					**$0**
Total	**$190,214**	**$5,011,306**	**$0**	**$2,727,520**	**$7,929,040**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$150,000			**$150,000**
2020		$619,520			**$619,520**
2021					**$0**
2022			$3,732,000		**$3,732,000**
2023			$2,800,000		**$2,800,000**
2024				$627,520	**$627,520**
2025					**$0**
Total	**$0**	**$769,520**	**$6,532,000**	**$627,520**	**$7,929,040**

Total Project Cost:

$7,929,040

Estimated Annual Operating Impact:

$41,000 increase in operating expenses due to a larger facility. Add one FT and two PT staff to cover larger facility $90,000 base salary.

Library Technology Hardware

Department/Division:
Calvert Library

Project Category:
Public Facilities: Libraries

Project Location:
8120 So. Maryland Blvd
Owings, MD
20736

Contact Information:
Project Manager:
Carrie Plymire

Telephone Number:
410-535-0291

Email:
cplymire@calvertlibrary.info

Project Details:
Number: 4614
Department Priority: 1
Duration: Prior-2022
Recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

One of the most critical library services is equitable access to the internet and technology for the Calvert community. Provision of public computers, wireless and technology training for the public are core services of Calvert Library. Ongoing replacement of computer hardware, switches, servers, filters and wireless access points is required to maintain the library's service quality.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					
2020	$55,000				**$55,000**
2021	$47,500				**$47,500**
2022	$30,800				**$30,800**
2023	$24,500				**$24,500**
2024	$34,300				**$34,300**
2025	$31,600				**$31,600**
Total	**$223,700**	**$0**	**$0**	**$0**	**$223,700**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					
2020				$55,000	**$55,000**
2021				$47,500	**$47,500**
2022				$30,800	**$30,800**
2023				$24,500	**$24,500**
2024				$34,300	**$34,300**
2025				$31,600	**$31,600**
Total	**$0**	**$0**	**$0**	**$223,700**	**$223,700**

Total Project Cost:

$223,700

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Calvert Pines Senior Center Expansion/Renovation

Department/Division:
Office on Aging

Project Category:
Public Facilities: Community / Sr Ctrs

Project Location:
450 West Dares Beach Road
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Susan Justice

Telephone Number:
410-535-4606

Email:
Susan.Justice@calvertcountymd.gov

Project Details:
Number: 4601
Department Priority: 1
Duration: Prior-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-8
CP-9

About the Project

FY2021 - Construction of the project. This may include enclosure of atrium to create offices space and bringing older systems to code. This is also dependent upon approval of a Maryland Senior Center capital improvement grant which requires a 100% match.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021		$1,315,000		$800,000	**$2,115,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$1,315,000**	**$0**	**$800,000**	**$2,115,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021			$2,035,000	$80,000	**$2,115,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$2,035,000**	**$80,000**	**$2,115,000**

Total Project Cost:

$2,115,000

Estimated Annual Operating Impact:

The County expects a $7,000 increase in costs due to the increased useable space, such as utilities, maintenance and contracted services.

So. Community Center Behavioral Health Services Renovation

Department/Division:
Community Resources

Project Category:
Public Facilities: Community / Sr Ctrs

Project Location:
Lusby: Southern Community Ce

Contact Information:

Project Manager:
Champ Thomaskutty

Telephone Number:
410-535-5400, ext. 304

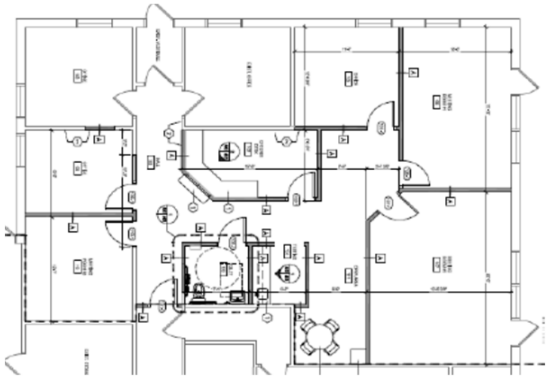
Email:
ChampC.Thomaskutty@maryland.gov

Project Details:
Number: TBD
Department Priority: 1
Duration:
Non-Recurring
District: 1

Strategic Plan Reference:

About the Project

Remodel of the behavioral health clinic at Southern Community Center to include additional clinical offices, an ADA compliant restroom, and a dedicated lab testing space within the existing footprint. Project is ready for construction with approval of a Maryland Department of Health Bond Bill.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$150,000				**$150,000**
2021				$150,000	**$150,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$150,000**	**$0**	**$0**	**$150,000**	**$300,000**

Project Cost Estimates

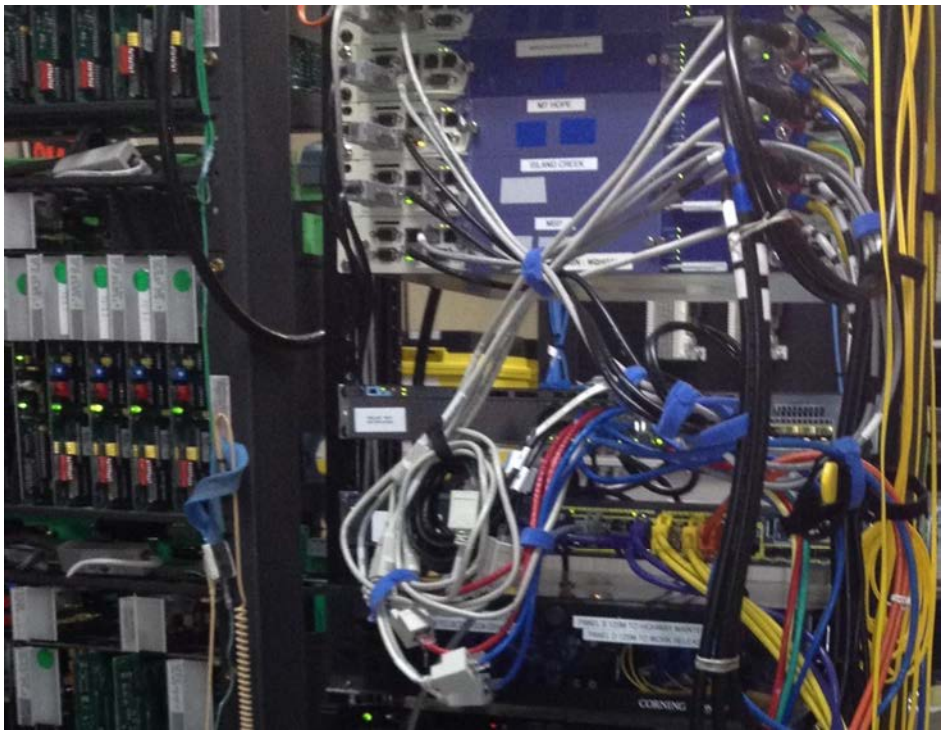
Year	Property	Planning	Construction	Equipment	Total
Prior		completed			**$0**
2020			$150,000		**$150,000**
2021			$120,000	$30,000	**$150,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$270,000**	**$30,000**	**$300,000**

Total Project Cost:

$300,000

Estimated Annual Operating Impact:

The County expects to lower utility costs, such as heating, cooling, and electricity



Technology Services

Enterprise System Implementation

Department/Division:
Technology Services

Project Category:
Technology Services

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:
Point of Contact:
Kathleen O'Brien

Telephone Number:
410-535-1600 x2307

Email:
obrienkm@co.cal.md.us

Project Details:
Number: 406200
Department Priority: 1
Duration: Prior-2023
Non-Recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

Major upgrade of County enterprise systems based on user requirements and current technology.
Prior: continue implementation of the county asset and infrastructure management system; begin the analysis and upgrade of the financial/human resource management system.
FY 2020: Utility billing system replacement; financial system interfaces; planning/design for upgrade/replacement of the tax system.
FY 2021: Upgrade the tax and revenue billing system.
FY 2022: Upgrade land management system; major enterprise system review.
FY 2023: Upgrade/replace records management system.
FY 2024: Major enterprise system review; completion of the replacement of the records management system.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$300,000				**$300,000**
2021	$350,000				**$350,000**
2022	$280,000				**$280,000**
2023	$250,000				**$250,000**
2024	$500,000				**$500,000**
2025	$ 300,000				**$300,000**
Total	**$1,980,000**	**$0**	**$0**	**$0**	**$1,980,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$80,000		$220,000	**$300,000**
2021				$350,000	**$350,000**
2022		$80,000		$200,000	**$280,000**
2023				$250,000	**$250,000**
2024				$500,000	**$500,000**
2025		$80,000		$220,000	**$300,000**
Total	**$0**	**$240,000**	**$0**	**$1,740,000**	**$1,980,000**

Total Project Cost:

$1,980,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Geographic Information System

Department/Division:
Technology Services

Project Category:
Technology Services

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Kathleen O'Brien

Telephone Number:
410-535-1600 x2307

Email:
obrienkm@co.cal.md.us

Project Details:
Number: 4035
Department Priority: 1
Duration: Prior-2023
Recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

Project funding is used to acquire updated Light Detection and Ranging (LiDAR) data and to develop updated topographic and planimetric features and other derived data. This data is updated on a 4-year cycle.

Project funding is also used to acquire updated oblique imagery. This is done on a 2-year cycle.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$95,000				**$95,000**
2021					**$0**
2022	$100,000				**$100,000**
2023	$230,000				**$230,000**
2024	$105,000				**$105,000**
2025					**$0**
Total	**$530,000**	**$0**	**$0**	**$0**	**$530,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$95,000	**$95,000**
2021					**$0**
2022				$100,000	**$100,000**
2023				$230,000	**$230,000**
2024				$105,000	**$105,000**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$530,000**	**$530,000**

Total Project Cost:

$530,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Network Infrastructure

Department/Division:
Technology Services

Project Category:
Technology Services

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Kathleen O'Brien

Telephone Number:
410-535-1600 x2307

Email:
obrienkm@co.cal.md.us

Project Details:
Number: 4021
Department Priority: 1
Duration: Prior-2023
Recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

Upgrade network infrastructure that is required to provide secure and reliable transmission of data between the main courthouse campus and remote sites, and access to the internet service provider (ISP). This includes such items as servers, storage, memory, controllers, chassis, routers, switches, firewalls, appliances, fiber, cabling and high-speed wireless transmission.

Projects for FY 2020 include expansion of core server infrastructure to address substantial growth in video and other data storage, fiber testing equipment, and deployment of wireless access points in county facilities.

Projects for FY 2021 and FY 2022 include core switching and data center infrastructure for the new county office building as well as replacement of primary switches in county buildings that will continue to be

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$490,000				**$490,000**
2021	$1,600,000				**$1,600,000**
2022	$1,500,000				**$1,500,000**
2023	$400,000				**$400,000**
2024	$700,000				**$700,000**
2025	$700,000				**$700,000**
Total	**$5,390,000**	**$0**	**$0**	**$0**	**$5,390,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$490,000	**$490,000**
2021				$1,600,000	**$1,600,000**
2022				$1,500,000	**$1,500,000**
2023				$400,000	**$400,000**
2024				$700,000	**$700,000**
2025				$700,000	**$700,000**
Total	**$0**	**$0**	**$0**	**$5,390,000**	**$5,390,000**

Total Project Cost:

$5,390,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Phone System Upgrade

Department/Division:
Technology Services

Project Category:
Technology Services

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Kathleen O'Brien

Telephone Number:
410-535-1600 x2307

Email:
obrienkm@co.cal.md.us

Project Details:
Number: 4024
Department Priority: 1
Duration: 2018-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

Project funding will be used to provide new core telephone system infrastructure in the planned County Office Building and to provide major upgrades to the current core telephone system infrastructure for the Courthouse and Sheriff's Office. The current infrastructure will have been in place for 10 years is will be due for replacement.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021	$250,000				**$250,000**
2022					**$0**
2023	$250,000				**$250,000**
2024	$250,000				**$250,000**
2025					**$0**
Total	**$750,000**	**$0**	**$0**	**$0**	**$750,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021				$250,000	**$250,000**
2022					**$0**
2023				$250,000	**$250,000**
2024				$250,000	**$250,000**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$750,000**	**$750,000**

Total Project Cost:

$750,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Public Safety System

Department/Division:
Technology Services

Project Category:
Technology Services

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Kathleen O'Brien

Telephone Number:
410-535-1600 x2307

Email:
obrienkm@co.cal.md.us

Project Details:
Number: 4040
Department Priority: 2
Duration: 2020-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-13

About the Project

By FY2021, the County will have been operating on the New World System for more than a decade. The original cost of New World was $3 million. The County can not predict at this time what the needs of the public safety division will be by FY2021 and whether the existing system will be capable of addressing those needs. The County is planning for this major expense now in order to be prepared for a major upgrade or replacement when the time arises.

Beginning in FY 2020, the County will begin developing funding for a major system upgrade or replacement.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$500,000				**$500,000**
2021	$500,000				**$500,000**
2022	$500,000				**$500,000**
2023	$500,000				**$500,000**
2024					**$0**
2025	$200,000				**$200,000**
Total	**$2,200,000**	**$0**	**$0**	**$0**	**$2,200,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$500,000	**$500,000**
2021				$500,000	**$500,000**
2022				$500,000	**$500,000**
2023				$500,000	**$500,000**
2024					**$0**
2025				$200,000	**$200,000**
Total	**$0**	**$0**	**$0**	**$2,200,000**	**$2,200,000**

Total Project Cost:

$2,200,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Comcast PEG

Department/Division:
Community Resources

Project Category:
Communication and Media Relations

Project Location:
175 Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Mark Volland

Telephone Number:
410-535-2003

Email:
Mark.Volland@calvertcountymd.gov

Project Details:
Number: 402700
Department Priority: 1
Duration: 2019-2025
Recurring

District: ALL

Strategic Plan Reference:

About the Project

Channel 6 Takeover - Comcast shall implement the collection of a PEG Capital Fee from Subscribers, which fee shall be used to provide Grant to the County for PEG Capital and equipment costs associated with the production and distribution of PEG channel programming. PEG stands for Public, Educational and Governmental Access Channels. The yearly amount will be approximately $183,643.20, we received the first installment in FY19 of $15,303.04, which is included in the FY20 budget.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020				$198,946	**$198,946**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$198,946**	**$198,946**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$198,946	**$198,946**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$198,946**	**$198,946**

Total Project Cost:

$198,946

Estimated Annual Operating Impact:

PEG Capital Fee from Subscribers paid Quarterly for equipment costs.

Flag Ponds Nature Center Entrance Station

Recreation Resources

Parks & Recreation
Chesapeake Hills Golf Course
Natural Resources

Broomes Island Community Center Playground Replacement

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
3205 Broomes Island Road
Port Republic, MD
20676

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4342
Department Priority: 2
Duration: 2020
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14

About the Project

The existing playground is the first structure installed at the Broomes Island Community Center and has reached its life expectancy. Due to its age, parts are difficult to obtain making it difficult to keep it in a safe, useable condition. The structure will be replaced by one that meets current standards for safety and Americans with Disabilities Act (ADA) access.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$85,000				**$85,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$85,000**	**$0**	**$0**	**$0**	**$85,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$85,000	**$85,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$85,000**	**$85,000**

Total Project Cost:

$85,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Breezy Point Shoreline Restoration

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources:
Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number:
Department Priority: 1
Duration: 2020
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-15

About the Project

Storms have eroded the shoreline at Breezy Point Beach along the Chesapeake Bay. In the southern area of the park, repairs are needed to stabilize the shoreline and rebuild the beach. We are looking at utilizing the State of Maryland's Living Shoreline State Assistance Program for a zero interest 20 year loan to offset cost of this project. This is noted in Grants / Other.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020				$515,000	**$515,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$515,000**	**$515,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$15,000	$500,000		**$515,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$15,000**	**$500,000**	**$0**	**$515,000**

Total Project Cost:

$515,000

Estimated Annual Operating Impact:

Repair will ease operating impact and will allow the maintaining of current revenue levels.

Breezy Point Parking and Drainage

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number:
Department Priority: 1
Duration: 2020-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-17
CP-15

About the Project

The parking lot at Breezy Point Beach becomes unusable in the case of a tidal or storm event. This causes for many days of standing water and the closing of parking areas within Breezy Point on a regular basis. A project will be completed in order to reduce flooding and improve drainage on both permeable and impermeable surfaces. Grants / Other funding will come from Breezy Point's fund balance.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior				$335,000	**$335,000**
2020					**$0**
2021				$500,000	**$500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$835,000**	**$835,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$35,000	$300,000		**$335,000**
2020					**$0**
2021			$500,000		**$500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$35,000**	**$800,000**	**$0**	**$835,000**

Total Project Cost:

$835,000

Estimated Annual Operating Impact:

Operating impact will be less maintenance needed for parking lot care and flood mediation. A saving amount can not yet be determined.

Breezy Point Seawall Replacement

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number:
Department Priority: 2
Duration: 2022-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-17
CP-15

About the Project

Repair, renovation and replacement of seawall along the southern end of Breezy Point Beach. This will assist with stabilization of shoreline and permanently close the old boat ramp adding for additional park space. Grants/Other funding will come from Breezy Point's fund balance.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior				$520,000	**$520,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$500,000			**$500,000**
2025					**$0**
Total	**$0**	**$500,000**	**$0**	**$520,000**	**$1,020,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$20,000	$500,000		**$520,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$500,000		**$500,000**
2025					**$0**
Total	**$0**	**$20,000**	**$1,000,000**	**$0**	**$1,020,000**

Total Project Cost:

$1,020,000

Estimated Annual Operating Impact:

There is no operating impact.

Breezy Point Building Additions and Upgrades

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources:
Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number:
Department Priority: 2
Duration: 2023-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-15

About the Project

Includes the relocation of park office to better serve customers, upgrading concession to beachfront café, upgrades to gatehouse, refurbishment of current park office and upgrades to maintenance building. Grants/Other funding will come from Breezy Point's fund balance.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior				$45,000	**$45,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$1,000,000			**$1,000,000**
2025		$1,000,000			**$1,000,000**
Total	**$0**	**$2,000,000**	**$0**	**$45,000**	**$2,045,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$45,000			**$45,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$1,000,000		**$1,000,000**
2025			$1,000,000		**$1,000,000**
Total	**$0**	**$45,000**	**$2,000,000**	**$0**	**$2,045,000**

Total Project Cost:

$2,045,000

Estimated Annual Operating Impact:

Operating costs will increase due to expanded services offered. Revenues are also expected to increase with the development of a beachfront café.

Breezy Point Fencing

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources:
Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number:
Department Priority: 3
Duration: 2023-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-15

About the Project

Replacement of old fencing and gates at Breezy Point Beach. Fencing cost is estimated at $40 per square foot. This project also includes additions and upgrades to electronic gates. Grants/Other funding will come from Breezy Point's fund balance.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023				$50,000	**$50,000**
2024				$50,000	**$50,000**
2025				$50,000	**$50,000**
Total	**$0**	**$0**	**$0**	**$150,000**	**$150,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023				$50,000	**$50,000**
2024				$50,000	**$50,000**
2025				$50,000	**$50,000**
Total	**$0**	**$0**	**$0**	**$150,000**	**$150,000**

Total Project Cost:

$150,000

Estimated Annual Operating Impact:

There is no operating impact.

Breezy Point Pier Extension

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
5300 Breezy Point Road
Chesapeake Beach, MD 20732

Contact Information:

Project Manager:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number:
Department Priority: 3
Duration: Prior-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-15

About the Project

Extension of the fishing pier at Breezy Point Beach to better serve visitors. Grants/Other funding will come from Breezy Point's fund balance.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior				$10,000	**$10,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025				$200,000	**$200,000**
Total	**$0**	**$0**	**$0**	**$210,000**	**$210,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$10,000			**$10,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$200,000		**$200,000**
Total	**$0**	**$10,000**	**$200,000**	**$0**	**$210,000**

Total Project Cost:

$210,000

Estimated Annual Operating Impact:

There is no operating impact.

Field Lighting Program

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
All Park Locations

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 431301
Department Priority: 1
Duration: 2019-2023
Non-Recurring
District: 1, 2, 3

Strategic Plan Reference:
CP-14

About the Project

Add lighting on fields to meet the need of the community for extended field usage time. It is recommended to install lighting that can be controlled remotely for energy efficiency and less of a burden on staff time in the field which may be prioritized in other areas of maintenance need. Lighting upgrades and installation would begin with Hallowing Point Park (Fields 5 - 9) in Fy2020 followed by Cove Point Park (Fields 1 - 4) in FY2021, Dunkirk District Park (upgrades to inefficient lighting) in FY2022 and satellite parks (Twin Shields, St Leonard, BG&E Field) beginning in FY2023.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$200,000				**$200,000**
2020	$850,000				**$850,000**
2021		$850,000			**$850,000**
2022		$500,000			**$500,000**
2023		$600,000			**$600,000**
2024					**$0**
2025					**$0**
Total	**$1,050,000**	**$1,950,000**	**$0**	**$0**	**$3,000,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$100,000		$100,000	**$200,000**
2020				$850,000	**$850,000**
2021				$850,000	**$850,000**
2022				$500,000	**$500,000**
2023				$600,000	**$600,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$100,000**	**$0**	**$2,900,000**	**$3,000,000**

Total Project Cost:

$3,000,000

Estimated Annual Operating Impact:

Fields updated will provide a savings with the efficiency of LED but an increase for new locations. This will save $50,000 annually in lighting repairs.

Cove Point Pool Deck Repair / Replacement

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
750 Cove Point Road
Lusby, MD
20657

Contact Information:

Point of Contact:
Phil Ashworth

Telephone Number:
443-532-1806

Email:
Phil.Ashworth@calvertcountymd.gov

Project Details:
Number: 4310
Department Priority: 1
Duration: 2020
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14

About the Project

The original deck has deteriorated by pitting and spalling. While it is has been patched each season, this is not a long-term solution to correct the problem. This repair will allow the deck surface to be properly prepared and an overlay to be installed.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$100,000		$150,000		**$250,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$100,000**	**$0**	**$150,000**	**$0**	**$250,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$250,000		**$250,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$250,000**	**$0**	**$250,000**

Total Project Cost:

$250,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Dunkirk District Park Tennis Court Construction and Multi-Purpose Field Restrooms

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
10750 So. Maryland Blvd
Dunkirk, MD
20754

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 431601
Department Priority: 1
Duration: Prior-2021
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-14

About the Project

There is structural deterioration of the tennis courts, and the blacktop under the surface continues to move creating dead spots and low spots that effect play. The purpose of this project is to relocate the courts to the back of the park and build 6 new courts and parking. Construct a restroom near the new tennis courts. Installation of flush toilets that will serve the tennis courts at Field 4 and Field 7.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$47,363		$44,218		**$91,580**
2020	$689,600	$500,000			**$1,189,600**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$736,963**	**$500,000**	**$44,218**	**$0**	**$1,281,180**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$44,218	$47,363		**$91,580**
2020			$1,189,600		**$1,189,600**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$44,218**	**$1,236,963**	**$0**	**$1,281,180**

Total Project Cost:

$1,281,180

Estimated Annual Operating Impact:

The County expects a slight increase in operating costs due to the new useable space.

Dunkirk District Park Playground Replacements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
10750 So. Maryland Blvd
Dunkirk, MD
20754

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 431603
Department Priority: 1
Duration: 2018-2021
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-14

About the Project

The existing playground has reached its life expectancy. Due to its age, parts are difficult to obtain making it difficult to keep it in a safe, useable condition. The structure will be replaced by one that meets current standards for safety and Americans with Disabilities Act (ADA) access.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$2,710				**$2,710**
2020					**$0**
2021		$727,000			**$727,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$2,710**	**$727,000**	**$0**	**$0**	**$729,710**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior				$2,710	**$2,710**
2020					**$0**
2021		$327,000	$100,000	$300,000	**$727,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$327,000**	**$100,000**	**$302,710**	**$729,710**

Total Project Cost:

$729,710

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Dunkirk District Park Splash Pad

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
10750 So. Maryland Blvd
Dunkirk, MD
20754

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4316
Department Priority: 3
Duration: 2021-2022
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-14

About the Project

When the tennis court project is completed, the current location will no longer have active amenities. Based on Parks & Recreation Strategic Plan, this amenity addition meets the goal "Enhance Services and Facilities." Construction funding is planned partially through Program Open Space.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021	$50,000		$110,000	$290,000	**$450,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$50,000**	**$0**	**$110,000**	**$290,000**	**$450,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021		$50,000	$400,000		**$450,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$50,000**	**$400,000**	**$0**	**$450,000**

Total Project Cost:

$450,000

Estimated Annual Operating Impact:

The County expects a $15,000 - $20,000 increase in operating costs due to the new useable space.

Hall Aquatic Center Pool Improvements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
130 Auto Drive
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Phil Ashworth

Telephone Number:
443-532-1806

Email:
Phil.Ashworth@calvertcountymd.gov

Project Details:
Number:
Department Priority: 2
Duration: 2020-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Provide structural and amenity improvements to the Edward T. Hall Aquatic Center. This includes plaster coating of therapy and leisure pool (FY 2020) as well as slide resurfacing (FY 2023).

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$65,000				**$65,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$65,000**	**$0**	**$0**	**$0**	**$65,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$65,000		**$65,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$65,000**	**$0**	**$65,000**

Total Project Cost:

$65,000

Estimated Annual Operating Impact:

Operating cost is expected to increase by $475,000 annually.

Hallowing Point Park Basketball Courts

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
4755 Hallowing Point Road
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 432002
Department Priority: 2
Duration: 2020-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Remove existing structure and replace with two basketball courts and efficient LED lighting. The basketball courts at Hallowing Point Park are well used and a focal point upon park entry. Grants/Other allocated through Program Open Space funding.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$55,964		**$55,964**
2020	$36,736				**$36,736**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$550,000		$307,000	**$857,000**
2025					**$0**
Total	**$36,736**	**$550,000**	**$55,964**	**$307,000**	**$949,700**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$55,964			**$55,964**
2020		$36,736			**$36,736**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$857,000		**$857,000**
2025					**$0**
Total	**$0**	**$92,700**	**$857,000**	**$0**	**$949,700**

Total Project Cost:

$949,700

Estimated Annual Operating Impact:

The County expects a $600 increase in operating costs due to the new useable space.

Hallowing Point Park Restroom & Snack Stand Replacement

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
4755 Hallowing Point Road
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4320
Department Priority: 2
Duration: 2017-2020
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Replacement of restroom and concession facilities. This facility is undergoing design and will be ready for construction in FY2020. Water and sewer to be introduced to facility as well as restrooms that will allow for a portion to stay open year-round. Concession will allow for vendor use bringing in revenues to the County.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$184,700		**$184,700**
2020		$986,200			**$986,200**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$986,200**	**$184,700**	**$0**	**$1,170,900**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$103,000	$81,700		**$184,700**
2020			$986,200		**$986,200**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$103,000**	**$1,067,900**	**$0**	**$1,170,900**

Total Project Cost:

$1,170,900

Estimated Annual Operating Impact:

The County expects a $15,000 increase in operating costs due to the new useable space.

Kings Landing Pool Improvements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
3255 Kings Landing Road
Huntingtown, MD
20639

Contact Information:

Point of Contact:
Phil Ashworth

Telephone Number:
443-532-1806

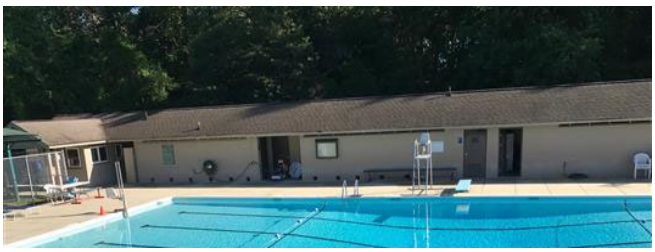
Email:
Phil.Ashworth@calvertcountymd.gov

Project Details:
Number:
Department Priority: 2
Duration: 2024-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Renovation and likely repositioning of bathhouse and office at the Kings Landing Park Pool. The current building has exceeded life expectancy and each year must undergo major repairs and maintenance to utilize in a condition acceptable for public use in the summer. This building is a remnant of the YMCA's ownership of the property constructed in 1963. As State owned property, permission to alter the building will be reviewed by the State of Maryland. Grants / Other funding is projected Program Open Space.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$60,000		**$60,000**
2025		$500,000		$100,000	**$600,000**
Total	**$0**	**$500,000**	**$60,000**	**$100,000**	**$660,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$60,000			**$60,000**
2025			$600,000		**$600,000**
Total	**$0**	**$60,000**	**$600,000**	**$0**	**$660,000**

Total Project Cost:

$660,000

Estimated Annual Operating Impact:

Financial impact will result in less maintenance needs and a more efficient facility.

Main Street Greenspace

Department/Division:
Parks & Recreation

Project Category:
Town Centers: Prince Frederick

Project Location:
Main Street
Prince Frederick, MD
20678

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

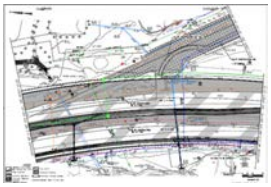
Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4319
Department Priority: 3
Duration: Prior-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-12
CP-14

About the Project

The State of Maryland is closing the section of Main Street between Central Square Shopping Center and Route 2/4. Planning & Zoning and Parks & Recreation have arranged a partnership with the State in order to remove the roadway and prepare the site to the County's specifications. More specifically, the location will be fine graded with stabilization, landscaping and a multi-use trail will be developed by the County. The County has met with the owners and retailers of Central Square Shopping Center to discuss concept plans. Program Open Space funding will be utilized for this project.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$30,000		**$30,000**
2020					**$0**
2021	$30,000				**$30,000**
2022				$150,000	**$150,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$30,000**	**$0**	**$30,000**	**$150,000**	**$210,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$30,000			**$30,000**
2020					**$0**
2021		$30,000			**$30,000**
2022			$150,000		**$150,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$60,000**	**$150,000**	**$0**	**$210,000**

Total Project Cost:

$210,000

Estimated Annual Operating Impact:

The County expects a $22,000 increase in operating costs, such as utilities, maintenance and contracted services, once the site is developed.

Mt. Hope Community Center Parking Improvements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
104 Pushaw Station Road
Sunderland, MD
20689

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4330
Department Priority: 1
Duration: 2020
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-14

About the Project

Repair and resurface parking lot at Mt. Hope Community Center. The parking lot lost numerous spaces after the installation of the communications tower. To meet the community need for parking and safety of the parking lot, this project is a top priority to be completed.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$60,000				**$60,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$60,000**	**$0**	**$0**	**$0**	**$60,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$60,000		**$60,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$60,000**	**$0**	**$60,000**

Total Project Cost:

$60,000

Estimated Annual Operating Impact:

There is no operating cost impact.

Offsite Area A

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
Solomons Island Road S
Lusby, MD
20657

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 431400
Department Priority: 1
Duration: Prior-2025
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14

About the Project

Master planning currently in process for the property in Lusby known as Offsite Area A. This 179-acre parcel will be developed based on the future results of the master planning process. Funding in Grants / Other is allocated from private contributions.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior				$550,000	**$550,000**
2020				$3,550,000	**$3,550,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$4,100,000**	**$4,100,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$400,000	$50,000	$100,000	**$550,000**
2020		$200,000	$3,350,000		**$3,550,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$600,000**	**$3,400,000**	**$100,000**	**$4,100,000**

Total Project Cost:

$4,100,000

Estimated Annual Operating Impact:

This expense is currently unknown and unable to be estimated until completion of the master planning process.

Ward Farm Recreation & Nature Park Master Plan Implementation

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Parks & Recreation

Project Location:
10455 Ward Road
Dunkirk, MD
20754

Contact Information:

Point of Contact:
Shaun Meredith

Telephone Number:
410-535-1600 x2228

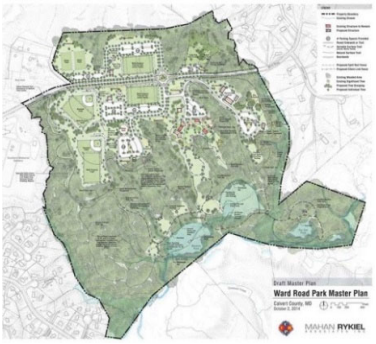
Email:
Shaun.Meredith@calvertcountymd.gov

Project Details:
Number: 4318
Department Priority: 1
Duration: Prior-2025
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-14

About the Project

Phase 1 of park development (3 multiuse fields and parking) will be under construction in FY19 and FY20. Phase 2 (natural areas, infrastructure, maintenance area and existing house) design will begin in FY20. The project is being partially funded by the Calvert County Youth Recreation Opportunity fund as listed in Grants/Other with contribution of approximately $1,000,000 per year.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$21,870	$1,500,000	$175,000	$6,224,681	**$7,921,551**
2020		$1,500,000		$1,000,000	**$2,500,000**
2021					**$0**
2022		$1,000,000		$1,000,000	**$2,000,000**
2023		$1,000,000		$1,000,000	**$2,000,000**
2024		$1,000,000			**$1,000,000**
2025		$2,000,000		$3,000,000	**$5,000,000**
Total	**$21,870**	**$8,000,000**	**$175,000**	**$12,224,681**	**$20,421,551**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior	$2,724,681		$5,196,870		**$7,921,551**
2020		$250,000	$2,250,000		**$2,500,000**
2021					**$0**
2022		$250,000	$1,650,000	$100,000	**$2,000,000**
2023			$2,000,000		**$2,000,000**
2024			$1,000,000		**$1,000,000**
2025		$250,000	$4,650,000	$100,000	**$5,000,000**
Total	**$2,724,681**	**$750,000**	**$16,746,870**	**$200,000**	**$20,421,551**

Total Project Cost:

$20,421,551

Estimated Annual Operating Impact:

There will be increased operating costs, such as utilities, maintenance and contracted services once the site is developed.

Chesapeake Hills Golf Course - Course Improvements

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Golf Course

Project Location:
11342 H.G. Trueman Road
Lusby, MD
20657

Contact Information:

Project Manager:
Tim Hepler

Telephone Number:
410-326-4653

Email:
Tim.Hepler@calvertcountymd.gov

Project Details:
Number: 4312
Department Priority: 1
Duration: 2019-2024
Non-recurring
District: 1

Strategic Plan Reference:
CP-14

About the Project

FY 2020 - Construct a restroom and rain shelter at the intersection of holes #5, #6 and #9. **FY 2021** - Construct a restroom and rain shelter at hole #13. **FY 2022** - Renovate cart pathways. **FY 2023** - Renovate hole #15. **FY 2024** - Construct wash bays, fairway improvements, demo storage building near cart barn, relocate electric service. **FY 2025** - Driving range improvements (Safety netting, covered practice tees).

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$284,100				**$284,100**
2020	$150,000				**$150,000**
2021	$150,000				**$150,000**
2022	$140,000				**$140,000**
2023	$300,000				**$300,000**
2024	$289,000				**$289,000**
2025	$320,000				**$320,000**
Total	**$1,633,100**	**$0**	**$0**	**$0**	**$1,633,100**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$21,500	$262,600		**$284,100**
2020		$15,000	$135,000		**$150,000**
2021		$15,000	$135,000		**$150,000**
2022		$5,000	$135,000		**$140,000**
2023		$15,000	$285,000		**$300,000**
2024		$15,000	$274,000		**$289,000**
2025		$10,000	$310,000		**$320,000**
Total	**$0**	**$96,500**	**$1,536,600**	**$0**	**$1,633,100**

Total Project Cost:

$1,633,100

Estimated Annual Operating Impact:

The County expects 7%-10% higher revenues and that expenditures will increase for additional programs and services by approximately 3%-5%.

Chesapeake Hills Golf Course - Clubhouse

Department/Division:
Parks & Recreation

Project Category:
Recreation Resources: Golf Course

Project Location:
11342 H.G. Trueman Road
Lusby, MD
20657

Contact Information:

Project Manager:
Tim Hepler

Telephone Number:
410-326-4653

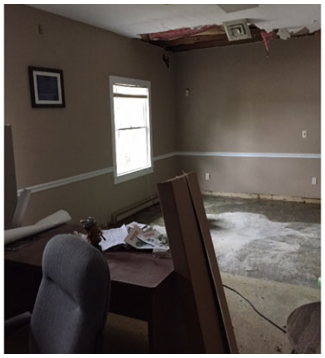
Email:

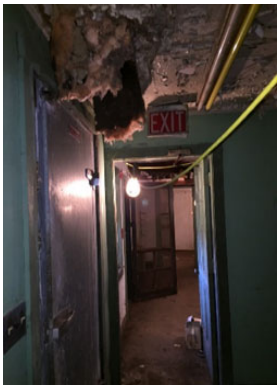
Project Details:
Number: 4312__ (TBD)
Department Priority: 1
Duration: 2019-2020
Non-recurring
District: 1

Strategic Plan Reference:
CP-14

About the Project

FY 2020 - A&E for new Clubhouse which is estimated at $379,949. New clubhouse at an estimated cost of $3,166,240. Pro shop, Bar, Small Restaurant, Restrooms, Locker Rooms, Staff Offices, Adequate Storage, and Meeting Area (capacity for 100).





Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020		$3,546,189			**$3,546,189**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$3,546,189**	**$0**	**$0**	**$3,546,189**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$379,949	$3,166,240		**$3,546,189**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$379,949**	**$3,166,240**	**$0**	**$3,546,189**

Total Project Cost:

$3,546,189

Estimated Annual Operating Impact:

The County expects 7%-10% higher revenues and that expenditures will increase for additional programs and services by approximately 3%-5%.

Battle Creek Cypress Swamp Nature Center Exhibit Renovation

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2880 Grays Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4451
Department Priority: 3
Duration: Prior-2020
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Replace or renovate interior and exterior exhibits to educate visitors and reinforce classroom lessons and CHESPAX experiences. The work will be completed in phases. A new Americans with Disabilities Act (ADA) compliant trail will provide accessible interpretation of Cypress Swamp.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$58,200		**$58,200**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$30,000		**$30,000**
2025					**$0**
Total	**$0**	**$0**	**$88,200**	**$0**	**$88,200**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$58,200		**$58,200**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$30,000		**$30,000**
2025					**$0**
Total	**$0**	**$0**	**$88,200**	**$0**	**$88,200**

Total Project Cost:

$88,200

Estimated Annual Operating Impact:

The County does not anticipate any change to the operating budget once this project is completed.

Battle Creek Cypress Swamp Nature Center Building Renovation

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2880 Grays Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

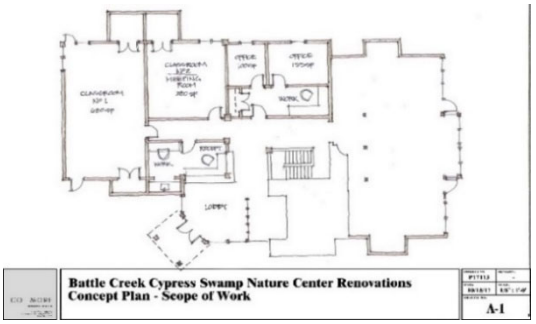
Email:
Karyn.Molines@CalvertCount

Project Details:
Number: 4451
Department Priority: 1
Duration: Prior-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

The Nature Center is in need of renovation to better serve the public. The work will be completed in phases: 1) a new outdoor classroom; 2) renovation of the reception area; 3) expansion of office capacity; 4) multipurpose room improvements; and 5) bathroom renovations. Funds will also be used to add and improve the internet and data conections throuhgout the building and groups. A feasibility study was done in FY2015, with a total project cost estimate of $960,000.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$249,600		**$249,600**
2020			$100,000		**$100,000**
2021	$100,000				**$100,000**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024			$100,000		**$100,000**
2025			$100,000		**$100,000**
Total	**$100,000**	**$0**	**$749,600**	**$0**	**$849,600**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$52,000	$197,600		**$249,600**
2020			$100,000		**$100,000**
2021			$100,000		**$100,000**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024			$100,000		**$100,000**
2025			$100,000		**$100,000**
Total	**$0**	**$52,000**	**$797,600**	**$0**	**$849,600**

Total Project Cost:

$849,600

Estimated Annual Operating Impact:

The County does not anticipate any change to the operating budget once this project is completed.

Battle Creek Cypress Swamp Pond Repairs

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2880 Grays Road
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

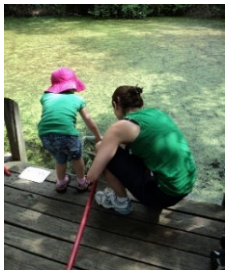
Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4451
Department Priority: 1
Duration: Prior-2020
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

This project is to repair the pond at the corner of Sixes and Grays Roads. Funds would be used to bring the pond up to current Natural Resource Conservation Service standards and specifications. Other projects would include repairing the education deck, establishing conservation cover, and restoring the adjacent meadow habitat. This project is eligible for a Soil Conservation Service Water Quality Cost Share Program which would fund 65% of the construction, to a maximum amount of $20,000.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$30,000		**$30,000**
2020				$20,000	**$20,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$30,000**	**$20,000**	**$50,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$10,000	$20,000		**$30,000**
2020			$20,000		**$20,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$10,000**	**$40,000**	**$0**	**$50,000**

Total Project Cost:

$50,000

Estimated Annual Operating Impact:

The County does not anticipate any change to the operating budget once this project is completed.

Battle Creek Cypress Swamp Stormwater Management

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2880 Grays Road
Prince Frederick, MD 20678

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4451
Department Priority: 1
Duration: 2020-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Review the existing impervious parking , driveway, and building footprint (approx. 1 acre) determine appropriate best management processes to increase rain water infiltration, short-term stormwater storage, and gradual release of water. Suggested BMPs include pervious pavement, redesign of drainage swales, and addition of rain gardens. Grant funds sources include Chesapeake Bay Trust, as well as Federal, State and non-profit agencies.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020				$75,000	**$75,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$75,000**	**$75,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$75,000			**$75,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$75,000**	**$0**	**$0**	**$75,000**

Total Project Cost:

$75,000

Estimated Annual Operating Impact:

The County does not anticipate any change to the operating budget once this project is completed.

Biscoe Gray Heritage Farm - Master Plan Implementation

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2695 Grays Road
Prince Frederick, MD
20678

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4455
Department Priority: 3
Duration: Prior-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Develop the facility as an educational, outdoor recreation resource, and tourist attraction. Most of the development proposed in the Master Plan can be deffered because of the acquisition of the Gatewood Preserve (Proj. 4458) . Funds will be used to depair the existing barns, roads, trails and fencing. County funds can match Maryland Heritage Areas Authority or National Park Service grants.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$30,000		$120,000	$100,000	**$250,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$50,000				**$50,000**
2025			$50,000		**$50,000**
Total	**$80,000**	**$0**	**$170,000**	**$100,000**	**$350,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$120,000	$130,000		**$250,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$50,000		**$50,000**
2025			$50,000		**$50,000**
Total	**$0**	**$120,000**	**$230,000**	**$0**	**$350,000**

Total Project Cost:

$350,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Biscoe Gray Heritage Farm - George Rice House

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2695 Grays Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCount

Project Details:
Number: 4455
Department Priority: 3
Duration: Prior-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

Continued rehabilitation of the George Rice house and development of a universal-access (Americans with Disabilities Act compliant) trail leading from the parking area to the Rice house. County funds can match African American Heritage Program, Maryland Heritage Areas Authority or the National Park Service grants.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$50,000	$50,000	**$100,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023	$100,000				**$100,000**
2024					**$0**
2025					**$0**
Total	**$100,000**	**$0**	**$50,000**	**$50,000**	**$200,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$39,600	$60,400		**$100,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023		$20,000	$80,000		**$100,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$59,600**	**$140,400**	**$0**	**$200,000**

Total Project Cost:

$200,000

Estimated Annual Operating Impact:

The County expects a $10,000 increase in the yearly operating budget, specifically maintenance and contracted services once this facility is developed.

Flag Ponds Nature Park Beach Shelter

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources:
Natural Resources

Project Location:
1525 Flag Ponds Parkway
Lusby, MD
20657

Contact Information:
Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4453
Department Priority: 2
Duration: 2020
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

Design, permitting, and construction of a covered shelter / pavilion and related site improvements for programs. FY2020 includes design and permitting costs and establishing access paths. FY2021 funds would complete the structure. Education programs and CHESPAX school trips would benefit from protection from sun and rain to hold activities. The structure would comply with Critical Areas regulations.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$30,000		**$30,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$40,000		**$40,000**
2025					**$0**
Total	**$0**	**$0**	**$70,000**	**$0**	**$70,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$10,000	$20,000		**$30,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$40,000		**$40,000**
2025					**$0**
Total	**$0**	**$10,000**	**$60,000**	**$0**	**$70,000**

Total Project Cost:

$70,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Flag Ponds Nature Park Trails and Boardwalks

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
1525 Flag Ponds Parkway
Lusby, MD
20657

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4453
Department Priority: 1
Duration: 2018
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

Repairs of existing trails, boardwalks and piers, which are all over 20 years old. Prior funds were use to repair the boardwalk to the fishing pier and other boardwalk repair. Future projects include repair and replacement of the North Ridge Trail steps, Todd Pond deck, South Ridge Trail overlook, and the fishing pier.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$100,000		**$100,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$50,000		**$50,000**
2025					**$0**
Total	**$0**	**$0**	**$150,000**	**$0**	**$150,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$100,000		**$100,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$50,000		**$50,000**
2025					**$0**
Total	**$0**	**$0**	**$150,000**	**$0**	**$150,000**

Total Project Cost:

$150,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Flag Ponds Nature Park Exhibits

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
1525 Flag Ponds Parkway
Lusby, MD
20657

Contact Information:
Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4453
Department Priority: 3
Duration: Prior-2021
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

Design, development, construction, and installation of interior and exterior interpretive exhibits to educate visitors of the natural and cultural history of the park and region. Renovate other areas to accommodate group programs and lessons, a meeting room for workshops and trainings, and consolidate park offices. County funds can match Maryland Historical Trust or National Park Service grants.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$25,000		**$25,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$25,000	$25,000	**$50,000**
2025					**$0**
Total	**$0**	**$0**	**$50,000**	**$25,000**	**$75,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$25,000			**$25,000**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$50,000		**$50,000**
2025					**$0**
Total	**$0**	**$25,000**	**$50,000**	**$0**	**$75,000**

Total Project Cost:

$75,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Flag Ponds Nature Park Fishing Shanty

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
1525 Flag Ponds Parkway
Lusby, MD
20657

Contact Information:
Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4453
Department Priority: 2
Duration: Prior-2021
Recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

Enhance the interpretation and resources regarding the historic fishing operations and the men who lived at the site including interior furnishings and interpretive resources. Repair and improve adjacent resources including the Fisherman's Trail, Todd's Pond pier, tarring station, interpretive/teaching area, and parking. County funds can match Maryland Heritage Areas Authority or National Park Service grants.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior	$20,000				**$20,000**
2020			$40,000	$25,000	**$65,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$20,000**	**$0**	**$40,000**	**$25,000**	**$85,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$20,000		**$20,000**
2020		$15,000	$50,000		**$65,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$15,000**	**$70,000**	**$0**	**$85,000**

Total Project Cost:

$85,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Flag Ponds Nature Park Roadway

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources:
Natural Resources

Project Location:
1525 Flag Ponds Parkway
Lusby, MD
20657

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4453
Department Priority: 1
Duration: Prior-2021
Recurring
District: 1

Strategic Plan Reference:
CP-14
CP-15

About the Project

The roadways within Flag Ponds are a combination of asphalt, gravel and sand. Heavy rains and constant vehicle traffic have cause significant damage and erosion. Prior fund were used to repair at some of the asphalt roadway FY2020 funds also include new waterway drainage swales, addition of rip-rap, and replacement of damaged asphalt. Future projects include re-grading of gravel roads, improvements to drainage swales, and repairs to potholes and other road damage.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$50,000		**$50,000**
2020			$50,000		**$50,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$100,000**	**$0**	**$100,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$50,000		**$50,000**
2020			$50,000		**$50,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$100,000**	**$0**	**$100,000**

Total Project Cost:

$100,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Kings Landing Park Cabins & Campground

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
3255 Kings Landing Road
Huntingtown, MD
20639

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4452
Department Priority: 1
Duration: Prior-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-16

About the Project

This project focuses on improving the facilities used for youth groups, CHESPAX and education initiatives. The cabin exteriors were restored using state grants. Volunteers and scouts maintain site amenities such as fire rings. Funds would be used to furnish the cabins; renovate bathhouses; erect storage facilities; provide parking adjacent to the cabins; improve the primitive camping sites and pavilions; and develop signs, maps and brochures. County funds could be available as grant match.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$35,900	$15,000	**$50,900**
2020					**$0**
2021			$30,000		**$30,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$65,900**	**$15,000**	**$80,900**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$50,900		**$50,900**
2020					**$0**
2021			$30,000		**$30,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$80,900**	**$0**	**$80,900**

Total Project Cost:

$80,900

Estimated Annual Operating Impact:

The County expects a $10,000 increase in the operating budget once this project is completed to fund maintenance, repairs, contracted services and utilities.

Kings Landing Park Trails and Boardwalks

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
3255 Kings Landing Road
Huntingtown, MD
20639

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4452
Department Priority: 2
Duration: Prior-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-16

About the Project

Improvement of existing and design / construction of new trails, including boardwalks, multi-use natural surface trails; piers and bridges; and Americans with Disabilities Act (ADA) compliant trails. FY2019 funds will be used to replace decking on the fishing pier. Future plans include projects to reduce shoreline erosion and improve kayak/canoe launch. The trails would be available as a resource for CHESPAX and other education initiatives. County funds could be available as grant match.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$77,300		**$77,300**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024			$35,000	$25,000	**$60,000**
2025					**$0**
Total	**$0**	**$0**	**$112,300**	**$25,000**	**$137,300**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$77,300		**$77,300**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$10,000	$50,000		**$60,000**
2025					**$0**
Total	**$0**	**$10,000**	**$127,300**	**$0**	**$137,300**

Total Project Cost:

$137,300

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Lower Marlboro Wharf

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources:
Natural Resources

Project Location:
4000 Lower Marlboro Road
Owings, MD
20736

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCountyMD.gov

Project Details:
Number: 4456
Department Priority: 1
Duration: Prior - 2020
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-15

About the Project

In FY2018, grant funds from the State Highway Administration Recreational Trails Program were received to install a floating kayak launch on the existing wharf. The wharf itself is aging and the boards and railings need to be replaced. The parking lot could be reconfigured to better accommodate vehicles. Funds in this project would be used to for the ongoing improvements to the important community asset.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$30,000	$33,000	**$63,000**
2020			$30,000		**$30,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$60,000**	**$33,000**	**$93,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$63,000		**$63,000**
2020			$30,000		**$30,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$93,000**	**$0**	**$93,000**

Total Project Cost:

$93,000

Estimated Annual Operating Impact:

The County does not expect an increase in the operating budget once this project is completed.

Gatewood Preserve

About the Project

With direct access to Battle Creek and basic infrastructure such as water, septic and electricity, this new nature park is ready for public use, including kayaking, hiking and horseback riding. FY2020 funds will improved sight lines and widening in some areas of the existing drive and increase the parking capacity. The pier to Battle Creek needs minor repairs and upkeep of decking. A master plan will be developed in FY2020. Future years expenses include converting the house to a public facility, installing a floating kayak launch, and other required infrastructure upgrades. Grant funds include Local side Program Open Space and Federal Land and Water Conservation Funds.

Department/Division:
Parks & Recreation
Natural Resources

Project Category:
Recreation Resources: Natural Resources

Project Location:
2800 Grays Road
Prince Frederick, MD 20678

Contact Information:

Project Manager:
Karyn Molines

Telephone Number:
410-535-5327

Email:
Karyn.Molines@CalvertCounty

Project Details:
Number: 4458
Department Priority: 1
Duration: Prior-2025
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14
CP-15
CP-16

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior			$237,000	$758,000	**$995,000**
2020			$100,000		**$100,000**
2021				$50,000	**$50,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$337,000**	**$808,000**	**$1,145,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior	$995,000				**$995,000**
2020			$70,000	$30,000	**$100,000**
2021		$50,000			**$50,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$995,000**	**$50,000**	**$70,000**	**$30,000**	**$1,145,000**

Total Project Cost:

$1,145,000

Estimated Annual Operating Impact:

The County expects an initial $145,000 start up costs, and in the future, $100,000 annual operating budget, specifically salaries, utilities, maintenance and contracted services to operate this nature park. These costs are off-set by savings in the Biscoe Gray Heritage Farm projected expenses.

Dowell Road Widening

Public Works

Barstow/Leitches Wharf Road

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Barstow/Leitches Wharf Rd
Prince Frederick, MD 20678

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountyn

Project Details:
Number: 4511
Department Priority: 2
Duration: 2019-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-18

About the Project

Reconstruct this intersection to improve sight distance and correct other safety deficiencies.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021		$850,000			**$850,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$850,000**	**$0**	**$0**	**$850,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021			$850,000		**$850,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$850,000**	**$0**	**$850,000**

Total Project Cost:

$850,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Boyd's Turn Rd Improvements - Phase 2B

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Boyd's Turn Rd
Dunkirk, MD 20754

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

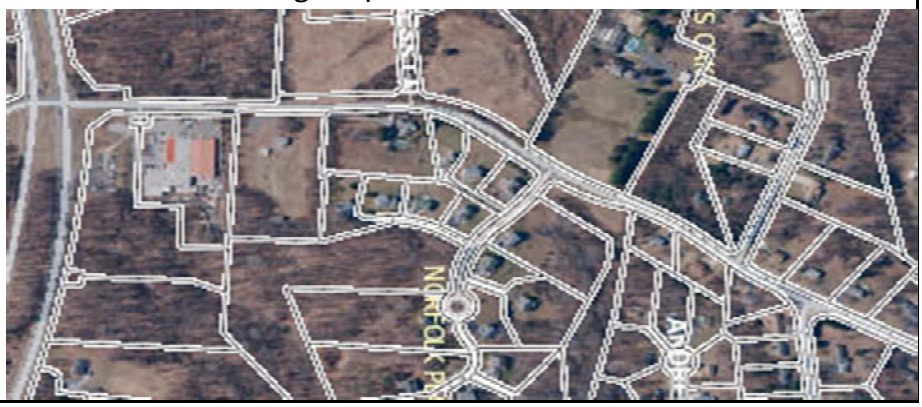
Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 2
Duration: 2021-2025
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-18

About the Project

Upgrade and widen road to meet minimum safety standards. These improvements extend 2,000 LF from MD 260. The scope of work includes horizontal and vertical roadway alignments, sight distance, intersection and drainage improvements.



Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$150,000				**$150,000**
2021			$200,000		**$200,000**
2022		$2,750,000			**$2,750,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$150,000**	**$2,750,000**	**$200,000**	**$0**	**$3,100,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020	$150,000				**$150,000**
2021		$200,000			**$200,000**
2022			$2,750,000		**$2,750,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$150,000**	**$200,000**	**$2,750,000**	**$0**	**$3,100,000**

Total Project Cost:

$3,100,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Wetland Mitigation Banks Development & Maintenance

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Locations:
Gott Property, Cage Farm
Proposed New Site WL-2

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4569
Department Priority: 1
Duration: 2019-2024
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-19

About the Project

Provide for the creation, perpetual monitoring, maintenance, inspections and repairs of the County's three (3) Wetland Mitigation Banks, as required by the terms agreed by the Corps of Engineers, Maryland Department of the Environment and the Board of County Commissioners.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$75,000				**$75,000**
2021	$150,000				**$150,000**
2022	$50,000				**$50,000**
2023	$175,000				**$175,000**
2024	$175,000				**$175,000**
2025					**$0**
Total	**$625,000**	**$0**	**$0**	**$0**	**$625,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$75,000			**$75,000**
2021	$100,000	$50,000			**$150,000**
2022		$50,000			**$50,000**
2023		$50,000	$125,000		**$175,000**
2024		$50,000	$125,000		**$175,000**
2025					**$0**
Total	**$100,000**	**$275,000**	**$250,000**	**$0**	**$625,000**

Total Project Cost:

$625,000

Estimated Annual Operating Impact:

There is no impact to the County operating budget. This is a recurring maintenance cost.

Lake Ridge Dam Repair

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Alta Drive
Sunderland, MD

Contact Information:

Project Manager:
John Cosgrove

Telephone Number:
410-535-1600 ex.2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority
Duration:
Type
District

Strategic Plan Reference:

About the Project

The dam on Alta Drive in the Lake Ridge Subdivision is in need of maintenance and repair. The maintenance and repairs include clearing, repairs for dam seepage and stabilization. The County will repair the dam because Alta Drive is a County maintained road that runs on top of the dam embankment.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$300,000		**$300,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$300,000**	**$0**	**$300,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$300,000		**$300,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$300,000**	**$0**	**$300,000**

Total Project Cost:

$300,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Little Cove Point Road Curve Improvements

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:

Little Cove Point Road
Lusby, MD 20657

Contact Information:

Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd

Project Details:
Number: TBD
Department Priority: 2
Duration: 2019-2020
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-18

About the Project

Geometric improvements along approximately 0.25 miles, located approximately 1 mile South of the intersection with Cove Point Road. Site distance, S-curve realignment and super elevation improvemenmts along Little Cove Point Road.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020		$500,000			**$500,000**
2021		$1,500,000			**$1,500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$2,000,000**	**$0**	**$0**	**$2,000,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020	$200,000	$300,000			**$500,000**
2021			$1,500,000		**$1,500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$200,000**	**$300,000**	**$1,500,000**	**$0**	**$2,000,000**

Total Project Cost:

$2,000,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

PF Loop Rd NE Seg. - Fox Run / Dares Beach / Armory Road Section

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Prince Frederick
Town Center

Contact Information:
Project Manager:
John Cosgrove
Nikunj Dave
Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4541
Department Priority: 1
Duration: 2019-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-21

About the Project

Complete the portion from Calvert Middle School connecting with Fox Run Boulevard, MD 402 (Dares Beach Road) and Armory Road to Main Street on the east side of MD 2/4. The section was divided into three design/construction contracts, and the middle school section and the section from MD 402 to Main Street was completed. The remaining section is dependent on the Prince Frederick Town Center master plan update.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021		$700,000			**$700,000**
2022		$700,000			**$700,000**
2023		$1,400,000			**$1,400,000**
2024		$2,575,000			**$2,575,000**
2025		$3,000,000			**$3,000,000**
Total	**$0**	**$0**	**$0**	**$0**	**$8,375,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021	$150,000	$300,000	$250,000		**$700,000**
2022	$100,000		$600,000		**$700,000**
2023	$250,000	$150,000	$1,000,000		**$1,400,000**
2024	$350,000	$225,000	$2,000,000		**$2,575,000**
2025	$1,000,000	$1,000,000	$1,000,000		**$3,000,000**
Total	**$1,850,000**	**$1,675,000**	**$4,850,000**	**$0**	**$8,375,000**

Total Project Cost:

$8,375,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

PF Loop Rd - Traskers Blvd Intersection

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Prince Frederick
Town Center

Contact Information:
Project Manager:
John Cosgrove
Nikunj Dave
Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4540
Department Priority: 2
Duration: 2019-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-18

About the Project

Improve the intersection at Traskers Boulevard and Prince Frederick Boulevard, which is currently a two way stop. The project would start with a traffic study at the intersection to determine if a roundabout is warranted.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020		$250,000			**$250,000**
2021		$250,000			**$250,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$500,000**	**$0**	**$0**	**$500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$100,000	$150,000		**$250,000**
2021			$250,000		**$250,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$100,000**	**$400,000**	**$0**	**$500,000**

Total Project Cost:

$500,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Skinner's Turn Road - Phase 1

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Skinner's Turn Rd
Owings, MD 20736

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 2
Duration: 2019-2024
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-18

About the Project

Upgrade and widen road to meet minimum safety standards. These improvements extend 1.82 miles from MD 4 to MD 2. The scope of work includes horizontal and vertical roadway alignments, sight distance, intersection and drainage improvements. Construction of this project will be performed in two phases.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023		$960,000			**$960,000**
2024		$1,230,000			**$1,230,000**
2025		$2,000,000			**$2,000,000**
Total	**$0**	**$4,190,000**	**$0**	**$0**	**$4,190,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023	$300,000	$250,000	$410,000		**$960,000**
2024			$1,230,000		**$1,230,000**
2025			$2,000,000		**$2,000,000**
Total	**$300,000**	**$250,000**	**$3,640,000**	**$0**	**$4,190,000**

Total Project Cost:

$4,190,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

West Dares Beach Road Improvements

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Prince Frederick
Town Center

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4527
Department Priority: 1
Duration: 2019-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-18

About the Project

Improve road from MD 2/4 to Prince Frederick Boulevard by widening roadway to provide four travel lanes (no center turn lane) with curb and gutter, sidewalks and safety improvements. The existing road consists of two travel lanes with a continuous center turn lane and a sidewalk on the south side.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020		$600,000			**$600,000**
2021		$200,000			**$200,000**
2022		$2,300,000			**$2,300,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$3,100,000**	**$0**	**$0**	**$3,100,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020	$150,000	$250,000	$200,000		**$600,000**
2021			$200,000		**$200,000**
2022			$2,300,000		**$2,300,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$150,000**	**$250,000**	**$2,700,000**	**$0**	**$3,100,000**

Total Project Cost:

$3,100,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

St. Leonard Road Widening

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Prince Frederick
Town Center

Contact Information:
Project Manager:
John Cosgrove
Nikunj Dave
Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 1

Duration: 2020-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-21

About the Project

Provide safe and reasonable for the communities of Long Beach and Calvert Beach, by widening Calvert Beach Road to allow for emergency egress.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Othe	Total
Prior					**$0**
2020		$600,000			**$600,000**
2021					**$0**
2022		$1,950,000			**$1,950,000**
2023		$1,950,000			**$1,950,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$4,500,000**	**$0**	**$0**	**$4,500,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$600,000			**$600,000**
2021					**$0**
2022			$1,950,000		**$1,950,000**
2023			$1,950,000		**$1,950,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$600,000**	**$3,900,000**	**$0**	**$4,500,000**

Total Project Cost:

$4,500,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Stoneleigh Court Dam Repair

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Stoneleigh Court
Huntingtown, MD

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-1600 ex.2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 457600
Department Priority
Duration:
Type
District

Strategic Plan Reference:

About the Project

The dam on Stoneleigh Court in the Stone Farm Subdivision is in need of maintenance and repair. The maintenance and repairs include clearing, outfall repair and stabilization. The County will repair the dam because Stoneleigh Court is a County maintained road that runs on top of the dam embankment.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$150,000		**$150,000**
2021			$200,000		**$200,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$350,000**	**$0**	**$350,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$150,000			**$150,000**
2021			$200,000		**$200,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$150,000**	**$200,000**	**$0**	**$350,000**

Total Project Cost:

$350,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Bridge Maintenance and Dam Repairs

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
County-wide

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4544
Department Priority: 1
Duration: 2020-2024
Type: Non-recurring
District: All Districts

Strategic Plan Reference:
CP-18

About the Project

County bridges are inspected biennially; and recommendations with costs for preventive maintenance are identified. Many repairs are specialized, and may include repairs to concrete wearing surfaces, abutments, wing walls, concrete deck soffit, and bridge railing. Repair of slope erosion, guardrail and rip-rap replacement is periodically required.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$80,000		**$80,000**
2021					**$0**
2022			$80,000		**$80,000**
2023					**$0**
2024			$80,000		**$80,000**
2025					**$0**
Total	**$0**	**$0**	**$240,000**	**$0**	**$240,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$10,000	$70,000		**$80,000**
2021					**$0**
2022		$10,000	$70,000		**$80,000**
2023					**$0**
2024		$10,000	$70,000		**$80,000**
2025					**$0**
Total	**$0**	**$30,000**	**$210,000**	**$0**	**$240,000**

Total Project Cost:

$240,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Roadway Safety Improvements

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
County-wide

Contact Information:
Project Manager:
John Cosgrove
Kian Liong
Telephone Number:
410-535-2400 x2568
410-535-2400 x2217
Email:
john.cosgrove@calvertcountymd.g
Kian.Liong@calvertcountymd.gov

Project Details:
Number: 4570
Department Priority: 1
Duration: 2020 -2024
Type: Non-recurring
District: All Districts

Strategic Plan Reference:
CP-22
CP-23

About the Project

Safety projects with total costs not exceeding $250,000 and can be designed and constructed using staff and county contracts approved such as turning lanes, median construction and geometric improvements at county intersections.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$125,000		**$125,000**
2021			$125,000		**$125,000**
2022			$125,000		**$125,000**
2023			$125,000		**$125,000**
2024			$125,000		**$125,000**
2025			$125,000		**$125,000**
Total	**$0**	**$0**	**$750,000**	**$0**	**$750,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$125,000		**$125,000**
2021			$125,000		**$125,000**
2022			$125,000		**$125,000**
2023			$125,000		**$125,000**
2024			$125,000		**$125,000**
2025			$125,000		**$125,000**
Total	**$0**	**$0**	**$750,000**	**$0**	**$750,000**

Total Project Cost:

$750,000

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

SHA Signal Matching Funds

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Prince Frederick
Town Center

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2568

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4522
Department Priority: 2
Duration: 2020-2024
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-22

About the Project

Calvert County's share of State Highway Administration installed traffic signal and traffic control devices.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021			$60,000		**$60,000**
2022					**$0**
2023			$60,000		**$60,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$120,000**	**$0**	**$120,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021			$60,000		**$60,000**
2022					**$0**
2023			$60,000		**$60,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$120,000**	**$0**	**$120,000**

Total Project Cost:

$120,000

Estimated Annual Operating Impact:

The County expects a $400 annual increase in operating costs, specifically utility costs to operate new traffic signals.

Sidewalk Program

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
Town Centers

Contact Information:

Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2633

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4509
Department Priority: 1
Duration: 2020-2024
Type: Non-recurring
District: All Districts

Strategic Plan Reference:
CP-23

About the Project

Sidewalk connectivity, retrofit and repair program to meet ADA Standards in Town Centers. The County is responsible for the upgrade and maintenance of all sidewalks within both State and County rights-of-way.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$124,500		**$124,500**
2021			$125,000		**$125,000**
2022			$103,833		**$103,833**
2023			$103,833		**$103,833**
2024			$125,000		**$125,000**
2025			$125,000		**$125,000**
Total	**$0**	**$0**	**$707,166**	**$0**	**$707,166**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$124,500		**$124,500**
2021			$125,000		**$125,000**
2022			$103,833		**$103,833**
2023			$103,833		**$103,833**
2024			$125,000		**$125,000**
2025			$125,000		**$125,000**
Total	**$0**	**$0**	**$707,166**	**$0**	**$707,166**

Total Project Cost:

$707,166

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Storm Drainage Projects

Department/Division:
Public Works/Engineering

Project Category:
Engineering

Project Location:
County-wide

Contact Information:
Project Manager:
Danielle Conrow

Telephone Number:
410-535-2400 x8575

Email:
Danielle.Conrow@calvertcountymd.gov

Project Details:
Number: 4543
Department Priority: 1
Duration: 2019-2024
Type: Non-recurring
District: All Districts

Strategic Plan Reference:
CP-24

About the Project

Study, design and construction of storm drainage improvements in conjunction with the upgrade of County roads.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$500,000		**$500,000**
2021			$437,500		**$437,500**
2022			$437,500		**$437,500**
2023			$437,500		**$437,500**
2024			$364,167		**$364,167**
2025					**$0**
Total	**$0**	**$0**	**$2,176,667**	**$0**	**$2,176,667**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$50,000	$450,000		**$500,000**
2021		$50,000	$387,500		**$437,500**
2022		$50,000	$387,500		**$437,500**
2023		$50,000	$387,500		**$437,500**
2024		$50,000	$314,167		**$364,167**
2025					**$0**
Total	**$0**	**$250,000**	**$1,926,667**	**$0**	**$2,176,667**

Total Project Cost:

$2,176,667

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget

Transportation Safety Projects

Department/Division:
Public Works/Engineering

Project Category:
Transportation

Project Location:
County-wide

Contact Information:
Project Manager:
John Cosgrove

Telephone Number:
410-535-2400 x2633

Email:
john.cosgrove@calvertcountymd.gov

Project Details:
Number: 4526
Department Priority: 1
Duration: 2020-2024
Type: Non-recurring
District: All Districts

Strategic Plan Reference:
CP-22

About the Project

These funds are used for guardrail, raised pavement markers and other safety program items.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020			$30,000	$144,000	**$174,000**
2021			$42,000	$144,000	**$186,000**
2020			$36,000	$144,000	**$180,000**
2023			$34,471	$144,000	**$178,471**
2024			$36,000	$144,000	**$180,000**
2025			$36,000	$144,000	**$180,000**
Total	**$0**	**$0**	**$214,471**	**$864,000**	**$1,078,471**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$174,000		**$174,000**
2021			$186,000		**$186,000**
2022			$180,000		**$180,000**
2023			$178,471		**$178,471**
2024			$180,000		**$180,000**
2025			$180,000		**$180,000**
Total	**$0**	**$0**	**$1,078,471**	**$0**	**$1,078,471**

Total Project Cost:

$1,078,471

Estimated Annual Operating Impact:

There is no financial impact to the County operating budget.

Maryland NPDES MS4

Department/Division:
Public Works/Engineering

Project Category:
Engineering

Project Location:
County-wide

Contact Information:

Project Manager:
Danielle Conrow

Telephone Number:
410-535-2400 x8575

Email:
Danielle.Conrow@calvertcountymd.gov

Project Details:
Number: 4702
Department Priority: 1
Duration: 2019-2024
Type: Re-occurring
District: All Districts

Strategic Plan Reference:
CP-24

About the Project

The Maryland Department of the Environment has issued a National Pollutant Discharge Elimination System (NPDES) general permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s). This project provides recurring funding for design and construction of stormwater management facilities to address the conditions of the permit."

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$650,000		$150,000		**$800,000**
2021			$170,833		**$170,833**
2022			$180,000		**$180,000**
2023			$180,000		**$180,000**
2024			$170,000		**$170,000**
2025					**$0**
Total	**$650,000**	**$0**	**$850,833**	**$0**	**$1,500,833**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$64,000	$736,000		**$800,000**
2021		$64,000	$106,833		**$170,833**
2022		$64,000	$116,000		**$180,000**
2023		$64,000	$116,000		**$180,000**
2024		$64,000	$106,000		**$170,000**
2025					**$0**
Total	**$0**	**$320,000**	**$1,180,833**	**$0**	**$1,500,833**

Total Project Cost:

$1,500,833

Estimated Annual Operating Impact:

This project was previously Watershed Implementation Plan, now with a Federal Permit the new name is for Federal reporting.

Communications System Tower

Public Safety

800 MHz Digital Communication System

Department/Division:
Emergency Management

Project Category:
Public Safety: Emergency Communications

Project Location:
Countywide

Contact Information:

Point of Contact:
Jacqueline Vaughan

Telephone Number:
410-535-1600 ext. 2203

Email:
jacqueline.vaughan@calvertco

Project Details:
Number: 4039
Department Priority: 1
Duration: 2020
Type: Non-recurring
District: 3

Strategic Plan Reference:
CP-26
CP-27

About the Project

Completion of the upgrade to the current analog system to a Digital compliant communications system. The current analog system is outdated and equipment is becoming obsolete. The new digital system will allow for more interoperability with additional counties.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020		$400,000			**$400,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$400,000**	**$0**	**$0**	**$400,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$400,000			**$400,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$400,000**	**$0**	**$0**	**$400,000**

Total Project Cost:

$400,000

Estimated Annual Operating Impact:

The County expects maintenance and licensing costs.

Alternate 911 Dispatch Install HVAC/Generator/ Alarm

Department/Division:
Emergency Communications

Project Category:
Public Safety 911

Project Location:
315 Stafford Road
Prince Frederick, MD

Contact Information:

Point of Contact:
Yvette Myers

Telephone Number:
410-535-3491

Email:
yvette.myers@calvertcountymd.gov

Project Details:
Number: TBD
Department Priority: 1
Duration: 2020-2021
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-14

About the Project

The emergency back up center has been located at the old landfill on Stafford Road for over 20 years. The structure was inadequate so another location was secured. This project will complete the new locations and allow for the new center to be inhabited.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$80,000				**$80,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$80,000**	**$0**	**$0**	**$0**	**$80,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$80,000	**$80,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$80,000**	**$80,000**

Total Project Cost:

$80,000

Estimated Annual Operating Impact:

The county expects increased operating costs, such as utilities, maintenance, and contracted services when a new facility is developed.

Detention Center Inmate Program Space

Department/Division:
Detention Center

Project Category:
Public Safety: Detention Center

Project Location:
325 Stafford Road
Prince Frederick, MD 20678

Contact Information:
Project Manager:
Capt. Kevin Cross

Telephone Number:
410-535-1600 x8918

Email:
crosskb@co.cal.md.us

Project Details:
Number: 4103
Department Priority: 2
Duration: 2019-2020
Non-recurring
District: 2

ra
CP-27

About the Project

The scope includes the design and construction of an inmate program space area, which is currently so limited that GED, Mental Health, re-entry and adult education classes are competing with religious programs for instructional areas. Support staff who instruct inmate programs and design re-entry plans will occupy limited office space in this area as well.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$250,000			$250,000	**$500,000**
2021	$250,000			$250,000	**$500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$500,000**	**$0**	**$0**	**$500,000**	**$1,000,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$500,000		**$500,000**
2021			$500,000		**$500,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$1,000,000**	**$0**	**$1,000,000**

Total Project Cost:

$1,000,000

Estimated Annual Operating Impact:

The County expects a 6% or $60,000 increase in operating costs once all detention center projects are constructed and in use.

Detention Center Security and Plumbing Project

Department/Division:
Detention Center

Project Category:
Public Safety: Detention Center

Project Location:
325 Stafford Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Capt. Kevin Cross

Telephone Number:
410-535-1600 x8918

Email:
crosskb@co.cal.md.us

Project Details:
Number: 4103
Department Priority: 2
Duration: Prior-2021
Non-recurring
District: 2

Strategic Plan Reference:
CP-27

About the Project

Due to changes in public policy, the Detention Center is faced with a larger population of medium-maximum security inmates requiring classification into four existing minimum security housing units. These four housing units comprise 45% of the available housing of the facility. The 35+ year old minimum security housing units require a stainless steel toilet/sink fixture and electronically operated doors with security glass panels in each cell to meet current security needs. The showers in these units leak despite extensive repairs and require replacement due to their poor condition and obsolete plumbing valves. The project will ensure that the entire Detention Center is capable of housing all levels of offender classifications while meeting the guidelines of the Prison Rape Elimination Act as it pertains to cell design and inmate observation requirements.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior		$40,500			**$40,500**
2020				$300,000	**$300,000**
2021		$3,500,000		$3,200,000	**$6,700,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$3,540,500**	**$0**	**$3,500,000**	**$7,040,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$40,500			**$40,500**
2020		$300,000			**$300,000**
2021			$6,700,000		**$6,700,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$340,500**	**$6,700,000**	**$0**	**$7,040,500**

Total Project Cost:

$7,040,500

Estimated Annual Operating Impact:

The County expects changes in operating costs due to this project to be negligible due to significant off-setting savings in water usage.

Detention Center Generator Replacement

Department/Division:
Detention Center

Project Category:
Public Safety: Detention Center

Project Location:
325 Stafford Road
Prince Frederick, MD 20678

Contact Information:
Project Manager:
Capt. Kevin Cross

Telephone Number:
410-535-1600 x8918

Email:
Kevin.Cross@calvertcountymd.gov

Project Details:
Number: 4103
Department Priority: 2
Duration: 2020
Non-recurring
District: 2

Strategic Plan Reference:
CP-27

About the Project

The current generator has been in service since 1997. The facility operations depend on an immediate switch from interrupted line current to generator power. The huge demand placed on this unit requires, at a minimum, the current rated output of 6 kw of electric current. The current generator has cost the County over $85,000 in non-preventive maintenance (emergency) repairs since 2007.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022	$220,000			$220,000	**$440,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$220,000**	**$0**	**$0**	**$220,000**	**$440,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022		$220,000		$220,000	**$440,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$220,000**	**$0**	**$220,000**	**$440,000**

Total Project Cost:

$440,000

Estimated Annual Operating Impact:

The County expects a significant cost savings in running and maintaining a new, efficient and energy efficient generator.

Detention Center Booking Area Improvements

Department/Division:
Detention Center

Project Category:
Public Safety: Detention Center

Project Location:
325 Stafford Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
Capt. Kevin Cross

Telephone Number:
410-535-1600 x8918

Email:
crosskb@co.cal.md.us

Project Details:
Number: 4103
Department Priority: 2
Duration: Prior-2022
Non-recurring
District: 2

Strategic Plan Reference:
CP-27

About the Project

In 2010, the Detention Center became the Central Booking Unit for Calvert County. This expanded role placed more inmates in an already cramped area and decreased the amount of space allotted for storage, mental health, medical and new prisoner intake procedures. The booking area needs intense observation cells and a prisoner processing area which is away from the normally loud and distracting housing cells. Space that was once open for prisoner escorts to and from the unit is now cluttered with printers, fingerprint equipment and file cabinets. HVAC, plumbing and lighting upgrades will be vital to this renovation which will require engineering to ensure that space is designed with utmost efficiency. A sound-proof cell and a larger, better equipped medical unit are included in the equipment cost estimate.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$5,500,000		$5,500,000	**$11,000,000**
Total	**$0**	**$5,500,000**	**$0**	**$5,500,000**	**$11,000,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$11,000,000		**$11,000,000**
Total	**$0**	**$0**	**$11,000,000**	**$0**	**$11,000,000**

Total Project Cost:

$11,000,000

Estimated Annual Operating Impact:

The County expects a $60,000 increase in salaries associated with new officer post, $40,000 increase in annual operating costs.

Detention Center Door Access Controls & Fire Alarm Upgrade

Department/Division:
Detention Center

Project Category:
Public Safety: Detention Center

Project Location:
325 Stafford Road
Prince Frederick MD 20678

Contact Information:

Project Manager:
Capt. Kevin B. Cross

Telephone Number:
410-535-4300 x8918

Email:
kevin.cross@calvertcountymd.gov

Project Details:
Number: 1
Department Priority
Duration: 2021-2022
Type
District

Strategic Plan Reference:

About the Project

The Detention Center employs three separate electronic information systems designed to monitor security, allow access through security doors and warn staff of fire and smoke emergencies. The Fire Alarm system is an involved network of sensors, pull-stations and detectors. The Door Access Control System enables staff to securely enter,exit and move through the facility using cameras to confirm staff identity. It is critical that both systems are integrated and operating efficiently. The current fire alarm system is nearly 40 years old and is outdated in design and function. The current Access Door Control System, while newer, is equally vulnerable to failure because technical support, preventive maintenance and system upgrades are non-existent. Should either of these systems fail, there is very limited technical assistance available and staff will be forced to manually operate doors and take extensive measures to ensure fire safety.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022		$600,000		$600,000	**$1,200,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$600,000**	**$0**	**$600,000**	**$1,200,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022		$600,000		$600,000	**$1,200,000**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$600,000**	**$0**	**$600,000**	**$1,200,000**

Total Project Cost:

$1,200,000

Estimated Annual Operating Impact:

Annual costs will not be impacted by this important staff safety upgrade.

Career EMS Division

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
315 Stafford Road%
Prince Frederick, MD
20678

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1750
Department Priority: 1
Career
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of emergency medical service by providing essential equipment for emergency personnel.
Provide advanced life support equipped emergency medical services (EMS) apparatus for the Career EMS Division. The budget request includ initial durable medical equipment and supplies, ALS Chase Vehicle ($245,500/each)

APPARATUS
2020 – (4) ALS Chase Vehicles, fully equipped - $982,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020		$982,000			**$982,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$982,000**	**$0**	**$0**	**$982,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$982,000	**$982,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$982,000**	**$982,000**

Total Project Cost:

$982,000

Estimated Annual Operating Impact:

The career EMS team costs will be determined in late FY19.

North Beach Volunteer Fire Department & Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
8536 Bayside Road
North Beach, MD
20714

Contact Information:

Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1610
Department Priority: 1
Duration: 2020-2025
Recurring
District: 3

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2021 - Replace Engine 12 - $659,000
2024 - Replace Command 1 - $69,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021		$659,000			**$659,000**
2022					**$0**
2023					**$0**
2024	$69,000				**$69,000**
2025					**$0**
Total	**$69,000**	**$659,000**	**$0**	**$0**	**$728,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021				$659,000	**$659,000**
2022					**$0**
2023					**$0**
2024				$69,000	**$69,000**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$728,000**	**$728,000**

Total Project Cost:

$728,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Prince Frederick Volunteer Fire Department

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
450 Solomons Island Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1620
Department Priority: 1
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26
CP-27

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2024 – Replace Command 2 - $69,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024	$69,000				**$69,000**
2025					**$0**
Total	**$69,000**	**$0**	**$0**	**$0**	**$69,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024				$69,000	**$69,000**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$69,000**	**$69,000**

Total Project Cost:

$69,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Solomons Volunteer Rescue Squad & Fire Department

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
13150 H.G. Truman Road
Solomons, MD
20688

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1630
Department Priority: 1
Duration: 2020-2025
Recurring
District: 1

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2020 - Replace Brush 3 - $137,000
2020 - Replace Ambulance 38 - $332,000
2023 - Replace Boat 3 - $570,000
2024 - Replace Command 3 (Annex) - $67,000
2025 - Replace Ambulance 37 - $419,000
2025 - Replace Ambulance 39 - $419,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$469,000				**$469,000**
2021					**$0**
2022					**$0**
2023		$570,000			**$570,000**
2024	$67,000				**$67,000**
2025	$838,000				**$838,000**
Total	**$1,374,000**	**$570,000**	**$0**	**$0**	**$1,944,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$469,000	**$469,000**
2021					**$0**
2022					**$0**
2023				$570,000	**$570,000**
2024				$67,000	**$67,000**
2025				$838,000	**$838,000**
Total	**$0**	**$0**	**$0**	**$1,944,000**	**$1,944,000**

Total Project Cost:

$1,944,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Prince Frederick Volunteer Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
755 Solomons Island Road
Prince Frederick, MD
20678

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1640
Department Priority: 1
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2021 - Replace Ambulance 48 (Type 3) - $228,000
2022 - Replace Boat 4 - $538,000 (+/- 28 feet)
2024 - Replace Ambulance 47 (Type 3) - $249,000
2024 - Replace Ambulance 49 (Type 3) - $249,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021	$228,000				**$228,000**
2022		$538,000			**$538,000**
2023					**$0**
2024	$498,000				**$498,000**
2025					**$0**
Total	**$726,000**	**$538,000**	**$0**	**$0**	**$1,264,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021				$228,000	**$228,000**
2022				$538,000	**$538,000**
2023					**$0**
2024				$498,000	**$498,000**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$1,264,000**	**$1,264,000**

Total Project Cost:

$1,264,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Dunkirk Volunteer Fire Department & Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
3170 West Ward Road
Dunkirk, MD
20754

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1650
Department Priority: 1
Duration: 2020-2025
Recurring
District: 3

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.
APPARATUS
2020 - New Truck 5 - $1,430,000
2021 – Replace Engine 52 - $659,000
2022 – Replace Ambulance 58 (Type 1) - $235,000
2024 – Replace Command 5 - $69,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$1,430,000				**$1,430,000**
2021		$659,000			**$659,000**
2022	$235,000				**$235,000**
2023					**$0**
2024	$69,000				**$69,000**
2025					**$0**
Total	**$1,734,000**	**$659,000**	**$0**	**$0**	**$2,393,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$1,430,000	**$1,430,000**
2021				$659,000	**$659,000**
2022				$235,000	**$235,000**
2023					**$0**
2024				$69,000	**$69,000**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$2,393,000**	**$2,393,000**

Total Project Cost:

$2,393,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Huntingtown Volunteer Fire Department & Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
4030 Old Town Road
Huntingtown, MD
20639

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1660
Department Priority: 1
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

APPARATUS
2021 - Replace Brush 6 - $92,000
2023 - Replace Ambulance 68 (Medium Duty) - $373,000
2024 – Replace Ambulance 69 (Medium Duty) - $395,000
2024 – Replace Command 6 - $69,000

FACILITY REPAIRS
FY2020 – Replace Facility Boiler x 2 - $100,000
There are two boilers that serve the heating system, our bay floor, and our hot water. Both are original (1972), and are not able to maintain the amount usage they currently receive. In FY18,the HVFD spent approximately $10,000 in repairs to these units. In an effort to remain cost effective, the HVFD will be switching to a propane system.usage.
FY2020 – Replace Bunkroom HVAC - $80,000
HVFD has spent in excess of $20,000 over the last two budget years for repairs, mainly within the bunkroom areas. Currently have two rooms have no functioning A/C, creating a staffing issue.

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$180,000				**$180,000**
2021	$92,000				**$92,000**
2022					**$0**
2023	$373,000				**$373,000**
2024	$464,000				**$464,000**
2025					**$0**
Total	**$1,109,000**	**$0**	**$0**	**$0**	**$1,109,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020			$180,000		**$180,000**
2021				$92,000	**$92,000**
2022					**$0**
2023				$373,000	**$373,000**
2024				$464,000	**$464,000**
2025					**$0**
Total	**$0**	**$0**	**$180,000**	**$929,000**	**$1,109,000**

Total Project Cost:

$1,109,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

St. Leonard Volunteer Fire Department & Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
200 Calvert Beach Road
St. Leonard, MD

20685

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1670
Department Priority: 1
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2020 - Replace Brush 7 - $137,000
2020 - Replace Engine 72 - $678,000
2021 - Replace Ambulance 79 (Medium Duty) - $332,000
2022 - Replace Ambulance 78 (Medium Duty) - $352,000
2022 - Replace Engine 71 - $679,000
2025 - Replace Ambulance 77 - $419,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020	$137,000	$678,000			**$815,000**
2021	$332,000				**$332,000**
2022	$352,000	$679,000			**$1,031,000**
2023					**$0**
2024					**$0**
2025	$419,000				**$419,000**
Total	**$1,240,000**	**$1,357,000**	**$0**	**$0**	**$2,597,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020				$815,000	**$815,000**
2021				$332,000	**$332,000**
2022				$1,031,000	**$1,031,000**
2023					**$0**
2024					**$0**
2025				$419,000	**$419,000**
Total	**$0**	**$0**	**$0**	**$2,597,000**	**$2,597,000**

Total Project Cost:

$2,597,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Calvert Advanced Life Support

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
55 Security Blvd
Prince Frederick, MD
20678

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1700
Department Priority: 1
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS

2021 - Replace Medic 101 - $97,000
2021 - Replace Medic 105 - $97,000
2022 - Replace Medic 102 - $100,000
2023 - Replace Medic 104 - $103,000
2024 - Replace Medic 103 - $106,000
2025 - Replace Medic 101 - 109,000
2025 - Replace Medic 105 - 109,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021	$194,000				**$194,000**
2022	$100,000				**$100,000**
2023	$103,000				**$103,000**
2024	$106,000				**$106,000**
2025	$218,000				**$218,000**
Total	**$721,000**	**$0**	**$0**	**$0**	**$721,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021				$194,000	**$194,000**
2022				$100,000	**$100,000**
2023				$103,000	**$103,000**
2024				$106,000	**$106,000**
2025				$218,000	**$218,000**
Total	**$0**	**$0**	**$0**	**$721,000**	**$721,000**

Total Project Cost:

$721,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Calvert County Rescue Dive Team

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
755 Solomons Island Road
Prince Frederick, MD 20678

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1710
Department Priority: 2
Duration: 2020-2025
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

Maintain the high level of service by providing essential equipment, facilities and professional training for emergency personnel.

APPARATUS
2022 - New Boat 12 - $265,000
2023 - Replace Dive Rescue 12 - $67,000
2024 - New Utility 12 - $69,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022	$265,000				**$265,000**
2023	$67,000				**$67,000**
2024	$69,000				**$69,000**
2025					**$0**
Total	**$401,000**	**$0**	**$0**	**$0**	**$401,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022				$265,000	**$265,000**
2023				$67,000	**$67,000**
2024				$69,000	**$69,000**
2025					**$0**
Total	**$0**	**$0**	**$0**	**$401,000**	**$401,000**

Total Project Cost:

$401,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Solomons Volunteer Rescue Squad & Fire Department

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
13150 H.G. Truman Road
Solomons, MD
20688

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 163001
Department Priority: 1
Duration: 2019-2023
Recurring
District: 1

Strategic Plan Reference:
CP-26

About the Project

NEW FACILITY
Solomons VRSFD is requesting funds to replace their (main) facility at 13150 HG Truman Road
2020 - Property Acquisition - $1,000,000
2022 - Planning - $200,000 - Plat/Geotech
2023 - Design - $800,000
2025 - Construction - $13,000,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior		$50,000			**$50,000**
2020	$1,000,000				**$1,000,000**
2021					**$0**
2022		$200,000			**$200,000**
2023		$800,000			**$800,000**
2024					**$0**
2025		$13,000,000			**$13,000,000**
Total	**$1,000,000**	**$14,050,000**	**$0**	**$0**	**$15,050,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$50,000			**$50,000**
2020	$1,000,000				**$1,000,000**
2021					**$0**
2022		$200,000			**$200,000**
2023		$800,000			**$800,000**
2024					**$0**
2025			$13,000,000		**$13,000,000**
Total	**$1,000,000**	**$1,050,000**	**$13,000,000**	**$0**	**$15,050,000**

Total Project Cost:

$15,050,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

St. Leonard Volunteer Fire Department & Rescue Squad

Department/Division:
Fire-Rescue-EMS

Project Category:
Public Safety: Fire-Rescue-EMS

Project Location:
200 Calvert Beach Road
St. Leonard, MD

20685

Contact Information:
Project Manager:
James Richardson

Telephone Number:
410-535-1600 x 2406

Email:
richarjw@co.cal.md.us

Project Details:
Number: 1671
Department Priority: 1
Duration: 2019-2022
Recurring
District: 2

Strategic Plan Reference:
CP-26

About the Project

NEW FACILITY
Plan and construct replacement facility at 200 Calvert Beach Road
2020 - Planning - $150,000
2021 - Planning - $900,000
2023 – Construction - $12,000,000

Funding Sources

Year	Pay-Go	Debt	Excise	Grants/Other	Total
Prior		$50,000			**$50,000**
2020	$150,000				**$150,000**
2021		$800,000			**$800,000**
2022					**$0**
2023		$12,000,000			**$12,000,000**
2024					**$0**
2025					**$0**
Total	**$150,000**	**$12,850,000**	**$0**	**$0**	**$13,000,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$50,000			**$50,000**
2020		$150,000			**$150,000**
2021		$800,000			**$800,000**
2022					**$0**
2023			$12,000,000		**$12,000,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$1,000,000**	**$12,000,000**	**$0**	**$13,000,000**

Total Project Cost:

$13,000,000

Estimated Annual Operating Impact:

There is no expected financial impact on the County operating budget.

Enterprise Funds

Solid Waste

Water

Sewerage & Wastewater

Appeal Landfill Construct Transfer Station

Department/Division:
Solid Waste
Solid Waste

Project Category:
Utilities - Solid Waste

Project Location:
401 Sweetwater Road
Lusby, MD
20657

Contact Information:
Point of Contact:
Michael A. Thomas

Telephone Number:
410-535-1600 x8382

Email:
michael.thomas@calvertcount

Project Details:
Number: 4900
Department Priority: 2
Duration: Prior-2021
Non-recurring
District: 1

Strategic Plan Reference:
CP-33
CP-34

About the Project

The County's refuse hauling contract with Waste Management expires in FY2022. Currently, the contractor built and owns the transfer station building, located at the Appeal Landfill, which can only handle trash, not recycling. The project scope includes constructing a county-owned facility, which will create a covered area large enough to collect and store recycling. The facility would provide the County flexibility when negotiating future refuse hauling contracts. Staff is requesting a feasibility study in FY 2019.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$478,000				$478,000
2020					**$0**
2021		$1,642,000			**$1,642,000**
2022					$0
2023					$0
2024					$0
2025					$0
Total	**$478,000**	**$1,642,000**	**$0**	**$0**	**$2,120,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$70,000	$400,000	$8,000	**$478,000**
2020					**$0**
2021			$1,642,000		**$1,642,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$70,000**	**$2,042,000**	**$8,000**	**$2,120,000**

Total Project Cost:

$2,120,000

Estimated Annual Operating Impact:

Solid Waste operating costs are funded by the Solid Waste Fund, which is supported by users of the service.

Barstow Convenience Center - Upgrade

Department/Division:
Solid Waste
Solid Waste

Project Category:
Utilities - Solid Waste

Project Location:
350 Stafford Road
Prince Frederick, MD
20678

Contact Information:
Point of Contact:
Michael A. Thomas

Telephone Number:
410-535-1600 x8382

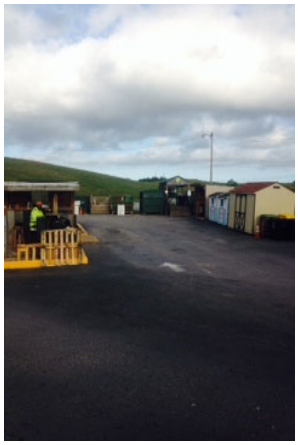
Email:
michael.thomas@calvertcount

Project Details:
Number: 4906
Department Priority: 2
Duration: Prior-2021
Non-recurring
District: 2

Strategic Plan Reference:
CP-33
CP-34

About the Project

The scope of this project changed from retrofitting to a redesign of the facility. The cost includes a change in the ingress and egress of the facility, storm waste management improvements, and construction of a retaining wall. The retaining wall was previously budgeted. The new equipment will include replacing the existing single compactor with two new below grade compactors and installing two new compactors for recycling.



Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$400,000				**$400,000**
2020					**$0**
2021		$3,000,000			**$3,000,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$400,000**	**$3,000,000**	**$0**	**$0**	**$3,400,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$220,000	$180,000		**$400,000**
2020					**$0**
2021			$2,800,000	$200,000	**$3,000,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$220,000**	**$2,980,000**	**$200,000**	**$3,400,000**

Total Project Cost:

$3,400,000

Estimated Annual Operating Impact:

Solid Waste operating costs are funded by the Solid Waste Fund, which is supported by users of the service.

Back Creek Loop

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
Dowell Rd / Williams Street
Solomons, MD 20688

Contact Information:

Point of Contact:
Emily Matthews, Project Engi

Telephone Number:
410-535-1600 x2328

Email:
Emily.Matthews@calvertcou

Project Details:
Number: 4823
Department Priority: 1
Duration: Prior-2020
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-30

About the Project

Directional drill a 2,000 LF 12-inch water line across the Back Creek, and conventionally install 2,300 LF of 12-inch water line to connect the Dowell Road and Solomons Island Road water mains. The resulting loop will minimize customers vulnerable to service outages during repair operations and eliminate fire flow deficiencies along Farren Avenue.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior			$136,855		**$136,855**
2020		$1,200,000			**$1,200,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$1,200,000**	**$136,855**	**$0**	**$1,336,855**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$136,855			**$136,855**
2020			$1,200,000		**$1,200,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$136,855**	**$1,200,000**	**$0**	**$1,336,855**

Total Project Cost:

$1,336,855

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Mason Road Loop

About the Project

Connect 1,950 LF of 8" waterline to loop existing water line and to improve water quality and service reliability.

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
Mason Road
Prince Frederick, MD 20678

Contact Information:

Point of Contact:
Emily Matthews, Project Engi

Telephone Number:
410-535-1600 x2328

Email:
Emily.Matthews@calvertcour

Project Details:
Number: 481101
Department Priority: 2
Duration: Prior-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-30

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior			$23,145		**$23,145**
2020					**$0**
2021					**$0**
2022			$416,855		**$416,855**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$440,000**	**$0**	**$440,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$23,145			**$23,145**
2020					**$0**
2021					**$0**
2022		$16,855	$400,000		**$416,855**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$40,000**	**$400,000**	**$0**	**$440,000**

Total Project Cost:

$440,000

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Small Water Main Replacements

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
County-wide

Contact Information:
Point of Contact:
Karl Holzberger, Infrastructur

Telephone Number:
410-535-1600 x8503

Email:
Karl.Holzberger@calvertcoun

Project Details:
Number: 4822
Department Priority: 1
Duration: Prior-2024
Recurring
District: 2

Strategic Plan Reference:
CP-28

About the Project

Several of the smaller water systems have water mains 4" and less in diameter that are in various stages of disrepair. Due to the difficulty of prioritizing individual systems for study and replacement of waterlines, this project will provide funding to initiate replacement of water lines in problem areas as they are identified through routine maintenance procedures. The **FY2018** request includes cost for filling and fixing a washout on a 12" water line in Solomons.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$50,000		$163,479		**$213,479**
2020	$50,000				**$50,000**
2021	$50,000				**$50,000**
2022	$50,000				**$50,000**
2023	$50,000				**$50,000**
2024	$50,000				**$50,000**
2025	$50,000				**$50,000**
Total	**$350,000**	**$0**	**$163,479**	**$0**	**$513,479**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$213,479		**$213,479**
2020			$50,000		**$50,000**
2021			$50,000		**$50,000**
2022			$50,000		**$50,000**
2023			$50,000		**$50,000**
2024			$50,000		**$50,000**
2025			$50,000		**$50,000**
Total	**$0**	**$0**	**$513,479**	**$0**	**$513,479**

Total Project Cost:

$513,479

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Solomons Well #3

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
Patuxent Business Park
Lusby, MD 20657

Contact Information:
Point of Contact:
Emily Matthews, Project Engir

Telephone Number:
410-535-1600 x2328

Email:
Emily.Matthews@calvertcour

Project Details:
Number: TBD
Department Priority: 2
Duration: 2021-2022
Type: Non-recurring
District: 1

Strategic Plan Reference:
CP-29
CP-30
CP-31

About the Project

In the event the County is unable to secure the Cove Point well, an additional well will need to be constructed to supplement the water supply. A new well of at least 630 gallons per minute will be necessary to meet the projected demands associated with the 10-year proposed conditions. Cove Point Water Capacity Expansion is the preferred project. This is an alternative.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$200,000			**$200,000**
2025		$2,000,000			**$2,000,000**
Total	**$0**	**$2,200,000**	**$0**	**$0**	**$2,200,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024		$200,000			**$200,000**
2025			$2,000,000		**$2,000,000**
Total	**$0**	**$200,000**	**$2,000,000**	**$0**	**$2,200,000**

Total Project Cost:

$2,200,000

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Water Meter Replacement / Ugrades

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
County-wide

Contact Information:
Point of Contact:
Karl Holzberger, Infrastructur

Telephone Number:
410-535-1600 x2342

Email:
Karl.Holzberger@calvertcour

Project Details:
Number: 4812
Department Priority: 1
Duration: Prior-2024
Recurring
District: 2

Strategic Plan Reference:
CP-28

About the Project

The age of many water meters in Solomons and Prince Frederick are approaching 10 years or more. As the meters age, the accuracy diminishes, causing the consumption to be under-reported. This project will allow replacement of meters which have reached the end of their useful life as they are identified during routine maintenance procedures. The meter replacements will be funded from prior years' utility fees.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$785,089	$64,885	$1,755,539	$6,669	**$2,612,182**
2020	$500,000				**$500,000**
2021	$100,000				**$100,000**
2022	$100,000				**$100,000**
2023	$100,000				**$100,000**
2024	$100,000				**$100,000**
2025	$100,000				**$100,000**
Total	**$1,785,089**	**$64,885**	**$1,755,539**	**$6,669**	**$3,612,182**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$1,054,234	$1,557,948	**$2,612,182**
2020				$500,000	**$500,000**
2021				$100,000	**$100,000**
2022				$100,000	**$100,000**
2023				$100,000	**$100,000**
2024				$100,000	**$100,000**
2025				$100,000	**$100,000**
Total	**$0**	**$0**	**$1,054,234**	**$2,557,948**	**$3,612,182**

Total Project Cost:

$3,612,182

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Water Station Improvements

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
County-wide

Contact Information:
Point of Contact:
James Ritter, Operations Supe

Telephone Number:
410-535-1600 x8501

Email:
James.Ritter@calvertcountymd

Project Details:
Number: 4824
Department Priority: 1
Duration: 2018-2023
Recurring
District: 3

Strategic Plan Reference:
CP-28

About the Project

The project will incorporate general repairs and upgrades to water stations throughout Calvert County, such as instrumentation and controls, well work and facility rehabilitation. The project will address most urgent operational needs, code compliance, regulatory c

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$100,000		$7,314		**$107,314**
2020	$100,000				**$100,000**
2021	$100,000				**$100,000**
2022	$100,000				**$100,000**
2023	$100,000				**$100,000**
2024	$100,000				**$100,000**
2025	$100,000				**$100,000**
Total	**$700,000**	**$0**	**$7,314**	**$0**	**$707,314**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$107,314		**$107,314**
2020			$100,000		**$100,000**
2021			$100,000		**$100,000**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024			$100,000		**$100,000**
2025			$100,000		**$100,000**
Total	**$0**	**$0**	**$707,314**	**$0**	**$707,314**

Total Project Cost:

$707,314

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

West Prince Frederick Storage Tank

Department/Division:
Water and Sewerage

Project Category:
Water

Project Location:
Stafford Road
Prince Frederick, MD 20678

Contact Information:
Point of Contact:
Emily Matthews, Project Engi

Telephone Number:
410-535-1600 x2328

Email:
Emily.Matthews@calvertcou

Project Details:
Number: TBD
Department Priority: 2
Duration: 2021-2022
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-29
CP-30
CP-31

About the Project

Results from the hydraulic analysis of the water system indicate the available flow in West Prince Frederick is below the recommended amount. To remedy the situation, a new 100,000 gallon elevated water storage tank is recommended for West Prince Frederick.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022			$140,000		**$140,000**
2023		$1,400,000			**$1,400,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$1,400,000**	**$140,000**	**$0**	**$1,540,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020					**$0**
2021					**$0**
2022		$140,000			**$140,000**
2023			$1,400,000		**$1,400,000**
2024					**$0**
2025					**$0**
Total	**$0**	**$140,000**	**$1,400,000**	**$0**	**$1,540,000**

Total Project Cost:

$1,540,000

Estimated Annual Operating Impact:

Public Water operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Wastewaster Treatment Plant - Biosolid Handling

Department/Division:
Sewerage / Wastewater

Project Category:
Sewerage / Wastewater

Project Location:
Various

Contact Information:
Project Manager:
Andy Hipski, Project Engineer II

Telephone Number:
410-535-1600 x2342

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 485500
Department Priority: 1
Duration: Prior - 2024
Non-Recurring
District: 1

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

About the Project

Replace existing dewatering equipment (sludge presses) at two wastewater treatment plants, design and construct a biosolids facility to handle all county wastewater plant sludge. The budget reflects the design funding only. The County will be seeking Energy Efficiency Grants to partially fund this project.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior			$100,000		**$100,000**
2020		$1,600,000	$50,000	$1,000,000	**$2,650,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025			$200,000		**$200,000**
Total	**$0**	**$1,600,000**	**$350,000**	**$1,000,000**	**$2,950,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$100,000			**$100,000**
2020		$50,000	$600,000	$2,000,000	**$2,650,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$200,000			**$200,000**
Total	**$0**	**$350,000**	**$600,000**	**$2,000,000**	**$2,950,000**

Total Project Cost:

$2,950,000

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Wastewater Treatment Plant -Holding Ponds

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
PF WWTP #2, Prince Frederick, MD 20678
Marley Run WWTP
Huntingtown, MD 20639

Contact Information:

Project Manager:
James Ritter, Operations Superinte

Telephone Number:
410-535-1600 x8501

Email:
James.Ritter@calvertcountymd.gov

Project Details:
Number: 488501
Department Priority: 1
Duration: Prior-2021
Recurring
District: 2

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

About the Project

Inspect, dredge and clean, and repair or replace holding pond liners at Prince Frederick WWTP #2 and Marley Run WWTP. The scope also includes adding aluminum walkway to inlet structure for Prince Frederick WWTP #2.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior			$100,000		**$100,000**
2020		$500,000			**$500,000**
2021		$1,000,000			**$1,000,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$1,500,000**	**$100,000**	**$0**	**$1,600,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$100,000			**$100,000**
2020			$300,000	$200,000	**$500,000**
2021			$700,000	$300,000	**$1,000,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$100,000**	**$1,000,000**	**$500,000**	**$1,600,000**

Total Project Cost:

$1,600,000

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Prince Frederick WWTP #2 - Plant Improvements

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
1000 Tobacco Ridge Road
Prince Frederick, MD 20678

Contact Information:

Project Manager:
Andy Hipski, Project Engineer II

Telephone Number:
410-535-1600 x2342

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4852
Department Priority: 1
Duration: Prior-2021
Non-Recurring
District: 2

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

About the Project

Improvements to Prince Frederick WWTP #2 including but not limited to: grit removal, screening, washing & compacting, blower replacement, and air header replacement. The County will be seeking Energy Efficiency Grants to partially fund this project.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior			$50,000		**$50,000**
2020					**$0**
2021		$624,000			**$624,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$624,000**	**$50,000**	**$0**	**$674,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$50,000			**$50,000**
2020					**$0**
2021			$200,000	$424,000	**$624,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$50,000**	**$200,000**	**$424,000**	**$674,000**

Total Project Cost:

$674,000

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Solomons WWTP - Septage Receiving Upgrade

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
500 Sweetwater Road
Lusby, MD 20657

Contact Information:
Project Manager:
Andy Hipski, Project Engineer II

Telephone Number:
410-535-1600 x2342

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4863
Department Priority: 1
Duration:m Prior - 2020
Non-Recurring
District: 1

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

Total Project Cost:

$815,000

About the Project

Major improvements to the Solomons WWTP septage receiving station. The improved station will be capable of increased receiving capacity with the ability to unload two trucks concurrently. Unused general obligation bonds from the Maintenance Building project (4880) will be used to fund this project.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$415,000	$50,000		**$465,000**
2020		$350,000			**$350,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$765,000**	**$50,000**	**$0**	**$815,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$50,000	$415,000		**$465,000**
2020			$350,000		**$350,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$50,000**	**$765,000**	**$0**	**$815,000**

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Prince Frederick Pump Station Improvements

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
Town Center
Prince Frederick, MD 20678

Contact Information:

Project Manager:
Andy Hipski, Project Engineer II

Telephone Number:
410-535-1600 x2328

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4873 (merged with 4870)
Department Priority: 1
Duration: Prior-2025
Recurring
District: 2

Strategic Plan Reference:
CP-30

About the Project

Phase 1 (High Priorities) - The project will incorporate general repairs and upgrades to wastewater pump stations throughout the Prince Frederick service area under one contract. The project will address most urgent operational needs, code compliance and safety measures.

Phase 2 (CMH Wastewater PS Upgrade) - Upgrade of the Prince Frederick Calvert Memorial Hospital Wastewater Pump Station #4. This upgrade is necessary to meet the increased demands on the system, as well as replacing aged equipment.

Phase 3 (Upgrade Pump Station #6) - This project will replace the existing Pump Station #6 and provide needed additional capacity. The County will be seeking Energy Efficiency Grants to partially fund this project.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$902,700	$498,350	$90,300	**$1,491,350**
2020		$400,000			**$400,000**
2021		$200,000			**$200,000**
2022		$200,000			**$200,000**
2023		$200,000			**$200,000**
2024		$200,000			**$200,000**
2025		$200,000			**$200,000**
Total	**$0**	**$2,302,700**	**$498,350**	**$90,300**	**$2,891,350**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$188,650	$1,302,700		**$1,491,350**
2020			$400,000		**$400,000**
2021			$200,000		**$200,000**
2022			$200,000		**$200,000**
2023			$200,000		**$200,000**
2024			$200,000		**$200,000**
2025			$200,000		**$200,000**
Total	**$0**	**$188,650**	**$2,702,700**	**$0**	**$2,891,350**

Total Project Cost:

$2,891,350

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Prince Frederick WWTP#1 Plant Upgrade

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
455 Sugar Notch Road
Prince Frederick, MD 20678

Contact Information:

Project Manager:
Andy Hipski, Project Engineer II

Telephone Number:
410-535-1600 x2328

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4857
Department Priority: 1
Duration: Prior-2023
Type: Non-recurring
District: 2

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

Total Project Cost:

$30,257,430

About the Project

The Prince Frederick Wastewater Treatment Plant #1 will be upgraded to increase capacity and to meet more stringent discharge limit requirements. The County is considering upgrading this plant to Enhanced Nurtient Removal (ENR) capabilities, which would allow the County to apply for grant funding.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$2,520,000	$990,430		**$3,510,430**
2020					**$0**
2021		$5,300,000		$4,300,000	**$9,600,000**
2022		$4,847,500		$4,226,000	**$9,073,500**
2023		$3,847,500		$4,226,000	**$8,073,500**
2024					**$0**
2025					**$0**
Total	**$0**	**$16,515,000**	**$990,430**	**$12,752,000**	**$30,257,430**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$290,150	$3,220,280		**$3,510,430**
2020					**$0**
2021		$1,100,000	$8,500,000		**$9,600,000**
2022		$1,000,000	$8,073,500		**$9,073,500**
2023			$8,073,500		**$8,073,500**
2024					**$0**
2025					**$0**
Total	**$0**	**$2,390,150**	**$27,867,280**	**$0**	**$30,257,430**

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Solomons Pump Station Improvements

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
Town Center
Prince Frederick, MD 20678

Contact Information:

Project Manager:
Andy Hipski, Project Engineer II

Telephone Number:
410-535-1600 x2328

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4872
Department Priority: 1
Duration: Prior-2025
Recurring
District: 2

Strategic Plan Reference:
CP-30

About the Project

The project will incorporate general repairs and upgrades to wastewater pump stations throughout the Solomons service area under one contract. The project will address most urgent operational needs, code compliance and safety measures.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior	$112,005		$446,495		**$558,500**
2020			$100,000		**$100,000**
2021			$100,000		**$100,000**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024			$100,000		**$100,000**
2025			$100,000		**$100,000**
Total	**$112,005**	**$0**	**$1,046,495**	**$0**	**$1,158,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior			$558,500		**$558,500**
2020			$100,000		**$100,000**
2021			$100,000		**$100,000**
2022			$100,000		**$100,000**
2023			$100,000		**$100,000**
2024			$100,000		**$100,000**
2025			$100,000		**$100,000**
Total	**$0**	**$0**	**$1,158,500**	**$0**	**$1,158,500**

Total Project Cost:

$1,158,500

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Solomons WWTP Enhanced Nutrient Removal Upgrade

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
500 Sweetwater Road
Lusby, MD 20657

Contact Information:

Project Manager:
Andy Hipski

Telephone Number:
410-535-1600 x2328

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4860
Department Priority: 1
Duration: Prior-2024
Non-Recurring
District: 1

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

Total Project Cost:

$14,014,500

About the Project

In FY2010, a study was undertaken to determine the scope, probable construction cost and schedule for completing an upgrade to the existing Solomons Wastewater Treatment Plant. The upgrade will provide for increasing treatment capacity, replacing process components that are failing or undersized, a new laboratory and will satisfy Maryland Department of the Enviornment (MDE) requirements for plant discharge limits. The County was awarded a $4.5 million dollar ENR grant in FY 2017.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$2,061,250	$620,000	$333,250	**$3,014,500**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$3,600,000		$7,400,000	**$11,000,000**
Total	**$0**	**$5,661,250**	**$620,000**	**$7,733,250**	**$14,014,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$1,675,393	$733,107	$606,000	**$3,014,500**
2020					**$0**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025		$294,607	$10,705,393		**$11,000,000**
Total	**$0**	**$1,970,000**	**$11,438,500**	**$606,000**	**$14,014,500**

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Dowell Road WWPS Upgrade

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
13885 Dowell Road
Dowell, MD 20629

Contact Information:

Project Manager:
Andy Hipski

Telephone Number:
410-535-1600 x2328

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4865
Department Priority: 1
Duration: Prior-2020
Non-Recurring
District: 1

Strategic Plan Reference:
CP-29
CP-30

About the Project

This project will overhaul the existing pump station to increase the flow capacity and increase reliability. Improvements include a new wet well, valve vault, and flow meter vault, in addition to an odor control system and backup power generator.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$1,195,000	$430,000		**$1,625,000**
2020			$60,000		**$60,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$1,195,000**	**$490,000**	**$0**	**$1,685,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$270,700	$1,312,300	$42,000	**$1,625,000**
2020		$60,000			**$60,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$330,700**	**$1,312,300**	**$42,000**	**$1,685,000**

Total Project Cost:

$1,685,000

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Headworks Pumping Station Upgrade

Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
14155 S. Solomons Is. Rd.
Solomons, MD 20688

Contact Information:

Project Manager:
Andy Hipski

Telephone Number:
410-535-1600 x2328

Email:
Andy.Hipski@calvertcountymd.gov

Project Details:
Number: 4861
Department Priority: 1
Duration: Prior-2020
Non-Recurring
District: 1

Strategic Plan Reference:
CP-29
CP-30

Total Project Cost:

$2,614,500

About the Project

Headworks Pumping Station has experienced reduced pump performance in recent years, which has contributed to sanitary sewer overflows. Since the pumps were installed in the mid-1980's, the decline in performance is due to the pumps exceeding the intended service life. This project will restore the pump to its original design capacity, in addition to upgrading the electrical infrastructure to support the new pumps. This project will also upgrade the HVAC system and make other equipment and structural improvements to support the reliability for this critical sewerage system component.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior		$1,279,000	$265,500		**$1,544,500**
2020		$1,070,000			**$1,070,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$2,349,000**	**$265,500**	**$0**	**$2,614,500**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior		$359,473	$41,027	$1,144,000	**$1,544,500**
2020		$110,000	$960,000		**$1,070,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$469,473**	**$1,001,027**	**$1,144,000**	**$2,614,500**

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

SCADA System

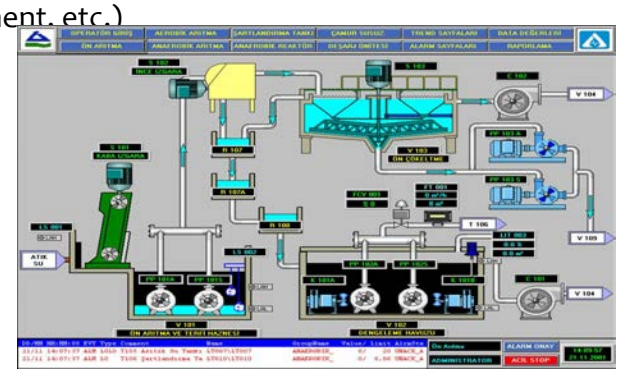
Department/Division:
Water and Sewerage

Project Category:
Sewerage / Wastewater

Project Location:
Various

About the Project

Initiate a study to review the water & wastewater facilities to provide recommendations for alternative system-wide SCADA (Supervisory Control and Data Acquisition) system. This is an industrial control system used to control infrastructure processes in facility based processes (water treatment, wastewater treatment, etc.)



Contact Information:

Project Manager:
Andy Hipski, Project Engineer II

Telephone Number:
410-535-1600 x2342

Email:
Andy.Hipski@calvertcountymd.gov

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2020			$100,000		**$100,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$100,000**	**$0**	**$100,000**

Project Details:
Number: TBD
Department Priority: 1
Duration: 2020
Non-Recurring
District: 1

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$100,000			**$100,000**
2021					**$0**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$100,000**	**$0**	**$0**	**$100,000**

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

Total Project Cost:

$100,000

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Sewer Collection System Rehabiliation

Department/Division:
Sewerage / Wastewater

Project Category:
Sewerage / Wastewater

Project Location:
Various

Contact Information:

Project Manager:
Ryan Bowen, Maintenance Super

Telephone Number:
410-535-1600 x8500

Email:
Ryan.Bowen@calvertcountymd

Project Details:
Number: TBD
Department Priority: 1
Duration: 2020 - 2021
Non-Recurring
District: 1

Strategic Plan Reference:
CP-28
CP-29
CP-30
CP-32

About the Project

Inspect, evaluate and repair or line sewer collection systems throughout the County in order to eliminate infiltration and inflow.

Funding Sources

Year	User Fees	Debt	Cap. Conn.	Grants/Other	Total
Prior					**$0**
2020			$100,000		**$100,000**
2021			$100,000		**$100,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$0**	**$200,000**	**$0**	**$200,000**

Project Cost Estimates

Year	Property	Planning	Construction	Equipment	Total
Prior					**$0**
2020		$20,000	$80,000		**$100,000**
2021			$100,000		**$100,000**
2022					**$0**
2023					**$0**
2024					**$0**
2025					**$0**
Total	**$0**	**$20,000**	**$180,000**	**$0**	**$200,000**

Total Project Cost:

$200,000

Estimated Annual Operating Impact:

Public Sewer operating costs are funded by the Water and Sewer Fund, which is supported by users of the service.

Wm. B. Tennison

Staffing

Staffing Chart Key
General Fund
General Fund Staffing Summary
Staffing Summaries & Graphs
Enterprise Funds
Grants Fund
Special Revenue Funds

Staffing Chart Key

Level	Explanation/Pay Scale
A	Appointed
C	Contract
E	Elected
711 to 731	Grade on the 70 hour pay scale (1)
801 to 815	Grade on the 80 hour pay scale (2)
CC01 to CC17	Grade on Circuit Court pay scale (1)
CO1 to CO5	Grade on Correctional Officer pay scale (2)
SDS01 to SMPS08	Grade on Deputy Sheriff pay scale (2)
H01 to H19	Grade on Hourly/Seasonal pay scale

Level, as used in all Staffing sections, represents the type of employment, and for all employees who are not elected, contract or appointed, a pay scale reference is given in the Level column.

Full Time Equivalent (FTE) is a method of measuring the equivalent full time personnel by comparing hours worked to an annualized equivalency. For personnel on a 70 hour pay scale the FTE is based 1,820 hours annually and for personnel on an 80 hour pay scale the FTE is based on 2,080 hours annually.

70 hours per pay period multiplied by 26 pay periods equals 1,820 hours annually
80 hours per pay period multiplied by 26 pay periods equals 2,080 hours annually

FTEs include full time, part time, seasonal, substitute, interns, hourly and co-op positions.

All County, Circuit Court, Detention Center and Sheriff's Office employees are paid every other week, for a total of 26 paydays per year. The county acts as a pay agent only for the Library, Housing Authority, and Calvert Museum Society, and these employees are paid on the same schedules as county employees.

The staffing charts on the following pages are in alphabetical order by organization and are also shown on the individual organization summary pages in Volume I.

Class Specifications for position titles may be found on the County website: http://www.co.cal.md.us -- select the Employment button and then choose Class Specifications in the box on the left side of the screen.

On the following staffing charts: the FY 2020 Adopted Budget column represents all approved staffing as of July 1, 2019. The FY 2020 requested budget includes all approved positions as of July 1, 2019 plus new positions requested by departments. The Staff Recommended Budget includes all approved positions as of July 1, 2019 plus any position changes that have been approved either expressly by the BOCC or their designees between July 1, 2018 and and March 1, 2019.

(1) 1 FTE = 1,820 annual hours on a 70 hour pay scale
(2) 1 FTE = 2,080 annual hours on an 80 hour pay scale

GENERAL FUND STAFFING Animal Control	Level	FY2018 Actual	FY2019 Adopted Budget	FY2020 Requested Budget	FY2020 Recommended Budget	FY2020 Adopted Budget
Animal Control Chief	724	1.0	1.0	1.0	1.0	1.0
Animal Control Officer II	721	0.0	0.0	1.0	0.0	0.0
Animal Control Officer	719	5.0	5.0	6.0	5.0	5.0
Office Assistant II	716	1.0	1.0	1.0	1.0	1.0
TOTAL		**7.0**	**7.0**	**9.0**	**7.0**	**7.0**
Animal Shelter						
Animal Shelter Division Chief	C	0.0	1.0	0.0	0.0	0.0
Deputy Director Animal Services	C	0.0	0.0	1.0	1.0	1.0
Animal Shelter Manager	C	1.0	1.0	0.0	0.0	0.0
Animal Shelter Care Supervisor	723	1.0	0.0	1.0	1.0	1.0
Executive Administrative Aide	721	1.0	0.0	1.0	1.0	1.0
Volunteer Coordinator	721	0.0	1.0	0.0	0.0	0.0
Volunteer Rescue Coordinator	720	1.0	0.0	1.0	1.0	1.0
Behavior & Enrichment Coordinator	720	0.0	1.0	1.0	1.0	1.0
Animal Health Technician	719	2.0	0.0	2.0	2.0	2.0
Office Specialist II	719	0.0	1.0	0.0	0.0	0.0
Animal Care Attendant	717	6.0	0.0	6.0	6.0	6.0
Customer Service & Adoption Specialist	716	0.0	0.0	2.0	2.0	2.0
Office Assistant II	716	0.0	2.0	0.0	0.0	0.0
Kennel Technicians	713	0.0	8.0	0.0	0.0	0.0
TOTAL		**12.0**	**15.0**	**15.0**	**15.0**	**15.0**
Board of County Commissioners						
Commissioner	E	5.0	5.0	5.0	5.0	5.0
Executive Administrative Aide	721	0.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	0.0	0.0	0.0	0.0
TOTAL		**6.0**	**6.0**	**6.0**	**6.0**	**6.0**
Buildings & Grounds						
Building & Grounds Division Chief	C	1.0	1.0	1.0	1.0	1.0
Building Maintenance Supervisor	725	1.0	1.0	1.0	1.0	1.0
Custodial Supervisor	724	1.0	1.0	1.0	1.0	1.0
Access Control Technician	722	1.0	0.0	0.0	0.0	0.0
Grounds Maintenance Supervisor	722	1.0	1.0	1.0	1.0	1.0
HVAC Master Mechanic	722	3.0	3.0	2.0	2.0	2.0
Locksmith Mechanic	722	0.0	1.0	1.0	1.0	1.0
Master Electrician	722	1.0	1.0	1.0	1.0	1.0
Journeyman HVAC Mechanic	721	0.0	0.0	1.0	1.0	1.0
Building Maintenance Mechanic	720	2.0	3.0	3.0	3.0	3.0
Office Specialist II	719	0.0	1.0	1.0	1.0	1.0
Buildings & Grounds Lead Worker	718	1.0	1.0	1.0	1.0	1.0
Buildings & Grounds Maintenance Worker II	718	1.0	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	0.0	0.0	0.0	0.0
Buildings & Grounds Maintenance Worker I	716	1.0	0.0	0.0	0.0	0.0
Office Assistant II	716	1.0	1.0	1.0	1.0	1.0
Fixed Asset Transfer Worker	714	1.0	1.0	1.0	1.0	1.0
Buildings & Grounds Worker I	713	3.0	3.0	3.0	3.0	3.0
Custodian	711	10.0	10.0	10.0	10.0	10.0
Grounds Maintenance Worker (Hourly)	H05	0.6	0.6	0.6	0.6	0.6
Custodian (Temporary)	n/a	0.4	0.4	0.4	0.4	0.4
TOTAL		**31.0**	**31.0**	**31.0**	**31.0**	**31.0**

GENERAL FUND STAFFING *(continued)*			**FY2019**	**FY2020**	**FY2020**	**FY2020**
		FY2018	**Adopted**	**Requested**	**Recommended**	**Adopted**
Calvert Marine Museum	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
COUNTY EMPLOYEES:						
Marine Museum Director	C	1.0	1.0	1.0	1.0	1.0
Deputy Director Education & Special Programs	C	1.0	1.0	1.0	1.0	1.0
Curator Estuarine Biology	726	1.0	1.0	1.0	1.0	1.0
Business Manager	725	1.0	1.0	1.0	1.0	1.0
Curator Exhibitions	725	0.8	0.8	0.8	0.8	0.8
Curator Maritime History	725	0.0	1.0	1.0	1.0	1.0
Curator Paleontology	725	1.0	1.0	1.0	1.0	1.0
Physical Plant Supervisor	725	1.0	1.0	1.0	1.0	1.0
Curator Maritime History	724	1.0	0.0	0.0	0.0	0.0
Director of Education	724	0.0	0.0	1.0	0.0	0.0
Aquarist	722	3.0	3.0	3.0	3.0	3.0
Group & Visitor Services Coordinator	722	1.0	1.0	1.0	1.0	1.0
Museum Carpenter Preparator	722	1.0	1.0	1.0	1.0	1.0
Exhibit & Special Programs Interpreter	721	1.0	1.0	1.0	1.0	1.0
Museum Registrar	721	1.0	1.0	1.0	1.0	1.0
Paleontology Collections Manager	721	0.5	0.5	0.5	0.5	0.5
Exhibit Interpreter II	720	2.0	2.0	2.0	2.0	2.0
Accountant	719	0.0	0.0	0.5	0.0	0.0
Exhibit Technician I	719	1.0	1.0	1.0	1.0	1.0
Buildings & Grounds Lead Worker	718	1.0	1.0	1.0	1.0	1.0
Exhibit Interpreter I (Part Time)	718	1.2	1.2	1.2	1.2	1.2
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Office Assistant III	717	1.0	1.0	1.0	1.0	1.0
Buildings & Grounds Worker I	713	0.0	0.0	1.0	1.0	1.0
Custodian	713	0.0	1.0	0.0	0.0	0.0
Model Shop Attendant/Weekend Curator	713	0.6	0.6	0.6	0.6	0.6
Custodian	711	2.4	1.4	1.4	1.4	1.4
Exhibit Graphics Technician (Hourly)	H19	0.5	0.5	0.5	0.5	0.5
Captain, Tennison (Seasonal)	n/a	0.5	0.5	0.5	0.5	0.5
Mate, Tennison (Seasonal)	n/a	0.5	0.5	0.5	0.5	0.5
COUNTY EMPLOYEES TOTAL:		27.0	27.0	28.5	27.0	27.0
BOARD OF GOVERNORS EMPLOYEES TOTAL:		7.3	7.3	7.3	7.3	7.3
SOCIETY EMPLOYEES TOTAL:		8.3	8.3	8.3	8.3	8.3
		42.6	42.6	44.1	42.6	42.6
Career EMS						
Career Division Chief	C	0.0	0.0	1.0	1.0	1.0
Paramedic Supervisor (Lieutenant)	811	0.0	0.0	5.0	5.0	5.0
Paramedic	810	0.0	0.0	27.0	27.0	9.0
Emergency Medical Technician	807	0.0	0.0	4.0	4.0	9.0
Office Specialist II	719	0.0	0.0	1.0	**1.0**	**1.0**
TOTAL		**0.0**	**0.0**	**38.0**	**38.0**	**25.0**
Circuit Court						
Court Administrator	A	1.0	1.0	1.0	1.0	1.0
Court Reporter	A	2.0	1.0	1.0	1.0	1.0
Deputy Court Administrator	A	0.0	1.0	1.0	1.0	1.0
Assistant Court Administrator	A	1.0	0.0	0.0	0.0	0.0
Senior Case Manager	A	0.0	0.0	1.0	1.0	1.0
Case Manager	CC04	0.0	1.0	0.0	0.0	0.0
Judicial Sec./Sr. Judge ADR Mediation Coord.	CC04	0.0	1.0	1.0	1.0	1.0
Judical Secretary	CC04	3.4	2.4	2.4	2.4	2.4
Assignment Clerk	CC03	3.0	3.0	3.0	3.0	3.0
Legal Secretary	CC02	0.4	0.4	0.4	0.4	0.4
Bailiff	A	3.8	3.8	3.8	3.8	3.8
Bailiff (Temporary)	n/a	0.0	0.0	0.7	0.7	0.7
TOTAL		**14.6**	**14.6**	**15.3**	**15.3**	**15.3**
Clerk to County Commissioners						
Clerk to County Commissioners	A	1.0	1.0	1.0	1.0	1.0
TOTAL		**1.0**	**1.0**	**1.0**	**1.0**	**1.0**

GENERAL FUND STAFFING *(continued)*			FY2019	FY2020	FY2020	FY2020
		FY2018	Adopted	Requested	Recommended	Adopted
Communications & Media Relations	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Director of Communications & Media Relations	C	1.0	1.0	1.0	1.0	1.0
Communications & Media Rel. Deputy Director	C	0.0	1.0	1.0	1.0	1.0
Marketing Communication Specialist	727	1.0	0.0	0.0	0.0	0.0
Public Information Program Manager	725	0.0	1.0	1.0	1.0	1.0
Communications Program Specialist	724	0.0	2.0	2.0	2.0	2.0
Public Information Specialist	724	1.0	0.0	0.0	0.0	0.0
Webmaster	724	1.0	1.0	1.0	1.0	1.0
Research Specialist	723	0.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Program Specialist	722	1.0	0.0	0.0	0.0	0.0
Audio Visual Technician	721	1.0	0.0	0.0	0.0	0.0
Media Specialist	721	2.0	2.0	2.0	2.0	2.0
Public Information Program Assistant II	720	0.0	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	0.0	0.0	0.0	0.0
Office Assistant III	717	0.5	0.0	0.0	0.0	0.0
Public Information Program Assistant I	717	0.0	0.5	1.0	0.5	1.0
Intern	n/a	0.0	0.3	0.3	0.3	0.3
TOTAL		**10.5**	**11.8**	**12.3**	**11.8**	**12.3**
County Administrator						
County Administrator	C	1.0	1.0	1.0	1.0	1.0
Deputy County Administrator	C	1.0	1.0	1.0	1.0	1.0
Exec Admin Asst to the County Administrator	724	0.0	1.0	1.0	1.0	1.0
Exec Admin Asst to the County Administrator	723	1.0	0.0	0.0	0.0	0.0
TOTAL		**3.0**	**3.0**	**3.0**	**3.0**	**3.0**
County Attorney						
County Attorney	C	1.0	1.0	1.0	1.0	1.0
Associate County Attorney	C	1.0	1.0	1.0	1.0	1.0
Attorney I	C	1.0	1.0	1.0	1.0	1.0
Senior Paralegal	725	0.0	1.0	1.0	1.0	1.0
Senior Paralegal	724	1.0	0.0	0.0	0.0	0.0
Paralegal	723	0.0	1.0	1.0	1.0	1.0
Office Specialist II	721	1.0	1.0	1.0	1.0	1.0
TOTAL		**5.0**	**6.0**	**6.0**	**6.0**	**6.0**
County Treasurer						
Treasurer	E	1.0	1.0	1.0	1.0	1.0
Deputy Treasurer	A	1.0	1.0	1.0	1.0	1.0
Treasurer Clerk II	719	1.0	1.0	1.0	1.0	1.0
Treasurer Clerk I	718	2.0	2.0	3.0	3.0	3.0
Office Aide	713	2.5	2.5	1.5	1.5	1.5
TOTAL		**7.5**	**7.5**	**7.5**	**7.5**	**7.5**
Detention Center						
Detention Center Administrator	C	1.0	1.0	1.0	1.0	1.0
Captain Deputy Administrator	814	1.0	1.0	1.0	1.0	1.0
Correctional Lieutenant	CO5	2.0	2.0	2.0	2.0	2.0
Correctional Sergeant	CO4	7.0	7.0	8.0	8.0	8.0
Correctional Corporal	CO3	11.0	11.0	11.0	11.0	11.0
Correctional Deputy Master First Class	MCDFC4	0.0	0.0	5.0	5.0	5.0
Correctional Deputy Senior First Class	SCDFC3	0.0	0.0	7.0	7.0	7.0
Correctional Deputy (Previously Officer)	CO2/1	56.0	56.0	57.0	45.0	45.0
Building Maintenance Mechanic	808	2.0	2.0	2.0	2.0	2.0
Cook I	804	1.0	1.0	1.0	1.0	1.0
Custodian II	803	1.0	1.0	1.0	1.0	1.0
Classification Supervisor	724	1.0	1.0	1.0	1.0	1.0
Work Release Supervisor	723	1.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Office Assistant III	717	2.0	2.0	2.0	2.0	2.0
Office Aide	713	1.0	1.0	1.0	1.0	1.0
Custodian	711	0.5	0.5	0.5	0.5	0.5
TOTAL		**90.5**	**90.5**	**104.5**	**92.5**	**92.5**

GENERAL FUND STAFFING *(continued)*			**FY2019**	**FY2020**	**FY2020**	**FY2020**
		FY2018	**Adopted**	**Requested**	**Recommended**	**Adopted**
Director of Community Resources	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Director of Community Resources	C	1.0	1.0	1.0	1.0	1.0
Substance Abuse Prevention Coordinator	724	1.0	1.0	1.0	1.0	1.0
Community Resources Specialist	723	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Office Assistant II (CAASA)	716	0.5	0.5	0.6	0.5	0.5
TOTAL		**4.5**	**4.5**	**4.6**	**4.5**	**4.5**
Director of General Services						
Director of General Services	C	1.0	1.0	1.0	1.0	1.0
Project Inspector I	810	0.0	0.0	0.0	0.0	0.0
Capital Project Supervisor	727	0.0	1.0	1.0	1.0	1.0
Capital Project Supervisor	725	1.0	0.0	0.0	0.0	0.0
Capital Project Quality Control Coordinator	723	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant II	723	1.0	1.0	1.0	1.0	1.0
Mailroom Clerk	714	1.0	1.0	1.0	1.0	1.0
Assistant Mailroom Clerk	713	0.0	0.0	1.0	0.0	1.0
TOTAL		**5.0**	**5.0**	**6.0**	**5.0**	**6.0**
Director of Public Safety						
Director of Public Safety	C	1.0	1.0	1.0	1.0	1.0
Deputy Director Public Safety (Fire/Rescue/EMS)	C	0.0	0.0	1.0	1.0	1.0
Executive Administrative Assistant II	723	0.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	0.0	0.0	0.0	0.0
Grant Writer	721	1.0	1.0	1.0	1.0	1.0
TOTAL		**3.0**	**3.0**	**4.0**	**4.0**	**4.0**
Economic Development						
Director of Economic Development	C	1.0	1.0	1.0	1.0	1.0
Economic Development Deputy Director	C	0.0	1.0	1.0	1.0	1.0
Business Development Manager	728	1.0	0.0	0.0	0.0	0.0
Business Retention Specialist	725	1.0	1.0	1.0	1.0	1.0
Public Information Specialist	724	1.0	0.0	0.0	0.0	0.0
Tourism Program Specialist	724	1.0	1.0	1.0	1.0	1.0
Agricultural Development Specialist	722	0.0	1.0	1.0	1.0	1.0
Economic Development Program Specialist	722	0.0	0.0	1.0	0.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Business Retention Assistant	720	1.0	1.0	1.0	1.0	1.0
Tourism Program Assistant II	720	1.0	1.0	1.0	1.0	1.0
Customer Service Attendants (Hourly)	H07	1.0	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**9.3**	**9.3**	**10.3**	**9.3**	**10.3**
Election Board						
Elections Administrator	729	0.0	1.0	1.0	1.0	1.0
Elections Administrator	727	1.0	0.0	0.0	0.0	0.0
Election Systems Automation Coordinator	721	0.0	1.0	1.0	1.0	1.0
Executive Administrative Aide	721	0.0	1.0	1.0	1.0	1.0
Elections Registrar	720	0.0	2.0	2.0	2.0	2.0
Election Systems Automation Coordinator	719	1.0	0.0	0.0	0.0	0.0
Election Technician I	720	0.0	0.0	1.0	0.0	0.0
Office Specialist II	719	1.0	0.0	0.0	0.0	0.0
Elections Registrar	718	2.0	0.0	0.0	0.0	0.0
Office Assistant II	716	0.0	1.0	0.0	0.0	1.0
Office Assistant I	715	1.0	0.0	0.0	0.0	0.0
Office Aide	713	1.0	0.0	1.0	1.0	1.0
Election Board Member	A	3.0	3.0	3.0	3.0	5.0
TOTAL		**10.0**	**9.0**	**10.0**	**9.0**	**12.0**

GENERAL FUND STAFFING *(continued)*			**FY2019**	**FY2020**	**FY2020**	**FY2020**
Emergency Communications	**Level**	**FY2018 Actual**	**Adopted Budget**	**Requested Budget**	**Recommended Budget**	**Adopted Budget**
Communications Chief	814	1.0	1.0	1.0	1.0	1.0
Communications Assistant Chief	812	1.0	1.0	1.0	1.0	1.0
Communications Supervisor	810	1.0	1.0	1.0	1.0	1.0
Public Safety Dispatcher II	809	5.0	5.0	5.0	5.0	8.0
Public Safety Dispatcher I/Trainee	807/805	19.0	19.0	20.0	19.0	19.0
Public Safety Call-Taker	804	5.0	5.0	8.0	5.0	5.0
Radio Systems Support Administrator	725	1.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Quality Assurance Coordinator	719	1.0	1.0	1.0	1.0	1.0
Records Clerk	718	0.0	1.0	2.0	1.0	1.0
Audio & Data Entry Clerk	717	1.0	1.0	1.0	1.0	1.0
Records Clerk	717	1.0	0.0	0.0	0.0	1.0
Intern	n/a	0.0	0.5	0.5	0.5	0.5
TOTAL		**37.0**	**37.5**	**42.5**	**37.5**	**41.5**
Emergency Management						
Emergency Management Division Chief	C	1.0	1.0	1.0	1.0	1.0
Emergency Management Specialist	723	1.0	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
TOTAL		**3.0**	**3.0**	**3.0**	**3.0**	**3.0**
Engineering/Public Works						
Director of Public Works	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Engineering & Highways	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Transportation	C	1.0	1.0	0.0	0.0	0.0
Engineering Deputy Director	C	0.0	0.0	0.0	0.0	0.0
Enterprise Fund Deputy Director	C	1.0	1.0	1.0	1.0	1.0
CIP Division Chief	C	0.0	0.0	1.0	1.0	1.0
Engineering Division Chief	C	1.0	1.0	1.0	1.0	1.0
Project Engineer II	727	5.0	5.0	5.0	5.0	5.0
Project Engineer I	725	1.0	1.0	1.0	1.0	1.0
Inspector	723	0.0	1.0	0.0	0.0	0.0
Accounts Receivable Technician II	722	0.0	0.0	0.8	0.8	0.8
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Public Works Asset Manager	722	1.0	1.0	1.0	1.0	1.0
Site Engineering Technician	722	1.0	1.0	1.0	1.0	1.0
Traffic Engineering Technician	722	1.0	1.0	1.0	1.0	1.0
Road Construction Agree Coordinator	720	1.0	1.0	0.0	0.0	0.0
Executive Administrative Aide	721	1.0	1.0	1.0	1.0	1.0
Road Inventory Clerk (Seasonal)	H04	0.6	0.0	0.0	0.0	0.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**17.9**	**18.3**	**17.1**	**17.1**	**17.1**
Environmental Commission						
Office Assistant II	716	0.1	0.1	0.1	0.1	0.1
TOTAL		**0.1**	**0.1**	**0.1**	**0.1**	**0.1**

GENERAL FUND STAFFING *(continued)*			**FY2019**	**FY2020**	**FY2020**	**FY2020**
		FY2018	**Adopted**	**Requested**	**Recommended**	**Adopted**
Finance & Budget	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Director of Finance & Budget	C	1.0	1.0	1.0	1.0	1.0
Deputy Director	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Accounting	C	0.0	1.0	1.0	1.0	1.0
Accounting Supervisor	727	1.0	0.0	0.0	0.0	0.0
Capital Projects Analyst	726	1.0	1.0	1.0	1.0	1.0
Procurement Officer	726	1.0	1.0	1.0	1.0	1.0
Purchasing Officer	726	0.0	0.0	0.0	0.0	0.0
Accountant III	725	1.5	1.5	1.5	1.5	1.5
Senior Budget Analyst	725	1.0	1.0	1.0	1.0	1.0
Benefits Supervisor	724	0.0	0.0	0.0	0.0	0.0
Accountant I	723	1.0	1.0	1.0	1.0	1.0
Budget Analyst	723	1.0	1.0	1.0	1.0	1.0
Grants Coordinator	723	1.0	1.0	1.0	1.0	1.0
Procurement Specialist II	723	0.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	1.0	1.0	1.0	1.0
Payroll Specialist	722	1.0	1.0	1.0	1.0	1.0
Procurement Specialist I	722	0.0	2.0	2.0	2.0	2.0
Procurement Specialist	722	3.0	0.0	0.0	0.0	0.0
Purchasing Specialist	722	0.0	0.0	0.0	0.0	0.0
Accounts Receivable Technician II	721	1.0	1.0	0.0	0.0	0.0
Benefits Specialist	721	0.0	0.0	0.0	0.0	0.0
Accounts Payable Technician	720	2.0	2.0	2.0	2.0	2.0
Accounts Receivable Technician I	720	1.0	1.0	1.0	1.0	1.0
Fixed Asset/Procurement Assistant	720	1.0	1.0	1.0	1.0	1.0
Fixed Asset/Purchasing Assistant	720	0.0	0.0	0.0	0.0	0.0
Procurement Assistant	720	1.0	1.0	1.0	1.0	1.0
Procurement Administrative Technician	719	1.0	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**22.8**	**22.8**	**21.8**	**21.8**	**21.8**
Fire-Rescue-EMS Division						
Fire-Rescue-EMS Division Chief	C	0.0	0.0	1.0	1.0	1.0
Fire-Rescue-EMS Coordinator	C	0.0	1.0	0.0	0.0	0.0
Fire-Rescue-EMS Coordinator	726	1.0	0.0	0.0	0.0	0.0
Fire-Rescue-EMS Coordinator	724	0.0	0.0	1.0	1.0	1.0
Lead EMS Supervisor	726	0.0	1.0	0.0	0.0	0.0
Assistant Fire-Rescue-EMS Coordinator	724	0.0	1.0	0.0	0.0	0.0
Emergency Medical Services Specialist	724	0.0	1.0	1.0	1.0	1.0
Assistant Fire-Rescue-EMS Coordinator	723	1.0	0.0	0.0	0.0	0.0
Emergency Medical Services Specialist	723	1.0	0.0	0.0	0.0	0.0
Recruitment & Retention Specialist	722	0.0	1.0	1.0	1.0	1.0
Recruitment & Retention Specialist	721	1.0	0.0	0.0	0.0	0.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
EMS Medical Director	C	1.0	1.0	1.0	1.0	1.0
Nurses (Temporary)	n/a	0.5	0.5	0.5	0.5	0.5
TOTAL		**6.5**	**7.5**	**6.5**	**6.5**	**6.5**
Fleet Maintenance						
Fleet Maintenance Division Chief	C	1.0	1.0	1.0	1.0	1.0
Equipment Repair Supervisor	811	0.0	1.0	1.0	1.0	1.0
Equipment Repair Supervisor	810	1.0	0.0	0.0	0.0	0.0
Equipment Lead Technician	809	0.0	1.0	1.0	1.0	1.0
Equipment Mechanic II	808	2.0	1.0	1.0	1.0	1.0
Equipment Mechanic I	806	3.0	3.0	3.0	3.0	3.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Inventory Control Specialist	719	0.0	1.0	1.0	1.0	1.0
Inventory Control Clerk	718	1.0	0.0	0.0	0.0	0.0
TOTAL		**9.0**	**9.0**	**9.0**	**9.0**	**9.0**

GENERAL FUND STAFFING *(continued)*			**FY2019**	**FY2020**	**FY2020**	**FY2020**
		FY2018	**Adopted**	**Requested**	**Recommended**	**Adopted**
Highway Maintenance	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Highway Maintenance Division Chief	813	1.0	1.0	1.0	1.0	1.0
Highway Maintenance Supervisor	810	2.0	2.0	2.0	2.0	2.0
Sign Shop Supervisor	807	1.0	1.0	1.0	1.0	1.0
Highway Maintenance Crew Leader I	806	4.0	4.0	4.0	4.0	4.0
Highway Equipment Operator III	804	0.0	5.0	5.0	5.0	5.0
Highway Equipment Operator	804	5.0	0.0	0.0	0.0	0.0
Litter Control Coordinator	804	1.0	1.0	1.0	1.0	1.0
Highway Equipment Operator II	803	0.0	12.0	12.0	12.0	12.0
Highway Laborer/Operator	803	12.0	0.0	0.0	0.0	0.0
Highway Equipment Operator I	802	0.0	7.0	7.0	7.0	7.0
Highway Maintenance Worker	802	7.0	0.0	0.0	0.0	0.0
Highway Maintenance Service Coordinator	719	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
TOTAL		**35.0**	**35.0**	**35.0**	**35.0**	**35.0**
Human Resources						
Director of Human Resources	C	1.0	1.0	1.0	1.0	1.0
Human Resources Deputy Director	C	0.0	2.0	2.0	2.0	2.0
Senior Human Resources Analyst	C	3.0	1.0	1.0	1.0	1.0
Benefits Specialist II	724	0.0	1.0	1.0	1.0	1.0
Human Resources Analyst II	724	1.0	2.0	2.0	2.0	2.0
Risk Manager	724	0.0	1.0	1.0	1.0	1.0
Safety Officer	724	1.0	1.0	1.0	1.0	1.0
Benefits Supervisor	724	1.0	0.0	0.0	0.0	0.0
Human Resources Analyst I	722	1.0	0.0	0.0	0.0	0.0
Risk Management Specialist	722	1.0	0.0	0.0	0.0	0.0
Benefits Specialist	721	1.0	0.0	0.0	0.0	0.0
Benefits Specialist I	721	0.0	1.0	1.0	1.0	1.0
Executive Administative Aide	721	1.0	1.0	1.0	1.0	1.0
Risk Management Assistant	720	1.0	1.0	1.0	1.0	1.0
Human Resources Assistant	719	0.0	1.0	2.0	2.0	2.0
Human Resources Aide (Floater)	717	2.0	2.0	0.0	0.0	0.0
Human Resources Aide	717	2.0	1.0	1.0	1.0	1.0
Office Assistant I	715	0.0	0.0	2.0	2.0	2.0
Office Aide	713	1.0	1.0	0.0	0.0	0.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**17.3**	**17.3**	**17.3**	**17.3**	**17.3**
Inspections & Permits						
Inspections & Permits Division Chief	727	1.0	1.0	1.0	1.0	1.0
Land Management Systems Coordinator	725	1.0	1.0	1.0	1.0	1.0
Permit Coordinator	725	1.0	1.0	1.0	1.0	1.0
Plan Reviewer	723	1.0	0.0	0.0	0.0	0.0
Plans Examiner	723	0.0	1.0	1.0	1.0	1.0
Building Inspector	723	2.0	2.0	2.0	2.0	2.0
Electrical Inspector	723	2.0	2.0	2.0	2.0	2.0
Permit Supervisor	723	0.0	0.0	1.0	1.0	1.0
Plumbing Inspector	723	2.0	2.0	2.0	2.0	2.0
Permit Technician II	722	1.0	1.0	0.0	0.0	0.0
Permit Technician I	720	3.6	4.0	4.0	4.0	4.0
Office Aide	713	1.0	1.0	1.0	1.0	1.0
Temporary Inspectors	n/a	0.7	0.7	0.7	0.7	0.7
TOTAL		**16.3**	**16.7**	**16.7**	**16.7**	**16.7**
Liquor Board						
Liquor Board Member	A	3.0	3.0	3.0	3.0	3.0
Clerk	A	0.2	0.2	0.2	0.2	0.2
TOTAL		**3.2**	**3.2**	**3.2**	**3.2**	**3.2**

GENERAL FUND STAFFING *(continued)*			**FY2019**	**FY2020**	**FY2020**	**FY2020**
		FY2018	**Adopted**	**Requested**	**Recommended**	**Adopted**
Mosquito Control	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Supervisor of Mosquito Control	721	1.0	1.0	1.0	1.0	1.0
Office Assistant III	717	1.0	1.0	1.0	1.0	1.0
Pest Management Specialist	717	0.0	0.0	1.0	1.0	1.0
Lead Truck Driver (Seasonal)	H10	0.4	0.4	0.4	0.4	0.4
Pest Management Technician (Seasonal)	17/1	0.9	0.9	0.3	0.3	0.3
Truck Driver Operator II/I (Seasonal)	H07/05	1.5	1.5	1.5	1.5	1.5
Field Inspector	H04	0.7	0.7	0.0	0.0	0.0
TOTAL		**5.5**	**5.5**	**5.2**	**5.2**	**5.2**
Natural Resources						
Natural Resources Division Chief	727	1.0	1.0	1.0	1.0	1.0
Naturalist II	724	1.0	1.0	1.0	1.0	1.0
Naturalist I	722	3.0	3.0	3.0	3.0	3.0
Park Manager	722	2.0	2.0	3.0	2.0	2.0
Park Supervisor	718	0.0	0.0	1.0	1.0	1.0
Building & Grounds Lead Worker	718	0.0	1.0	0.0	0.0	0.0
Building & Grounds Worker II	718	1.0	0.0	0.0	0.0	0.0
Office Specialist I	718	0.0	1.0	1.0	1.0	1.0
Office Assistant II	716	1.0	0.0	0.0	0.0	0.0
Nature Center Aide	714	0.0	0.0	0.0	0.0	0.0
Naturalist (Hourly)	H15	0.0	0.0	0.8	0.8	0.8
Naturalist (Hourly)	H13	0.8	0.8	0.0	0.0	0.0
Nature Center Aide	H12	0.0	0.0	0.8	0.8	0.8
Park Ranger (Hourly)	H12	0.0	0.0	0.8	0.8	0.8
Nature Center Aide	H11	0.8	0.8	0.0	0.0	0.0
Park Ranger (Hourly)	H11	1.2	1.2	0.4	0.4	0.4
Park Ranger (Hourly)	H07	0.0	0.0	0.0	0.0	0.0
Grounds Maintenance Worker (Hourly)	H05	0.8	0.8	0.8	0.8	0.8
Park Technician (Hourly)	H05	1.8	1.8	1.8	1.8	1.8
Summer Co-Op Students	n/a	0.5	0.5	0.5	0.5	0.5
TOTAL		**14.9**	**14.9**	**15.9**	**14.9**	**14.9**
Office on Aging						
Aging Services Division Chief	727	1.0	1.0	1.0	1.0	1.0
Aging Client Services Manager	726	1.0	1.0	1.0	1.0	1.0
Aging Services Fiscal Manager	726	1.0	1.0	1.0	1.0	1.0
Aging Services Long Term Care Manager	726	0.0	0.0	1.0	0.0	1.0
Aging Services Program Manager	726	1.0	1.0	1.0	1.0	1.0
Aging Social Services Map Coordinator	722	3.0	3.0	3.0	3.0	3.0
Long Term Care Coordinator	722	1.0	1.0	1.0	1.0	1.0
Aging Services Case Manager	721	1.0	1.0	1.0	1.0	1.0
Program Specialist II	721	1.0	1.0	1.0	1.0	1.0
Account Technician II	720	0.0	1.0	1.0	1.0	1.0
Long Term Care Advocate	720	0.0	0.0	0.6	0.0	0.0
Program Specialist I	720	2.0	2.0	2.0	2.0	2.0
Account Technician I	719	1.0	0.0	0.0	0.0	0.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
Food Services Coordinator	718	2.0	2.0	2.0	2.0	2.0
Ceramics Instructor	716	0.0	0.0	0.0	0.0	0.0
Office Assistant II	716	3.0	3.0	3.0	3.0	3.0
Program Assistant (Part-time)	715	1.8	1.8	1.8	1.8	1.8
Buildings & Grounds Maintenance Worker I	713	2.0	2.0	2.0	2.0	2.0
Custodian	711	1.0	1.0	1.0	1.0	1.0
Ceramics Instructor (Temporary)	n/a	0.1	0.1	0.1	0.1	0.1
Custodian (Temporary)	n/a	0.1	0.1	0.1	0.1	0.1
Food Services Coordinator (Temporary)	n/a	0.4	0.4	0.4	0.4	0.4
Nutrition Van Driver (Temporary)	n/a	0.3	0.3	0.3	0.3	0.3
Program Assistant (Temporary)	n/a	0.1	0.1	0.1	0.1	0.1
TOTAL		**24.8**	**24.8**	**26.4**	**24.8**	**25.8**
Orphan's Court						
Chief Judge of Orphan's Court	E	1.0	1.0	1.0	1.0	1.0
Associate Judge of Orphan's Court	E	2.0	2.0	2.0	2.0	2.0
TOTAL		**3.0**	**3.0**	**3.0**	**3.0**	**3.0**

GENERAL FUND STAFFING *(continued)*						
Parks & Recreation	**Level**	**FY2018 Actual**	**FY2019 Adopted Budget**	**FY2020 Requested Budget**	**FY2020 Recommended Budget**	**FY2020 Adopted Budget**
Director of Parks & Recreation	C	1.0	1.0	1.0	1.0	1.0
Parks & Recreation Deputy Director	C	0.0	0.0	1.0	1.0	1.0
Division Chief - Parks & Recreation	C	1.0	1.0	0.0	0.0	0.0
Parks & Safety Division Chief	C	0.0	1.0	1.0	1.0	1.0
Recreation Division Chief	C	0.0	1.0	1.0	1.0	1.0
Park Supervisor	726	1.0	0.0	3.0	3.0	3.0
Recreation Supervisor	726	1.0	0.0	0.0	0.0	0.0
Business Manager	725	0.6	0.6	0.6	0.6	0.6
Aquatics Supervisor	724	1.0	1.0	1.0	1.0	1.0
Recreation Coordinator	724	0.0	3.0	3.0	3.0	3.0
Therapeutic Recreation Supervisor	724	0.0	1.0	1.0	1.0	1.0
Park Maintenance Coordinator	723	1.0	1.0	0.0	0.0	0.0
Park Superintendent	723	0.0	0.0	1.0	1.0	1.0
Recreation Coordinator	723	3.0	0.0	0.0	0.0	0.0
Sports Coordinator	723	1.0	1.0	1.0	1.0	1.0
Therapeutic Recreational Specialist	723	1.0	0.0	0.0	0.0	0.0
Therapeutic Recreation Coordinator	722	0.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	0.0	1.0	1.0	1.0	1.0
Assistant Therapeutic Recreational Specialist	721	1.0	0.0	0.0	0.0	0.0
Executive Administrative Aide	721	1.0	0.0	0.0	0.0	0.0
Recreation Assistant Coordinator	721	3.0	3.0	3.0	3.0	3.0
Recreation Automation Specialist	721	1.0	1.0	1.0	1.0	1.0
Special Events Coordinator	721	0.0	0.0	0.6	0.0	0.0
Sports Assistant Coordinator	721	1.0	1.0	1.0	1.0	1.0
Account Technician II	720	0.0	1.0	1.0	1.0	1.0
Building Maintenance Mechanic	720	1.0	1.0	1.0	1.0	1.0
Account Technician I	719	1.0	0.0	0.0	0.0	0.0
Buildings & Grounds Lead Worker	718	3.0	3.0	0.0	0.0	0.0
Park Supervisor	718	0.0	0.0	1.0	0.0	0.0
Park Maintenance Specialist II	717	0.0	3.0	3.0	3.0	3.0
Buildings & Grounds Lead Worker	716	0.0	0.0	0.0	0.0	0.0
Buildings & Grounds Maintenance Worker I	716	2.0	0.0	0.0	0.0	0.0
Office Assistant II	716	3.0	3.0	3.0	3.0	3.0
Recreation Facility Coordinator	716	4.0	3.5	3.5	3.5	3.5
Park Maintenance Specialist I	715	0.0	4.0	5.0	4.0	4.0
Buildings & Grounds Worker II	714	5.0	0.0	0.0	0.0	0.0
Facility Coordinator II	714	0.0	1.0	0.0	0.0	0.0
Front Desk Attendant (Part-time)	714	2.4	2.0	1.9	1.9	1.9
Chemical Technician	713	0.0	0.5	0.5	0.5	0.5
Building Supervisor (Part-time)	712	6.8	6.5	6.1	6.1	6.1
Custodian	711	3.2	3.2	4.2	3.2	3.2
Therapeutic Recreational Aide (Hourly)	H13	0.0	1.0	1.0	1.0	1.0
Building Coordinator (Hourly)	H12	5.4	5.8	6.2	6.2	6.2
Park Ranger (Hourly)	H12	0.0	0.0	0.4	0.4	0.4
Customer Service Attendant III (Hourly)	H09	3.0	3.0	3.5	3.5	3.5
Recreation Aide (Hourly)	H07	2.0	2.0	2.4	2.4	2.4
Therapeutic Recreational Aide (Hourly)	H07	1.0	0.0	0.0	0.0	0.0
Facility Coordinator I (Hourly / Seasonal)	H05	5.0	5.0	5.0	5.0	5.0
Grounds Maintenance Worker (Seasonal)	H05	8.6	8.6	8.5	8.5	8.5
TOTAL		**75.0**	**75.5**	**79.4**	**75.7**	**75.7**

GENERAL FUND STAFFING *(continued)*		FY2018	FY2019 Adopted	FY2020 Requested	FY2020 Recommended	FY2020 Adopted
Planning & Zoning	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Director of Planning & Zoning	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Planning & Zoning	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Planning & Zoning	729	1.0	1.0	1.0	1.0	1.0
Planning Commission Administrator	728	1.0	1.0	1.0	1.0	1.0
Board of Appeals Administrator	727	1.0	1.0	1.0	1.0	1.0
Environmental Principal Planner	727	0.0	0.0	0.0	0.0	0.0
Long Range Planner	727	1.0	1.0	1.0	1.0	1.0
Zoning Planner	727	0.0	1.0	1.0	1.0	1.0
Zoning Code Enforcement Chief	727	0.0	1.0	1.0	1.0	1.0
Community Designer	726	1.0	0.0	0.0	0.0	0.0
Environmental Planning Regulator	726	0.0	1.0	1.0	1.0	1.0
Principal Planner	726	2.0	2.0	2.0	2.0	2.0
Zoning Code Enforcement Chief	726	1.0	0.0	0.0	0.0	0.0
Planner III	725	6.0	6.0	6.0	6.0	7.0
Manager Administrative Services	724	1.0	1.0	1.0	1.0	1.0
Planner II	724	3.0	3.0	3.0	3.0	3.0
Zoning Code Enforcer	724	1.0	1.0	1.0	1.0	1.0
GIS Mapping Technician	723	1.0	0.0	0.0	0.0	0.0
Development Review Coordinator	722	0.0	1.0	1.0	1.0	1.0
Planner I	722	2.0	2.0	3.0	2.0	2.0
Planning Commission Recording Clerk	721	0.0	1.0	1.0	1.0	1.0
Zoning Enforcement Specialist	721	0.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Development Navigator	720	1.0	0.0	0.0	0.0	0.0
GIS Planning Technician	720	0.0	1.0	1.0	1.0	1.0
Planning Assistant	720	1.0	0.0	0.0	0.0	0.0
Office Specialist II	719	1.0	2.0	2.0	2.0	1.0
GIS / Planning Assistant	718	1.0	0.0	0.0	0.0	0.0
Office Specialist I	718	3.0	1.0	1.0	1.0	1.0
Office Assistant II	716	0.0	0.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**32.3**	**32.3**	**34.3**	**33.3**	**33.3**
Project Management						
Construction Project Supervisor	725	1.0	1.0	1.0	1.0	1.0
Grading Inspector Supervisor	725	1.0	1.0	1.0	1.0	1.0
Public Works Inspector	723	5.0	5.0	6.0	6.0	6.0
TOTAL		**7.0**	**7.0**	**8.0**	**8.0**	**8.0**
Railway Museum						
Curator of Exhibitions	725	0.3	0.3	0.3	0.3	0.3
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Assistant Museum Registrar	719	0.0	0.3	0.0	0.3	0.3
Museum Registrar	718	0.0	0.0	1.0	0.0	0.0
Office Specialist II	719	0.3	0.0	0.0	0.0	0.0
Exhibits Intrepreter I	718	0.5	0.5	0.5	0.5	0.5
TOTAL		**2.1**	**2.1**	**2.8**	**2.1**	**2.1**

GENERAL FUND STAFFING *(continued)*			**FY2019**	**FY2020**	**FY2020**	**FY2020**
		FY2018	**Adopted**	**Requested**	**Recommended**	**Adopted**
Sheriff's Office	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Sheriff	E	1.0	1.0	1.0	1.0	1.0
Assistant Sheriff	A	1.0	1.0	1.0	1.0	1.0
Deputy Sheriff Captain	DS07	4.0	4.0	5.0	5.0	5.0
Deputy Sheriff Lieutenant	DS06	5.0	5.0	5.0	5.0	5.0
Automated Enforcement Prog. Administrator	DS05	1.0	1.0	1.0	1.0	1.0
Deputy Sheriff First Sergeant	DS05	3.0	3.0	4.0	4.0	4.0
Deputy Sheriff Sergeant	DS04	13.7	13.7	14.7	14.7	14.7
Internal Affairs Investigator - Sergeant	DS04	1.0	1.0	0.0	0.0	0.0
Deputy Sheriff Corporal	DS03	15.0	14.0	14.0	14.0	14.0
Deputy Sheriff Master First Class	MDFC4	0.0	0.0	11.0	11.0	11.0
Deputy Sheriff Senior First Class	SDFC3	0.0	0.0	16.0	16.0	16.0
Deputy Sheriff	DS02/01	84.0	87.0	66.0	60.0	65.0
Automated Enforcement Prog. Assistant	DS01	0.0	0.0	1.0	0.0	0.0
Deputy Sheriff HAZMAT Coordinator	DS01	0.0	0.0	1.0	0.0	0.0
Master Canine Trainer	813	0.0	1.0	1.0	1.0	1.0
Contract Deputy (Child Support Grant)	DS02	0.2	0.0	0.0	0.0	0.0
Crime Scene Technician	809	2.0	2.0	2.0	2.0	2.0
Crime Analyst	807	1.0	1.0	1.0	1.0	1.0
Fleet Technician	807	1.0	1.0	1.0	1.0	1.0
Child Support Deputy (Contract)	C	0.0	0.2	0.2	0.2	0.2
Civil Criminal Process Deputy	C	0.0	2.0	2.0	2.0	2.0
Civilian Academy Director	C	1.0	1.0	0.3	0.3	0.3
Civilian Public Information Officer	C	0.0	0.6	0.6	0.6	0.6
Court Security Deputy (Contract)	C	0.0	8.8	11.8	8.8	8.8
Criminal Intelligence Analyst	C	0.2	0.2	0.2	0.2	0.2
Evidence Property Manager	C	1.0	1.0	1.0	1.0	1.0
Liquor Board Inspector	C	0.4	0.5	0.5	0.5	0.5
Public Information Officer	C	0.0	0.0	0.0	0.5	0.5
Property Room Assistant	C	0.4	0.4	0.4	0.4	0.4
Special Deputy	C	10.5	0.0	0.0	0.0	0.0
Budget Analyst	723	0.0	0.0	1.0	0.0	0.0
Executive Administrative Assistant II	723	0.0	1.0	1.0	1.0	1.0
Communication Operator Supervisor	722	0.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant I	722	1.0	0.0	0.0	0.0	0.0
Administrative & Judicial Svcs Project Manager	721	0.0	0.7	0.7	0.7	0.7
Communication Operator Supervisor	721	1.0	0.0	0.0	0.0	0.0
Executive Administrative Aide	721	0.0	1.0	1.0	1.0	1.0
Special Projects Coordinator	721	1.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	0.0	0.0	0.0	0.0
Civil Process Specialist	720	0.7	0.0	0.0	0.0	0.0
Office Specialist II	719	1.0	2.0	2.0	2.0	2.0
Office Specialist I	718	2.5	2.5	2.5	2.5	2.5
Communication Operator	717	0.0	6.0	8.0	6.0	6.0
Office Assistant III	717	2.4	2.4	2.4	2.4	2.4
Public Information Program Assistant I	717	0.0	0.0	1.0	0.0	0.0
Communication Operator	716	6.0	0.0	0.0	0.0	0.0
Office Assistant II	716	4.0	5.0	5.0	5.0	5.0
Office Assistant I	715	1.0	0.0	0.0	0.0	0.0
Office Aide	713	1.0	0.0	0.0	0.0	0.0
TOTAL		**169.0**	**173.0**	**189.2**	**174.7**	**179.7**

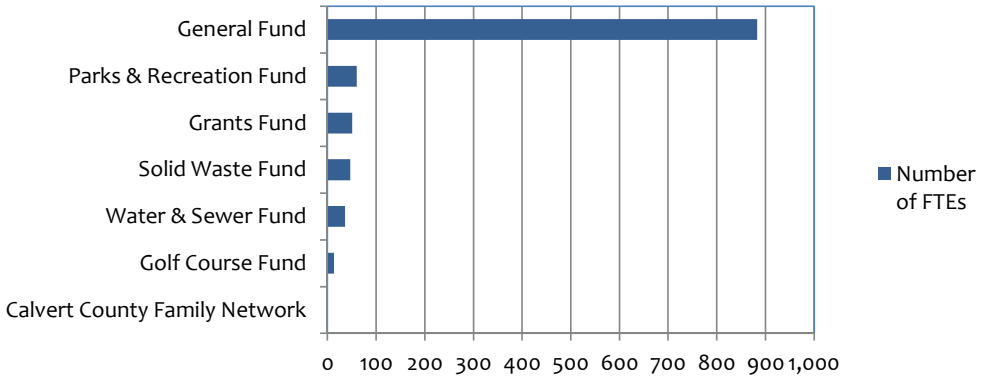
GENERAL FUND STAFFING *(continued)*						
Soil Conversation District	**Level**	**FY2018 Actual**	**FY2019 Adopted Budget**	**FY2020 Requested Budget**	**FY2020 Recommended Budget**	**FY2020 Adopted Budget**
Soil Conservation - District Manager	728	0.0	1.0	1.0	1.0	1.0
Soil Conservation - District Manager	726	1.0	0.0	0.0	0.0	0.0
Erosion and Sediment Control Specialist	723	0.0	2.0	2.0	2.0	2.0
Erosion and Sediment Control Specialist	722	2.0	0.0	0.0	0.0	0.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
TOTAL		**5.0**	**5.0**	**5.0**	**5.0**	**5.0**
State's Attorney						
State's Attorney	E	1.0	1.0	1.0	1.0	1.0
Deputy State's Attorney	A	1.0	1.0	1.0	1.0	1.0
Senior Assistant State's Attorney	A	5.0	5.0	5.0	5.0	5.0
Assistant State's Attorney	A	5.0	5.0	6.0	5.0	6.0
Investigator	A	2.0	2.0	3.0	2.0	3.0
Legal Office Specialist	723	1.0	1.0	1.0	1.0	1.0
Community Service Coordinator	722	1.0	1.0	1.0	1.0	1.0
Digital Evidence Coordinator	720	0.0	0.0	1.0	1.0	1.0
Victim Witness Advocate	720	5.0	5.0	5.0	5.0	5.0
Legal Secretary III	720	0.0	1.0	1.0	1.0	1.0
Legal Secretary II	719	1.0	1.0	1.0	1.0	1.0
Legal Secretary I	718	3.0	3.0	3.0	3.0	3.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Office Assistant III	717	2.6	1.6	2.6	1.6	1.6
TOTAL		**28.6**	**28.6**	**32.6**	**29.6**	**31.6**
Technology Services						
Director of Technology Services	C	1.0	1.0	1.0	1.0	1.0
Deputy Director of Technology Services	C	0.0	1.0	1.0	1.0	1.0
Technology Services Infrastructure Manager	728	1.0	1.0	1.0	1.0	1.0
Technology Services Program Manager	728	1.0	0.0	0.0	0.0	0.0
Network Supervisor	727	0.0	1.0	1.0	1.0	1.0
Network Administrator Supervisor	726	1.0	0.0	0.0	0.0	0.0
Records Management Systems Administrator	726	0.0	1.0	1.0	1.0	1.0
Systems Analyst Supervisor	726	1.0	0.0	0.0	0.0	0.0
GIS Administrator	725	1.0	1.0	1.0	1.0	1.0
Network Administrator II/I	725/724	4.0	4.0	5.0	4.0	5.0
Systems Analyst II/I	725/724	6.0	6.0	6.0	6.0	6.0
Computer Services Supervisor	725	0.0	1.0	1.0	1.0	1.0
Cable Franchise Administrator	724	0.0	0.0	1.0	0.0	0.0
Computer Services Supervisor	724	1.0	0.0	0.0	0.0	0.0
GIS Analyst	724	2.0	2.0	2.0	2.0	2.0
PEG Channel Operator	724	0.0	0.0	1.0	0.0	0.0
Print Manager	724	0.0	0.0	1.0	0.0	0.0
Computer Services Technician II/I	722/720	4.0	4.0	5.0	4.0	5.0
Executive Administative Assistant II	723	0.0	1.0	1.0	1.0	1.0
Executive Administative Assistant I	722	1.0	0.0	0.0	0.0	0.0
GIS Mapping Technician	722	1.0	1.0	1.0	1.0	1.0
Office Specialist II	719	1.0	1.0	1.0	1.0	1.0
Office Assistant II	716	1.0	1.0	1.0	1.0	1.0
Intern	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**27.3**	**27.3**	**32.3**	**27.3**	**29.3**
Transportation						
Transportation Division Chief	727	1.0	1.0	1.0	1.0	1.0
Transportation Driver Supervisor	722	0.0	1.0	1.0	1.0	1.0
Driver Dispatch/Supervisor	719	1.0	0.0	0.0	0.0	0.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Equipment Mechanic (paid by Grant)	808	1.0	1.0	1.0	1.0	1.0
Office Aide	713	0.0	0.0	0.6	0.0	0.0
TOTAL		**4.0**	**4.0**	**4.6**	**4.0**	**4.0**

GENERAL FUND STAFFING SUMMARY (FTE) RECONCILIATION	FY 2019 Adopted Budget	FY 2019 Actual Budget	FY 2019 Increase/ (Decrease)	FY 2020 Adopted Budget	FY 2020 Increase / (Decrease)	Reason
Board of County Commissioners	6.0	6.0	0.0	6.0	0.0	
Clerk To County Commissioners	1.0	1.0	0.0	1.0	0.0	
County Attorney	6.0	6.0	0.0	6.0	0.0	
County Administrator	3.0	3.0	0.0	3.0	0.0	
Communications & Media Relations	11.8	11.8	0.0	12.3	0.5	A
Technology Services	27.3	27.3	0.0	29.3	2.0	B
Circuit Court	14.6	15.3	0.7	15.3	0.0	#1
Orphans Court	3.0	3.0	0.0	3.0	0.0	
State's Attorney	28.6	29.6	1.0	31.6	2.0	#2/C
County Treasurer	7.5	7.5	0.0	7.5	0.0	
Finance & Budget	22.8	21.8	(1.0)	21.8	0.0	#3
Human Resources (Personnel)	17.3	17.3	0.0	17.3	0.0	
Planning & Zoning (Community Planning & Bldg)	32.3	32.3	0.0	33.3	1.0	D
Inspections & Permits	16.7	16.7	0.0	16.7	0.0	
TOTAL GENERAL GOVERNMENT	**197.9**	**198.6**	**0.7**	**204.1**	**5.5**	
Director of Public Safety	3.0	4.0	1.0	4.0	0.0	#4
Animal Control	7.0	7.0	0.0	7.0	0.0	
Animal Shelter	15.0	15.0	0.0	15.0	0.0	
Career EMS	1.0	1.0	0.0	25.0	24.0	#5/E
Emergency Communications (Control Center)	37.5	37.5	0.0	41.5	4.0	F
Emergency Management	3.0	3.0	0.0	3.0	0.0	
Fire - Rescue - EMS	7.5	6.5	(1.0)	6.5	0.0	#6
Sheriff's Office	173.0	174.7	1.7	179.7	5.0	#7/G
Detention Center	90.5	92.5	2.0	92.5	0.0	#8
TOTAL PUBLIC SAFETY	**337.5**	**341.2**	**3.7**	**374.2**	**33.0**	
Director of General Services	5.0	5.0	0.0	6.0	1.0	H
Buildings & Grounds	31.0	31.0	0.0	31.0	0.0	
Mosquito Control	5.5	5.2	(0.3)	5.2	0.0	#9
TOTAL GENERAL SERVICES	**41.5**	**41.2**	**-0.3**	**42.2**	**1.0**	
Parks & Recreation	75.5	75.3	(0.2)	75.7	0.4	#10/I
Natural Resources	14.9	14.9	0.0	14.9	0.0	
TOTAL PARKS & RECREATION	**90.4**	**90.2**	**-0.2**	**90.6**	**0.4**	
Calvert Marine Museum	42.6	42.6	0.0	42.6	0.0	
Railway Museum	2.1	2.1	0.0	2.1	0.0	
TOTAL MUSEUMS	**44.7**	**44.7**	**0.0**	**44.7**	**0.0**	
Engineering / Public Works	18.3	17.1	(1.2)	17.1	0.0	#11
Project Management	7.0	8.0	1.0	8.0	0.0	#12
Highway Maintenance	35.0	35.0	0.0	35.0	0.0	
Fleet Maintenance	9.0	9.0	0.0	9.0	0.0	
TOTAL PUBLIC WORKS	**69.3**	**69.1**	**-0.2**	**69.1**	**0.0**	
Economic Development	9.3	9.3	0.0	10.3	1.0	J
TOTAL ECONOMIC DEVELOPMENT	**9.3**	**9.3**	**0.0**	**10.3**	**1.0**	
Director of Community Resources	4.5	4.5	0.0	4.5	0.0	
Office on Aging	24.8	24.8	0.0	25.8	1.0	K
Transportation	4.0	4.0	0.0	4.0	0.0	
TOTAL COMMUNITY RESOURCES	**33.3**	**33.3**	**0.0**	**34.3**	**1.0**	
Soil Conservation	5.0	5.0	0.0	5.0	0.0	
Election Board	9.0	9.0	0.0	12.0	3.0	L
Liquor Board	3.2	3.2	0.0	3.2	0.0	
University of Maryland Extension Service	0.0	0.0	0.0	0.5	0.5	M
TOTAL INDEPENDENT BOARDS	**17.2**	**17.2**	**0.0**	**20.7**	**3.5**	
Environmental Commission	0.1	0.1	0.0	0.1	0.0	
TOTAL COMMISSIONS	**0.1**	**0.1**	**0.0**	**0.1**	**0.0**	
TOTAL POSITIONS BUDGETED	**841.2**	**844.9**	**3.7**	**890.3**	**45.4**	

Note: FY 2019 Actual FTE counts as of June 19, 2019. Final Staffing Schedule after all corrections.

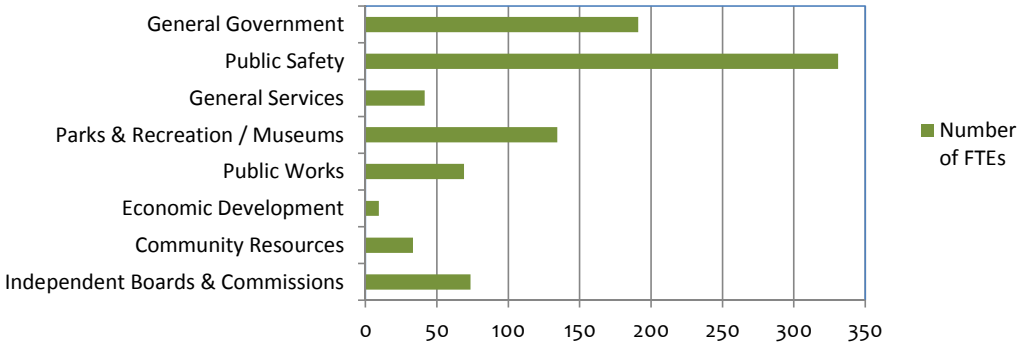
STAFFING SUMMARIES AND GRAPHS

County Government Staffing by Fund



COUNTY GOVERNMENT STAFFING SUMMARY expressed in Full Time Equivalents (FTEs)	FY 2018 Adopted Budget	Percentage of Total County Staff
General Fund	882.8	81.0%
Water & Sewer Fund	36.2	3.3%
Solid Waste Fund	46.5	4.3%
Grants Fund	50.8	4.7%
Calvert County Family Network Fund	0.7	0.1%
Golf Course Fund	13.3	1.1%
Parks & Recreation Fund	60.0	5.5%
TOTAL COUNTY POSITIONS BUDGETED	**1090.3**	**100.0%**

General Fund Staffing by Function



GENERAL FUND STAFFING SUMMARY expressed in Full Time Equivalents (FTEs)	FY 2018 Adopted Budget	Percentage of General Fund Staff
General Government	191.0	21.6%
Public Safety	330.9	37.5%
General Services	41.5	4.7%
Parks & Recreation / Museums	134.3	15.2%
Public Works	68.9	7.8%
Economic Development	9.3	1.1%
Community Resources	33.3	3.8%
Independent Boards & Commissions	73.6	8.3%
TOTAL GENERAL FUND POSITIONS BUDGETED	**882.8**	**100.0%**

GENERAL FUND STAFFING SUMMARY (FTE) RECONCILIATION	FY 2019 Adopted Budget	FY 2019 Actual Budget	FY 2019 Increase/ (Decrease)	FY 2020 Adopted Budget	FY 2020 Increase / (Decrease)	Reason
Board of County Commissioners	6.0	6.0	0.0	6.0	0.0	
Clerk To County Commissioners	1.0	1.0	0.0	1.0	0.0	
County Attorney	6.0	6.0	0.0	6.0	0.0	
County Administrator	3.0	3.0	0.0	3.0	0.0	
Communications & Media Relations	11.8	11.8	0.0	12.3	0.5	A
Technology Services	27.3	27.3	0.0	29.3	2.0	B
Circuit Court	14.6	15.3	0.7	15.3	0.0	#1
Orphans Court	3.0	3.0	0.0	3.0	0.0	
State's Attorney	28.6	29.6	1.0	31.6	2.0	#2/C
County Treasurer	7.5	7.5	0.0	7.5	0.0	
Finance & Budget	22.8	21.8	(1.0)	21.8	0.0	#3
Human Resources (Personnel)	17.3	17.3	0.0	17.3	0.0	
Planning & Zoning (Community Planning & Bldg)	32.3	32.3	0.0	33.3	1.0	D
Inspections & Permits	16.7	16.7	0.0	16.7	0.0	
TOTAL GENERAL GOVERNMENT	**197.9**	**198.6**	**0.7**	**204.1**	**5.5**	
Director of Public Safety	3.0	4.0	1.0	4.0	0.0	#4
Animal Control	7.0	7.0	0.0	7.0	0.0	
Animal Shelter	15.0	15.0	0.0	15.0	0.0	
Career EMS	1.0	1.0	0.0	25.0	24.0	#5/E
Emergency Communications (Control Center)	37.5	37.5	0.0	41.5	4.0	F
Emergency Management	3.0	3.0	0.0	3.0	0.0	
Fire - Rescue - EMS	7.5	6.5	(1.0)	6.5	0.0	#6
Sheriff's Office	173.0	174.7	1.7	179.7	5.0	#7/G
Detention Center	90.5	92.5	2.0	92.5	0.0	#8
TOTAL PUBLIC SAFETY	**337.5**	**341.2**	**3.7**	**374.2**	**33.0**	
Director of General Services	5.0	5.0	0.0	6.0	1.0	H
Buildings & Grounds	31.0	31.0	0.0	31.0	0.0	
Mosquito Control	5.5	5.2	(0.3)	5.2	0.0	#9
TOTAL GENERAL SERVICES	**41.5**	**41.2**	**-0.3**	**42.2**	**1.0**	
Parks & Recreation	75.5	75.3	(0.2)	75.7	0.4	#10/I
Natural Resources	14.9	14.9	0.0	14.9	0.0	
TOTAL PARKS & RECREATION	**90.4**	**90.2**	**-0.2**	**90.6**	**0.4**	
Calvert Marine Museum	42.6	42.6	0.0	42.6	0.0	
Railway Museum	2.1	2.1	0.0	2.1	0.0	
TOTAL MUSEUMS	**44.7**	**44.7**	**0.0**	**44.7**	**0.0**	
Engineering / Public Works	18.3	17.1	(1.2)	17.1	0.0	#11
Project Management	7.0	8.0	1.0	8.0	0.0	#12
Highway Maintenance	35.0	35.0	0.0	35.0	0.0	
Fleet Maintenance	9.0	9.0	0.0	9.0	0.0	
TOTAL PUBLIC WORKS	**69.3**	**69.1**	**-0.2**	**69.1**	**0.0**	
Economic Development	9.3	9.3	0.0	10.3	1.0	J
TOTAL ECONOMIC DEVELOPMENT	**9.3**	**9.3**	**0.0**	**10.3**	**1.0**	
Director of Community Resources	4.5	4.5	0.0	4.5	0.0	
Office on Aging	24.8	24.8	0.0	25.8	1.0	K
Transportation	4.0	4.0	0.0	4.0	0.0	
TOTAL COMMUNITY RESOURCES	**33.3**	**33.3**	**0.0**	**34.3**	**1.0**	
Soil Conservation	5.0	5.0	0.0	5.0	0.0	
Election Board	9.0	9.0	0.0	12.0	3.0	L
Liquor Board	3.2	3.2	0.0	3.2	0.0	
University of Maryland Extension Service	0.0	0.0	0.0	0.5	0.5	M
TOTAL INDEPENDENT BOARDS	**17.2**	**17.2**	**0.0**	**20.7**	**3.5**	
Environmental Commission	0.1	0.1	0.0	0.1	0.0	
TOTAL COMMISSIONS	**0.1**	**0.1**	**0.0**	**0.1**	**0.0**	
TOTAL POSITIONS BUDGETED	**841.2**	**844.9**	**3.7**	**890.3**	**45.4**	

Note: FY 2019 Actual FTE counts as of June 19, 2019. Final Staffing Schedule after all corrections.

FY2019 Adjustments- 3.7 FTE Increase overall

#1 ***Circuit Court:*** Increased .70 FTE Bailiff's (Temporary- Added to establish tracking) Total FTE Increas .70 FTE

#2 ***State's Attorney's Office:*** Increased 1.00 FTE Digital Evidence Coordinator Total FTE Increase= 1.0 F

#3 ***Finance & Budget:*** Decreased 1.00 FTE Accounts Receivable Technician II-(Position converted to Pub Works) Total FTE Decrease= 1.0 FTE

#4 ***Director of Public Safety:*** Increased 1.0 FTE Deputy Director Public Safety (Fire/Rescue/EMS) Total I Increase = 1.0 FTE

#5 ***Career EMS:*** Increased 1.0 FTE Career EMS Division Chief, (Establish new Department) Total FTE Increase=1.0 FTE - (Reference #6 for converted position)

#6 ***Fire/Rescue/EMS:*** Decreased 1.0 FTE Lead EMS Supervisor, (Converted to Career EMS Division Chief position) Total FTE Decrease= 1.0 FTE

#7 ***Sheriff's Office:*** Increased 1.70 FTE (Various promotions and reclassificiations of personnel) Total F Increase= 1.70 FTE

#8 ***Detention Center:*** Increase 1.0 FTE Correctional Sergeant (Reorganization), Increase 1.0 FTE Correctional Deputy (Reallocate Grant structure) Total FTE Increase=2.0 FTE

#9 ***Mosquito Control:*** Increase 1.0 Pest Management Specialist, decrease .60 Pest Management Technician, decrease .70 Field Inspector (Reorganization-convert 4 part time to create 1 full time) Total FTE Decrease= .30 FTE

#10 ***Parks and Recreation:*** Decrease .10 FTE Front Desk Attendant, Decrease .10 FTE Grounds Maintenar Worker Total FTE Decrease= .20 FTE

#11 ***Engineering/Public Works:*** Increase .8 FTE Accounts Receivable Technician II (Added from Finance and Budget), decrease 1.0 FTE Inspector (Converted to Project Management), decrease 1.0 FTE Roa Construction Agree Coordinator Total FTE Decrease= 1.2 FTE

#12 ***Project Management:*** Increase 1.0 FTE Inspector, (Converted from Engineering/Public Works) Tota FTE Increase= 1.0 FTE

FY2020 Board Approved Additions - 45.4 FTE increase overall

A: ***Communications & Media Relations:*** Increased .50 FTE Public Information Program Assistant, will increase to 1.0 FTE for FY2021 Total FTE Increase=.50 FTE

B: ***Technology Services:*** Increased 1.0 FTE Network Administrator II/I, increased 1.0 FTE Computer Services Technician II/I Total FTE Increase= 2.0 FTE

C: ***State's Attorney's Office:*** Increased 1.0 FTE Investigator, increased 1.0 FTE Assistant State's Attorne Total FTE Increase = 2.0 FTE

D: ***Planning & Zoning:*** Increased 1.0 FTE Planner III Total FTE Increase= 1.0

E: ***Career EMS:*** Increase 24.0 FTE, Option D, Increase 5.0 FTE Paramedic Supervisor (Lieutenant), Increase 9.0 FTE Paramedic, Increase 9.0 FTE Emergency Medical Technician, Increase 1.0 FTE Office Specialist II (Established new Department) Total FTE Increase= 24.0 FTE

F: ***Emergency Communications:*** Increased 3.0 FTE Public Safety Call Takers, increased 1.0 FTE Records Clerk Total FTE Increase= 4.0 FTE

G: ***Sheriff's Office:*** Increased 3.0 FTE Deputy Sheriff-School Resource, increase 1.0 Deputy Sheriff-Drug Enforcement, increase 1.0 Deputy Sheriff-Domestic Violence Total FTE Increase= 5.0 FTE

H: ***Director of General Services:*** Increased 1.0 FTE Assistance Mailroom Clerk Total FTE Increase=1.0 F

I: ***Parks & Recreation:*** Increased .40 FTE Seasonal Park Ranger Total FTE Increase=.40 FTE

J: ***Economic Development:*** Increased 1.0 FTE Economic Development Program Specialist Total FTE Increase= 1.0 FTE

K: ***Office on Aging:*** Increased 1.0 FTE Aging Services Long Term Care Manager Total FTE Increase=

L: ***Election Board:*** Increased 1.0 FTE Election Board Technician, Increased 2.0 FTE Election Board Members (Per State Legislation Bill) Total FTE Increase=3.0 FTE

M: ***University of Maryland Extension Service:*** Increased .50 FTE Watershed Protection and Restoration Associate Total FTE increase= .50 FTE

ENTERPRISE FUNDS Water & Sewer	Level	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
W&S Division Chief	728	1.0	1.0	1.0	1.0	1.0
Project Engineer II	727	1.7	1.4	1.4	1.4	1.4
Accountant III	725	0.3	0.3	0.3	0.3	0.3
Business Manager	725	0.7	0.7	0.7	0.7	0.7
W&S Infrastructure Superintendent	725	1.0	1.0	1.0	1.0	1.0
W&S Operations Superintendent	725	1.0	1.0	1.0	1.0	1.0
W&S Infrastructure Supervisor	724	1.0	1.0	1.0	1.0	1.0
W&S Maintenance Supervisor	724	1.0	1.0	1.0	1.0	1.0
W&S Plant Supervisor	723	4.0	4.0	4.0	4.0	4.0
W&S Lab Tech II	723	0.0	0.0	1.0	1.0	1.0
Asset Technician	722	0.0	1.0	1.0	1.0	1.0
Master Electrician	722	1.0	1.0	1.0	1.0	1.0
Accounts Receivable Technician II	722	0.0	0.0	0.3	0.3	0.3
Executive Administrative Aide	721	1.0	1.0	1.0	1.0	1.0
W&S Maintenance Crew Leader	721	0.0	0.0	1.0	1.0	1.0
W&S Plant Laboratory Technician	720	1.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Accounts Receivable Technician	719	0.0	0.0	0.5	0.5	0.5
W&S Mechanical Maintenance Technician	719	2.0	2.0	3.0	3.0	3.0
W&S Plant Operator	719	2.0	2.0	5.0	5.0	5.0
W&S Technician	719	1.0	1.0	1.0	1.0	1.0
W&S Plant Laboratory Assistant Technician	718	1.0	1.0	0.0	0.0	0.0
W&S Maintenance Worker	715	2.0	2.0	2.0	2.0	2.0
W&S Trainee	715	12.0	12.0	9.0	9.0	9.0
Office Aide (Part-Time)	713	0.5	0.0	0.0	0.0	0.0
TOTAL		**36.2**	**36.4**	**39.2**	**39.2**	**39.2**
Solid Waste						
Solid Waste Division Chief	727	1.0	1.0	1.0	1.0	1.0
Project Engineer II	727	0.3	0.6	0.6	0.6	0.6
Accountant III	725	0.2	0.2	0.2	0.2	0.2
Business Manager	725	0.3	0.3	0.3	0.3	0.3
Recycling Coordinator	725	1.0	1.0	1.0	1.0	1.0
Operations Supervisor	723	1.0	1.0	1.0	1.0	1.0
Compactor Operator Supervisor	722	1.0	1.0	1.0	1.0	1.0
Recycling Program Specialist	721	1.0	1.0	1.0	1.0	1.0
Administrative Aide	720	1.0	1.0	1.0	1.0	1.0
Office Specialist I	718	1.0	1.0	1.0	1.0	1.0
Landfill Equipment Operator II	718	1.0	1.0	1.0	1.0	1.0
Landfill Maintenance Worker III	718	1.0	1.0	1.0	1.0	1.0
Recycling Operations Technician	718	1.0	1.0	1.0	1.0	1.0
Landfill Maintenance Worker II	717	2.0	2.0	2.0	2.0	2.0
Solid Waste Truck Driver	716	5.0	7.0	7.0	7.0	7.0
Weigh Clerk	716	3.5	3.5	3.5	3.5	3.5
Landfill Maintenance Worker I	715	3.0	3.0	3.0	3.0	3.0
Solid Waste Compactor Operator	713	21.2	21.3	22.8	22.8	22.7
Landfill Attendant	711	0.5	0.5	0.5	0.5	0.5
Grounds Maintenance (Seasonal)	H05	0.5	0.5	0.5	0.5	0.5
TOTAL		**46.5**	**48.8**	**50.3**	**50.3**	**50.3**
ENTERPRISE FUNDS TOTAL		**82.7**	**85.2**	**89.5**	**89.5**	**89.4**

GRANTS FUND Circuit Court	Level	FY 2018 Actual	FY 2019 Adopted Budget	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Drug Court Coordinator	CC10	0.0	1.0	1.0	1.0	1.0
Family Services Coordinator	CC10	0.0	1.0	1.0	1.0	1.0
Drug Court Coordinator	CC5	1.0	0.0	0.0	0.0	0.0
Family Services Coordinator	CC5	1.0	0.0	0.0	0.0	0.0
Case Manager	CC4	2.0	2.0	2.0	2.0	2.0
Judicial Secretary	CC4	0.6	0.6	0.6	0.6	0.6
Legal Secretary	CC2	0.6	0.6	0.6	0.6	0.6
Administrative Aide	CC1	1.0	1.0	1.0	1.0	1.0
TOTAL		**6.2**	**6.2**	**6.2**	**6.2**	**6.2**
Planning & Zoning						
Planner II	724	1.5	0.0	0.0	0.0	0.0
Intern	724	0.3	0.4	0.4	0.4	0.4
TOTAL		**1.8**	**0.4**	**0.4**	**0.4**	**0.4**
Emergency Management						
Emergency Planning Specialist	723	1.0	1.0	1.0	1.0	1.0
TOTAL		**1.0**	**1.0**	**1.0**	**1.0**	**1.0**
Office on Aging						
Developmental Disabilities Program Specialist	721	1.0	1.0	1.0	1.0	1.0
Long Term Care Advocate	720	0.6	0.6	0.6	0.6	0.6
Food Services Coordinator	718	1.0	1.0	1.0	1.0	1.0
Food Service Worker	714	1.0	1.0	1.0	1.0	1.0
Aging Services Case Manager	721	0.0	1.0	1.0	1.0	1.0
Community First Choice Supports Planner	H19	2.0	2.0	2.0	2.0	2.0
Developmental Disabilities Aide	H13	0.6	0.6	1.0	1.0	1.0
TOTAL		**6.2**	**7.2**	**7.6**	**7.6**	**7.6**
Parks & Recreation						
Counselor II TRS (Seasonal)	H07	0.8	0.8	0.8	0.8	0.8
Counselor I TRS (Seasonal)	H06	0.5	0.5	0.5	0.5	0.5
Personal Care Attendant TRS (Seasonal)	H06	0.3	0.3	0.3	0.3	0.3
One-to-One Counselor TRS (Seasonal)	H04	1.0	1.0	1.0	1.0	1.0
TOTAL		**2.6**	**2.6**	**2.6**	**2.6**	**2.6**
Sheriff's Office						
Deputy Sheriff Sergeant	SSS04	0.3	0.3	0.3	0.3	0.3
Deputy Sheriff First Class	SFS02	2.0	2.0	2.0	2.0	2.0
Child Support Contract Deputy	C	1.8	1.8	1.8	1.8	1.8
Special Deputy	C	1.0	1.0	1.0	1.0	1.0
Drug Intelligence Program Coordinator	C	1.0	1.0	1.0	1.0	1.0
Administrative & Judicial Services Project Mgr.	721	0.0	0.4	0.4	0.4	0.4
Office Specialist (Civil Process)	720	0.4	0.0	0.0	0.0	0.0
Office Specialist I	718	0.5	0.5	0.5	0.5	0.5
Office Assisstant III	717	0.4	0.4	0.4	0.4	0.4
TOTAL		**7.4**	**7.4**	**7.4**	**7.4**	**7.4**
State's Attorney						
Senior Assistant State's Attorney	A	1.0	1.0	1.0	1.0	1.0
Paralegal	723	1.0	1.0	1.0	1.0	1.0
Legal Secretary II	719	1.0	1.0	1.0	1.0	1.0
Legal Secretary I	718	1.0	1.0	1.0	1.0	1.0
TOTAL		**4.0**	**4.0**	**4.0**	**4.0**	**4.0**

GRANTS FUND *(continued)*			**FY 2019**	**FY 2020**	**FY 2020**	**FY 2020**
		FY 2018	**Adopted**	**Requested**	**Recommended**	**Adopted**
Substance Abuse	**Level**	**Actual**	**Budget**	**Budget**	**Budget**	**Budget**
Substance Abuse Clinical Coordinator	726	2.0	2.0	2.0	2.0	2.0
Custodian	n/a	0.3	0.3	0.3	0.3	0.3
TOTAL		**2.3**	**2.3**	**2.3**	**2.3**	**2.3**
Transportation						
Bus/Van Driver	714	18.0	0.0	0.0	0.0	0.0
Bus/Van Driver	716	0.0	18.0	18.0	18.0	18.0
Bus/Van Driver (Temporary)	n/a	1.3	1.3	1.3	1.3	1.3
TOTAL		**19.3**	**19.3**	**19.3**	**19.3**	**19.3**
GRANTS FUND TOTAL		**50.8**	**50.4**	**50.8**	**50.8**	**50.8**

Calvert Family Network	**Level**	**FY 2020 Requested Budget**	**FY 2020 Recommended Budget**	**FY 2020 Adopted Budget**
Local Care Team Coordinator	724	0.7	0.7	0.7
Family Network Coordinator	725	0.8	0.8	0.8
TOTAL		1.5	1.5	1.5

Golf Course	**Level**	**FY 2020 Requested Budget**	**FY 2020 Recommended Budget**	**FY 2020 Adopted Budget**
Special Facilities Division Chief	Contract	0.3	0.3	0.3
Golf Course General Manager	725	1.0	1.0	1.0
Business Manager	725	0.1	0.1	0.1
Golf Course Superintendent	723	1.0	1.0	1.0
Golf Course Assistant General Manager	723	1.0	1.0	1.0
Concessions Manager	721	0.6	0.6	0.6
Chemical Technician	716	0.5	0.5	0.5
Golf Course Maintenance Mechanic (Hourly)	H14	1.0	1.0	1.0
Golf Course Maintenance Foreman (Hourly)	H10	0.8	0.8	0.8
Golf Course Food and Beverage Coord. (Hourly)	H10	0.5	0.5	0.5
Golf Shop Attendant I (Hourly)	H06	0.8	0.8	0.8
Golf Course Maintenance Worker (Seasonal)	H05	3.0	3.0	3.0
Golf Course Starter/Ranger (Hourly)	H02	0.8	0.8	0.8
Outside Golf Services Attendant (Seasonal)	H02	0.3	0.3	0.3
Outside Golf Services Attendant (Hourly)	H02	0.8	0.8	0.8
Bartender (Hourly)	H02	0.8	0.8	0.8
Beverage Cart Attendant (Seasonal)	H01	0.8	0.8	0.8
TOTAL		14.1	14.1	14.1

Parks & Recreation Self-Sustaining Fund	Level	FY 2020 Requested Budget	FY 2020 Recommended Budget	FY 2020 Adopted Budget
Special Facilities Division Chief	Contract	0.8	0.8	0.8
Business Manager	725	0.3	0.3	0.3
Aquatics Facility Manager	722	1.0	1.0	1.0
Beach and Campground Manager	722	1.0	1.0	1.0
Concessions Manager	721	0.4	0.4	0.4
Special Events Coordinator	721	0.3	0.0	0.0
Aquatics Coordinator	720	1.0	1.0	1.0
Office Specialist I	718	2.0	2.0	2.0
Park Maint Specialist II	718	1.0	1.0	1.0
B&G Maintenance Worker II	716	0.0	0.0	0.0
Custodian	711	2.1	2.1	2.1
Beach & Campground Assist. Mgr. (Seasonal)	H18	0.6	0.0	0.6
Summer League Swim Coach (Seasonal)	H13	0.3	0.3	0.3
Lifeguard Instructor (Hourly)	H12	0.3	0.3	0.3
Swimming Lesson Supervisor (Hourly)	H12	0.7	0.7	0.7
Swimming Lesson Supervisor (Seasonal)	H12	0.0	0.0	0.0
Water Park Manager (Seasonal)	H12	0.3	0.3	0.3
Assistant Swim Coach I (Seasonal)	H10	0.3	0.3	0.3
Concession Stand Manager (Seasonal)	H10	0.6	0.6	0.6
Pool Manager (Hourly)	H10	2.7	2.7	2.7
Pool Manager (Seasonal)	H10	0.5	0.5	0.5
Water Park Assistant Manager (Seasonal)	H10	0.9	0.9	0.9
Water Saftey Instructor (Hourly)	H10	3.2	3.2	3.2
Water Saftey Instructor (Seasonal)	H10	1.2	1.2	1.2
Customer Service Attendant III (Hourly)	H09	1.0	1.0	1.0
Assistant Pool Manager (Hourly)	H07	1.5	1.5	1.5
Assistant Pool Manager (Seasonal)	H07	0.2	0.2	0.2
Counselor II TRS (Seasonal)	H07	0.1	0.1	0.1
Customer Service Attendants II (Hourly)	H07	3.5	3.5	3.5
Park Ranger (Seasonal)	H07	2.0	2.0	2.0
Assistant Concession Stand Manager (Seasonal)	H06	0.1	0.1	0.1
Camp Director (Seasonal)	H06	1.0	1.0	1.0
Teen Camp Director (Seasonal)	H06	0.3	0.3	0.3
Facility Coordinator (Seasonal)	H05	0.8	0.8	0.8
Grounds Maintenance Worker (Seasonal)	H05	1.3	1.3	1.3
Lifeguard I/II (Hourly)	H03/H05	13.2	13.2	13.2
Lifeguard I/II (Seasonal)	H03/H05	8.9	8.9	8.9
Camp Aide (Seasonal)	H02	1.5	1.5	1.5
Concession Stand Attendant (Seasonal)	H02	3.1	3.1	3.1
Pool Clerk/Gate Attendant (Hourly)	H02	0.2	0.2	0.2
Pool Clerk/Gate Attendant (Seasonal)	H02	2.3	2.3	2.3
TOTAL		62.1	61.1	61.7

OTHER FUNDS STAFFING SUMMARY (FTE) RECONCILIATION	FY 2019 Adopted Budget	FY 2019 Actual Budget	FY 2019 Increase/ (Decrease)	FY 2020 Adopted Budget	FY 2020 Increase / (Decrease)	Reason
Water & Sewer	36.4	39.2	2.8	39.2	0.0	#1
Solid Waste	48.8	50.3	1.5	50.3	0.0	#2
TOTAL ENTERPRISE FUNDS	**85.2**	**89.5**	**4.3**	**89.5**	**0.0**	
Circuit Court Grant Funds	6.2	6.2	0.0	6.2	0.0	
Planning & Zoning Grant Funds	0.4	0.4	0.0	0.4	0.0	
Emergency Management Grant Funds	1.0	1.0	0.0	1.0	0.0	
Office on Aging Grant Funds	7.2	7.6	0.4	7.6	0.0	#3
Parks & Recreation Grant Funds	2.6	2.6	0.0	2.6	0.0	
Sheriff's Office Grant Funds	7.4	7.4	0.0	7.4	0.0	
State's Attorney Grant Funds	4.0	4.0	0.0	4.0	0.0	
Substance Abuse Grant Funds	2.3	2.3	0.0	2.3	0.0	
Transportation Grant Funds	19.3	19.3	0.0	19.3	0.0	
TOTAL GRANT FUNDS	**50.4**	**50.8**	**0.4**	**50.8**	**0.0**	
Calvert Family Network	1.5	1.5	0.0	1.5	0.0	
Golf Course	14.3	14.1	(0.2)	14.1	0.0	#4
Parks & Recreation	60.8	61.8	1.0	61.8	0.0	#5
TOTAL SPECIAL REVENUE FUNDS	**76.6**	**77.4**	**0.8**	**77.4**	**0.0**	
TOTAL OTHER POSITIONS BUDGETED	**212.2**	**217.7**	**5.5**	**217.7**	**0.0**	

NOTE: FY 2019 Actual FTE counts as of June 17, 2019.

OTHER FUNDS STAFFING RECONCILIATION REASONS / EXPLANATIONS:

FY 2019 Adjustments

Enterprise Funds

#1

Water & Sewer - Increase 1.0 FTE W/S Lab Technician; Increase .3 FTE A/R Technician II; Increase 1.0 FTE W/S Maintenance Crew Leader; Increase .5 FTE A/R Technician; Increase 1.0 FTE W/S Mechanic Maintenance Technician; Increase 3.0 FTE W/S Plant Operator; Decrease 3.0 FTE W/S Trainee; Decrease 1.0 FTE Plant Lab Assisstant

#2 Solid Waste - 1.5 FTE increase Solid Waste Compantor Operator at the Appeal Landfill

Grant Funds

#3 *Office on Aging - Increase .4 FTE Developmental Disabilities Aide*

Special Revenue Funds

#4 Golf Course - Rounding

#5 Parks & Recreation - 1.0 FTE Increase to add a Special Facilities Division Chief

FY 2020 Adjustments

None

Pay Scales

Solomons Island, Maryland

70 Hour
80 Hour
Circuit Court
Correctional Officer
Deputy Sheriff
Hourly / Seasonal

70 HOUR CALVERT COUNTY PAY SCALE
EFFECTIVE June 24, 2019

(HOURLY SALARY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

	Step																								
Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
	14.94	15.47	16.01	16.60	17.15	17.76	18.20	18.68	19.12	19.60	19.87	20.14	20.44	20.73	21.01	21.27	21.55	21.85	22.16	22.46	22.78	23.09	23.42	23.75	24.08
711	1,045.80	1,082.90	1,120.70	1,162.00	1,200.50	1,243.20	1,274.00	1,307.60	1,338.40	1,372.00	1,390.90	1,409.80	1,430.80	1,451.10	1,470.70	1,488.90	1,508.50	1,529.50	1,551.20	1,572.20	1,594.60	1,616.30	1,639.40	1,662.50	1,685.60
	27,191	28,155	29,138	30,212	31,213	32,323	33,124	33,998	34,798	35,672	36,163	36,655	37,201	37,729	38,238	38,711	39,221	39,767	40,331	40,877	41,460	42,024	42,624	43,225	43,826
	15.53	16.09	16.66	17.24	17.85	18.47	18.91	19.39	19.88	20.39	20.68	20.96	21.25	21.54	21.85	22.14	22.45	22.75	23.05	23.38	23.71	24.03	24.37	24.72	25.06
712	1,087.10	1,126.30	1,166.20	1,206.80	1,249.50	1,292.90	1,323.70	1,357.30	1,391.60	1,427.30	1,447.60	1,467.20	1,487.50	1,507.80	1,529.50	1,549.80	1,571.50	1,592.50	1,613.50	1,636.60	1,659.70	1,682.10	1,705.90	1,730.40	1,754.20
	28,265	29,284	30,321	31,377	32,487	33,615	34,416	35,290	36,182	37,110	37,638	38,147	38,675	39,203	39,767	40,295	40,859	41,405	41,951	42,552	43,152	43,735	44,353	44,990	45,609
	16.19	16.75	17.30	17.92	18.56	19.19	19.68	20.18	20.69	21.20	21.49	21.80	22.09	22.40	22.73	23.03	23.34	23.66	23.96	24.30	24.63	24.98	25.33	25.69	26.04
713	1,133.30	1,172.50	1,211.00	1,254.40	1,299.20	1,343.30	1,377.60	1,412.60	1,448.30	1,484.00	1,504.30	1,526.00	1,546.30	1,568.00	1,591.10	1,612.10	1,633.80	1,656.20	1,677.20	1,701.00	1,724.10	1,748.60	1,773.10	1,798.30	1,822.80
	29,466	30,485	31,486	32,614	33,779	34,926	35,818	36,728	37,656	38,584	39,112	39,676	40,204	40,768	41,369	41,915	42,479	43,061	43,607	44,226	44,827	45,464	46,101	46,756	47,393
	16.81	17.40	17.99	18.66	19.29	19.97	20.49	20.97	21.50	22.04	22.35	22.68	22.99	23.31	23.62	23.95	24.29	24.62	24.95	25.30	25.66	26.01	26.38	26.75	27.12
714	1,176.70	1,218.00	1,259.30	1,306.20	1,350.30	1,397.90	1,434.30	1,467.90	1,505.00	1,542.80	1,564.50	1,587.60	1,609.30	1,631.70	1,653.40	1,676.50	1,700.30	1,723.40	1,746.50	1,771.00	1,796.20	1,820.70	1,846.60	1,872.50	1,898.40
	30,594	31,668	32,742	33,961	35,108	36,345	37,292	38,165	39,130	40,113	40,677	41,278	41,842	42,424	42,988	43,589	44,208	44,808	45,409	46,046	46,701	47,338	48,012	48,685	49,358
	17.50	18.10	18.74	19.38	20.05	20.78	21.27	21.82	22.36	22.94	23.25	23.57	23.90	24.24	24.58	24.92	25.25	25.58	25.93	26.30	26.67	27.03	27.41	27.80	28.19
715	1,225.00	1,267.00	1,311.80	1,356.60	1,403.50	1,454.60	1,488.90	1,527.40	1,565.20	1,605.80	1,627.50	1,649.90	1,673.00	1,696.80	1,720.60	1,744.40	1,767.50	1,790.60	1,815.10	1,841.00	1,866.90	1,892.10	1,918.70	1,946.00	1,973.30
	31,850	32,942	34,107	35,272	36,491	37,820	38,711	39,712	40,695	41,751	42,315	42,897	43,498	44,117	44,736	45,354	45,955	46,556	47,193	47,866	48,539	49,195	49,886	50,596	51,306
	18.19	18.83	19.47	20.15	20.88	21.58	22.13	22.70	23.26	23.84	24.18	24.52	24.86	25.21	25.54	25.89	26.25	26.58	26.97	27.35	27.74	28.12	28.51	28.91	29.32
716	1,273.30	1,318.10	1,362.90	1,410.50	1,461.60	1,510.60	1,549.10	1,589.00	1,628.20	1,668.80	1,692.60	1,716.40	1,740.20	1,764.70	1,787.80	1,812.30	1,837.50	1,860.60	1,887.90	1,914.50	1,941.80	1,968.40	1,995.70	2,023.70	2,052.40
	33,106	34,271	35,435	36,673	38,002	39,276	40,277	41,314	42,333	43,389	44,008	44,626	45,245	45,882	46,483	47,120	47,775	48,376	49,085	49,777	50,487	51,178	51,888	52,616	53,362
	18.90	19.57	20.27	20.96	21.70	22.46	23.02	23.60	24.20	24.80	25.15	25.48	25.85	26.22	26.57	26.95	27.31	27.68	28.03	28.42	28.82	29.23	29.64	30.05	30.47
717	1,323.00	1,369.90	1,418.90	1,467.20	1,519.00	1,572.20	1,611.40	1,652.00	1,694.00	1,736.00	1,760.50	1,783.60	1,809.50	1,835.40	1,859.90	1,886.50	1,911.70	1,937.60	1,962.10	1,989.40	2,017.40	2,046.10	2,074.80	2,103.50	2,132.90
	34,398	35,617	36,891	38,147	39,494	40,877	41,896	42,952	44,044	45,136	45,773	46,374	47,047	47,720	48,357	49,049	49,704	50,378	51,015	51,724	52,452	53,199	53,945	54,691	55,455
	19.67	20.37	21.06	21.81	22.58	23.35	23.94	24.54	25.15	25.78	26.15	26.49	26.91	27.28	27.66	28.02	28.39	28.79	29.17	29.57	29.99	30.41	30.83	31.27	31.71
718	1,376.90	1,425.90	1,474.20	1,526.70	1,580.60	1,634.50	1,675.80	1,717.80	1,760.50	1,804.60	1,830.50	1,854.30	1,883.70	1,909.60	1,936.20	1,961.40	1,987.30	2,015.30	2,041.90	2,069.90	2,099.30	2,128.70	2,158.10	2,188.90	2,219.70
	35,799	37,073	38,329	39,694	41,096	42,497	43,571	44,663	45,773	46,920	47,593	48,212	48,976	49,650	50,341	50,996	51,670	52,398	53,089	53,817	54,582	55,346	56,111	56,911	57,712
	20.47	21.18	21.91	22.69	23.45	24.28	24.92	25.51	26.15	26.83	27.22	27.58	27.96	28.37	28.76	29.15	29.53	29.93	30.33	30.76	31.19	31.63	32.06	32.51	32.97
719	1,432.90	1,482.60	1,533.70	1,588.30	1,641.50	1,699.60	1,744.40	1,785.70	1,830.50	1,878.10	1,905.40	1,930.60	1,957.20	1,985.90	2,013.20	2,040.50	2,067.10	2,095.10	2,123.10	2,153.20	2,183.30	2,214.10	2,244.20	2,275.70	2,307.90
	37,255	38,548	39,876	41,296	42,679	44,190	45,354	46,428	47,593	48,831	49,540	50,196	50,887	51,633	52,343	53,053	53,745	54,473	55,201	55,983	56,766	57,567	58,349	59,168	60,005
	21.26	22.02	22.80	23.59	24.41	25.27	25.89	26.53	27.21	27.89	28.27	28.68	29.08	29.48	29.90	30.30	30.70	31.14	31.54	31.98	32.43	32.89	33.35	33.82	34.29
720	1,488.20	1,541.40	1,596.00	1,651.30	1,708.70	1,768.90	1,812.30	1,857.10	1,904.70	1,952.30	1,978.90	2,007.60	2,035.60	2,063.60	2,093.00	2,121.00	2,149.00	2,179.80	2,207.80	2,238.60	2,270.10	2,302.30	2,334.50	2,367.40	2,400.30
	38,693	40,076	41,496	42,934	44,426	45,991	47,120	48,285	49,522	50,760	51,451	52,198	52,926	53,654	54,418	55,146	55,874	56,675	57,403	58,204	59,023	59,860	60,697	61,552	62,408
	22.98	23.76	24.62	25.45	26.35	27.30	27.95	28.66	29.40	30.11	30.54	30.98	31.42	31.85	32.28	32.73	33.18	33.64	34.06	34.54	35.02	35.51	36.01	36.51	37.02
721	1,608.60	1,663.20	1,723.40	1,781.50	1,844.50	1,911.00	1,956.50	2,006.20	2,058.00	2,107.70	2,137.80	2,168.60	2,199.40	2,229.50	2,259.60	2,291.10	2,322.60	2,354.80	2,384.20	2,417.80	2,451.40	2,485.70	2,520.70	2,555.70	2,591.40
	41,824	43,243	44,808	46,319	47,957	49,686	50,869	52,161	53,508	54,800	55,583	56,384	57,184	57,967	58,750	59,569	60,388	61,225	61,989	62,863	63,736	64,628	65,538	66,448	67,376
	24.81	25.68	26.56	27.49	28.47	29.47	30.21	30.97	31.73	32.51	32.98	33.45	33.91	34.38	34.85	35.34	35.81	36.29	36.79	37.30	37.83	38.36	38.89	39.44	39.99
722	1,736.70	1,797.60	1,859.20	1,924.30	1,992.90	2,062.90	2,114.70	2,167.90	2,221.10	2,275.70	2,308.60	2,341.50	2,373.70	2,406.60	2,439.50	2,473.80	2,506.70	2,540.30	2,575.30	2,611.00	2,648.10	2,685.20	2,722.30	2,760.80	2,799.30
	45,154	46,738	48,339	50,032	51,815	53,635	54,982	56,365	57,749	59,168	60,024	60,879	61,716	62,572	63,427	64,319	65,174	66,048	66,958	67,886	68,851	69,815	70,780	71,781	72,782
	27.05	27.97	28.98	29.98	31.04	32.12	32.91	33.74	34.58	35.46	35.94	36.44	36.96	37.49	38.01	38.50	39.04	39.56	40.11	40.67	41.24	41.81	42.40	42.99	43.60
723	1,893.50	1,957.90	2,028.60	2,098.60	2,172.80	2,248.40	2,303.70	2,361.80	2,420.60	2,482.20	2,515.80	2,550.80	2,587.20	2,624.30	2,660.70	2,695.00	2,732.80	2,769.20	2,807.70	2,846.90	2,886.80	2,926.70	2,968.00	3,009.30	3,052.00
	49,231	50,905	52,744	54,564	56,493	58,458	59,896	61,407	62,936	64,537	65,411	66,321	67,267	68,232	69,178	70,070	71,053	71,999	73,000	74,019	75,057	76,094	77,168	78,242	79,352
	29.47	30.50	31.56	32.69	33.82	35.00	35.87	36.77	37.71	38.63	39.18	39.75	40.30	40.85	41.43	41.98	42.54	43.13	43.72	44.33	44.95	45.58	46.22	46.86	47.52
724	2,062.90	2,135.00	2,209.20	2,288.30	2,367.40	2,450.00	2,510.90	2,573.90	2,639.70	2,704.10	2,742.60	2,782.50	2,821.00	2,859.50	2,900.10	2,938.60	2,977.80	3,019.10	3,060.40	3,103.10	3,146.50	3,190.60	3,235.40	3,280.20	3,326.40
	53,635	55,510	57,439	59,496	61,552	63,700	65,283	66,921	68,632	70,307	71,308	72,345	73,346	74,347	75,403	76,404	77,423	78,497	79,570	80,681	81,809	82,956	84,120	85,285	86,486

70 HOUR CALVERT COUNTY PAY SCALE

EFFECTIVE June 24, 2019

(HOURLY SALARY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

	Step																								
Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
	32.12	33.26	34.40	35.63	36.87	38.16	39.11	40.10	41.09	42.13	42.69	43.31	43.91	44.53	45.15	45.75	46.38	46.98	47.65	48.31	48.99	49.68	50.37	51.08	51.79
725	2,248.40	2,328.20	2,408.00	2,494.10	2,580.90	2,671.20	2,737.70	2,807.00	2,876.30	2,949.10	2,988.30	3,031.70	3,073.70	3,117.10	3,160.50	3,202.50	3,246.60	3,288.60	3,335.50	3,381.70	3,429.30	3,477.60	3,525.90	3,575.60	3,625.30
	58,458	60,533	62,608	64,847	67,103	69,451	71,180	72,982	74,784	76,677	77,696	78,824	79,916	81,045	82,173	83,265	84,412	85,504	86,723	87,924	89,162	90,418	91,673	92,966	94,258
	35.03	36.26	37.52	38.83	40.18	41.60	42.63	43.70	44.78	45.89	46.55	47.21	47.86	48.53	49.19	49.86	50.56	51.21	51.93	52.66	53.39	54.15	54.90	55.67	56.45
726	2,452.10	2,538.20	2,626.40	2,718.10	2,812.60	2,912.00	2,984.10	3,059.00	3,134.60	3,212.30	3,258.50	3,304.70	3,350.20	3,397.10	3,443.30	3,490.20	3,539.20	3,584.70	3,635.10	3,686.20	3,737.30	3,790.50	3,843.00	3,896.90	3,951.50
	63,755	65,993	68,286	70,671	73,128	75,712	77,587	79,534	81,500	83,520	84,721	85,922	87,105	88,325	89,526	90,745	92,019	93,202	94,513	95,841	97,170	98,553	99,918	101,319	102,739
	38.17	39.51	40.89	42.32	43.80	45.33	46.48	47.63	48.83	50.04	50.74	51.45	52.17	52.90	53.64	54.35	55.10	55.84	56.61	57.40	58.20	59.02	59.84	60.68	61.54
727	2,671.90	2,765.70	2,862.30	2,962.40	3,066.00	3,173.10	3,253.60	3,334.10	3,418.10	3,502.80	3,551.80	3,601.50	3,651.90	3,703.00	3,754.80	3,804.50	3,857.00	3,908.80	3,962.70	4,018.00	4,074.00	4,131.40	4,188.80	4,247.60	4,307.80
	69,469	71,908	74,420	77,022	79,716	82,501	84,594	86,687	88,871	91,073	92,347	93,639	94,949	96,278	97,625	98,917	100,282	101,629	103,030	104,468	105,924	107,416	108,909	110,438	112,003
	41.61	43.05	44.59	46.16	47.73	49.41	50.67	51.91	53.21	54.54	55.30	56.08	56.88	57.65	58.45	59.25	60.07	60.86	61.70	62.57	63.43	64.33	65.23	66.14	67.07
728	2,912.70	3,013.50	3,121.30	3,231.20	3,341.10	3,458.70	3,546.90	3,633.70	3,724.70	3,817.80	3,871.00	3,925.60	3,981.60	4,035.50	4,091.50	4,147.50	4,204.90	4,260.20	4,319.00	4,379.90	4,440.10	4,503.10	4,566.10	4,629.80	4,694.90
	75,730	78,351	81,154	84,011	86,869	89,926	92,219	94,476	96,842	99,263	100,646	102,066	103,522	104,923	106,379	107,835	109,327	110,765	112,294	113,877	115,443	117,081	118,719	120,375	122,067
	45.35	46.92	48.59	50.30	52.04	53.87	55.20	56.59	58.02	59.43	60.27	61.13	61.96	62.83	63.71	64.57	65.45	66.33	67.26	68.20	69.16	70.13	71.11	72.10	73.11
729	3,174.50	3,284.40	3,401.30	3,521.00	3,642.80	3,770.90	3,864.00	3,961.30	4,061.40	4,160.10	4,218.90	4,279.10	4,337.20	4,398.10	4,459.70	4,519.90	4,581.50	4,643.10	4,708.20	4,774.00	4,841.20	4,909.10	4,977.70	5,047.00	5,117.70
	82,537	85,394	88,434	91,546	94,713	98,043	100,464	102,994	105,596	108,163	109,691	111,257	112,767	114,351	115,952	117,517	119,119	120,721	122,413	124,124	125,871	127,637	129,420	131,222	133,060
	49.42	51.15	52.96	54.82	56.73	58.70	60.17	61.68	63.22	64.79	65.70	66.62	67.57	68.51	69.47	70.38	71.33	72.29	73.30	74.33	75.37	76.43	77.50	78.58	79.68
730	3,459.40	3,580.50	3,707.20	3,837.40	3,971.10	4,109.00	4,211.90	4,317.60	4,425.40	4,535.30	4,599.00	4,663.40	4,729.90	4,795.70	4,862.90	4,926.60	4,993.10	5,060.30	5,131.00	5,203.10	5,275.90	5,350.10	5,425.00	5,500.60	5,577.60
	89,944	93,093	96,387	99,772	103,249	106,834	109,509	112,258	115,060	117,918	119,574	121,248	122,977	124,688	126,435	128,092	129,821	131,568	133,406	135,281	137,173	139,103	141,050	143,016	145,018
	53.90	55.76	57.72	59.73	61.81	63.99	65.58	67.22	68.89	70.64	71.63	72.65	73.65	74.68	75.73	76.75	77.77	78.83	79.92	81.04	82.17	83.32	84.49	85.67	86.86
731	3,773.00	3,903.20	4,040.40	4,181.10	4,326.70	4,479.30	4,590.60	4,705.40	4,822.30	4,944.80	5,014.10	5,085.50	5,155.50	5,227.60	5,301.10	5,372.50	5,443.90	5,518.10	5,594.40	5,672.80	5,751.90	5,832.40	5,914.30	5,996.90	6,080.20
	98,098	101,483	105,050	108,709	112,494	116,462	119,356	122,340	125,380	128,565	130,367	132,223	134,043	135,918	137,829	139,685	141,541	143,471	145,454	147,493	149,549	151,642	153,772	155,919	158,085
	58.75	60.78	62.91	65.11	67.37	69.74	71.48	73.27	75.10	77.00	78.08	79.19	80.28	81.41	82.55	83.66	84.77	85.93	87.11	88.32	89.56	90.81	92.09	93.38	94.68
732	4,112.50	4,254.60	4,403.70	4,557.70	4,715.90	4,881.80	5,003.60	5,128.90	5,257.00	5,390.00	5,465.60	5,543.30	5,619.60	5,698.70	5,778.50	5,856.20	5,933.90	6,015.10	6,097.70	6,182.40	6,269.20	6,356.70	6,446.30	6,536.60	6,627.60
	106,925	110,620	114,496	118,500	122,613	126,927	130,094	133,351	136,682	140,140	142,106	144,126	146,110	148,166	150,241	152,261	154,281	156,393	158,540	160,742	162,999	165,274	167,604	169,952	172,318
	64.05	66.25	68.58	70.97	73.44	76.02	77.92	79.86	81.85	83.93	85.10	86.31	87.51	88.73	89.98	91.19	92.41	93.66	94.95	96.27	97.62	98.99	100.38	101.78	103.20
733	4,483.50	4,637.50	4,800.60	4,967.90	5,140.80	5,321.40	5,454.40	5,590.20	5,729.50	5,875.10	5,957.00	6,041.70	6,125.70	6,211.10	6,298.60	6,383.30	6,468.70	6,556.20	6,646.50	6,738.90	6,833.40	6,929.30	7,026.60	7,124.60	7,224.00
	116,571	120,575	124,816	129,165	133,661	138,356	141,814	145,345	148,967	152,753	154,882	157,084	159,268	161,489	163,764	165,966	168,186	170,461	172,809	175,211	177,668	180,162	182,692	185,240	187,824

Bi-weekly salary is calculated by multiplying 70 hours X hourly rate.

Annual salary is calculated by multiplying bi-weekly salary X 26 payrolls - annual salary will be rounded to the nearest dollar.

Effective 10/3/16, the shift differential is $1.50 per hour for straight time and $2.25 per hour for overtime.

Subject to the availability of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

80 HOUR CALVERT COUNTY PAY SCALE
EFFECTIVE June 24, 2019

(HOURLY SALARY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

	Step																								
Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
	14.43	14.91	15.45	15.99	16.55	17.10	17.55	17.97	18.46	18.89	19.15	19.43	19.70	19.98	20.26	20.54	20.83	21.09	21.36	21.66	21.96	22.27	22.58	22.90	23.22
801	1,154.40	1,192.80	1,236.00	1,279.20	1,324.00	1,368.00	1,404.00	1,437.60	1,476.80	1,511.20	1,532.00	1,554.40	1,576.00	1,598.40	1,620.80	1,643.20	1,666.40	1,687.20	1,708.80	1,732.80	1,756.80	1,781.60	1,806.40	1,832.00	1,857.60
	30,014	31,013	32,136	33,259	34,424	35,568	36,504	37,378	38,397	39,291	39,832	40,414	40,976	41,558	42,141	42,723	43,326	43,867	44,429	45,053	45,677	46,322	46,966	47,632	48,298
	15.85	16.43	16.97	17.58	18.20	18.84	19.31	19.77	20.29	20.82	21.08	21.36	21.67	21.96	22.27	22.61	22.90	23.21	23.52	23.85	24.19	24.52	24.87	25.22	25.57
802	1,268.00	1,314.40	1,357.60	1,406.40	1,456.00	1,507.20	1,544.80	1,581.60	1,623.20	1,665.60	1,686.40	1,708.80	1,733.60	1,756.80	1,781.60	1,808.80	1,832.00	1,856.80	1,881.60	1,908.00	1,935.20	1,961.60	1,989.60	2,017.60	2,045.60
	32,968	34,174	35,298	36,566	37,856	39,187	40,165	41,122	42,203	43,306	43,846	44,429	45,074	45,677	46,322	47,029	47,632	48,277	48,922	49,608	50,315	51,002	51,730	52,458	53,186
	16.66	17.23	17.85	18.47	19.11	19.76	20.28	20.81	21.28	21.82	22.11	22.43	22.75	23.06	23.38	23.70	24.01	24.34	24.70	25.04	25.39	25.75	26.10	26.47	26.85
803	1,332.80	1,378.40	1,428.00	1,477.60	1,528.80	1,580.80	1,622.40	1,664.80	1,702.40	1,745.60	1,768.80	1,794.40	1,820.00	1,844.80	1,870.40	1,896.00	1,920.80	1,947.20	1,976.00	2,003.20	2,031.20	2,060.00	2,088.00	2,117.60	2,148.00
	34,653	35,838	37,128	38,418	39,749	41,101	42,182	43,285	44,262	45,386	45,989	46,654	47,320	47,965	48,630	49,296	49,941	50,627	51,376	52,083	52,811	53,560	54,288	55,058	55,848
	17.50	18.10	18.74	19.38	20.05	20.78	21.27	21.82	22.36	22.93	23.24	23.56	23.89	24.23	24.57	24.91	25.24	25.57	25.93	26.30	26.67	27.03	27.41	27.80	28.19
804	1,400.00	1,448.00	1,499.20	1,550.40	1,604.00	1,662.40	1,701.60	1,745.60	1,788.80	1,834.40	1,859.20	1,884.80	1,911.20	1,938.40	1,965.60	1,992.80	2,019.20	2,045.60	2,074.40	2,104.00	2,133.60	2,162.40	2,192.80	2,224.00	2,255.20
	36,400	37,648	38,979	40,310	41,704	43,222	44,242	45,386	46,509	47,694	48,339	49,005	49,691	50,398	51,106	51,813	52,499	53,186	53,934	54,704	55,474	56,222	57,013	57,824	58,635
	18.38	18.99	19.65	20.37	21.05	21.81	22.35	22.92	23.46	24.05	24.39	24.76	25.10	25.44	25.79	26.14	26.48	26.88	27.24	27.61	28.00	28.40	28.80	29.20	29.60
805	1,470.40	1,519.20	1,572.00	1,629.60	1,684.00	1,744.80	1,788.00	1,833.60	1,876.80	1,924.00	1,951.20	1,980.80	2,008.00	2,035.20	2,063.20	2,091.20	2,118.40	2,150.40	2,179.20	2,208.80	2,240.00	2,272.00	2,304.00	2,336.00	2,368.00
	38,230	39,499	40,872	42,370	43,784	45,365	46,488	47,674	48,797	50,024	50,731	51,501	52,208	52,915	53,643	54,371	55,078	55,910	56,659	57,429	58,240	59,072	59,904	60,736	61,568
	19.28	19.96	20.63	21.35	22.10	22.90	23.45	24.04	24.67	25.28	25.63	25.99	26.35	26.73	27.10	27.45	27.83	28.21	28.58	28.98	29.39	29.80	30.22	30.65	31.07
806	1,542.40	1,596.80	1,650.40	1,708.00	1,768.00	1,832.00	1,876.00	1,923.20	1,973.60	2,022.40	2,050.40	2,079.20	2,108.00	2,138.40	2,168.00	2,196.00	2,226.40	2,256.80	2,286.40	2,318.40	2,351.20	2,384.00	2,417.60	2,452.00	2,485.60
	40,102	41,517	42,910	44,408	45,968	47,632	48,776	50,003	51,314	52,582	53,310	54,059	54,808	55,598	56,368	57,096	57,886	58,677	59,446	60,278	61,131	61,984	62,858	63,752	64,626
	20.24	20.95	21.69	22.43	23.23	24.02	24.65	25.27	25.88	26.53	26.92	27.29	27.68	28.03	28.45	28.83	29.23	29.63	30.00	30.42	30.85	31.28	31.72	32.17	32.62
807	1,619.20	1,676.00	1,735.20	1,794.40	1,858.40	1,921.60	1,972.00	2,021.60	2,070.40	2,122.40	2,153.60	2,183.20	2,214.40	2,242.40	2,276.00	2,306.40	2,338.40	2,370.40	2,400.00	2,433.60	2,468.00	2,502.40	2,537.60	2,573.60	2,609.60
	42,099	43,576	45,115	46,654	48,318	49,962	51,272	52,562	53,830	55,182	55,994	56,763	57,574	58,302	59,176	59,966	60,798	61,630	62,400	63,274	64,168	65,062	65,978	66,914	67,850
	21.25	21.99	22.78	23.57	24.38	25.25	25.87	26.49	27.18	27.85	28.25	28.64	29.05	29.45	29.85	30.28	30.67	31.10	31.52	31.96	32.41	32.87	33.33	33.79	34.27
808	1,700.00	1,759.20	1,822.40	1,885.60	1,950.40	2,020.00	2,069.60	2,119.20	2,174.40	2,228.00	2,260.00	2,291.20	2,324.00	2,356.00	2,388.00	2,422.40	2,453.60	2,488.00	2,521.60	2,556.80	2,592.80	2,629.60	2,666.40	2,703.20	2,741.60
	44,200	45,739	47,382	49,026	50,710	52,520	53,810	55,099	56,534	57,928	58,760	59,571	60,424	61,256	62,088	62,982	63,794	64,688	65,562	66,477	67,413	68,370	69,326	70,283	71,282
	22.31	23.08	23.89	24.75	25.60	26.48	27.17	27.83	28.53	29.26	29.66	30.06	30.49	30.93	31.36	31.78	32.19	32.65	33.09	33.55	34.02	34.50	34.98	35.47	35.97
809	1,784.80	1,846.40	1,911.20	1,980.00	2,048.00	2,118.40	2,173.60	2,226.40	2,282.40	2,340.80	2,372.80	2,404.80	2,439.20	2,474.40	2,508.80	2,542.40	2,575.20	2,612.00	2,647.20	2,684.00	2,721.60	2,760.00	2,798.40	2,837.60	2,877.60
	46,405	48,006	49,691	51,480	53,248	55,078	56,514	57,886	59,342	60,861	61,693	62,525	63,419	64,334	65,229	66,102	66,955	67,912	68,827	69,784	70,762	71,760	72,758	73,778	74,818
	23.42	24.25	25.10	25.97	26.90	27.82	28.51	29.25	29.96	30.70	31.16	31.57	32.02	32.45	32.92	33.38	33.82	34.26	34.76	35.25	35.74	36.24	36.75	37.26	37.78
810	1,873.60	1,940.00	2,008.00	2,077.60	2,152.00	2,225.60	2,280.80	2,340.00	2,396.80	2,456.00	2,492.80	2,525.60	2,561.60	2,596.00	2,633.60	2,670.40	2,705.60	2,740.80	2,780.80	2,820.00	2,859.20	2,899.20	2,940.00	2,980.80	3,022.40
	48,714	50,440	52,208	54,018	55,952	57,866	59,301	60,840	62,317	63,856	64,813	65,666	66,602	67,496	68,474	69,430	70,346	71,261	72,301	73,320	74,339	75,379	76,440	77,501	78,582
	25.76	26.68	27.60	28.57	29.56	30.60	31.38	32.16	32.97	33.78	34.25	34.74	35.23	35.73	36.22	36.71	37.20	37.72	38.22	38.75	39.30	39.85	40.40	40.97	41.54
811	2,060.80	2,134.40	2,208.00	2,285.60	2,364.80	2,448.00	2,510.40	2,572.80	2,637.60	2,702.40	2,740.00	2,779.20	2,818.40	2,858.40	2,897.60	2,936.80	2,976.00	3,017.60	3,057.60	3,100.00	3,144.00	3,188.00	3,232.00	3,277.60	3,323.20
	53,581	55,494	57,408	59,426	61,485	63,648	65,270	66,893	68,578	70,262	71,240	72,259	73,278	74,318	75,338	76,357	77,376	78,458	79,498	80,600	81,744	82,888	84,032	85,218	86,403
	28.86	29.87	30.94	31.99	33.12	34.26	35.15	36.03	36.91	37.84	38.35	38.89	39.44	39.99	40.54	41.11	41.65	42.22	42.81	43.41	44.01	44.64	45.26	45.89	46.53
812	2,308.80	2,389.60	2,475.20	2,559.20	2,649.60	2,740.80	2,812.00	2,882.40	2,952.80	3,027.20	3,068.00	3,111.20	3,155.20	3,199.20	3,243.20	3,288.80	3,332.00	3,377.60	3,424.80	3,472.80	3,520.80	3,571.20	3,620.80	3,671.20	3,722.40
	60,029	62,130	64,355	66,539	68,890	71,261	73,112	74,942	76,773	78,707	79,768	80,891	82,035	83,179	84,323	85,509	86,632	87,818	89,045	90,293	91,541	92,851	94,141	95,451	96,782
	32.32	33.46	34.64	35.84	37.10	38.39	39.33	40.34	41.34	42.38	42.97	43.57	44.20	44.81	45.43	46.04	46.67	47.30	47.94	48.62	49.29	49.98	50.69	51.39	52.12
813	2,585.60	2,676.80	2,771.20	2,867.20	2,968.00	3,071.20	3,146.40	3,227.20	3,307.20	3,390.40	3,437.60	3,485.60	3,536.00	3,584.80	3,634.40	3,683.20	3,733.60	3,784.00	3,835.20	3,889.60	3,943.20	3,998.40	4,055.20	4,111.20	4,169.60
	67,226	69,597	72,051	74,547	77,168	79,851	81,806	83,907	85,987	88,150	89,378	90,626	91,936	93,205	94,494	95,763	97,074	98,384	99,715	101,130	102,523	103,958	105,435	106,891	108,410
	36.19	37.48	38.78	40.14	41.53	43.00	44.08	45.18	46.31	47.44	48.12	48.80	49.47	50.17	50.88	51.57	52.26	52.97	53.69	54.44	55.20	55.97	56.76	57.56	58.36
814	2,895.20	2,998.40	3,102.40	3,211.20	3,322.40	3,440.00	3,526.40	3,614.40	3,704.80	3,795.20	3,849.60	3,904.00	3,957.60	4,013.60	4,070.40	4,125.60	4,180.80	4,237.60	4,295.20	4,355.20	4,416.00	4,477.60	4,540.80	4,604.80	4,668.80
	75,275	77,958	80,662	83,491	86,382	89,440	91,686	93,974	96,325	98,675	100,090	101,504	102,898	104,354	105,830	107,266	108,701	110,178	111,675	113,235	114,816	116,418	118,061	119,725	121,389
	40.51	41.97	43.42	44.94	46.51	48.16	49.35	50.59	51.83	53.14	53.89	54.66	55.40	56.18	56.97	57.74	58.52	59.31	60.14	60.99	61.83	62.70	63.58	64.46	65.37
815	3,240.80	3,357.60	3,473.60	3,595.20	3,720.80	3,852.80	3,948.00	4,047.20	4,146.40	4,251.20	4,311.20	4,372.80	4,432.00	4,494.40	4,557.60	4,619.20	4,681.60	4,744.80	4,811.20	4,879.20	4,946.40	5,016.00	5,086.40	5,156.80	5,229.60
	84,261	87,298	90,314	93,475	96,741	100,173	102,648	105,227	107,806	110,531	112,091	113,693	115,232	116,854	118,498	120,099	121,722	123,365	125,091	126,859	128,606	130,416	132,246	134,077	135,970

Bi-weekly salary is calculated by multiplying 80 hours X hourly rate.
Annual salary is calculated by multiplying bi-weekly salary X 26 payrolls - annual salary will be rounded to the nearest dollar.

Effective 10/3/16, the shift differential is $1.50 for straight time and $2.25 hour for overtime.

Subject to the availability of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

CIRCUIT COURT CALVERT COUNTY PAY SCALE
Effective June 24, 2019

(HOURLY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

	Step																								
Grade	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
	21.26	22.02	22.80	23.59	24.41	25.27	25.89	26.53	27.21	27.89	28.27	28.68	29.08	29.48	29.90	30.30	30.70	31.14	31.54	31.98	32.43	32.89	33.35	33.82	34.29
CC01	1,488.20	1,541.40	1,596.00	1,651.30	1,708.70	1,768.90	1,812.30	1,857.10	1,904.70	1,952.30	1,978.90	2,007.60	2,035.60	2,063.60	2,093.00	2,121.00	2,149.00	2,179.80	2,207.80	2,238.60	2,270.10	2,302.30	2,334.50	2,367.40	2,400.30
	38,693	40,076	41,496	42,934	44,426	45,991	47,120	48,285	49,522	50,760	51,451	52,198	52,926	53,654	54,418	55,146	55,874	56,675	57,403	58,204	59,023	59,860	60,697	61,552	62,408
	22.02	22.82	23.59	24.46	25.29	26.17	26.83	27.50	28.18	28.90	29.30	29.68	30.11	30.54	30.97	31.35	31.77	32.20	32.66	33.12	33.57	34.04	34.52	35.00	35.49
CC02	1,541.40	1,597.40	1,651.30	1,712.20	1,770.30	1,831.90	1,878.10	1,925.00	1,972.60	2,023.00	2,051.00	2,077.60	2,107.70	2,137.80	2,167.90	2,194.50	2,223.90	2,254.00	2,286.20	2,318.40	2,349.90	2,382.80	2,416.40	2,450.00	2,484.30
	40,076	41,532	42,934	44,517	46,028	47,629	48,831	50,050	51,288	52,598	53,326	54,018	54,800	55,583	56,365	57,057	57,821	58,604	59,441	60,278	61,097	61,953	62,826	63,700	64,592
	22.98	23.76	24.62	25.45	26.35	27.30	27.95	28.66	29.40	30.11	30.54	30.98	31.42	31.85	32.28	32.73	33.18	33.64	34.06	34.54	35.02	35.51	36.01	36.51	37.02
CC03	1,608.60	1,663.20	1,723.40	1,781.50	1,844.50	1,911.00	1,956.50	2,006.20	2,058.00	2,107.70	2,137.80	2,168.60	2,199.40	2,229.50	2,259.60	2,291.10	2,322.60	2,354.80	2,384.20	2,417.80	2,451.40	2,485.70	2,520.70	2,555.70	2,591.40
	41,824	43,243	44,808	46,319	47,957	49,686	50,869	52,161	53,508	54,800	55,583	56,384	57,184	57,967	58,750	59,569	60,388	61,225	61,989	62,863	63,736	64,628	65,538	66,448	67,376
	23.77	24.62	25.46	26.40	27.30	28.25	28.95	29.70	30.43	31.20	31.62	32.04	32.50	32.98	33.42	33.84	34.30	34.76	35.25	35.74	36.24	36.75	37.27	37.79	38.31
CC04	1,663.90	1,723.40	1,782.20	1,848.00	1,911.00	1,977.50	2,026.50	2,079.00	2,130.10	2,184.00	2,213.40	2,242.80	2,275.00	2,308.60	2,339.40	2,368.80	2,401.00	2,433.20	2,467.50	2,501.80	2,536.80	2,572.50	2,608.90	2,645.30	2,681.70
	43,261	44,808	46,337	48,048	49,686	51,415	52,689	54,054	55,383	56,784	57,548	58,313	59,150	60,024	60,824	61,589	62,426	63,263	64,155	65,047	65,957	66,885	67,831	68,778	69,724
	24.60	25.48	26.35	27.33	28.26	29.25	29.96	30.74	31.49	32.29	32.73	33.16	33.65	34.14	34.59	35.03	35.49	35.97	36.47	36.98	37.50	38.02	38.55	39.10	39.65
CC05	1,722.00	1,783.60	1,844.50	1,913.10	1,978.20	2,047.50	2,097.20	2,151.80	2,204.30	2,260.30	2,291.10	2,321.20	2,355.50	2,389.80	2,421.30	2,452.10	2,484.30	2,517.90	2,552.90	2,588.60	2,625.00	2,661.40	2,698.50	2,737.00	2,775.50
	44,772	46,374	47,957	49,741	51,433	53,235	54,527	55,947	57,312	58,768	59,569	60,351	61,243	62,135	62,954	63,755	64,592	65,465	66,375	67,304	68,250	69,196	70,161	71,162	72,163
	25.45	26.37	27.28	28.28	29.25	30.27	31.02	31.83	32.60	33.41	33.87	34.33	34.82	35.33	35.80	36.26	36.73	37.24	37.76	38.29	38.82	39.37	39.92	40.47	41.04
CC06	1,781.50	1,845.90	1,909.60	1,979.60	2,047.50	2,118.90	2,171.40	2,228.10	2,282.00	2,338.70	2,370.90	2,403.10	2,437.40	2,473.10	2,506.00	2,538.20	2,571.10	2,606.80	2,643.20	2,680.30	2,717.40	2,755.90	2,794.40	2,832.90	2,872.80
	46,319	47,993	49,650	51,470	53,235	55,091	56,456	57,931	59,332	60,806	61,643	62,481	63,372	64,301	65,156	65,993	66,849	67,777	68,723	69,688	70,652	71,653	72,654	73,655	74,693
	26.37	27.32	28.26	29.31	30.30	31.35	32.14	32.97	33.77	34.62	35.09	35.55	36.08	36.60	37.11	37.55	38.05	38.59	39.11	39.66	40.21	40.77	41.34	41.92	42.50
CC07	1,845.90	1,912.40	1,978.20	2,051.70	2,121.00	2,194.50	2,249.80	2,307.90	2,363.90	2,423.40	2,456.30	2,488.50	2,525.60	2,562.00	2,597.70	2,628.50	2,663.50	2,701.30	2,737.70	2,776.20	2,814.70	2,853.90	2,893.80	2,934.40	2,975.00
	47,993	49,722	51,433	53,344	55,146	57,057	58,495	60,005	61,461	63,008	63,864	64,701	65,666	66,612	67,540	68,341	69,251	70,234	71,180	72,181	73,182	74,201	75,239	76,294	77,350
	27.32	28.30	29.29	30.36	31.39	32.48	33.29	34.15	34.99	35.86	36.36	36.84	37.38	37.91	38.43	38.91	39.43	39.96	40.52	41.10	41.67	42.25	42.84	43.44	44.04
CC08	1,912.40	1,981.00	2,050.30	2,125.20	2,197.30	2,273.60	2,330.30	2,390.50	2,449.30	2,510.20	2,545.20	2,578.80	2,616.60	2,653.70	2,690.10	2,723.70	2,760.10	2,797.20	2,836.40	2,877.00	2,916.90	2,957.50	2,998.80	3,040.80	3,082.80
	49,722	51,506	53,308	55,255	57,130	59,114	60,588	62,153	63,682	65,265	66,175	67,049	68,032	68,996	69,943	70,816	71,763	72,727	73,746	74,802	75,839	76,895	77,969	79,061	80,153
	28.30	29.33	30.34	31.45	32.51	33.66	34.48	35.38	36.26	37.16	37.66	38.17	38.73	39.28	39.81	40.32	40.84	41.41	41.98	42.58	43.17	43.77	44.38	45.00	45.64
CC09	1,981.00	2,053.10	2,123.80	2,201.50	2,275.70	2,356.20	2,413.60	2,476.60	2,538.20	2,601.20	2,636.20	2,671.90	2,711.10	2,749.60	2,786.70	2,822.40	2,858.80	2,898.70	2,938.60	2,980.60	3,021.90	3,063.90	3,106.60	3,150.00	3,194.80
	51,506	53,381	55,219	57,239	59,168	61,261	62,754	64,392	65,993	67,631	68,541	69,469	70,489	71,490	72,454	73,382	74,329	75,366	76,404	77,496	78,569	79,661	80,772	81,900	83,065
	29.33	30.34	31.41	32.48	33.65	34.81	35.70	36.57	37.50	38.42	38.95	39.50	40.06	40.62	41.19	41.76	42.32	42.87	43.47	44.09	44.70	45.32	45.96	46.61	47.26
CC10	2,053.10	2,123.80	2,198.70	2,273.60	2,355.50	2,436.70	2,499.00	2,559.90	2,625.00	2,689.40	2,726.50	2,765.00	2,804.20	2,843.40	2,883.30	2,923.20	2,962.40	3,000.90	3,042.90	3,086.30	3,129.00	3,172.40	3,217.20	3,262.70	3,308.20
	53,381	55,219	57,166	59,114	61,243	63,354	64,974	66,557	68,250	69,924	70,889	71,890	72,909	73,928	74,966	76,003	77,022	78,023	79,115	80,244	81,354	82,482	83,647	84,830	86,013
	30.49	31.54	32.67	33.79	34.99	36.21	37.14	38.03	39.00	39.95	40.51	41.08	41.68	42.24	42.84	43.43	44.00	44.59	45.21	45.84	46.48	47.14	47.79	48.46	49.14
CC11	2,134.30	2,207.80	2,286.90	2,365.30	2,449.30	2,534.70	2,599.80	2,662.10	2,730.00	2,796.50	2,835.70	2,875.60	2,917.60	2,956.80	2,998.80	3,040.10	3,080.00	3,121.30	3,164.70	3,208.80	3,253.60	3,299.80	3,345.30	3,392.20	3,439.80
	55,492	57,403	59,459	61,498	63,682	65,902	67,595	69,215	70,980	72,709	73,728	74,766	75,858	76,877	77,969	79,043	80,080	81,154	82,282	83,429	84,594	85,795	86,978	88,197	89,435
	31.71	32.81	33.98	35.15	36.39	37.65	38.62	39.56	40.56	41.56	42.14	42.72	43.34	43.93	44.56	45.17	45.77	46.36	47.02	47.69	48.35	49.02	49.72	50.41	51.12
CC12	2,219.70	2,296.70	2,378.60	2,460.50	2,547.30	2,635.50	2,703.40	2,769.20	2,839.20	2,909.20	2,949.80	2,990.40	3,033.80	3,075.10	3,119.20	3,161.90	3,203.90	3,245.20	3,291.40	3,338.30	3,384.50	3,431.40	3,480.40	3,528.70	3,578.40
	57,712	59,714	61,844	63,973	66,230	68,523	70,288	71,999	73,819	75,639	76,695	77,750	78,879	79,953	81,099	82,209	83,301	84,375	85,576	86,796	87,997	89,216	90,490	91,746	93,038
	33.30	34.46	35.68	36.90	38.22	39.54	40.54	41.54	42.60	43.65	44.24	44.86	45.51	46.12	46.78	47.42	48.06	48.70	49.36	50.06	50.75	51.46	52.19	52.91	53.66
CC13	2,331.00	2,412.20	2,497.60	2,583.00	2,675.40	2,767.80	2,837.80	2,907.80	2,982.00	3,055.50	3,096.80	3,140.20	3,185.70	3,228.40	3,274.60	3,319.40	3,364.20	3,409.00	3,455.20	3,504.20	3,552.50	3,602.20	3,653.30	3,703.70	3,756.20
	60,606	62,717	64,938	67,158	69,560	71,963	73,783	75,603	77,532	79,443	80,517	81,645	82,828	83,938	85,140	86,304	87,469	88,634	89,835	91,109	92,365	93,657	94,986	96,296	97,661
	34.97	36.19	37.46	38.74	40.12	41.51	42.58	43.63	44.73	45.82	46.46	47.11	47.78	48.42	49.12	49.80	50.46	51.12	51.84	52.57	53.30	54.05	54.81	55.58	56.35
CC14	2,447.90	2,533.30	2,622.20	2,711.80	2,808.40	2,905.70	2,980.60	3,054.10	3,131.10	3,207.40	3,252.20	3,297.70	3,344.60	3,389.40	3,438.40	3,486.00	3,532.20	3,578.40	3,628.80	3,679.90	3,731.00	3,783.50	3,836.70	3,890.60	3,944.50
	63,645	65,866	68,177	70,507	73,018	75,548	77,496	79,407	81,409	83,392	84,557	85,740	86,960	88,124	89,398	90,636	91,837	93,038	94,349	95,677	97,006	98,371	99,754	101,156	102,557
	36.89	38.17	39.52	40.87	42.33	43.80	44.91	46.01	47.19	48.33	49.01	49.70	50.41	51.10	51.82	52.54	53.24	53.93	54.69	55.45	56.23	57.02	57.81	58.63	59.44
CC15	2,582.30	2,671.90	2,766.40	2,860.90	2,963.10	3,066.00	3,143.70	3,220.70	3,303.30	3,383.10	3,430.70	3,479.00	3,528.70	3,577.00	3,627.40	3,677.80	3,726.80	3,775.10	3,828.30	3,881.50	3,936.10	3,991.40	4,046.70	4,104.10	4,160.80
	67,140	69,469	71,926	74,383	77,041	79,716	81,736	83,738	85,886	87,961	89,198	90,454	91,746	93,002	94,312	95,623	96,897	98,153	99,536	100,919	102,339	103,776	105,214	106,707	108,181
	39.20	40.55	41.99	43.42	44.97	46.53	47.72	48.89	50.13	51.36	52.08	52.80	53.56	54.29	55.06	55.83	56.57	57.30	58.12	58.93	59.76	60.60	61.44	62.30	63.17
CC16	2,744.00	2,838.50	2,939.30	3,039.40	3,147.90	3,257.10	3,340.40	3,422.30	3,509.10	3,595.20	3,645.60	3,696.00	3,749.20	3,800.30	3,854.20	3,908.10	3,959.90	4,011.00	4,068.40	4,125.10	4,183.20	4,242.00	4,300.80	4,361.00	4,421.90
	71,344	73,801	76,422	79,024	81,845	84,685	86,850	88,980	91,237	93,475	94,786	96,096	97,479	98,808	100,209	101,611	102,957	104,286	105,778	107,253	108,763	110,292	111,821	113,386	114,969
	41.73	43.22	44.71	46.35	47.94	49.62	50.83	52.16	53.40	54.75	55.52	56.25	57.07	57.88	58.68	59.40	60.21	61.02	61.87	62.74	63.62	64.51	65.41	66.32	67.25
CC17	2,921.10	3,025.40	3,129.70	3,244.50	3,355.80	3,473.40	3,558.10	3,651.20	3,738.00	3,832.50	3,886.40	3,937.50	3,994.90	4,051.60	4,107.60	4,158.00	4,214.70	4,271.40	4,330.90	4,391.80	4,453.40	4,515.70	4,578.70	4,642.40	4,707.50
	75,949	78,660	81,372	84,357	87,251	90,308	92,511	94,931	97,188	99,645	101,046	102,375	103,867	105,342	106,798	108,108	109,582	111,056	112,603	114,187	115,788	117,408	119,046	120,702	122,395

Bailiffs are not on a pay scale, but effective 6/24/2019 the daily rate will increase from $75.75 to $77.30.

Bi-weekly salary is calculated by multiplying 70 hours X hourly rate.
Annual salary is calculated by multiplying bi-weekly salary X 26 payrolls - annual salary will be rounded to the nearest dollar.

Subject to the availability of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

Bailiffs–figure 7.5 hours times minimum wage

CORRECTIONAL DEPUTY CALVERT COUNTY PAY SCALE

REQUESTED EFFECTIVE June 24, 2019

(HOURLY SALARY)
(BI-WEEKLY SALARY)
(ANNUAL SALARY)

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
CD1	21.12	21.87	22.62	23.42	24.22	25.07	25.73	26.36	27.01	27.69	28.08	28.48	28.86	29.28	29.69	30.10	30.48	30.90	31.32	31.76	32.20	32.66	33.11	33.58	34.04
CORRECTIONAL DEPUTY	1,689.60	1,749.60	1,809.60	1,873.60	1,937.60	2,005.60	2,058.40	2,108.80	2,160.80	2,215.20	2,246.40	2,278.40	2,308.80	2,342.40	2,375.20	2,408.00	2,438.40	2,472.00	2,505.60	2,540.80	2,576.00	2,612.80	2,648.80	2,686.40	2,723.20
	43,930	45,490	47,050	48,714	50,378	52,146	53,518	54,829	56,181	57,595	58,406	59,238	60,029	60,902	61,755	62,608	63,398	64,272	65,146	66,061	66,976	67,933	68,869	69,846	70,803
CD2	23.52	24.32	25.16	26.07	26.96	27.92	28.63	29.33	30.08	30.79	31.22	31.66	32.12	32.57	33.01	33.46	33.92	34.39	34.85	35.33	35.84	36.33	36.85	37.36	37.89
CDFC	1,881.60	1,945.60	2,012.80	2,085.60	2,156.80	2,233.60	2,290.40	2,346.40	2,406.40	2,463.20	2,497.60	2,532.80	2,569.60	2,605.60	2,640.80	2,676.80	2,713.60	2,751.20	2,788.00	2,826.40	2,867.20	2,906.40	2,948.00	2,988.80	3,031.20
	48,922	50,586	52,333	54,226	56,077	58,074	59,550	61,006	62,566	64,043	64,938	65,853	66,810	67,746	68,661	69,597	70,554	71,531	72,488	73,486	74,547	75,566	76,648	77,709	78,811
CD3	23.99	24.80	25.66	26.59	27.50	28.48	29.20	29.92	30.68	31.41	31.85	32.29	32.76	33.22	33.67	34.13	34.60	35.07	35.55	36.04	36.55	37.06	37.58	38.11	38.64
SENIOR CDFC	1,919.20	1,984.00	2,052.80	2,127.20	2,200.00	2,278.40	2,336.00	2,393.60	2,454.40	2,512.80	2,548.00	2,583.20	2,620.80	2,657.60	2,693.60	2,730.40	2,768.00	2,805.60	2,844.00	2,883.20	2,924.00	2,964.80	3,006.40	3,048.80	3,091.20
	49,899	51,584	53,373	55,307	57,200	59,238	60,736	62,234	63,814	65,333	66,248	67,163	68,141	69,098	70,034	70,990	71,968	72,946	73,944	74,963	76,024	77,085	78,166	79,269	80,371
CD4	24.47	25.29	26.17	27.11	28.04	29.04	29.78	30.50	31.29	32.02	32.47	32.92	33.41	33.88	34.33	34.80	35.28	35.76	36.24	36.75	37.27	37.78	38.32	38.85	39.40
MASTER CDFC	1,957.60	2,023.20	2,093.60	2,168.80	2,243.20	2,323.20	2,382.40	2,440.00	2,503.20	2,561.60	2,597.60	2,633.60	2,672.80	2,710.40	2,746.40	2,784.00	2,822.40	2,860.80	2,899.20	2,940.00	2,981.60	3,022.40	3,065.60	3,108.00	3,152.00
	50,898	52,603	54,434	56,389	58,323	60,403	61,942	63,440	65,083	66,602	67,538	68,474	69,493	70,470	71,406	72,384	73,382	74,381	75,379	76,440	77,522	78,582	79,706	80,808	81,952
CD5	25.84	26.76	27.71	28.66	29.67	30.71	31.46	32.25	33.05	33.88	34.38	34.84	35.32	35.82	36.33	36.81	37.31	37.81	38.33	38.86	39.41	39.81	40.52	41.09	41.65
CORPORAL	2,067.20	2,140.80	2,216.80	2,292.80	2,373.60	2,456.80	2,516.80	2,580.00	2,644.00	2,710.40	2,750.40	2,787.20	2,825.60	2,865.60	2,906.40	2,944.80	2,984.80	3,024.80	3,066.40	3,108.80	3,152.80	3,184.80	3,241.60	3,287.20	3,332.00
	53,747	55,661	57,637	59,613	61,714	63,877	65,437	67,080	68,744	70,470	71,510	72,467	73,466	74,506	75,566	76,565	77,605	78,645	79,726	80,829	81,973	82,805	84,282	85,467	86,632
CD6	28.42	29.41	30.46	31.52	32.61	33.77	34.64	35.48	36.38	37.28	37.80	38.32	38.87	39.41	39.98	40.49	41.06	41.60	42.19	42.78	43.38	43.99	44.61	45.23	45.65
SERGEANT	2,273.60	2,352.80	2,436.80	2,521.60	2,608.80	2,701.60	2,771.20	2,838.40	2,910.40	2,982.40	3,024.00	3,065.60	3,109.60	3,152.80	3,198.40	3,239.20	3,284.80	3,328.00	3,375.20	3,422.40	3,470.40	3,519.20	3,568.80	3,618.40	3,652.00
	59,114	61,173	63,357	65,562	67,829	70,242	72,051	73,798	75,670	77,542	78,624	79,706	80,850	81,973	83,158	84,219	85,405	86,528	87,755	88,982	90,230	91,499	92,789	94,078	94,952
CD7	33.01	34.18	35.38	36.63	37.90	39.24	40.18	41.21	42.24	43.32	43.91	44.52	45.15	45.79	46.43	47.04	47.69	48.31	48.99	49.67	50.36	51.08	51.79	52.51	53.26
LIEUTENANT	2,640.80	2,734.40	2,830.40	2,930.40	3,032.00	3,139.20	3,214.40	3,296.80	3,379.20	3,465.60	3,512.80	3,561.60	3,612.00	3,663.20	3,714.40	3,763.20	3,815.20	3,864.80	3,919.20	3,973.60	4,028.80	4,086.40	4,143.20	4,200.80	4,260.80
	68,661	71,094	73,590	76,190	78,832	81,619	83,574	85,717	87,859	90,106	91,333	92,602	93,912	95,243	96,574	97,843	99,195	100,485	101,899	103,314	104,749	106,246	107,723	109,221	110,781

Bi-weekly salary is calculated by multiplying 80 hours X hourly rate.
Annual salary is calculated by multiplying bi-weekly salary X 26 payrolls - annual salary will be rounded to the nearest dollar.

Effective 10/3/16, the shift differential is $1.50 per hour for straight time and $2.25 per hour for overtime.

Subject to the availability of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

Proposed plus Requested 2.95% and New Ranks (HOURLY SALARY)
DEPUTY SHERIFF CALVERT COUNTY PAY SCALE (BI-WEEKLY SALARY)
REQUESTED EFFECTIVE June 24, 2019 (ANNUAL SALARY)

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25
SDS01	23.29	24.51	25.86	27.29	28.82	29.37	29.93	30.52	31.70	32.34	32.95	33.62	34.28	34.94	35.63	36.32	37.06	37.78	38.49	39.23	39.98	40.73	41.51	42.30	43.09
DEPUTY SHERIFF	1,863.20	1,960.80	2,068.80	2,183.20	2,305.60	2,349.60	2,394.40	2,441.60	2,536.00	2,587.20	2,636.00	2,689.60	2,742.40	2,795.20	2,850.40	2,905.60	2,964.80	3,022.40	3,079.20	3,138.40	3,198.40	3,258.40	3,320.80	3,384.00	3,447.20
	48,443	50,981	53,789	56,763	59,946	61,090	62,254	63,482	65,936	67,267	68,536	69,930	71,302	72,675	74,110	75,546	77,085	78,582	80,059	81,598	83,158	84,718	86,341	87,984	89,627
SFS02	24.93	26.31	27.81	29.34	30.99	31.57	32.20	32.82	34.05	34.71	35.38	36.09	36.80	37.51	38.28	39.03	39.78	40.57	41.37	42.15	42.95	43.76	44.60	45.45	46.31
DEPUTY FIRST CLASS	1,994.40	2,104.80	2,224.80	2,347.20	2,479.20	2,525.60	2,576.00	2,625.60	2,724.00	2,776.80	2,830.40	2,887.20	2,944.00	3,000.80	3,062.40	3,122.40	3,182.40	3,245.60	3,309.60	3,372.00	3,436.00	3,500.80	3,568.00	3,636.00	3,704.80
	51,854	54,725	57,845	61,027	64,459	65,666	66,976	68,266	70,824	72,197	73,590	75,067	76,544	78,021	79,622	81,182	82,742	84,386	86,050	87,672	89,336	91,021	92,768	94,536	96,325
SENIOR DFC	25.43	26.84	28.36	29.93	31.61	32.21	32.85	33.48	34.73	35.41	36.09	36.82	37.54	38.27	39.04	39.81	40.58	41.38	42.19	42.99	43.81	44.64	45.49	46.36	47.23
3	2,034.40	2,147.20	2,268.80	2,394.40	2,528.80	2,576.80	2,628.00	2,678.40	2,778.40	2,832.80	2,887.20	2,945.60	3,003.20	3,061.60	3,123.20	3,184.80	3,246.40	3,310.40	3,375.20	3,439.20	3,504.80	3,571.20	3,639.20	3,708.80	3,778.40
	52,894	55,827	58,989	62,254	65,749	66,997	68,328	69,638	72,238	73,653	75,067	76,586	78,083	79,602	81,203	82,805	84,406	86,070	87,755	89,419	91,125	92,851	94,619	96,429	98,238
MASTER DFC	25.93	27.37	28.92	30.51	32.23	32.84	33.49	34.13	35.41	36.10	36.80	37.54	38.28	39.02	39.81	40.59	41.37	42.20	43.02	43.83	44.67	45.51	46.38	47.27	48.16
4	2,074.40	2,189.60	2,313.60	2,440.80	2,578.40	2,627.20	2,679.20	2,730.40	2,832.80	2,888.00	2,944.00	3,003.20	3,062.40	3,121.60	3,184.80	3,247.20	3,309.60	3,376.00	3,441.60	3,506.40	3,573.60	3,640.80	3,710.40	3,781.60	3,852.80
	53,934	56,930	60,154	63,461	67,038	68,307	69,659	70,990	73,653	75,088	76,544	78,083	79,622	81,162	82,805	84,427	86,050	87,776	89,482	91,166	92,914	94,661	96,470	98,322	100,173
SCS05	26.78	28.27	29.88	31.55	33.34	33.98	34.63	35.31	36.58	37.30	38.02	38.80	39.54	40.33	41.13	41.93	42.74	43.59	44.44	45.28	46.14	47.03	47.92	48.82	49.76
CORPORAL	2,142.40	2,261.60	2,390.40	2,524.00	2,667.20	2,718.40	2,770.40	2,824.80	2,926.40	2,984.00	3,041.60	3,104.00	3,163.20	3,226.40	3,290.40	3,354.40	3,419.20	3,487.20	3,555.20	3,622.40	3,691.20	3,762.40	3,833.60	3,905.60	3,980.80
	55,702	58,802	62,150	65,624	69,347	70,678	72,030	73,445	76,086	77,584	79,082	80,704	82,243	83,886	85,550	87,214	88,899	90,667	92,435	94,182	95,971	97,822	99,674	101,546	103,501
SSS06	28.77	30.38	32.12	33.94	35.85	36.55	37.24	37.98	39.31	40.08	40.89	41.68	42.51	43.35	44.20	45.07	45.96	46.86	47.78	48.69	49.61	50.56	51.53	52.49	53.49
SERGEANT	2,301.60	2,430.40	2,569.60	2,715.20	2,868.00	2,924.00	2,979.20	3,038.40	3,144.80	3,206.40	3,271.20	3,334.40	3,400.80	3,468.00	3,536.00	3,605.60	3,676.80	3,748.80	3,822.40	3,895.20	3,968.80	4,044.80	4,122.40	4,199.20	4,279.20
	59,842	63,190	66,810	70,595	74,568	76,024	77,459	78,998	81,765	83,366	85,051	86,694	88,421	90,168	91,936	93,746	95,597	97,469	99,382	101,275	103,189	105,165	107,182	109,179	111,259
SSF07	30.66	32.37	34.21	36.15	38.17	38.94	39.65	40.45	41.85	42.69	43.54	44.40	45.29	46.15	47.07	48.01	48.96	49.92	50.89	51.86	52.84	53.84	54.84	55.91	56.97
FIRST SERGEANT	2,452.80	2,589.60	2,736.80	2,892.00	3,053.60	3,115.20	3,172.00	3,236.00	3,348.00	3,415.20	3,483.20	3,552.00	3,623.20	3,692.00	3,765.60	3,840.80	3,916.80	3,993.60	4,071.20	4,148.80	4,227.20	4,307.20	4,387.20	4,472.80	4,557.60
	63,773	67,330	71,157	75,192	79,394	80,995	82,472	84,136	87,048	88,795	90,563	92,352	94,203	95,992	97,906	99,861	101,837	103,834	105,851	107,869	109,907	111,987	114,067	116,293	118,498
SLS08	36.33	38.31	40.39	42.58	44.94	45.78	46.61	47.55	49.05	50.03	51.01	52.04	53.07	54.11	55.18	56.28	57.38	58.51	59.67	60.81	61.97	63.14	64.34	65.56	66.80
LIEUTENANT	2,906.40	3,064.80	3,231.20	3,406.40	3,595.20	3,662.40	3,728.80	3,804.00	3,924.00	4,002.40	4,080.80	4,163.20	4,245.60	4,328.80	4,414.40	4,502.40	4,590.40	4,680.80	4,773.60	4,864.80	4,957.60	5,051.20	5,147.20	5,244.80	5,344.00
	75,566	79,685	84,011	88,566	93,475	95,222	96,949	98,904	102,024	104,062	106,101	108,243	110,386	112,549	114,774	117,062	119,350	121,701	124,114	126,485	128,898	131,331	133,827	136,365	138,944
SCPS09	38.50	40.60	42.81	45.12	47.62	48.53	49.41	50.39	51.98	53.03	54.06	55.16	56.25	57.36	58.49	59.66	60.83	62.03	63.24	64.45	65.67	66.93	68.19	69.49	70.81
CAPTAIN	3,080.00	3,248.00	3,424.80	3,609.60	3,809.60	3,882.40	3,952.80	4,031.20	4,158.40	4,242.40	4,324.80	4,412.80	4,500.00	4,588.80	4,679.20	4,772.80	4,866.40	4,962.40	5,059.20	5,156.00	5,253.60	5,354.40	5,455.20	5,559.20	5,664.80
	80,080	84,448	89,045	93,850	99,050	100,942	102,773	104,811	108,118	110,302	112,445	114,733	117,000	119,309	121,659	124,093	126,526	129,022	131,539	134,056	136,594	139,214	141,835	144,539	147,285
SMPS10	40.82	43.03	45.37	47.83	50.49	51.43	52.37	53.42	55.10	56.21	57.31	58.47	59.62	60.81	62.01	63.24	64.48	65.74	67.03	68.30	69.60	70.92	72.27	73.65	75.04
MAJOR	3,265.60	3,442.40	3,629.60	3,826.40	4,039.20	4,114.40	4,189.60	4,273.60	4,408.00	4,496.80	4,584.80	4,677.60	4,769.60	4,864.80	4,960.80	5,059.20	5,158.40	5,259.20	5,362.40	5,464.00	5,568.00	5,673.60	5,781.60	5,892.00	6,003.20
	84,906	89,502	94,370	99,486	105,019	106,974	108,930	111,114	114,608	116,917	119,205	121,618	124,010	126,485	128,981	131,539	134,118	136,739	139,422	142,064	144,768	147,514	150,322	153,192	156,083

Bi-weekly salary is calculated by multiplying 80 hours X hourly rate.
Annual salary is calculated by multiplying bi-weekly salary X 26 payrolls - annual salary will be rounded to the nearest dollar.

Effective 10/3/16, the shift differential is $1.50 for straight time and $2.25 hour for overtime.

Subject to the availability of funds and the terms of the pay scale, the Board of County Commissioners grants step increases to eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

HOURLY/SEASONAL CALVERT COUNTY PAY SCALE
EFFECTIVE June 24, 2019

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
H01	3.81	3.94	4.07	4.20	4.36	4.50	4.66	4.84	5.00	5.18
H02	10.31	10.66	11.04	11.43	11.83	12.25	12.67	13.11	13.57	14.05
H03	10.61	10.99	11.37	11.77	12.18	12.61	13.05	13.51	13.98	14.47
H04	10.94	11.32	11.72	12.12	12.55	12.99	13.44	13.91	14.40	14.90
H05	11.27	11.65	12.06	12.49	12.92	13.38	13.85	14.33	14.83	15.35
H06	11.60	12.01	12.43	12.86	13.31	13.78	14.26	14.76	15.28	15.81
H07	11.95	12.37	12.80	13.25	13.72	14.20	14.68	15.21	15.74	16.29
H08	12.31	12.74	13.18	13.64	14.12	14.61	15.12	15.65	16.21	16.78
H09	12.86	13.31	13.78	14.26	14.76	15.28	15.81	16.36	16.94	17.53
H10	13.44	13.91	14.40	14.90	15.42	15.96	16.52	17.10	17.70	18.32
H11	14.04	14.53	15.04	15.57	16.11	16.69	17.27	17.87	18.49	19.14
H12	14.67	15.20	15.73	16.28	16.84	17.43	18.04	18.68	19.33	20.00
H13	15.34	15.87	16.43	17.00	17.60	18.22	18.85	19.51	20.20	20.90
H14	16.03	16.58	17.16	17.77	18.39	19.03	19.71	20.39	21.10	21.84
H15	16.99	17.58	18.20	18.84	19.49	20.18	20.88	21.61	22.37	23.16
H16	18.01	18.63	19.29	19.96	20.67	21.39	22.13	22.91	23.72	24.54
H17	19.09	19.76	20.45	21.17	21.90	22.68	23.46	24.29	25.13	26.01
H18	20.24	20.94	21.68	22.43	23.22	24.03	24.87	25.75	26.65	27.57
H19	21.45	22.20	22.97	23.78	24.61	25.47	26.37	27.29	28.25	29.23
H20	22.74	23.53	24.35	25.21	26.08	27.00	27.95	28.92	29.94	30.98
H21	24.09	24.94	25.82	26.72	27.66	28.63	29.63	30.66	31.74	32.84
H22	25.54	26.44	27.36	28.32	29.31	30.34	31.40	32.50	33.64	34.82
H23	27.07	28.02	29.00	30.02	31.07	32.16	33.29	34.45	35.66	36.90
H24	28.71	29.71	30.75	31.82	32.93	34.08	35.28	36.51	37.80	39.12

Subject to the availibility of funds and the terms of the pay scale,
the Board of County Commissioners grants step increases to
eligible employees once per fiscal year as described in Section 86-3-103 of the County Code.

Ten Year History of Salary Increases for the County Employees & Calvert Education Association Employees					
Program Components:	Fiscal Year				
Calvert County Government	**FY 2009**	**FY 2010**	**FY 2011**	**FY 2012**	**FY 2013**
Cost of Living Adjustments (COLA)	3.27%	0.5%	0.5%	0.0%	0.0%
Pay Plan Maintenance (step)	1 Step	No Step	No Step	No Step	No Step
Service Awards				$750 FT incentive pymnt (emp<$80k)	$1,000 FT incentive payment
Calvert Education Association					
Cost of Living Adjustments (COLA)	4.5%	0.5%	0.5%	0.0%	0.0%
Pay Plan Maintenance (step)	1 Step	1 Step	mid-year Step	No Step	No Step
Service Awards		Year-end stipend of .73% of salary ($250 min)			Stipend within the range of $150-500
	Fiscal Year				
Calvert County Government	**FY 2014**	**FY 2015**	**FY 2016**	**FY 2017**	**FY 2018**
Cost of Living Adjustments (COLA)	1.0%	0.5%	0.0%	0.0%	1.0%
Pay Plan Maintenance (step)	1 Step	mid-year Step	No Step	1 Step	1 Step, 1 Longevity Step (if eligible)
Service Awards					
Calvert Education Association					
Cost of Living Adjustments (COLA)	1.0%	0.0%	0.0%	0.0%	1.0%
Pay Plan Maintenance (step)	1 Step on the newly compressed schedule	No Step	No Step	1 Step	1 Step, 1 Restorative Step (if eligible)
Service Awards			Stipend: $1,000 FT, $500 PT		

Fees & Tax Rates

Chesapeake Bay

Assessable Property Base
Tax Rates & General Fees
Property Tax Rates
Water & Sewer Fee Schedule
Solid Waste Fee Schedule

Calvert County Assessable Property Base

	FY 2018 Actual	FY 2019 Budget	FY 2020 Budget
Real Property:			
Full Year			
County	$ 11,010,469,660	$ 10,791,890,000	$ 11,030,284,993
North Beach	245,941,741	242,689,000	249,360,825
Chesapeake Beach	779,571,501	766,181,000	791,691,794
Half Year (New Construction)	65,360,960	50,000,000	50,000,000
Business Personal Property	159,570,541	152,500,000	152,500,000
Public Utilities	161,747,320	170,000,000	170,000,000
Total Assessable Base	$ 12,422,661,723	$ 12,173,260,000	$ 12,443,837,612

Calvert County Tax Rates and General Fees

TAX	BASIS	FY 2019 RATES	Adopted FY 2020 RATES
Property Tax [1]	Real:		
	Per $100 of assessed value:		
	County	$0.937	$0.937
	Chesapeake Beach	$0.601	$0.601
	North Beach	$0.601	$0.601
	Personal:		
	Per $100 of assessed value:		
	County	$2.23	$2.23
	Chesapeake Beach	$1.39	$1.39
	North Beach	$1.39	$1.39
Local Income Tax [1]	Percentage of taxable income	3.00%	3.00%
Admissions & Amusement Tax [2]	Percentage of receipts	1.00%	1.00%
Hotel Tax [2]	Percentage of receipts	5.00%	5.00%
Recordation Tax [2]	Per each $500 of value when property is sold and title recorded	$5.00	$5.00
Trailer Park Tax [2]	Percentage of space rental receipts	20.00%	20.00%
Cable T.V. Franchise Tax	Percentage of subscriber revenues	5.00%	5.00%
911 Fee (local)	Monthly telephone bill	$0.75	$0.75
Excise Tax	Per residential single family dwelling unit		
	Schools	$7,800	$7,800
	Roads	$3,500	$3,500
	Parks	$1,300	$1,300
	Solid Waste	$350	$350
	Per commercial square feet		
	Solid Waste	$0.11	$0.11
Utility Permit Fee	Per Permit	$240	$240

[1]Taxing resolution in FY 2019 Adopted Budget document
[2]Related resolution in FY 2020 Staff Recommended document

Calvert County Property Tax Rates

FISCAL YEAR	COUNTY APPROVED TAX RATE	CONSTANT YIELD TAX RATE**
2008	0.892	0.793
2009	0.892	0.803
2010	0.892	0.825
2011	0.892	0.857
2012	0.892	0.911
2013	0.892	0.953
2014	0.892	0.932
2015	0.892	0.902
2016	0.892	0.898
2017	0.892	0.888
2018	0.952	0.945
2019	0.937	0.943
proposed 2020	0.937	0.929

	CHESAPEAKE BEACH		NORTH BEACH	
FISCAL YEAR	APPROVED TAX RATE	CONSTANT YIELD TAX RATE**	APPROVED TAX RATE	CONSTANT YIELD TAX RATE**
2008	0.556	0.502	0.556	0.515
2009	0.556	0.495	0.556	0.486
2010	0.556	0.502	0.556	0.495
2011	0.556	0.502	0.556	0.499
2012	0.556	0.669	0.556	0.639
2013	0.556	0.555	0.556	0.554
2014	0.556	0.554	0.556	0.562
2015	0.556	0.566	0.556	0.588
2016	0.556	0.554	0.556	0.551
2017	0.556	0.553	0.556	0.555
2018	0.616	0.607	0.616	0.616
2019	0.601	0.606	0.601	0.608
proposed 2020	0.601	0.593	0.601	0.598

**The "constant yield tax rate" is certified to the County by the State Department of Assessments and Taxation. It represents the property tax rate for the coming tax year that will generate the same amount of revenue that was generated during the current tax year. As assessments increase, the constant yield tax rate decreases. In other words, if assessments increase and the approved tax rate stays the same, the County will generate more taxes than in the current year, thus a tax increase has occurred. In such cases, the county must advertise the tax increase and hold a public hearing. This is done as part of the annual budget process.

Water & Sewer Fee Schedule

Rates shown do not include the Maryland Bay Restoration Fee.

Base Plus Variable rate changes take effect January 1 of each calendar year.	**Jan-Dec 18**	**Jan-Dec 19**	**Adopted Jan-Dec 20**
Base plus Variable Rates			
Base water rate charged per EDU	$ 55.51	$ 55.51	$ 55.51
Variable water rate charged per 1,000 gallons	$ 2.74	$ 2.74	$ 2.74
Base sewer rate charged per EDU	$ 111.35	$ 111.35	$ 111.35
Variable sewer rate charged per 1,000 gallons	$ 5.91	$ 5.91	$ 5.91
Fixed Rate - Unmetered Sewer *(1)*			
Rate charged per EDU	$ 176.36	$ 176.36	$ 176.36
Base plus Variable Rates - Water & Sewer			
Base rate charged per EDU	$ 166.86	$ 166.86	$ 166.86
Variable rate charged per 1,000 gallons	$ 8.65	$ 8.65	$ 8.65

Other fees are adjusted at the start of each fiscal year.			**Adopted**
Other Fees - Charges per 1,000 gallons *(2)*	**FY 2018**	**FY 2019**	**FY 2020**
Bulk water	$ 4.50	$ 4.50	$ 4.50
Holding tank	$ 65.00	$ 65.00	$ 65.00
Septage/portable toliet	$ 65.00	$ 65.00	$ 65.00
Grease trap waste	$ 100.00	$ 100.00	$ 100.00
Other Fees - Charges per occurrence *(2)*			
RV discharge	$ 5.00	$ 10.00	$ 10.00
Additional trip/meter reread/final read	$ 35.00	$ 35.00	$ 35.00
Reconnect fee	$ 35.00	$ 35.00	$ 35.00
Additional after-hours reconnect fee	$ 15.00	$ 15.00	$ 15.00
Bad check fee/NSF	$ 25.00	$ 25.00	$ 25.00
Late payment penalty (charged annually)	8%	8%	8%
Other Fees - Charges per quarter *(2)*			
Grinder Pump Maintenance	$ 45.00	$ 45.00	$ 45.00
Capital Connection Fees charged for new connections to the system *(3)*			
Water charged per EDU	$ 3,000	$ 3,000	$ 3,000
Sewer charged per EDU	$ 5,400	$ 5,400	$ 5,400

(1) Flat Rate with 11,000 inputed gallons of consumption
(2) 2020 Proposed fees and charges will be effective 7/1/2019
(3) Capital Connection fees are on-going and not fiscal year-based

Solid Waste Fee Schedule

FY 2020 fees will be effective 7/1/2019	FY 2018	FY2019	Adopted FY2020
Solid Waste Fee	$ 126.00	$ 129.00	$ 142.00
Tipping Fee			
Residential charged per ton	$ 71.48	$ 72.49	$ 74.16
Commercial charged per ton	$ 79.42	$ 80.54	$ 82.39
Tire charged per ton	$ 178.00	$ 178.00	$ 228.00
Tree debris/brush - residential charged per ton	$ 71.48	$ 72.49	$ 74.16
Tree debris/brush - commercial charged per ton	$ 79.42	$ 80.54	$ 82.39
Impact Fee			
Commercial charged per square foot	$ 0.11	$ 0.11	$ 0.11
Residential charged per dwelling unit	$ 350.00	$ 350.00	$ 350.00
Recycling Fee			
Propane tanks per item (greater than 1lb up to 20lbs)	N/A	N/A	$ 5.00
Other gas cylinders per item (residential/commercial)	N/A	N/A	$ 8.00
Refrigerant per item (residential/commercial)	N/A	N/A	$ 10.00
Lamp/lightbulbs per pound (commercial only)	N/A	N/A	$ 0.75
Oil filters per 55-gallon drum (commercial only)	N/A	N/A	$ 45.00

Mt. Hope Convenience Center

Economic Factors

Dominion Cove Point LNG

Economic Factors

SELECTED DEMOGRAPHIC AND ECONOMIC FACTORS

Population

The population of Calvert County has increased 633% over the last 60 years as set forth below.

2010	88,737
2000	74,563
1990	51,372
1980	34,638
1970	20,682
1960	15,826
1950	12,100

Source: U.S. Department of Commerce, U.S. Census Bureau.

The following table sets forth the population of Calvert County in its two incorporated municipalities for the years 1980, 1990, 2000 and 2010.

Municipality	**1980**	**1990**	**2000**	**2010**
Chesapeake Beach	1,408	2,403	3,180	9,919
North Beach	1,504	1,179	1,880	4,345

Source: U.S. Department of Commerce, U.S. Census Bureau, Official Population Count, 1980, 1990, 2000 and 2010.

The following table sets forth the most recently published age and sex distribution estimates for Calvert County for the Census years 1990, 2000 and 2010.

	1990				**2000**				**2010**			
Age	**Male**	**%**	**Female**	**%**	**Male**	**%**	**Female**	**%**	**Male**	**%**	**Female**	**%**
0-4	2,086	8.2	1,980	7.6	2,528	6.9	2,549	6.7	2,594	5.9	2,394	5.3
5-19	6,098	23.9	5,756	22.2	9,707	26.4	9,016	23.9	10,494	24.0	10,045	22.3
20-44	10,436	40.9	10,880	42.0	12,850	35.0	13,809	36.5	12,790	29.3	13,384	29.7
45-64	4,959	19.4	4,595	17.7	8,910	24.2	8,567	22.7	13,533	31.0	13,820	30.7
65+	1,908	7.6	2,675	10.5	2,772	7.5	3,855	10.2	4,302	9.8	5,381	12.0
Total	***25,487***	***100%***	***25,885***	***100%***	***36,767***	***100%***	***37,796***	***100%***	***43,713***	***100%***	***45,024***	***100%***

Source: U.S. Department of Commerce, U.S. Census Bureau, Official Population Count 1990, 2000 and 2010. The average Calvert County household size was 2.85 persons in the 2010 Census, 2.91 persons in the 2000 Census, 3.01 persons in the 1990 Census and 3.19 persons in the 1980 Census.

Business, Employment and Labor

In the following table, statistics are provided relating to the distribution of employment by employer classification by place of work for calendar years 2013-2017.

Classification	2013	2014	2015	2016	2017
Contract Construction	1,793	1,842	2,746	4,078	4,142
Finance, insurance, real estate	606	604	590	568	607
Transportation, communications and utilities (excluding railroads)	4,678	4,642	4,660	4,754	4,723
Manufacturing	596	578	559	575	528
Service and other	9,633	9,903	9,813	9,993	9,988
Local and State Government	4,141	4,094	4,094	4,045	4,151
Federal Government	131	133	117	132	134
Total	**21,527**	**21,796**	**22,579**	**24,145**	**24,273**

Source: Maryland Department of Labor, Licensing and Regulation, Office of Labor Market; Analysis and Information, "Employment and Payrolls." Annual averages for years 2012-2016.

Listed below are the ten largest employers located in Calvert County:

Employer	Principal Product or Activity	2017 Employment	2018 Employment
Calvert County Board of Education[1]	Public Education	2,125	2,147
CalvertHealth Medical Center	Medical Services	1,315	1,224
County Government	Government	1,252	1,270
Exelon/Calvert Cliffs Nuclear Power Plant	Nuclear Power	866	822
Arc of Southern Maryland	Medical & Social Services	460	375
Giant Food	Grocery Store	350	381
Safeway	Grocery Store	340	240
Wal-Mart	Retail Chain	340	340
Chesapeake Beach Resort and Spa	Hotel/Resturant/Spa	300	239
DirectMail.com	Printing Services	180	205

Source: Calvert County Department of Economic Development.
1. Full Time Equivalent (FTE) positions.

Economic Factors

The number of persons living in Calvert County who were available for work and composed the work force totaled 49,539 in December, 2017 and the total employment for this force was 47,902 resulting in an unemployment rate of 3.3% for this period. Certain comparative unemployment rates are given below for **January, 2019.**

Montgomery County.....	3.5%
Calvert County	3.8
Frederick County	3.9
Charles County	4.5
Prince George's County	4.7
State of Maryland.....	4.3
United States[1]	3.9

Source: U.S. Bureau of Labor Statistics. Maryland Department of Labor, Licensing & Regulations, Office of Labor Market Analysis and Information.

Unemployment

Calvert County's unemployment rate remains consistently low and stable when compared to other jurisdictions in Maryland. In 2017, Calvert's **average annual unemployment rate** is significantly lower than the 2017 national average of 4.4%.

Average Unemployment Rate by County

County	2013	2014	2015	2016	2017
Anne Arundel	5.7%	5.1%	4.4%	3.8%	3.6%
Calvert County	**5.9**	**5.3**	**4.6**	**3.9**	**3.6**
Carroll County	5.5	4.8	4.2	3.6	3.4
Charles County	6.5	5.7	5.0	4.2	4.0
Frederick County	5.7	5.1	4.5	3.9	3.6
Montgomery County	4.9	4.4	3.9	3.4	3.3
St. Mary's County	6.0	5.4	4.8	4.2	4.0

Source: Maryland Department of Labor, Licensing & Regulation, Division of Workforce Development and Adult Learning, Office of Workforce and Performance, "Local Area Unemployment Statistics (LAUS)", Annual averages for years 2013 - 2017.

Income

Personal income growth in Calvert County, the State and the United States from 2012 to 2016 is shown below.

Calvert County, State of Maryland, and United States
Average Per-Capita Personal Income

Calendar Year	Calvert County	% Change from Previous Year	State of Maryland	% Change from Previous Year	United States	% Change from Previous Year
2013	$52,737	(1.0)%	$52,792	(1.3)%	$44,489	0.5%
2014	54,321	2.7	54,431	2.6	46,486	4.5
2015	56,708	4.1	56,877	4.0	48,429	4.2
2016	58,176	2.6	58,732	3.2	49,204	1.6
2017	60,080	3.3	60,847	3.6	51,640	4.9

Source: U.S. Bureau of Economic Analysis, November, 2018.

Calvert County and the State of Maryland
Total Personal Income ($000's)

	Personal Income ($000's)		% Change from Previous Year	
Calendar Year	Calvert County	State of Maryland	Calvert County	State of Maryland
2013	$4,770,359	$313,194,782	0.9%	(0.3)%
2014	4,921,499	324,968,237	3.2	3.7
2015	5,131,798	341,295,179	4.3	5.0
2016	5,229,734	353,879,629	7.9	3.6
2017	5,497,413	368,258,212	5.1	4.0

Source: U.S. Bureau of Economic Analysis, November, 2018.

Commuting Patterns

The Census Bureau 2011-2016 American Community Survey determined the work commuting patterns for workers 16 years and older for the labor forces for each of Maryland's counties with populations of 65,000 or more and the City of Baltimore. Comparative figures for workers commuting outside the county of residence for the subdivisions in the Maryland portion of the Washington Metropolitan Statistical Area MSA follows.

Calvert County	44.4%
Charles County	28.8
Frederick County	31.9
Montgomery County	11.3
Prince George's County	19.7

Source: U.S. Census Bureau, 2013-2017 American Community Survey, Table S0801.

Education

Survey results of the number of high school students in the Maryland portion of the Washington PMSA and the State as a whole who graduated in 2016, as a percentage of their ninth grade enrollment four grades earlier, are presented below:

Calvert County	94.6%
Charles County	94.7
Frederick County	92.4
Montgomery County	89.5
Prince George's County	82.6
State of Maryland	87.6

Source: Maryland Report Card 2018 - 4 year adjusted Cohort Performance Report State and School System - Maryland State Department of Education.

The following table sets forth the years of school completed by persons 25 years of age and older as a percentage of the population, as described in the 2013-2017 American Community Survey for Calvert County and the other counties in the Maryland portion of the Washington PMSA and the State:

		Calvert	Charles	Frederick	Montgomery	Prince George's	State
Elementary (grades K-8)		1.8%	2.3%	2.8%	5.2%	7.2%	4.1%
High School	1-3 Years	4.4	5.0	4.6	3.8	6.7	6.1
	4 Years	30.7	32.0	24.6	13.7	25.9	25.4
College	No degree	25.4	24.0	19.6	13.8	22.5	19.2
	Associate degree	7.6	8.2	8.0	5.2	5.9	6.5
	Bachelor's degree	17.2	17.0	23.6	26.7	18.3	21.0
	Graduate/ Professional degree	12.8	11.5	16.9	31.6	13.6	18.0

Source: Table S1501 – Educational Attainment. U.S. Bureau of the Census, 2013-2017 American Community Survey. American Fact Finder.

Economy

Over the past several decades, Calvert County has transitioned from an agricultural community into a mixed community with both suburban and rural characteristics. This is due to the county's strategic geographic proximity to Washington, D.C., Baltimore, Annapolis and the Patuxent River Naval Air Station.

Calvert County's economy remains stable when compared to other jurisdictions in Maryland and the nation. Several factors have contributed to the economic stability including: 1) a strong and positive local business climate; 2) job market stability; 3) proximity to major employment centers in Washington, D.C. and Virginia; 4) an enhanced focus on business retention and expansion efforts that have served to strengthen and encourage development of the County's existing industries and provided strong support during a national economic downturn; and 5) an enhanced focus on economic development activities. The following table reflects jobs located in the County regardless of place of residence.

Year	Total Private Sector Jobs	Financial	Prof/Bus Services	Other Services	Target Market
2013	17,306	606	2,134	712	3,452
2014	17,569	604	2,136	726	3,466
2015	18,368	590	1,988	758	3,336
2016	19,968	568	2,081	815	3,464
2017	19,987	607	2,019	809	4,723

Source: Maryland Department of Labor, Licensing and Regulation, Division of Workforce Development and Adult Learning. Office of Workforce Information and Performance 2013-2017.

Property Tax Data

From the Statistical Section of the FY 2018 Comprehensive Annual Financial Report

County Commissioners of Calvert County, Maryland
Summary of Property Tax Levies and Collections
Last Ten Fiscal Years
(unaudited)
Schedule 9

		Collected within the Fiscal Year of the Levy			Total Collections to Date	
Fiscal Year	Total Tax Levy for Fiscal Year	Amount	Percent of levy	Collections in Subsequent Years	Amount	Percent of Levy
2009	$126,099,233	$123,501,219	97.94%	$2,094,900	$125,596,119	99.60%
2010	137,446,533	133,596,703	97.20%	2,468,876	136,065,579	99.00%
2011	134,047,010	130,037,865	97.01%	2,578,268	132,616,133	98.93%
2012	128,140,153	125,344,923	97.82%	2,795,230	128,140,153	100.00%
2013	122,271,620	118,376,406	96.81%	2,563,774	120,940,180	98.91%
2014	119,166,157	116,735,560	97.96%	2,430,597	119,166,157	100.00%
2015	120,279,310	117,943,835	98.06%	2,335,475	120,279,310	100.00%
2016	120,625,659	118,229,042	98.01%	2,396,617	120,625,659	100.00%
2017	130,552,865	128,249,125	98.24%	2,303,740	130,552,865	100.00%
2018	118,613,338	116,144,154	97.92%	2,469,184	118,613,338	100.00%

Major Taxpayers

From the Statistical Section of the FY 2018 Comprehensive Annual Financial Report

County Commissioners of Calvert County, Maryland
Principal Property Taxpayers
Current Year and Nine Years Ago
(unaudited, see related notes below)
Schedule 8

	Fiscal Year 2018			Fiscal Year 2009		
Name of Taxpayer	Taxable Assesed Value (1)	Rank	Percentage of Total Taxable Assessed Value	Taxable Assesed Value (2)	Rank	Percentage of Total Taxable Assessed Value
Dominion (1)	$ 4,000,000,000	1	23.27%	$ 219,747,410	2	2.11%
Exelon (2)	1,200,000,000	2	6.98%	1,142,159,760	1	10.97%
Southern Maryland Electric Co.	79,714,790	3	0.46%	40,096,280	3	0.39%
Asbury-Solomons	35,409,469	4	0.21%	26,236,200	6	0.25%
Fox Run Ltd. Partnership	26,992,433	5	0.16%	29,347,732	5	0.28%
Dunkirk Gateway	26,061,533	6	0.15%	16,795,833	8	0.16%
Market Square Shopping Center	21,110,300	7	0.12%	13,694,366	9	0.13%
Verizon	15,395,590	8	0.09%	31,407,290	4	0.30%
Pepco	11,159,390	9	0.06%			
Calvert Memorial Hospital	10,881,533	10	0.06%			
Holiday Inn - Solomons				7,091,885	7	0.07%
Dunkirk Market Place				12,102,066	10	0.12%
	$ 5,426,725,038		31.57%	$ 1,538,678,822		14.78%

NOTES:

Source: Maryland State Department of Assessments and Taxation.

(1) Dominion is currently under construction and due to a pilot agreement we do not receive an assessment and this is an estimate.

(2) Due to the change in Maryland property tax law in FY08 a PILOT (payment in lieu of taxes) agreement was entered into with Constellation which changed the taxable assessment. Amount reported here is estimated.

Fiscal Policies & Resolutions

Calvert Marine Museum

Fiscal Policy Summary
Prior Year Adopted Budget Letter
Formal Policies & Resolutions

CALVERT COUNTY FISCAL POLICY SUMMARY

This summary section provides a comprehensive summary of the formal policies and accepted fiscal practices used by Calvert County to manage its financial and budgetary affairs. These policies represent long standing principles that continually have guided the County and sustained its financial stability. The County's formal policies are amended as necessary, often to maintain our compliance with the standards of the Government Accounting Standards Board. The resolutions that support the formal policies have been included in the appendix of this document, and are referenced where applicable.

BUDGET POLICIES

T**itle 5 in the Code of Local Laws, Budget and Finance** (pages 501-505), requires the County budget consist of the budget message, the current expense budget as well as the capital program and capital budget.

The **budget message** summarizes the proposed operating budget and capital program through a written letter from the Board of County Commissioners, and also contains narratives, tables and graphs to lay out the important features of the budget and capital program. Also, the budget summary indicates any significant changes in programs, projects, fiscal policies or expenditures compared to the prior fiscal year.

The **current expense budget** incorporates:

- A detailed statement of all revenues estimated to be received by the County during the next fiscal year with all funds and sources of income shown.
- A statement of the indebtedness of the County and all debt service requirements.
- A statement of the estimated amount of cash surplus available for expenditures.
- Estimates of the amounts needed for the operations of the County for the upcoming year together with a comparative statement of the authorized budget from the prior fiscal year. These items should be classified by department, program, service and project (if applicable).
- Any other materials that the Commissioners require.

The **capital program** is a six year plan for capital improvements. It contains a summary of the proposed capital projects previously authorized, projects to be undertaken in the next fiscal year and projects planned for the next five fiscal years. Additionally, there are schedules showing the proposed means of financing the projects, assigned priorities, and a list of deferred projects.

The **capital budget** includes a statement of all the funding sources by project for the next fiscal year, borrowing included, together with the project amount proposed to be spent in that year.

Budget Requests and Hearings

Staff Recommended Budget: for the next fiscal year each County department, agency, board or commission submits an itemized request. These requests are received and compiled by budget staff as the Requested Budget. The Requested Budget is revised to meet criteria assigned by the Director and Deputy Director of Finance & Budget. This edited version becomes the Staff Recommended Budget. A public hearing, usually in mid-March, is held and staff presents the budget to the Board and to the citizens. At this hearing, County citizens present their views on funding levels and priorities.

Commissioners' Budget: After the Staff Recommended budget, the staff meets with the Board of County Commissioners (BOCC) to determine the changes the BOCC wants to implement. The Commissioners' budget is presented at a second budget public hearing, usually in late May. County residents have another opportunity to comment on the budget for the upcoming fiscal year. After this hearing, the record is held open for at least ten (10) days to allow the BOCC to consider the citizens input from both public hearings.

Adopted Budget: After the ten (10) day waiting period, the record is closed. The Board then votes on the resolution to adopt the budget. If the budget resolution is not adopted at that time, then further action will be needed in order to have an adopted budget for the upcoming fiscal year. The budget resolution is opted formally by a majority vote of the Commissioners.

Adjusting the Budget after Adoption

The Board of County Commissioners has the power to establish procedures for the administrative transfer of appropriations between specified categories of expenditures in the County's budgets. The hierarchy currently in place is:

- The Director of Finance and Budget make may administrative transfers of up to and including $10,000 for each transfer.
- The County Administrator has the authority to approve administrative transfers in the amount of not more than $25,000 for each transfer.
- The BOCC can approve administrative transfers of more than $25,000 but less than $100,000 without passage of a budget resolution.
- The BOCC can approve administrative transfers of more than $100,000, provided an advertised public hearing is held and the budget transfer is accompanied by the passage of a budget resolution.
- Finally, if there is a public emergency affecting life, health or property the BOCC may make emergency appropriations without meeting publication and public hearing requirements.

OPERATING BUDGET POLICIES

In accordance with Maryland law, Calvert County adopts a balanced budget for each fund type. This means that budgeted expenditures cannot exceed available resources in the budget year. Available resources include projected revenues available for each fund plus use of fund balance. The use of fund balance, or savings, is used generally for one-time only type expenditures.

The County maintains a financial control system that ensures adherence to the budget. Reports that compare actual revenues and expenditures to budgeted amounts are available to management.

Revenue Policies

The County maintains a diversified and stable revenue base to protect it from short-term revenue shortfalls. The main components of the general revenue base are real property and income taxes, although there are other revenue streams from recordation taxes, excise taxes, hotel and trailer taxes and many other small sources. The annual taxing resolution is shown in the adopted budget document, and it states the current income and real property tax rates, plus the current water and sewer rates and solid waste tipping fees. To protect against sudden declines in revenues or other emergency situations or in other words to provide revenue stability, the County has enacted by

resolution a Stabilization Arrangement. This arrangement requires that a fund balance allocation of the greater of $10 million or 8% of the current operating budget is maintained.

The County collects all legal revenues and generally establishes all discretionary user charges and fees at the full cost (operating, direct, indirect, and capital) to provide the service. The County reviews the charges and fees periodically.

The County considers all revenues as used for general purposes in order to provide the maximum fiscal flexibility. The exceptions are:

- when a revenue source has been established for the sole purpose of providing a specific program or project, as in the case of a Federal or State grant,
- the revenues have been set up as part of a special revenue fund, and
- The County's two enterprise funds, the Water and Sewer Fund and Solid Waste Fund.

(Revenue resolutions are provided on pages 505-508)

Expenditure Budget Policies

Expenditures may not legally exceed the overall appropriations established through the adoption of the budget each year. The appropriations are established by function and activity. Fiscal control is maintained through the County's accounting system at the appropriation level. The following paragraphs reference specific spending areas.

General Capital Outlay Policies

Capital outlay items, not dollars, are approved by the Board of Commissioners during the budget process. Major changes in specifications cannot be made unless a department has sufficient budget dollars elsewhere to pay the added cost. An established level of capital outlay budget dollars does not exist for any county department. Funding levels for computer hardware and software will vary from year to year based on criteria supplied by Technology Services.

Funds remaining after the purchase of capital outlay items are not included in the requesting office or department's budget and are not to be spent at their discretion. Unused capital outlay funds go to fund balance.

The capitalization threshold for financial statement reporting purposes is set at $5,000 for equipment. Items under $5,000 are expensed. Depreciation is shown only in the entity-wide statements for the governmental funds and in separate statements for enterprise fund.

Capital Outlay: Vehicle Replacement

It is County policy to operate a reliable, sustainable, efficient, safe, and cost-effective fleet.

- Vehicle replacement requests must be reviewed and approved by the Fleet Manager, before they will be considered for the budget.
- Fleet maintains a list of the criteria used to evaluate each vehicle for replacement.

Restricted vs General Operating Accounts

Restricted budgets are for the following expense lines: contracted services, benefit costs, training and conferences, wearing apparel when required for safety or legal reasons, law enforcement or other public safety uniforms, animal care, survey & land acquisitions, food, telephone, insurance, equipment that costs between $1,000 to $5,000, rent, and vehicle fuel and repairs.

The general operating budget group includes items such as advertising, printing and office supplies, equipment that costs up to $1,000, postage, copy machine costs, mileage, subscriptions and memberships, and maintenance and janitorial supplies. Budgets within this group can go over budget as long as the total budget grouping is not exceeded.

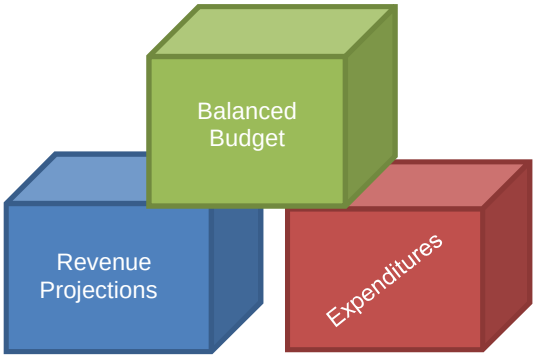
Restricted budgets are controlled at the individual budget line, whereas general operating expenses are controlled as a group. Utilities and some special purpose groupings are also controlled as a budget group. Moving budget between restricted lines, and moving from non-restricted to restricted requires a strong justification.

Project budgets

Capital project budgets are kept at the project level with detail lines for expenditures and for revenue sources. Capital expenditure budgets may be moved between different budget lines without seeking the approval of the BOCC as long as the overall project budget is not changed.

Salary and Staffing Budget Policies

- Department salary budgets are calculated from the approved full-time equivalent (FTE) percentages based on the job class and step level of the incumbent in the position, or if vacant, the expected step level for the anticipated new hire.
- Changes to staffing must be approved by the Board if the change will increase the salary budget, change the grade of a position, or increase the FTE percentage or add FTE to the overall count.
- Annual county-wide position reclassifications are performed at the discretion of the Board.
- Changes in class of employee (for example, temporary to seasonal) require further authorization (County Administrator or BOCC) unless it is part of a reorganization approved by the Board. In that case, departmental reorganization rules apply.
- Departmental reorganizations that meet specified criteria must be reviewed by Human Resources and by Finance & Budget before they can be submitted for Board approval. Reorganizations of less than $25,000 can be approved by the County Administrator and Director of Human Resources.
- Some changes do not have to be approved by the Board: if the change will alter the number of hours worked in a pay period (position FTE) but not change the overall organization's FTE, and won't increase the salary budget, or if a position is downgraded and the cost is lower.
- Salary budget cannot be reallocated to any other expense line.



ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES (per Title 5 in the Code of Local Laws)

The County will pay for an independent audit of all persons, offices, Boards and Commissions that collect, handle, or disburse County funds. This audit will be performed annually by a Certified Public Accounting (CPA) Firm.

The County will provide the auditor all books, vouchers, accounts and any other related records and papers required for the audit.

- The auditors will provide the County with a management letter in addition to the annual financial report.
- One month after the audit is presented to the BOCC, a summary of the annual report will be published in at least one County newspaper.
- The County's accounting system will be maintained in conformance with Generally Accepted Accounting Principles (GAAP) as established by the Governmental Accounting Standards Board and other authoritative sources, and with the goal of obtaining an unqualified opinion from the independent auditor. The modified accrual basis of accounting is used for all governmental fund types, while full accrual accounting is used for the proprietary (enterprise) funds.
- Each Department/Office will conduct a physical inventory of all its fixed assets annually under the supervision of the County's Procurement Department.

DEBT POLICIES

- The County will confine long-term borrowing to capital purchases and improvements. The payback period for any loans will not exceed the useful life of the project.
- The County must request authorization for bond issuance from the Maryland General Assembly, which specifies "a not to exceed" principle amount that can be issued for a given project.
- The County may also borrow from one of the Maryland Department of the Environment Revolving Loan Funds or other similar government-supported loan funds, especially where there is a potential link to partial grant funding.
- Debt will not be used to fund current operating expenses.
- The County will adhere to the Debt Affordability Policy which was enacted by resolution. The model states that the ratio of General Fund debt service to General Fund revenues shall not exceed 9.5%, and that the ratio of General Fund debt to the assessed value of taxable real property shall not exceed 1.8%.

FUND BALANCE POLICIES

The County has adopted a fund balance policy that adheres to the reporting requirements of the Government Accounting Standards Board (GASB) Statement 54 titled Fund Balance Reporting and Governmental Fund Type definitions (page 522). The requirements of GASB 54 require a governmental entity to establish the order in which source of funds will be spent to meet the expenditures of the governmental entity.

The County has established the following order in which fund balances will be spent when multiple fund balance types are available for a specific purpose. The definitions of the fund balance types,

and the order of spending priority are as follows:

- Nonspendable- amounts that cannot be spent because they are either in a nonspendable form, or are legally or contractually required to be maintained intact.
- Restricted- amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
- Committed- amounts that can only be used for specific purpose pursuant to constraints imposed by formal action of the County's highest level of decision making authority. The Board of County Commissioners (BOCC) is the highest level of decision-making authority, and committed funds are established by resolution or legislation. Those committed amounts cannot be used for any other purpose unless the BOCC removes or changes the specified used by taking the same type of action it employed previously to commit those amounts. The Stabilization Arrangement detailed in the Revenues section is considered committed fund balance.
- Assigned- amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balance is expressed by the BOCC or their designee as established in the County's Fund Balance Policy.
- Unassigned- amounts that have not been restricted, committed or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

The Director of the Department of Finance and Budget, or his designee, is authorized to identify the fund balance components from which funds are to be drawn to pay a particular expenditure.

INVESTMENT POLICIES

Disbursement, collection and deposit of all funds will be managed to insure maximum cash availability for investment purposes, while meeting the County's cash flow requirements. The County has adopted a detailed investment policy and investment guidelines which are provided in the resolution section of this document.

The County will obtain the best possible return on all cash investments within the limits of State law, local policies and prudent investment practices. These investments include, but are not limited to U.S. Treasury securities, U.S. agency securities, deposits in banks and savings and loans, repurchase agreements collateralized by authorized investments; money market mutual funds, and pooled investment trusts.

CONTRACTS AND PURCHASING (from Title 6 in the Code of Local Laws on pages 505-507)

Competitive Bidding

Contracts for the purchase of supplies or services involving $15,000 or more are formally bid. The contract will be awarded at a regularly scheduled meeting of the BOCC. A contract may not be subdivided to avoid the bidding requirements.

The BOCC will publicize all contracts subject to formal bid by publishing a notice in at least two County newspapers for two consecutive weeks. The County will publish notices of all bids on the internet on eMaryland Marketplace.

Contracts will be awarded to the lowest responsible, responsive bidder. In addition to considering price, the BOCC considers the following:

- The ability, capacity and skill of the bidder to perform the contract or provide the service;
- Whether the bidder can perform the contract or provide the service in a timely manner;
- The character, integrity, reputation, judgement, experience, and efficiency of the bidder;
- The quality of performance of previous contracts or services;
- The previous and current legal compliance related to the contract or service;
- Whether a bidder is in arrears to the County on any debt or contract, is in surety default, or is delinquent on any taxes or assessments due the County.
- Any other information that may have a bearing on the decision to award the contract.

Exceptions to competitive bidding

- Purchases or contracts involving less than $15,000
- Purchases of supplies or services available only through one source.
- Contracts for professional services such as those of an attorney, physician, architect, engineer, accountant, consultant, or others possessing a high degree of technical skill and expertise.
- Purchases or contracts made when the County Commissioners determine that an emergency exists, provided that the BOCC publish an explanation of the circumstances deemed to constitute the emergency in at least two County newspapers.
- Purchases based on federal, state, County or municipal contract that are established by a legal competitive process.
- Contracts for less than $250,000 where the County is acting as the general contractor, as long as the County obtains quotes for the purchase or contract from at least three vendors or subcontractors.

Multi-year Contracts

When advantageous, the County may contract to purchase supplies or services for more than one year, if funds for the total cost of the contract are available at the time the contract is executed; or if a contract requiring payments that span more than one budget cycle is approved by resolution of the BOCC and is not for more than three years. During Fiscal Year 2017, The Maryland General Assembly passed a resolution to allow the County to enter into some long-term contracts such as a 20 year agreement for the operation of the County's Waste Transfer station.

Contracts for the Sale of Real Property

The County may grant and convey any interest in real property other than by formal bidding procedures if the Board of County Commissioners determines that is in the best interest of the County, provided the consideration for the transfer is not less than the higher of two independent appraisals and the BOCC put on record the reasons for their determination. Before conveying any property interest, the BOCC will publish a notice for two consecutive weeks in at least two County newspapers.

CALVERT COUNTY
OFFICE OF THE COUNTY ADMINISTRATOR
175 Main Street
Prince Frederick, Maryland 20678
410-535-1600 • 301-855-1243

Terry L. Shannon, County Administrator

Board of Commissioners
Mike Hart
Tom Hejl
Pat Nutter
Evan K. Slaughenhoupt Jr.
Steven R. Weems

TO THE CITIZENS OF CALVERT COUNTY:

We are pleased to present to you the Fiscal Year 2018 budget, which begins July 1, 2017. The Commissioners Budget is a balanced budget that totals $282,800,538 for the General Fund. This budget clearly reflects our priorities while addressing the issues facing Calvert County. Finally, it is a budget that does not include any increase in taxes. This budget document provides you with financial information contained in the county's general operating, capital projects, special revenue, and enterprise fund budgets, and highlights how we are addressing your needs throughout county government.

Last year, the Commissioners were concerned about cost-shifts at the state level, and they sought additional revenue from our citizens in order to remove the budget deficit. In FY 2018, we will maintain Calvert County's relatively low property tax rates compared to the rest of Maryland, as the Board continues to exercise conservative financial management for the good of our citizens. The county expects to receive the first payment in lieu of taxes (PILOT) payment from the Dominion Export Facility in FY 2018, which will add approximately $25 million to general fund revenues. The FY 2018 budget also benefits from the increased tax rates added last year.

In order to put the FY 2018 budget increases in context, it is important to understand the measures taken in recent years to keep budgets low during the economic slowdown. County departments trimmed operating expenses by 15%, reduced actual staffing through attrition and minor reorganizations, limited salary increases for employees, put annual caps on purchases of vehicles and equipment, and deferred many capital projects based on project prioritization. In FY 2017, the county started to proactively look at long-deferred needs.

The county has implemented a restructuring of the overall county organization, and modified some county departments to ensure the effective and efficient use of county resources. We have also made some long-overdue staffing changes to address needs in many areas, such as public safety, planning & zoning, technology services, senior services, parks & recreation and public works. These additional positions will help alleviate staffing deficits caused from years of deferrals. The combined effects of the new staffing approved by the Board through the budget equals 48.2 full time equivalent positions.

With the FY 2018 budget, we are planning to spend $36 million more for the General Fund than in the prior fiscal year. This increased spending is largely due to the following changes: an additional $1.4 million more for health insurances, augment the paving budget by $2 million, $2 million more for vehicles and equipment, $2.5 million on salary increases for employees, $3.4 million in new staffing, new equipment and new initiatives, $6 million additional for the Board of Education, and over $17.9 million for Other Post Employment Benefit costs.

Other county services also are addressed in this budget. In FY 2017 the Board of County Commissioners

moved forward with plans for a county-run animal shelter, with a goal to ensure the safe and humane treatment of all animals. The new shelter will be built in Prince Frederick. Upon its completion, county participation in the Tri-County Animal Shelter in Hughesville will end. This leased facility also will house Animal Control. The shelter budget has been pro-rated for three (3) months of operation in FY 2018. The University of Maryland Extension service, which supports programs like 4-H and the master gardener program, received additional funding to expand their programs. Other non-county agencies received increased funding in this budget to help improve our social fabric and provide for the well-being of our citizens.

We continue to provide homeownership assistance to our citizens. The County plans to include more than $500,000 in Homeowner Tax Credits. The Homeowner Tax Credit program is in place to provide some relief to homeowners for their property tax bills. Additionally, the County has established an effective partnership with the State for a "House Keys 4 Employees" program.

About half of this budget funds the operation of our public school system. We will continue to foster an effective partnership with the Board of Education (BOE) for the good of our children and for the future leaders of our community. The improving economy has positive implications for our educational system. The more stable environment has made it possible to re-implement a funding formula with the Board of Education that will enable both institutions to plan and budget more proactively, positively and effectively. About 49.9%, or $141,071,252, of the county's general operating budget is committed to the Board of Education operations, infrastructure costs, and the schools' Other Post Employment Benefit costs (OPEB) representing an increase of 16.3%, or $19.8 million.

The safety of our citizens is paramount. Our violent crime rate in calendar year 2013 was the lowest since 1976, and remains down through the 2016 reporting period. Calvert County remains one of the safest counties in the State, proving that effective law enforcement is in place. Many of our citizens are also volunteers, continuing Calvert's tradition of a 100% volunteer membership Fire-Rescue-Emergency Management Services (EMS) that provides 100% effective emergency, medical, and fire response. Through innovative marketing and strategic actions, this remarkable tradition continues. Public Safety funding in Fiscal Year 2018 totals $34.2 million, representing 12.1% of the General Fund budget.

As we continue our focus from last year to encourage a stable and enduring economic base, we will not ignore the desire to maintain the County's rural character as this budget provides for $1.0 million of general funds for new Land Preservation initiatives, about $700,000 more than last year. We will continue with the proactive and consistent planning approach we have used in the past. Through our land preservation programs, the County has preserved almost 30,000 acres of the 140,000 acre total.

The six-year Capital Improvement Plan (CIP) lays out the County's capital program for FY 2018-2023, totaling $273.7 million. Education (school construction and renovation) accounts for $103.6 million of the CIP budget, as we focus significant resources on the replacements of Northern High School and Beach Elementary School. In the CIP budget, public facilities are the next largest group budgeted at about $64.6

million. The County is also accelerating the plan to build a new county services complex at the Armory Square site. The 120,000 square foot building would begin two years earlier than previously planned, with an overall cost of $50.1 million and an additional $3.5 million for the FY 2018 capital budget. The CIP Plan continues to be reviewed annually to consider fluctuations in the economy, the County's financial forecast, and cost of commodities, in addition to requests from citizens.

Calvert County is a safe, beautiful and pleasant place to live with an outstanding school system and sound financial footing. This strong fiscal position was emphasized last July when the county received, for the first time, AAA bond ratings from all three rating agencies. Your tax dollars are entrusted to us to maintain a system of governance that protects this quality of life. In our role as stewards, and with your help, we will continue our commitment to you, the citizens of Calvert County, and to this special place. Thank you for your trust and your continued support.

Sincerely,

Board of County Commissioners for Calvert County

Evan K. Slaughenhoupt, Jr., President
Tom Hejl, Vice President
Mike Hart
Pat Nutter
Steve R. Weems

Formal Policies and Resolutions

Resolution	Date Adopted	County Code or Resolution Number	Appendix Page
Calvert County Code:			
Title 5 Budget and Finance	1996/1985/1981	Section 5-101 to Section 5-304	501-505
Title 6 Contracts and Purchasing	2003/2000/ 1998/1997/ 1989/1985	Section 6-101 to Section 6-104	505-507
2015 Senate Bill 360 (amending Title 5)	10/1/2016		508-509
Taxing Resolutions:			
Admission and Amusement Tax	6/13/2006	24-06	520-521
Hotel Tax	5/20/2003	16-03	522-524
Recordation Tax	9/28/1999	36-99	525
Trailer Park Tax	2/16/82	8-82	526-528
Formal Policies:			
Stabilization Arrangement	6/7/2011	16-11	529
Fund Balance Policy	6/7/2011	17-11	530
Debt Policy	9/22/2009 and 11/19/2013	37-09 and 48-13	531
Transfer of Budget Appropriations	8/7/2007	27-07	542
Investment Policy	8/22/1995	31-95	544
Debt Affordability/Long Term Debt	11/13/2001		550

THE PUBLIC LOCAL LAWS OF CALVERT COUNTY
SECTION 5-102
ARTICLE 5 -Public Local Laws of Maryland

TITLE 5 - BUDGET AND FINANCE
TITLE 6 - PURCHASING
(July 2014 Supplement amended October 1, 2015)

TITLE 5
BUDGET AND FINANCE

ANNOTATED CODE OF MARYLAND REFERENCES

Fiscal year — See Art. 24, § 1-102 and Art. 19, § 35.

Annual audit of county accounts, records, etc. — See Art. 19, §§ 40 and 41.

PUBLIC LOCAL LAW REFERENCES

County Treasurer — See Title 3.
Contracts and purchasing — See Title 6.

Agricultural land preservation program — See Title 12.

Subtitle 1
Budget

§ 5-101. Composition; contents. [1985, ch. 715, § 2]

(a) Composition. The county budget shall consist of the current expense budget, the capital program and capital budget, and the budget message.

(b) Contents of current expense budget. The proposed current expense budget shall contain not less than the following information:

(1) A detailed statement of all revenue estimated to be received by the county during the next fiscal year, showing all funds and sources of income;

(2) A statement of the bonded and other indebtedness of the county and all debt service requirements;

(3) A statement of the estimated cash surplus available for expenditures;

(4) Estimates of the amounts necessary for conducting the business of the county in the next fiscal year to be financed from the estimated revenue, classified by department, program, services, and project, together with a comparative statement of authorized expenditures and revenues from the fiscal year then ending; and

(5) Any other material that the Commissioners require.

(c) Contents of capital program. The proposed capital program shall list and describe the proposed capital projects to be undertaken in the next fiscal year (including those previously authorized) and in each of the next five fiscal years, the proposed means of financing them, and the relative priority of each project in each fiscal year.

(d) Contents of capital budget. The proposed capital budget shall include:

(1) A statement of anticipated revenues for the next fiscal year from all borrowing and other sources, and

(2) The amount proposed to be spent on each project in the next fiscal year, including those previously authorized, considering the priorities set out in the capital program.

(e) Contents of budget message. The budget message shall explain through a narrative and summary tables the current budgets and capital program. It shall at least describe all important features of the budgets and capital program and indicate any significant changes in programs, projects, fiscal policies, and expenditures compared to the fiscal year then ending.

§ 5-102. Budget requests; hearings, availability of copies. [Code 1981, §§ 4-201, 4-202; 1985, ch. 715, § 2]

(a) Itemized budget requests. At a public hearing held on the date set by the Commissioners, each county department, agency, or board receiving county funds shall submit to the County Commissioners and to the Director of Administration and Finance, an itemized budget request for all funds requested for the next fiscal year. The Commissioners shall publish notice of the time and place of this hearing in at least two county newspapers for at least two weeks before the hearing is held. At this hearing, county citizens may present their views on budget requests and funding levels.

(b) Public hearing. Before taking final action on a proposed budget, the County Commissioners shall hold a public hearing to permit county residents to comment on it. The Commissioners shall publish notice of the time and place of the hearing in at least two county newspapers for at least two weeks before the hearing is held. The final budget shall be adopted by a resolution approved by the Commissioners.

(c) Availability of copies. By the time of the first notice of public hearing, the proposed county budget shall be filed with the clerk of the County Commissioners and be available for public inspection. One copy shall be supplied to each newspaper of general circulation in

the county and to each branch of the county library and copies shall be made available to the public at or below cost.

§ 5-103. Subsequent budget changes. [1985, ch. 715, § 2; 1996, ch. 49, § 1]

(a) The County Commissioners may change an adopted budget only by resolutions that comply with this section, the Maryland Constitution, state laws or public local laws. Changes may not be subdivided to alter the applicability of the requirements of this section.

(b) The County Commissioners by resolution may establish procedures for the administrative transfer of appropriations between general classifications of expenditures in the current expense budget within the same office or department, transfers between departments, agencies, boards or commissions, interproject transfers of appropriations between capital projects in the capital budget, and the addition, of new budget items.

(c) Any change involving funds totaling more than $100,000 may be made only by resolution approved by the Commissioners after compliance with the publication and hearing requirements applicable to the original proposed budget. [Amended 2001, ch. 237]

(d) To meet a public emergency affecting life, health, or property, the Commissioners by resolution may make emergency appropriations from contingent or surplus funds.

Subtitle 2
Permitted Appropriations

§ 5-201. Compliance with budget provisions. [1985, ch. 715, § 2]

All appropriations made under this subtitle shall comply with the provisions of Subtitle 1 of this title.

§ 5-202. Calvert Memorial Hospital. [Code 1981, § 4-401; 1985, ch. 715, § 2]

The County Commissioners may appropriate a sum in an amount to be determined by them to the Calvert Memorial Hospital.

§ 5-203. Fair Board.[1] [Code 1981, § 4-402; 1985, ch. 715, § 2; 1991, ch. 225.; 1992, ch. 22, § 1]

(a) The County Commissioners shall appropriate annually not less than $5,000 to the Fair Board of Calvert County.

[1] Editor's Note: Section 2, Ch. 225 of 1991, provides, in part, that subsection (b) of this section "shall remain effective until December 31, 1994 and at the end of December 31, 1994, and with no further action required by the General Assembly, [subsection (b) of this section] shall be abrogated and of no further force and effect."

(b) The County Commissioners may loan monetary aid to the Fair Board.

§ 5-204. Preservation of historic sites, museums, etc. [Code 1981, § 4-403; 1985, ch. 715, § 2]

The County Commissioners may appropriate a sum in an amount to be determined by them for the benefit of the hemlock stand on Hellen Creek, the Chesapeake Beach Railway Museum, and the Jefferson Patterson Park and Museum.

Subtitle 3
Audits

§ 5-301. Appointment, duties, removal, etc., of auditor. [Code 1981, § 1-101; 1985, ch. 715, § 2]

The County Commissioners shall appoint and pay an auditor who annually shall audit the books, records, vouchers, and accounts of all persons, offices, boards, and commissions that collect, handle, or disburse funds of the county. The Commissioners may remove the auditor in their discretion, and shall fill all vacancies immediately. All audits shall be conducted by certified public accountants.

§ 5-302. Duties of officials; powers of auditor. [Code 1981, § 1-102; 1985, ch. 715, § 2]

The officials whose finances are being audited shall produce, upon request of the auditor, any and all books, vouchers, accounts, and other records and papers in any way pertaining to the funds or an audit of them. The auditor may summon, with or without directions to produce books and records, and examine under oath or affirmation, which the auditor may administer, officials whose affairs are being audited or any other person deemed necessary on the matters pertaining to the county funds or relating to the matters being audited. For these purposes the auditors shall have the power to issue process compelling the attendance of a witness and the production of the records and papers of a witness. Any person who refuses or neglects to produce any books, vouchers, accounts, or other records and papers, as required, or refuses to respond to the summons or to be sworn or affirmed, or being sworn or affirmed, to answer the questions of the auditor relating to the funds or the matters and finances to be audited, is guilty of a misdemeanor, and on conviction shall be fined not more than $500 for each offense. The auditor, whenever possible, shall require the production or the attendance and testimony at the office or place where the books and records are kept or where the official duties of the official whose finances are being audited are principally carried on.

§ 5-303. Auditor's report. [Code 1981, § 1-103; 1985, ch. 715, § 2]

The auditor shall submit to the County Commissioners each year by the date set by them, a management letter and a report on the revenues and disbursements of county funds for that

fiscal year. The report shall contain the information required by the Commissioners and be executed in a manner that gives the citizens of the county an intelligent understanding of the revenues and expenditures of the county. The management letter and report shall be available for public inspection and copies shall be made available to the public at or below cost. The auditors shall prepare a summary of the report which shall be published in at least 1 county newspaper within a month after the report is received by the Commissioners.

§ 5-304. Accounting system. [Code 1981, § 1-104; 1985, ch. 715, § 2]

Upon recommendation by the auditor, the County Commissioners may require the use of any system of bookkeeping or accounting by the officials subject to an audit under this subtitle.

TITLE 6
CONTRACTS AND PURCHASING

ANNOTATED CODE OF MARYLAND REFERENCES

Written contracts for work to be done for counties — See Art. 25, § 29.
Interest of County Commissioners in contracts — See Art. 25, § 30.
Inapplicability of provisions concerning competitive bidding for county contracts to Calvert County — See Art. 25, § 3(1).

PUBLIC LOCAL LAW REFERENCES

County Treasurer — See Title 3.
Budget and finance — See Title 5.

Subtitle 1
Contracts

§ 6-101. Competitive bidding. [1985, ch. 715, § 2; 1989, ch. 69]

(a) Except as otherwise provided in this title, contracts for the purchase by the county of supplies or services involving $15,000 or more shall be by formal bidding procedures and the contract shall be awarded at a regularly scheduled meeting of the Commissioners or by the official authorized to contract for the county to the lowest responsible bidder meeting specifications. A contract may not be subdivided to avoid the requirements of this section. **[Amended 1998, ch. 84; 2000, ch. 166]**

(b) The Commissioners or the official authorized to contract for the county shall invite proposals for all contracts subject to this section by publishing a notice in at least two county newspapers for two consecutive weeks. The notice shall state that in not less than three weeks the Commissioners or the official authorized to contract for the county will meet in public session to receive bids for the described purchase or contract, state the time and place of the meeting, and reserve the right to reject any and all bids. **[Amended 2000, ch. 166]**

(c) In determining the "lowest responsible bidder," in addition to considering price, the Commissioners or the official authorized to contract for the county shall consider:

(1) The ability, capacity, and skill of the bidder to perform the contract or provide the service required;

(2) Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;

(3) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;

(4) The quality of performance of previous contracts or services;

(5) The previous and current compliance by the bidder with laws and ordinances relating to the contract or service;

(6) Whether the bidder is in arrears to the county on any debt or contract, is in default on any surety to the county, or is delinquent as to any taxes or assessments; and

(7) Any other information that may have a bearing on the decision to award the contract.

(d) If a contract is not awarded to the lowest bidder in price, the reasons for the decision shall be stated in the minutes of the meeting at which the contract is awarded.

§ 6-102. Exceptions to competitive bidding. [1985, ch. 715, § 2; 1989, ch. 69]

(a) The following types of contracts may be awarded without complying with the bidding procedures otherwise required under this subtitle:

(1) Purchases or contracts involving less than $15,000; [Amended 1998, ch. 84]

(2) Purchases of supplies or services that are available only through one source;

(3) Contracts for professional services such as those of attorneys, physicians, architects, engineers, accountants, consultants, and others possessing a similar high degree of technical skill and expertise, provided that to the extent appropriate for the particular service to be provided, an attempt is made to secure competitive proposals for these services;

(4) Purchases or contracts made when the County Commissioners determine that an emergency exists, provided that the Commissioners publish an explanation of the circumstances deemed to constitute the emergency in at least two county newspapers;

(5) Purchases based on federal, state, county, or municipal contracts that are established by a legal competitive process; and **[Amended 1997, ch. 402]**

(6) Purchases or contracts as provided for in Subsection (b) of this section. **[Added 2003, ch. 329]**

(b) For purchases or contracts involving less than $250,000 where the County is acting as the general contractor, the purchase or contract may be awarded after the County obtains quotes for the purchase or contract from at least three vendors or subcontractors. **[Added 2003, ch. 329]**

§ 6-103. Multiyear contracts. [1985, ch. 715, § 2]

When it is advantageous to the county to do so, the county may contract to purchase supplies or services for periods of more than one year if:

(1) Funds for the total cost of the contract are available at the time of the contract is executed; or

(2) A contract requiring the payment of funds from appropriations of more than one fiscal year is approved by resolution of the Commissioners, and is not for more than a three-year term.

§ 6-104. Contracts for sale of real property. [1985, ch. 715, § 2]

(a) Notwithstanding any provisions of law to the contrary, the county may grant and convey any county interest in real property other than by formal bidding procedures if the Commissioners determine that it is in the best interest of the county to do so, provided that:

(1) The consideration for the transfer is not less than the highest of two independent appraisals, and

(2) The Commissioners set out on the record the reasons for their determination.

(b) Before conveying any property interest under this section, the Commissioners shall publish a notice describing the property and the sale for at least two consecutive weeks in at least two county newspapers.

TITLE 7
(RESERVED FOR FUTURE LEGISLATION)

TITLE 8
(RESERVED FOR FUTURE LEGISLATION)

Chapter 162

(Senate Bill 360)

AN ACT concerning

Calvert County – Budget Hearings and Procedures

FOR the purpose of altering the procedures for preparing and adopting a budget for Calvert County; requiring each county department, agency, or board receiving county funds to submit a certain itemized budget request on or before a date set by the County Commissioners of Calvert County; requiring the County Commissioners to conduct a public hearing on a certain staff–recommended budget and a subsequent public hearing on the County Commissioners' budget; requiring that one of the newspapers in which a notice of hearings is published be a newspaper of general circulation in the county; providing that the final county budget be adopted after holding the record open for a certain number of days after the hearing on the County Commissioners' budget; requiring that a copy of a proposed county budget be available in a certain manner for a certain minimum time period before each public hearing; making stylistic changes; and generally relating to the procedures for preparing and adopting a budget for Calvert County.

BY repealing and reenacting, with amendments,
The Public Local Laws of Calvert County
Section 5–102
Article 5 – Public Local Laws of Maryland
(2002 Edition and July 2014 Supplement, as amended)

SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND, That the Laws of Maryland read as follows:

Article 5 – Calvert County

5–102.

(a) **(1)** **[**At a public hearing held on the**]** **ON OR BEFORE A** date set by the **COUNTY** Commissioners, each county department, agency, or board receiving county funds shall submit to the County Commissioners and to the Director of **[**Administration and**]** Finance **AND BUDGET, OR THE DIRECTOR'S DESIGNEE**, an itemized budget request for all funds requested for the next fiscal year **FOR COMPILATION INTO THE STAFF–RECOMMENDED BUDGET**.

(2) (I) The **COUNTY** Commissioners shall **CONDUCT A PUBLIC HEARING ON THE STAFF–RECOMMENDED BUDGET AND** publish notice of the time and place of this hearing in at least two county newspapers for at least two weeks before the hearing is held.

(II) AT LEAST ONE OF THE NEWSPAPERS SHALL BE A NEWSPAPER OF GENERAL CIRCULATION IN THE COUNTY.

(3) At **[**this**]** **THE** hearing **ON THE STAFF–RECOMMENDED BUDGET**, county citizens may present their views on budget requests and funding levels.

(b) **(1) [**Before**] AFTER THE HEARING ON THE STAFF–RECOMMENDED BUDGET AND BEFORE** taking final action **[**on a proposed**] TO ADOPT A** budget, the County Commissioners shall **[**hold a**] CONDUCT A SECOND** public hearing to permit county residents to comment on **[**it**] THE COUNTY COMMISSIONERS' BUDGET**.

(2) (I) The **COUNTY** Commissioners shall publish notice of the time and place of the hearing **ON THE COUNTY COMMISSIONERS' BUDGET** in at least two county newspapers for at least two weeks before the hearing is held.

(II) AT LEAST ONE OF THE NEWSPAPERS SHALL BE A NEWSPAPER OF GENERAL CIRCULATION IN THE COUNTY.

(3) [The**] AFTER HOLDING THE RECORD OPEN FOR AT LEAST 10 DAYS AFTER THE HEARING ON THE COUNTY COMMISSIONERS' BUDGET, THE** final **COUNTY** budget shall be adopted by a resolution approved by the **COUNTY** Commissioners.

(c) **(1) [**By the time of the first notice of**] AT LEAST 1 WEEK BEFORE EACH** public hearing **ON A PROPOSED COUNTY BUDGET UNDER THIS SECTION**, the proposed county budget shall be filed with the clerk of the County Commissioners and be available for public inspection **ON THE COUNTY'S WEB SITE**.

(2) One copy **OF EACH PROPOSED COUNTY BUDGET** shall be supplied to each newspaper of general circulation in the county and to each branch of the county library and copies shall be made available to the public at or below cost.

SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect October 1, 2015.

Approved by the Governor, May 12, 2015.

A RESOLUTION FOR THE PURPOSE OF ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR FISCAL YEAR 2020, SETTING CERTAIN FEES, AND LEVYING TAXES

Budget Authority

WHEREAS, the 1985 Laws of Maryland, Chapter 725, the 1991 Laws of Maryland, Chapter 225, the 1992 Laws of Maryland, Chapter 22, the 1996 Laws of Maryland, Chapter 49, the 2001 Laws of Maryland, Chapter 237, 2015 Laws of Maryland Chapter 162, together codified as the Code of Public Local Laws of Maryland, *Article 5*, (Calvert County), Title 5, authorizes and empowers the Board of County Commissioners of Calvert County to adopt a Budget and Appropriations each fiscal year;

Compliance with Budget Procedures

WHEREAS, the Staff Recommended Budget was received in the office of the Board of County Commissioners by March 19, 2019;

WHEREAS, in accordance with the Code of Public Local Laws of Maryland, *Article 5*, (Calvert County), Section 5-102(b), a public hearing on the County Commissioners' Proposed Budget was duly advertised and conducted on May 21, 2019;

WHEREAS, the Board of County Commissioners of Calvert County received and has considered a County Budget for Fiscal Year 2020 consisting of the current expense (operating) budget, the capital program and capital improvement budget, and the budget message;

Property Tax Authority

WHEREAS, *Tax-Property Article* of the Maryland Annotated Code, Sections 6-202, 6-204, 6-302, 6-306, and 6-308 authorizes and empowers the Board of County Commissioners of Calvert County to levy a property tax and set the property tax rate for each fiscal year;

Authority for a Service Charge for the Semi-Annual Payment of Property Taxes

WHEREAS, the Maryland Department of Assessments and Taxation has approved a service charge of Sixty-Five Hundredths percent, (0.65%), of the amount of tax due at the second installment to cover lost interest income and administrative expenses associated with the semiannual payment for a property owner electing to pay real property taxes under a semiannual payment schedule pursuant to Section 10-204.3 of the *Tax-Property Article* of the Maryland Annotated Code. As a result, the service charge shall be effective at the rate of Sixty-Five Hundredths percent, (0.65%), of the amount of tax due at the second installment;

Income Tax Levy Authority

WHEREAS, pursuant to Section 10-106(a)(iii) of the *Tax-General Article* of the Maryland Annotated Code the Board of County Commissioners of Calvert County shall set, by ordinance or resolution, a County Income Tax equal to at least One Percent, (1%), but not more than Three and Two-Tenth Percent (3.20%) of an individual's Maryland taxable income for the taxable year beginning after December 31, 2001;

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Water & Sewer Rate Authority

WHEREAS, the Board of County Commissioners is authorized by Section 9-722(a)(1) of the *Environment Article* of the Maryland Annotated Code to establish a reasonable charge that is not less than the actual cost for connection with a water or sewerage system;

WHEREAS, the Board of County Commissioners is authorized by Section 9-723(a) of the *Environment Article* of the Maryland Annotated Code to establish reasonable rates for water service, and reasonable charges for sewer upkeep and sewer service;

Findings

WHEREAS, the revenue required for the implementation of the operating and capital improvements budgets for Fiscal Year 2020 necessitates a County Income Tax Rate at Three Percent (3.0%) of an individual's Maryland taxable income;

WHEREAS, the revenue required for the implementation of the operating and capital improvements budgets for Fiscal Year 2020 necessitates a real property tax rate of Nine Hundred Thirty-Seven Thousandths Dollars ($0.937) per One Hundred Dollars ($100.00) on the full cash assessed valuation of real property (with the exception of operating real property of a public utility) located outside the municipal limits of North Beach and Chesapeake Beach;

WHEREAS, the required revenue for the implementation of the said operating and capital improvements budgets for Fiscal Year 2020 necessitates an operating real and personal property of a public utility and a personal property tax rate of Two and 23/100 Dollars ($2.23) per One Hundred Dollars ($100.00) of the assessed valuation of property located outside the municipal limits of North Beach and Chesapeake Beach;

WHEREAS, the Board of County Commissioners has considered a tax rate differential for the Towns of Chesapeake Beach and North Beach, pursuant to *Tax-Property Article*, Section 6-306 of the Maryland Annotated Code;

WHEREAS, the revenue required for the implementation of the said operating and capital improvements budgets necessitates a real property tax rate of Six Hundred One Thousandths Dollars ($0.601) per One Hundred Dollars ($100.00) of the full cash assessed valuation of real property (with the exception of operating real property of a public utility) located inside the municipal limits of North Beach and Chesapeake Beach;

WHEREAS, the required revenue of the implementation of the said operating and capital improvements budgets necessitates an operating real and personal property of a public utility and a personal property tax rate of One and 39/100 Dollars ($1.39) per One Hundred Dollars ($100.00) of the assessed valuation of property located inside the municipal limits of North Beach and Chesapeake Beach;

WHEREAS, the Board of County Commissioners of Calvert County believes it to be in the best economic interest of the County and its citizens to fix for Fiscal Year 2020 the County Income and Property Tax rates as set forth herein.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Calvert County, Maryland that there is hereby levied a County Income Tax Rate at Three Percent, (3.0%), of an individual's Maryland taxable income;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that there is hereby levied a real property tax rate of Nine Hundred Thirty-Seven Thousandths Dollars ($0.937) per One Hundred Dollars ($100.00) on the full cash assessed valuation of real property (with the exception of operating real property of a public utility) located outside the municipal limits of both North Beach and Chesapeake Beach in the estimated amount of Eleven Billion Thirty Million Two Hundred Eighty-Four Thousand Nine Hundred Ninety-Three Dollars ($11,030,284,993).

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that there is hereby levied a real property tax of Six Hundred One Thousandths Dollars ($0.601) per One Hundred Dollars ($100.00) of the full cash assessed valuation of real property (with the exception of operating real property of a public utility) within the municipal limits of North Beach and Chesapeake Beach, in the estimated amount of Two Hundred Forty-nine Million, Three Hundred and Sixty Thousand, Eight Hundred Twenty-Five Dollars ($249,360,825) in the Town of North Beach and Seven Hundred Ninety-one Million, Six Hundred and Ninety-one Thousand, Seven Hundred Ninety-Four Dollars ($791,691,794) in the Town of Chesapeake Beach.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that a personal property rate of Two and 23/100 Dollars ($2.23) per One Hundred Dollars ($100.00) of the assessed valuation is hereby levied on operating real and operating personal property of a public utility and personal property located outside the municipal limits of both North Beach and Chesapeake Beach in the estimated amount of Three Hundred and One Million Dollars ($301,000,000).

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that a personal property tax rate of One and 39/100 Dollars ($1.39) per One Hundred Dollars ($100.00) is hereby levied on the assessed valuation of operating real and operating personal property of a public utility and personal property located within the municipal limits of North Beach and Chesapeake Beach, in the estimated amount of One Million Six Hundred Thousand Dollars ($1,600,000) in the Town of North Beach and Seven Million Dollars ($7,000,000) in the Town of Chesapeake Beach.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that, notwithstanding the foregoing, every valid Tax Credit agreement and agreement for the Payment In Lieu of Taxes executed by the Board of County Commissioners of Calvert County, Maryland heretofore, shall supersede the tax rates set forth herein and taxes levied hereby for so long as that agreement shall remain valid and effective.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that an interest rate of Two and Thirty-Five Hundredths Percent (2.35%) annual percentage rate (APR) be established for the semi-annual real property tax payment option. This APR plus an administrative fee (Ten Percent (10%) of the APR) equates to a total semi-annual payment service charge rate of Two and Five Hundred Eighty-Five Thousandths Percent (2.585%). Therefore, for the

three-month period, October 2019 to December 2019, this fee is Sixty-Five Hundredths percent, (0.65%) of the unpaid balance.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that General Fund appropriations for FY 2020 in the amount of Three Hundred Twelve Million Nine Hundred Fifteen Thousand Seventy-five Dollars ($312,915,075), allocated as set forth in Exhibit 1 and incorporated herein by reference, is adopted and enacted for the County Fiscal Year 2020 beginning July 1, 2019.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that the Capital Improvement appropriations for FY 2020 in the amount of Forty-Seven Million Five Hundred Eighty Thousand Nine Hundred and Ninety-Four Dollars ($47,580,994), allocated as set forth in Exhibit 1 attached hereto, which is printed in one volume and incorporated herein by reference, is adopted and enacted for the County Fiscal Year 2020 beginning July 1, 2019; funding indicated as "Prior Years" within Exhibit 1 is for information purposes only and may not reflect all budget adjustments approved prior to the effective date of this Capital Improvement Program.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that the capital program for the fiscal years ending June 30, 2021, June 30, 2022, June 30, 2023, June 30, 2024, and June 30, 2025 is hereby approved as a plan for the continuation of existing and a prospectus of future capital projects as set forth in the Calvert County Capital Improvement Plan, a copy of which is attached hereto as Exhibit 1, which is printed in one volume and incorporated herein by reference.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that the following rates shall be effective beginning July 1, 2019: the quarterly water base rate (charged per equivalent dwelling unit) shall be Fifty-Five and 51/100 Dollars ($55.51). The quarterly sewer base rate (charged per equivalent dwelling unit) beginning July 1, 2019 shall be One Hundred Eleven and 35/100 Dollars ($111.35). The variable rates (charged quarterly per 1,000 gallons) beginning July 1, 2019 shall be Two and 74/100 Dollars ($2.74) for water and Five and 91/100 Dollars ($5.91) for sewer. The quarterly base rate for both water and sewer beginning July 1, 2019 shall be One Hundred Sixty-Six and 86/100 Dollars ($166.86). The flat quarterly sewer rate beginning July 1, 2019 shall be One Hundred Seventy-Six and 36/100 Dollars ($176.36). The flat quarterly grinder pump rate beginning July 1, 2019 shall be Forty-Five Dollars ($45).

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert that the following rates shall be effective for the County Fiscal Year 2020 beginning July 1, 2019: bulk water shall be Four and 50/100 Dollars ($4.50) per thousand gallons; holding tank treatment shall be Sixty-Five Dollars ($65) per One Thousand (1,000) gallons, or fraction thereof; septage and portable toilet waste treatment shall be Sixty-Five Dollars ($65) per One Thousand (1,000) gallons or fraction thereof; and grease trap waste treatment One Hundred Dollars ($100) per One Thousand (1,000) gallons or fraction thereof. The following fees, charged per occurrence, shall be effective for the County Fiscal Year 2020 beginning July 1, 2019: Recreational Vehicle (RV) discharge at Ten Dollars ($10) and the reconnect water service at Thirty-Five Dollars ($35). The rate for an additional trip, final or meter reread fee shall be Thirty-Five Dollars ($35) per occurrence effective

for the County Fiscal Year 2020 beginning July 1, 2019 and there shall be between the hours of 4:30pm to 8:30am, holidays and Saturdays and Sundays, an additional reconnect water service fee effective July 1, 2019 of Fifteen Dollars ($15).

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that the following rates shall be effective for the County Fiscal Year 2020 beginning July 1, 2019, the solid waste user fee shall be One Hundred Forty-Two Dollars ($142) per dwelling, commercial or industrial unit as set forth, shall be billed to each owner of improved real property: (a) the fee will be levied upon each dwelling, commercial or industrial unit; (b) where more than one unit exists or is constructed upon a lot or parcel is under common ownership, the assessed fee will be based on the number of commercial, industrial or residential units, including, but not limited to individual stores, or multi-family units, including, without limitations, condominiums and apartments, provided that there shall not be overlapping fees.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that, effective beginning July 1, 2019, the solid waste tipping fee shall be Seventy-Four and 16/100 Dollars ($74.16) per ton for residents, and Eighty-Two and 39/100 Dollars ($82.39) per ton for commercial and out of county customers.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert that the following rates shall be effective for the County Fiscal Year 2020 beginning July 1, 2019: tire recycling shall be Two Hundred Twenty-Eight Dollars ($228) per ton; tree debris/brush shall be Seventy-Four Dollars and 16/100 ($74.16) per ton for residents and Eighty-Two and 39/100 Dollars ($82.39) per ton for commercial, propane tank (greater than 1 pound and up to 20 pounds) shall be Five Dollars ($5) per item, other gas cylinders shall be Eight Dollars ($8) per item, refrigerant shall be Ten Dollars ($10) per item, lamps/lightbulbs shall be Seventy-Five cents ($.75) per pound, commercial only, and oil filters shall be Forty-Five Dollars ($45) per 55 gallon drum, commercial only.

BE IT FURTHER RESOLVED, by the Board of County Commissioners of Calvert County, Maryland that: this Resolution shall be effective July 1, 2019; that the Clerk shall cause a Fair Summary to be published; and the Director of Finance & Budget shall give the Comptroller notice of any rate change and the effective date of any rate change on or before July 1, 2019, as prescribed by Section10-106(b)(2) of the *Tax-General Article* of the Maryland Annotated Code.

DONE, this 4th day of June, 2019, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

Aye: Commissioners Hutchins, McConkey, Hart, Weems
Nay: Commissioner Hance
Absent/Abstain: None

Effective Date of Ordinance:	July 1, 2019
Effective Date of Property Tax & Service Charge:	July 1, 2019
Effective Date of Income Tax Rate:	January 1, 2020
Effective Date of Water and Sewer Base plus Variable Usage Rates:	January 1, 2020
Effective Date of new Water and Sewer Fees:	July 1, 2019

BK0058PG0221

RESOLUTION NO. 12-19
SUBJECT: FY2020 Calvert County Budget – Tax Levy, Fees, Revenues and Appropriations

Effective Date of Solid Waste Rates & Fees: July 1, 2019

ATTEST:

Clerk

BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, MARYLAND

Thomas E. Hutchins, President

Kelly D. McConkey, Vice-President

Earl F. Hance

Mike Hart

Steven R. Weems

Approved for form and legal sufficiency by:

John B. Norris, County Attorney

Received for Record June 5, 2019
at 1:24 o'clock P M. Same day
recorded in Liber KPS No. 58
Folio 216 COUNTY COMMISSIONERS
ORDINANCES AND RESOLUTION.

Kathy P. Smith

Exhibit 1 may be reviewed during regular business hours within the Calvert County Department of Finance & Budget, and the Office of the County Commissioners of Calvert County

BK 00054 PG 342

RESOLUTION NO. 27-18

SUBJECT: Property Tax Credit for Members of Volunteer Fire, Rescue, & EMS Companies

A RESOLUTION PERTAINING TO THE ESTABLISHMENT OF PROPERTY TAX CREDIT PROGRAM FOR MEMBERS OF VOLUNTEER FIRE, RESCUE, AND EMS COMPANIES

WHEREAS, the Board of County Commissioners of Calvert County, Maryland, (the "Board of County Commissioners"), received a presentation on January 30, 2018 regarding the challenges confronting volunteer services within the County, which included a recommendation that a property tax credit be approved to encourage current members to continue volunteer service and create an incentive to attract me volunteers;

WHEREAS, Section 9-306(f) of the *Tax-Property Article* of the Maryland Annotated Code allows Calvert County to grant a property tax credit against the county property tax imposed on real property that is owned by members of volunteer fire and rescue companies;

WHEREAS, the Board of County Commissioners has directed staff to bring forward for consideration an ordinance that grant a property tax as allowed by that State law;

WHEREAS, the Board of County Commissioners has been advised by the Department of Public Safety that such a tax credit would serve as a new incentive for persons to join and remain with the volunteer fire and rescue system;

WHEREAS, a public hearing regarding this ordinance was duly advertised in two County newspapers for two consecutive weeks before the public hearing as required by Section 9-105 of the *Local Gov't Article* of the Maryland Annotated Code and held on June 5, 2018, at which time the Board of County Commissioners received public comment; and

WHEREAS, upon due consideration of the comments of the public and staff and in furtherance of the public health, safety and welfare, the Board of County Commissioners find that it is in the best interest of the public health, safety and welfare of the citizens of Calvert County, Maryland, to adopt a property tax credit as set forth herein.

NOW, THEREFORE, BE IT ORDAINED, that the Board of County Commissioners hereby approves and enacts this ordinance and the following amendments to Chapter 136 of the Code by appending the following provisions to said Chapter to provide a qualified tax payer property tax Credit as follows:

Article XIII Property Tax Credit for Members of Volunteer Fire and Rescue Companies

136-56 Establishment. Calvert County grants real property tax credit to principal residences of County tax payers that are qualified members of any Calvert County volunteer fire, rescue, emergency medical service, advanced life support unit, or rescue dive team, or combination thereof, and meeting the requirements of Section 9-306(f) of the *Tax-Property Article* of the Maryland Annotated Code, as amended from time to time.

136-54. Eligibility. To qualify of the property tax credit provided by this Article:

A. The applicant shall be a member of any Calvert County volunteer fire, rescue, emergency medical service, rescue dive team, or advanced life support unit, or combination thereof;

B. The applicant shall meet the qualifications set forth at Section 9-306(f) of the *Tax-Property Article* of the Maryland Annotated Code, as amended from time to time;
C. The property that is the subject of the credit application shall be the primary residence of the applicant;
D. The applicant shall have met all of the requirements to be in "active volunteer member" status for the Calvert County Length of Service Awards Program ("LOSAP") for the previous calendar year; and
E. Provide the Department of Finance & Budget the Application for Tax Credit, approved by the Calvert County Department of Public Safety with respect to having met the LOSAP status requirements.

136-55. Limitations.
A. Applications for Tax Credit pursuant to this Article must be received by the Department of Finance & Budget on or before June 8, of the Tax Year in which the Credit is requested;
B. Any refund provided by this Article shall not exceed the lesser of: (1) the County property tax assessed upon the qualifying property; or (2) Two Thousand Five Hundred Dollars ($2,500.00) per tax year; and
C. Not more than one (1) Tax Credit pursuant to this Article may be provided for any property.

BE IT FURTHER ORDAINED by the Board of County Commissioners that Chapter 136 of the Code, as amended hereby, shall remain in full force and effect.

BE IT FURTHER ORDAINED by the Board of County Commissioners that, in the event any portion of this Ordinance is found to be unconstitutional, illegal, null or void, it is the intent of the Board of County Commissioners to sever only the invalid portion or provision, and that the remainder of the Ordinance shall be enforceable and valid.

BE IT FURTHER ORDAINED, by the Board of County Commissioners that the foregoing recitals are adopted as if fully rewritten herein.

BE IT FURTHER ORDAINED, by the Board of County Commissioners that this Ordinance shall be effective on July 1, 2018 upon recordation and publication of a fair summary.

BK 00054 PG 344

RESOLUTION NO. 27-18

SUBJECT: Property Tax Credit for Members of Volunteer Fire, Rescue, & EMS Companies

DONE, this 5th day of June, 2018, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

Aye: 4

Nay: Ø

Absent/Abstain: 1 - Slaughenhoupt

ATTEST:

Maureen Frederick, Clerk

BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, MARYLAND

Evan K. Slaughenhoupt Jr., President

Tom Hejl Vice-President

Approved for form and legal sufficiency by:

Mike Hart

John B. Norris, County Attorney

Pat Nutter

Steven R. Weems

Received for Record.....June 6....., 2018
at.....9:04...o'clock.....A.....M. Same day
recorded in Liber KPS No. .....54.....
Folio.....342.....COUNTY COMMISSIONERS
ORDINANCES AND RESOLUTION.

Kathy P. Smith

BK00025PG068

RESOLUTION NO. 24-06

PERTAINING TO A CHANGE IN THE ADMISSIONS AND AMUSEMENT TAX

WHEREAS, by Resolution Number 18-03, dated May 20, 2003, the Board of County Commissioners imposed a tax of 10% on gross receipts derived from any admissions and amusements as authorized by Section 4-102 of the Tax-General Volume of the Annotated Code of Maryland; and

WHEREAS, Section 4-102 of the Tax-General Volume of the Annotated Code of Maryland authorizes the County to charge as much as 10% of the gross receipts derived from any admissions and amusements; and

WHEREAS, on May 23, 2006, a duly advertised hearing was conducted concerning the decrease of the admission and amusement tax from 10% to 1%; and

WHEREAS, the Board of County Commissioners voted to decrease the admission and amusements tax from 10% to 1%.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Calvert County, Maryland, that pursuant to the authority of Section 4-102 of the Tax-General Volume of the Annotated Code of Maryland, a tax is imposed on the gross receipts derived from any admissions and amusement charge as defined in Section 4-101(b) of the Tax-General Volume of the Annotated Code of Maryland, at the rate of 1%, except as this imposition of tax is limited by the exemptions set forth in Section 4-102 of the Tax-General Volume of the Annotated Code of Maryland; and

AND BE IT FURTHER RESOLVED, that the rate of 1% shall remain in effect until changed by resolution of this Board; and

BE IT FURTHER RESOLVED, that the new rate of 1% shall become effective on August 1, 2006.

BK00025PG069

BE IT FURTHER RESOLVED, that the passage of this resolution shall immediately be certified to the Comptroller of the Treasury of the State of Maryland

DONE, this 13 day of June, 2006, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

ATTEST:

Corinne J. Cook, Clerk

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND

David F. Hale, President

Wilson H. Parran, Vice President

Approved for legal sufficiency on 6/13/06
by

Emanuel Demedis
County Attorney

Gerald W. Clark

Linda L. Kelley

Susan Shaw

Received for Record 6-14 20 06
at 9:10 o'clock A M. Same day
recorded in Liber MSA No. 25
Folio 68
ORDINANCE COUNTY COMMISSIONERS

Kathy P. Smith

ORDINANCE NO. 16-03

[Pertaining to the enactment of Article IV of Chapter 136 of the Code of Calvert County]

For the purpose of imposing a tax on a transient charge paid to a hotel located in Calvert County.

By enacting a new article to Chapter 136 of the Code of Calvert County, Volume 1 (2000 Edition and March 2003 Supplement, as amended).

Pursuant to authority granted in Article 24, Title 9, Subtitle 3 of the Annotated Code of Maryland, as may be amended from time to time, and following a duly advertised public hearing held on May 20, 2003.

Be it Ordained by the Board of County Commissioners of Calvert County, Maryland, that Chapter 136 of the Code of Calvert County, Volume 1, **Be** and the same hereby **Is** amended to include the following Article IV:

Article IV
Hotel Rental Tax

§ 136-21. Definitions.

As used in this article, the following words have the meanings indicated:

ACCOMODATION TAX – The tax authorized under this article.

BOARD – The Board of County Commissioners of Calvert County, Maryland.

COUNTY – As the context requires, Calvert County.

HOTEL – An establishment, including an apartment, cottage, hostelry, inn, motel, rooming house or tourist home that offers sleeping accommodation for compensation to any transient.

PERSON – A natural person, individual, firm, corporation, partnership, association or other legal entity.

TRANSIENT – Any person who, for any period not exceeding four (4) consecutive months, obtains sleeping accommodation at any hotel, either at his or her own expense or at the expense of another.

TRANSIENT CHARGE – A hotel charge for sleeping accommodations for a period not exceeding four (4) consecutive months, but does not include any hotel charge for services and accommodations other than sleeping accommodations.

§ 136-22. Imposition and rate.

A. The Board hereby imposes an accommodation tax on the amount paid for a transient charge.

B. The accommodation tax shall be five (5) percent of the transient charge and shall be effective July 1, 2003.

§ 136-23. Payment, collection and return.

A. A person shall pay the accommodation tax to the hotel when the person pays the transient charge.

B. The hotel shall:

(1) Give the person who is required to pay a transient charge a bill that identifies the transient charge as a separate item from any other charge; and

(2) Collect the accommodation tax from the person who pays the transient charge.

C. The hotel shall hold in trust the accommodation tax collected for the county until the hotel pays the tax to the county as required by this article.

D. The hotel shall, on the form the county requires, complete, sign and file an accommodation tax return and remit payment in full to the county on or before the 21st day of each month for the preceding month.

E. The hotel is allowed, for administrative costs, a discount of one-half (½) of one (1) percent of the gross amount of the accommodations tax collected, provided that the hotel, on or before the due date:

(1) Files the accommodation tax return; and

(2) Pays the accommodation tax.

§ 136-24. Administration.

A. The Board may adopt regulations consistent with Title 9 of Article 24 of the Annotated Code of Maryland, as amended, and Title 11 of the Tax-General Article of the Maryland

BK00019PG276

Code Annotated, as amended, to provide for orderly, systematic and thorough administration of the accommodation tax.

B. The Board may increase the surety bond that the county requires for its Treasurer in order to cover the revenue the Treasurer collects from the accommodation tax. The county may treat any additional premium due to the surety bond increase allowed as an administrative tax administrative cost.

C. From the accommodation tax revenue collected, the Board shall distribute a reasonable sum for accommodation tax administrative costs to the general fund of the county.

And be it Further Ordained by the Board of County Commissioners of Calvert County, Maryland, that this Ordinance shall take effect July 1, 2003, or the date this Ordinance is approved, whichever is later.

Approved and Done this 20th day of May, 2003.

Attest:

Mary S. Watson, Clerk

Board of County Commissioners of Calvert County, Maryland

David F. Hale, President

Linda L. Kelley, Vice-President

Gerald W. Clark

Wilson H. Parran

Susan Shaw

Approved for Legal Sufficiency on 5/20/03

By: Emanuel Demedis
County Attorney

Received for Record 20 May 2003
at 3:30 o'clock P M. Same day
recorded in Liber KPS No. 19
Folio 274 COUNTY COMMISSIONERS
ORDINANCES AND RESOLUTION.

Kathy P. Smith

BK0001 1PG263

RESOLUTION NO. 36-99

PERTAINING TO THE ADOPTION OF A RECORDATION TAX RATE IN CALVERT COUNTY

WHEREAS, the Board of County Commissioners pursuant to Section 12-103, Tax Property Article of The Annotated Code of the Public General Laws of Maryland, is granted the power to set, by law, the recordation tax rate in Calvert County; and

WHEREAS, the Board of County Commissioners at a public meeting held on September 21, 1999 has given consideration to the rate that should be applied effective November 1, 1999.

NOW,THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Calvert County that the recordation tax rate of Five and NO/100THS Dollars ($5.00) for each Five Hundred and NO/100THS Dollars ($500.00) or fraction of Five Hundred and NO/100THS Dollars ($500.00) of consideration payable or of the principal amount of the debt secured of an instrument of writing which are recorded with the Clerk of the Circuit Court for Calvert County, Maryland BE and hereby IS adopted and said rate shall be effective November 1, 1999.

DONE, THIS 28th DAY OF Sept, 1999, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

ATTEST:

Mary S. Watson

Mary S. Watson, Clerk

Approved for legal sufficiency
On 9/28/99
By

Emanuel Demedis
County Attorney

Received for Record Sept. 29, 1999
at 9:45 o'clock A. M. Same day
recorded in Liber K.R.S. No. 11
Folio 263 COUNTY COMMISSIONERS
ORDER AND RESOLUTION

Kathy P. Smith

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY,
MARYLAND

Linda L. Kelley

Linda L. Kelley, President

David F. Hale, Vice-President

Patrick M. Buehler

John Douglas Parran

John Douglas Parran

Barbara A. Stinnett

RESOLUTION 8-82

A RESOLUTION AMENDING RESOLUTION 70-38 LEVYING A TAX ON MOBILE HOME PARKS: FIXING THE AMOUNT AND PROVIDING FOR THE COLLECTION THEREOF: AND PRESCRIBING FOR VIOLATION OF THE RESOLUTION.

WHEREAS, by Resolution 70-38 the Board of County Commissioners of Calvert County imposed a tax on mobile home parks and provided for the collection thereof, and

WHEREAS, the reorganization of County government has made part of Resolution 70-38 obsolete, and

WHEREAS, it is the desire and intent of the Board of County Commissioners of Calvert County to enact the provisions of Resolution 70-38 as amended and to set out the text in its entirety.

Section 1. BE IT RESOLVED BY the County Commissioners for Calvert County, Maryland, that the following definitions shall apply whenever used in this resolution unless a different meaning appears from the context.

(1) Mobile Home. A detached single family residential dwelling unit, designed for transportation, after fabrication, on streets or highways on its own wheels or on flatbeds or other trailers, and arriving at the site where it is to be occupied as a dwelling complete and ready for occupancy except for minor and incidental unpacking assembling operations, located on wheels, jacks or other temporary or permanent foundations.

(2) Mobile Home Park. Any site, lot, parcel, or tract of land which is improved, used or intended to provide a location for the accommodation of two or more mobile homes or trailers which are used for living purposes, regardless of whether or not a charge is made for such accommodation.

(3) "Gross monthly charges" means the gross charges for rental, leasing or use of any space, facilities, or accommodations within a Mobile Home Park and the gross charges for the providing of any services to Mobile Homes located in the Park.

Section 2. AND BE IT FURTHER RESOLVED BY the County Commissioners for Calvert County, Maryland, pursuant to the power and authority contained in Section 120 of Article 81 of the Annotated Code of Maryland (1980 edition) that every person, firm or corporation operating and conducting a Mobile Home Park in Calvert County shall collect from the Mobile Home owner a monthly tax computed at twenty per centum of the gross monthly charges collected by

the Mobile Home Park with a minimum of at least $10.00 per occupied trailer-space per month.

Section 3. AND BE IT FURTHER RESOLVED that the aforesaid tax shall be accumulated and paid monthly to the Treasurer of Calvert County. On or before the fifteenth day of each month after the effective date of this resolution, every Mobile Home Park operator having two or more spaces in operation, shall file with the Treasurer, with a copy for the Supervisor of Assessments of Calvert County, a report showing the amount of tax due for each month preceding the filing of such report and shall pay to the Treasurer of Calvert County the total tax for the preceding month as shown thereon.

Section 4. AND BE IT FURTHER RESOLVED that if any person, firm or corporation required to collect and remit the tax imposed by this resolution fails to file a statement and a remittance, or if the Treasurer has reasonable cause to believe that an erroneous statement has been filed, the Treasurer may proceed to determine the amount due to the County, and in connection therewith shall make such investigations and take such testimony and other evidence as may be necessary; provided, however, that notice of at least ten days be given and opportunity to be heard be given to any person, firm or corporation that may become liable for an amount determined by the Treasurer.

Section 5. AND BE IT FURTHER RESOLVED that every Mobile Home Park operator shall keep ar in on the premises of the Mobile Home Park a register showing the name, address, license / and/or serial number, date of arrival, date of departure, and amount charged each Mobile Home owner. Said register shall be kept up to date and shall be available at all reasonable times to inspection by the County Commissioners, the Treasurer of Calvert County or their authorized representatives. All Mobile Home owners shall

sign in and sign out personally. Said register shall be retained by the Park operator for at least two years.

Section 6. AND BE IT FURTHER RESOLVED that failure to pay to the Treasurer taxes when due as described in this resolution shall be subject to a penalty of one per centum per month.

Section 7. AND BE IT FURTHER RESOLVED that any person, firm or corporation liable for the collection of the tax imposed by this resolution who or which (1) willfully fails to collect and pay the taxes imposed by this resolution; or (2) willfully fails to file any report required by this resolution; or (3) willfully makes any false statement or misleading omission in any report filed as required by this resolution or (4) willfully fails to maintain a register as required by this resolution is guilty of a misdemeanor and upon conviction thereof, shall be fined not more than $100.00 or imprisoned for not more than thirty (30) days, or both for each offense: such fine or imprisonment at the discretion of the court.

Section 8. AND BE IT FURTHER RESOLVED that the provisions of this resolution shall take effect on the 1st day of March, 1982.

DONE This 16th day of February, 1982.

BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY

Mary D. Harrison, President

Garner T. Grover, Vice-President

C. [illegible] Fowler

John M. Gott, Sr.

Jesse J. Reid

ATTEST:

Imogene S. Winters, Clerk

BK00036PG391

RESOLUTION NO. 16-11

[PERTAINING TO THE REPEAL OF RESOLUTION NO. 13-96 AND THE RE-ESTABLISHIMENT OF A POLICY ON CALVERT COUNTY'S STABILIZATION ARRANGEMENT]

WHEREAS, upon the advice and recommendation of certain bond rating agencies, the Board of County Commissioners of Calvert County, Maryland, adopted Resolution 13-96 establishing a Stabilization Arrangement Amount within the Committed Fund Balance for contingency and emergency situations as determined by the County Commissioners; and

WHEREAS, the Board of County Commissioners recognizes the fact that the County is dependent upon revenues from its two largest taxpayers, Constellation Energy Group LLC and Dominion, both members of the energy industry; and

WHEREAS, the Board of County Commissioners desire a short-term replacement source, in the event of a catastrophic change in the value of their enterprise assets.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Calvert County, Maryland, that the policy contained in Resolution 13-96 be, and the same hereby is repealed, and be it further

RESOLVED, that the following policies are hereby established with regard to the maintenance of the County's Stabilization Arrangement Amount within the Committed Fund Balance:

1) The Stabilization Arrangement Amount within the Committed Fund Balance shall be maintained at a level of $10 million or eight percent (8%) of the current operating budget, whichever is greater.
2) In the event the Stabilization Arrangement Amount within the Committed Fund Balance is drawn below a level of eight percent (8%) of current budgeted General Fund expenditures, the funds shall be replenished, as indicated in number one, within two years.
3) This Stabilization Arrangement Amount is intended to be used only after all other available fund balances are exhausted and that use shall be at the sole discretion of the Board of County Commissioners of Calvert County.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its adoption.

DONE, this 7 day of June, 2011, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

ATTEST:

Corinne J. Cook, Clerk

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND

Susan Shaw, President

Patrick Nutter, Vice President

Gerald W. Clark

Evan K. Slaughenhoupt Jr.

Steven R. Weems

Approved for legal sufficiency on 6/7/11

By: _____
William A. Donnedis
County Attorney

Recorded in Land Records
at 10:15 o'clock A M. Same day
recorded in Liber KPS No. 36
Folio 391 COUNTY COMMISSIONERS
CALVERT COUNTY, MARYLAND

Kathy P. Smith

BK00036PG392

RESOLUTION NO. 17-11

[PERTAINING TO THE CLASSIFICATION OF FUND BALANCES IN GOVERNMENTAL FUNDS]

WHEREAS, the Board of County Commissioners of Calvert County, Maryland, seeks to adhere to the reporting requirements set forth by Governmental Accounting Standards Board (GASB) Statement No. 54 Fund Reporting and Governmental Fund Type definitions; and

WHEREAS, one of the mandates of GASB No. 54 requires a governmental entity to establish the order in which source of funds will be spent to meet the expenditures of the governmental entity.

NOW THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Calvert County, Maryland, establishes the following order in which fund balances will be spent when multiple fund balance types are available for a specific purpose: nonspendable, restricted, committed, assigned and unassigned; and

BE IT FURTHER RESOLVED, that the Director of the Department of Finance and Budget, or his designee, is hereby authorized to identify the fund balance components from which funds are to be drawn to pay a particular expenditure; and,

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its adoption.

DONE, this 7 day of June, 2011, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

ATTEST:

Corinne J. Cook, Clerk

Approved for legal sufficiency on 6/7/11

By: Emanuel Demedis
Emanuel Demedis
County Attorney

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND

Susan Shaw, President

Pat Nutter, Vice President

Gerald W. Clark

Evan K. Slaughenhoupt Jr.

Steven R. Weems

Received for Record 6 9 20 11
at 10:45 o'clock A M. Same day
recorded in Liber KPS No. 36
Folio 392 COUNTY COMMISSIONERS
OF CALVERT COUNTY.

Res. No. 17-11

BK00031PG136

RESOLUTION NO. 37-09

PERTAINING TO THE ADOPTION OF A DEBT POLICY

WHEREAS, the Board of County Commissioners for Calvert County, Maryland, has general authority to adopt policies for Calvert County, Maryland; and

WHEREAS, 2009, MD Acts, c. 693, requires that each local government unit adopt a local debt policy; and

WHEREAS, the Board of County Commissioners for Calvert County, Maryland, met in public session on September 22, 2009, and determined to adopt the Debt Policy.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED, by the Board of County Commissioners for Calvert County, Maryland, that the Debt Policy, attached hereto as Exhibit A, BE and the same hereby IS adopted as the official Debt Policy for Calvert County, Maryland.

DONE, this 22 day of Sept., 2009, by the Board of County Commissioners for Calvert County, Maryland, sitting in regular session.

ATTEST:

Corinne J. Cook, Clerk

Approved for legal sufficiency on 9/22/09

by

Emanuel Demedis
County Attorney

BOARD OF COUNTY COMMISSIONERS
CALVERT COUNTY, MARYLAND

Wilson H. Parran, President

Gerald W. Clark, Vice President

Linda L. Kelley

Susan Shaw

Barbara A. Stinnett

Received for Record 9/24 20 09
at 9:15 o'clock A.M. Same day
recorded in Liber KPS No. 31
Folio 136 COUNTY COMMISSIONERS
ORDINANCES AND RESOLUTION.

Kathy P. Smith

BK00043PG402

Resolution No. 48-13
Re: Amendment of the Debt Policy of Calvert County

PERTAINING TO THE AMENDMENT OF THE DEBT POLICY FOR CALVERT COUNTY, MARYLAND

WHEREAS, Section 17-207 of the *Local Government Article* of the Maryland Annotated Code, requires the Board of County Commissioners of Calvert County, Maryland (hereinafter, the "Board of County Commissioners") to adopt a local debt policy;

WHEREAS, the Board of County Commissioners did adopt such a policy as set forth in Resolution No. 37-09, *Pertaining to the Adoption of a Debt Policy* (hereinafter referred to as the Debt Policy");

WHEREAS, the Office of Finance and Budget has recommended that the Board of County Commissioners adopt certain amendments to Debt Policy, more specifically set forth below;

WHEREAS, a public hearing regarding the certain amendment of the Debt Policy of Calvert County was duly advertised in for two consecutive weeks before the public hearing held on November 19, 2013, at which time the Board of County Commissioners received public comment;

WHEREAS, upon due consideration of the comments of the public and staff and in furtherance of the public health, safety and welfare, the Board of County Commissioners finds that it is in the best interest of the public health, safety and welfare of the citizens of Calvert County, Maryland to adopt certain amendments to the Debt Policy as set forth herein.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Calvert County, Maryland hereby approves and enacts the following amendments to the Debt Policy:

1. Section IV of the Debt Policy shall be amended by repealing section IV of the Debt Policy in its entirety and adopting in its place the following:

§IV. Debt Limits.

A. The County periodically requests authorization from the General Assembly, which specifies a not to exceed principal amount of bonds that can be issued pursuant to that authorization.

B. The County has a Debt Affordability model that it uses to determine the amount of new debt the County can afford to support. The model is driven by revenue and growth assumptions with established standards controlling the amount of new debt to be issued over the life of the CIP. The County uses the following guidelines in deciding how much additional General Obligation Debt may be issued in the six-year CIP period:

- The ratio of General Fund Debt Service to General Fund Revenue; 9.5%;
- The ratio of General Fund Debt to Assessed Value of Taxable Real Property; 1.8%; and

- Other standards as may be appropriate.

2. Section VII, DEBT MANAGEMENT POLICIES, Subpart (E), *Debt Management Policies,* shall be amended by repealing Section VII, Subpart (E) in its entirety and adopting in its place the following:

E. Each year in conjunction with the adoption of the capital budget, the Capital Projects Analyst will file a "Declaration of Official Intent to Reimburse." This provides the County with the right to reimburse itself from future General Obligation Debt issues for capital costs advanced prior to the issuance of the debt. These reimbursement rights are subject to rules promulgated by the Internal Revenue Service.

BE IT FURTHER ORDAINED by the Board of County Commissioners of Calvert County, Maryland that the Debt Policy, as amended hereby, shall remain in full force and effect.

BE IT FURTHER ORDAINED by the Board of County Commissioners of Calvert County, Maryland that, in the event any portion of this Policy is found to be unconstitutional, illegal, null or void, by a court of competent jurisdiction, it is the intent of the Board of County Commissioners to sever only the invalid portion or provision, and that the remainder of the Policy shall be enforceable and valid, unless deletion of the invalid portion would defeat the clear purpose of the Policy, or unless deletion of the valid portion would produce a result inconsistent with the purpose and intent of the Board of County Commissioners in enacting this Policy.

BE IT FURTHER ORDAINED by the Board of County Commissioners of Calvert County, Maryland that the foregoing recitals are hereby incorporated and adopted as if fully set forth.

BE IT FURTHER ORDAINED by the Board of County Commissioners of Calvert County, Maryland that this Policy shall be adopted and effective upon recordation, which shall be no sooner than ten (10) days from the date of adoption.

DONE, this 19th day of November, 2013, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

Aye: 5
Nay: Ø
Absent/Abstain: Ø

(Signatures on following page)

BK00043PG404

Resolution No. 48-13
Re: Amendment of the Debt Policy of Calvert County
Page 3 of 3

ATTEST:

Maureen L. Frederick
Maureen Frederick, Clerk

BOARD OF COUNTY COMMISSIONERS OF CALVERT COUNTY, MARYLAND

Pat Nutter
Pat Nutter, President

Steven R. Weems, Vice President

Gerald W. Clark
Gerald W. Clark

Susan Shaw
Susan Shaw

Evan K. Slaughenhoupt, Jr.
Evan K. Slaughenhoupt, Jr.

Approved for legal sufficiency on November 14, 2013 by:

John B. Norris, County Attorney

Received for Record December 2 2013
at 10:45 o'clock A M. Same day
recorded in Liber MCS No. 43
Folio 402 COUNTY COMMISSIONERS
PROCEEDINGS AND RESOLUTION.

Judy A. Gilbert

BK0003 | PG | 37

Attachment A

DEBT POLICY FOR CALVERT COUNTY MARYLAND

This debt policy is intended to provide Calvert County management with written guidelines and restrictions affecting the amount, issuance process and type of debt issued. The County uses debt to spread the costs of public facilities/amenities (Capital Projects) over a longer period of time. The citizens using the facilities in the future will be the same tax payers supporting the general fund's payment of debt service.

I. INTRODUCTION

A. This Debt policy reflects the combined practices of Calvert County (also referred to as the "County") with respect to long-term debt management. Debt policies are written guidelines and restrictions that affect the amount and type of debt issued by Calvert County.
B. This debt policy is to be used in conjunction with the operating and capital budgets, the Capital Improvement Program (CIP) and other fiscal policies.
C. Adherence to debt policies signals to the rating agencies and the capital markets that Calvert County is well managed and will meet its obligations in a timely manner. Following this debt policy will enhance the quality of debt related decisions by imposing order and discipline and by promoting consistency and continuity in decision making. Adherence to this debt policy will help to ensure that Calvert County maintains a sound financial position and credit quality is protected. This debt policy demonstrates the County's commitment to long-term financial planning and will be positively regarded by the municipal market when reviewing Calvert County's credit quality.
D. Calvert County's debt policy is intended to apply to most forms of long-term obligations including General Obligation Debt, capital leases, State revolving loan funds, conduit debt, and inter-fund borrowings. Vested leave and health care benefits, while they fit the definition of long term debt, are not intended to be covered by this policy.

II. QUALIFYING USES OF DEBT/PROHIBITIONS ON THE USE OF DEBT

Much of the CIP is expected to be funded with debt. Capital assets usually have a long useful life and will serve future, as well as current, taxpayers. It would be inequitable and an unreasonable fiscal burden to make current taxpayers pay for capital projects out of current tax revenues. Accordingly, debt issues are advisable, necessary and equitable.

A. Debt issued for projects should have a term equal to or less than the useful life of the asset financed.
B. Prior to considering debt as a source of funding capital projects, the County shall determine if other potential revenue sources, such as pay-as-you-go (Paygo), intergovernmental aid or private contributions are available.
C. Projects costing less than $500,000 will not be funded from borrowings unless as a part of a group of projects.

D. The County may share funding with municipalities in their projects if it is clear that the County will receive the benefit of these projects.
E. The County will consider issuing debt to improve leased property only if the County has a non-cancellable lease on the property that exceeds the economic life of the asset and the maturity of the debt.
F. The County will only issue debt to construct or acquire public facilities for which it expects to sustain future annual operational and maintenance costs. By providing a yearly budget to the Buildings and Grounds division and consistent with the philosophy of keeping the capital facilities and infrastructure systems in good repair and to maximize the capital stock's useful life, the County will set aside sufficient revenue from operations to fund ongoing normal maintenance needs.
G. The County has no intent to issue long-term debt to reduce the unfunded liability of the Pension Trust.
H. The County has no intent to issue long-term debt to reduce the unfunded liability of the Other Post Employment Benefits Trust.
I. Long-term debt may not be used to finance ongoing and recurring operational expenditures and expenses.

III. TYPES OF DEBT INSTRUMENTS

A. General Obligation Debt
   1. General Obligation Bonds – General Obligation ("G.O.") Bonds are the most common form of debt instrument for Calvert County. These are generally tax-exempt and are backed by the full faith and credit of Calvert County. General Obligation Bonds are issued to finance the purchase, construction and equipment of infrastructure and facilities for a wide variety of functions such as transportation, public schools, community college, public safety, roads and highways, bridges and other programs. Calvert County issues General Obligation Bonds pursuant to authorization granted from time to time by the Maryland General Assembly at the request of the County.
   2. Bond Anticipation Notes (BANs) - These are generally short term in nature and are issued as interim financing for a variety of financial reasons. On occasion BANs may be issued in one or more smaller amounts before a single larger size G.O. issue is executed. Proceeds of future G.O. Bond issues would be used to pay off the BANs. State law permits the issuance of BANs by Calvert County.
   3. Agricultural Land Preservation Installment Purchase Agreements (IPAs) – These are general obligation debt instruments to fund purchases of property development rights and are backed by the full faith and credit of Calvert County. When these agreements are entered into, a treasury security is purchased to pay the principal when due. Because of this source for payment, this debt is not part of Debt Affordability calculations.

4. State of Maryland Revolving Loan Programs – The loan programs the County regularly participates in are those offered by the Maryland Department of the Environment. Interest rates are generally lower than those for which the County qualifies on its own merit in the open market. On occasion, loans may be for no interest. On some loans, the State assesses fees to supplement the low interest rates.
5. The recently enacted American Recovery and Reinvestment Act ("ARRA") provides a number of taxable and tax-exempt financing options, some with a limited duration. Calvert County will review appropriate ARRA options and utilize them where such an issuance would benefit the County.

B. Other Forms of Debt
   1. Revenue Bonds
      a. Revenue Bonds are secured by the pledge of particular revenues to their repayment. The revenues pledged may be those of a Special Revenue or Enterprise fund, or they may be derived from revenues received from or in connection with a particular project, all or part of which is financed from the proceeds of revenue bonds.
      b. Revenue Bonds are generally tax-exempt and structured to be self-supporting. Because they are self-supporting they are excluded from Debt Affordability calculations.
      c. Revenue-based debt generally carries a higher interest rate but allows a direct relationship between the cost of a project and the users who benefit from it.
   2. Interfund Loans – Loans may be extended between funds of the County. In such an event, interest rates will be determined by the Board of County Commissioners. No inter-fund loans will be executed without a plan of repayment to the affected fund.

C. Other Financing Mechanisms
   1. Capital Leases – this form of financing is used regularly for the purchase of substantial equipment that may not qualify to be financed with General Obligation Bonds. The term of this form of financing is typically five to ten years. The equipment being purchased is sometimes the collateral for the leases. Capital Lease agreements are subject to annual appropriation.

IV. DEBT LIMITS

A. The County periodically requests authorization from the General Assembly, which specifies a not to exceed principal amount of bonds that can be issued pursuant to that authorization.

B. The County has a Debt Affordability model that it uses to determine the amount of new debt the County can afford to support. The model is driven by revenue and growth assumptions with established standards controlling the amount of new debt to be issued over the life of the CIP. The County uses the following guidelines in deciding how much additional General Obligation Debt may be issued in the six-year CIP period:

- There are guidelines relative to:
  1. The ratio of General Fund Debt Service to General Fund Revenue
     - Set at 9.5%;
  2. The ratio of General Fund Debt to Assessed Value of Taxable Real Property.
     - Set at 4.5%;
  3. The ratio of Debt Per Capita
     - Set at $1,500;
  4. Other standards as may be appropriate.

V. DEBT STRUCTURE: TERM

A. Bonds are typically issued for 15 years. The Agricultural Land Preservation Installment Purchase Agreements (IPA) program typically limits terms to between ten (10) and twenty (20) years. When bond market conditions warrant, or when a specific project would have a shorter useful life, then different repayment terms may be used.
B. Capital Leases generally have a term of five to ten years.
C. County debt issues may be structured for repayment with near level debt service payments or level principal payments. Current County practice has been to utilize the near-level debt service payment method to facilitate the budget process.
D. The size of the debt issue should be such that economies of scale are reached with regard to issuance costs, including but not limited to Bond Counsel, Financial Advisor, and rating fees.

VI. METHOD OF SALE

A. Competitive sales should generally be used for General Obligation Debt issues. Negotiated sales may be used if the Board of County Commissioners (BOCC), in conjunction with the Director of Finance and Budget and the County's Financial Advisor, determines that such a sale method is in the best interests of the County.
B. Electronic bidding systems should be encouraged in order to enhance participation.

VII. DEBT MANAGEMENT POLICIES

A. The County will at all times manage its debt and sustain its strong financial position, including healthy reserves, to seek and maintain the highest credit rating possible. As established in Resolution No. 13-96, based on recommendations by certain bond rating agencies, an Undesignated Unreserved Fund Balance of $10 million or eight percent (8%) of the current operating budget whichever is greater shall be maintained as detailed in the resolution.
B. The County may seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes or cost effectiveness.
C. The County will consider utilizing debt service reserve funds for certain debt issuances if advantageous to the County for marketing or cost mitigation purposes.
D. The County will monitor compliance with bond covenants as applicable. Bond covenants are generally related to Revenue Bonds or special obligation debt.
E. Each year in conjunction with the adoption of the capital budget, the Capital Projects Coordinator will file a "Declaration of Official Intent to Reimburse." This provides

the County with the right to reimburse itself from future General Obligation Debt issues for capital costs advanced prior to the issuance of the debt. These reimbursement rights are subject to rules promulgated by the Internal Revenue Service.

VIII. FINANCING MECHANISMS

A. The County pledges its full faith and credit to repayment of all General Obligation Debt. Accordingly, paying principal and interest on General Obligation Debt is the absolute first claim on County resources.
B. In addition to its general income and property tax resources the County may allocate portions of certain revenue sources to the repayment of its General Obligation Debt
C. The County will consider various financing techniques, including fixed or variable interest rate debt, to minimize the interest costs over the life of the issue. These techniques will be evaluated based on market conditions and risk.
D. Use of Derivatives/Swaps
    1. A derivative is an instrument that receives its value from or gets its value from another instrument, asset, index or event. County policy is to not use derivatives. Any use of derivatives would require a revision to the County's current policy. This policy is not intended to preclude the investment by the County in U.S. Treasury STRIPS (Separate Trading in Registered Interest and Principal Securities) and, in particular, the County may invest in STRIPS in connection with its agricultural land preservation program.
    2. A swap is an interest rate exchange transaction. County policy is to not enter into swap agreements. Again, any use of Swaps would require a revision to the County's current policy.

IX. REFUNDING

A. The County, in conjunction with its Financial Advisor, will monitor its outstanding debt in light of current debt market conditions and will refund any qualifying debt when sufficient savings can be realized.

X. POST-ISSUANCE ADMINISTRATION/ARBITRAGE

A. In connection with each issuance of debt the interest on which will qualify for exemption from federal income tax, the County will execute such certificate(s) and file such information returns as Bond Counsel advises are necessary and appropriate to establish qualification for such exemption.
B. Subsequent to the issuance of any issue of tax-exempt debt the County will comply with such requirements for the maintenance of the tax-exempt status of the interest payable on the debt (including without limitation restrictions related to arbitrage yield restrictions, rebate of arbitrage profits, and private business use) as are contained in the certificate(s) referenced in paragraph X.A or as may otherwise become applicable to the debt subsequent to its issuance.
C. The County intends that its tax-exempt debt be issued in such amounts and at such times relative to the expected expenditure of proceeds as to reasonably expect, as of

the time of issuance, that the expenditure of proceeds will qualify for an exception to the arbitrage rebate and yield restriction rules of federal income tax law.

D. The investment of unspent bond proceeds shall be in accordance with the County's Investment Policy, the tax certificate executed by the County in connection with the issuance of such debt, and the trust indenture or other documents, if any, entered into by the County in connection with the issuance of the debt and imposing restrictions on such investment.
E. All trust accounts will be closed timely when no longer needed.

XI. CONTINUING DISCLOSURE

A. The County will comply with all disclosure requirements established by the Securities and Exchange Commission.
B. The Continuing Disclosure Agreements can be found as an appendix to every Official Statement.

XII. SERVICE PROVIDERS

A. The BOCC is responsible for establishing a selection and contracting process for professional services relative to the issuance of debt. The criteria used in selecting service providers include quality of services, cost of services, experience in their respective expertise, and ability and willingness to comply with the County's terms and conditions. The main service providers include:
    1. Financial Advisor
        a. The Financial Advisor's primary role is assisting in the issuance of General Obligation Debt.
        b. The Director of Finance and Budget shall advise the BOCC relative to the solicitation for, selection of and contract duration of the Financial Advisor.
        c. The County shall not limit itself to having a single Financial Advisor or firm under contract at any one time if desired.
    2. Bond Counsel
        a. As part of its responsibility to manage outside attorney contracts, the County Attorney will work closely with the Director of Finance and Budget and advise the BOCC relative to the duties and responsibilities and the solicitation and selection of and duration of employment for Bond Counsel.
        b. Bond Counsel's primary role is assisting in the issuance of General Obligation Debt.
        c. In addition to debt related issues, Bond Counsel may be employed to handle issues related to tax matters and Internal Revenue Service procedural issues.
        d. The County shall not limit itself to having a single Bond Counsel firm under contract at any one time if desired.

XIII. CREDIT RATINGS

A. The County's ability to borrow at the lowest cost of funds depends upon its credit standing as assessed by major credit rating agencies.
B. In order to enhance the County's position in the debt market, the Director of Finance and Budget will be responsible for determining whether ratings will be requested.
C. The Director of Finance and Budget is responsible for maintaining relationships with these agencies and keeping them informed relative to material economic events that occur in the County between debt issuances (between official rating events). The BOCC, Bond Counsel and the County's Financial Advisor may be consulted when determining whether an economic event is of significant proportion to qualify for such a notification.
D. The County shall maintain adequate systems of internal control, comply with applicable laws and regulations, and conduct its financial affairs in such a way as to sustain a strong financial position in order to maintain the highest credit rating level possible.

XIV. ADMINISTRATION/RESPONSIBILITIES

A. The BOCC is responsible for implementing and revising these policies as appropriate.
B. The Director of Finance and Budget is responsible for:
    1. The administration of these policies.
    2. Analyzing debt issuances or other debt related proposals, responding to such proposals and recommending to the President of the Board of County Commissioners if in the opinion of the Director of Finance and Budget, or their designee the proposed financing agreement is beneficial to the County and complies with the County's long term financial strategy.
C. The Director of Finance and Budget, based upon advice and counsel from the Financial Advisor and Bond Counsel, may deviate from the guidelines established in this Debt Policy on a case by case basis, as may be warranted in particular circumstances, with the advance approval of the BOCC.

BK00026PG715

RESOLUTION NO. 2707

A RESOLUTION CONCERNING THE ADMINISTRATIVE TRANSFER OF BUDGET APPROPRIATIONS

WHEREAS, pursuant to the authority granted in Article 5, of the Code of Public Local Laws for Calvert County, Maryland, the Board of County Commissioners of Calvert County, Maryland, has the power to establish procedures for the administrative transfer of appropriations between specified categories of expenditures in the County's expenditures listed in the current budget; and

WHEREAS, the Board of County Commissioners has via previous resolution 8-97 empowered the Director of Finance and Budget to make administrative transfers of appropriations, in the amount of not more than five thousand dollars ($5,000.00) each.

WHEREAS, the Board of County Commissioners finds that it is in the County's best interests to increase the Director of Finance and Budget's authority to conduct administrative transfers of appropriations from an upper limit of five thousand dollars ($5,000.00) to ten thousand dollars ($10,000.00) and to establish the County Administrator's authority to conduct administrative transfers of appropriations in the amount of not more than twenty-five thousand dollars ($25,000.00) each.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the Board of County Commissioners of Calvert County, Maryland, that the Director of Finance and Budget is empowered to make administrative transfers of expenditures within the current expense budget, within the same office or department, between departments, agencies, boards or commissions, inter-project transfers of appropriations between capital projects in the capital budget, and, the addition of new budget items, in the amount of not more than ten thousand dollars ($10,000.00) each, and be it further

RESOLVED, that by the Board of County Commissioners of Calvert County Maryland, that the County Administrator is empowered to make administrative transfers of appropriations in the amount of not more than twenty-five thousand dollars ($25,000.00) each, and be it further

RESOLVED, that any change involving funds totaling more than twenty-five thousand dollars ($25,000.00) but less than one hundred thousand dollars ($100,000.00) be approved by the Board of County Commissioners without passage of a resolution, and be it further

RESOLVED, that any change involving funds totaling more than one hundred thousand dollars ($100,000.00) may be made only by resolution approved by the Board of Commissioners after compliance with the publication and hearing requirements applicable to the original proposed budget; and be it further

BK00026PG716

RESOLVED, that in order to meet a public emergency affecting life, health or property, the Board of Commissioners by resolution may make emergency appropriation without meeting publication and public hearing requirements.

AND BE IT FURTHER RESOLVED, that these provisions shall be effective immediately.

DONE, this 7 day of Aug., 2007, by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

ATTEST:

Corinne J. Cook

Corinne J. Cook, Clerk

BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND

Wilson H. Parran, President

Susan Shaw, Vice President

Approved for legal sufficiency on 8/7/07
by

Gerald W. Clark

Emanuel Demedis
County Attorney

Linda L. Kelley

Barbara A. Stinnett

Received for Record 8/14 20 07
at 1:55 o'clock P M. Same day
recorded in Liber KPS No. 26
Folio 116
COMMISSIONERS
ORDINANCES
ON.

Kathy P. Smith

CALVERT COUNTY GOVERNMENT

INVESTMENT POLICY AND GUIDELINES

AUTHORITY: Article 95, § 22,
Annotated Code of Maryland and
State Finance & Procurement Article § 6-222

Introduction

At such time as the County shall have on deposit funds not needed for immediate expenditure, the Director of Finance and Budget or his/her designee is authorized to invest such funds until the time they will be needed in such securities as are indicated in these guidelines.

Policy

It is the policy of the Board of County Commissioners of Calvert County to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

Scope

This investment policy applies to all financial assets of the Board of County Commissioners of Calvert County. These assets are included in the following funds:

General Fund
Capital Project Funds
Enterprise Funds
Trust and Agency Funds
Special Revenue Funds

This investment policy also applies to those agencies whose investments are managed by County staff.

This policy does not cover the financial assets of the Calvert County Sheriff's and Correctional Officers Pension Plan or the Calvert County Volunteer Fire Department and Rescue Squad Pension Plan. There is a separate investment policy which governs these assets.

Investment Objectives

I. Safety of principal;

A. Gains through price appreciation may be taken at the discretion of the Investment Manager.

B. No principal loss will be realized without approval from the Director of Finance and Budget.

II. Long-run preservation of principal; low volatility of market value;

III. Liquidity to meet short term working capital needs;

IV. Best available yield consistent with safety and liquidity objectives.

Investment Guidelines

I. The standard of prudence to be applied by the investment officer shall be the **"**prudent person" rule**,** which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." The prudent person rule shall be applied in the context of managing the overall portfolio.

II. Investments are limited to:

1. Any obligation for which the United States has pledged its full faith and credit for the payment of principal and interest:

a. There shall be no dollar limitation on investments in any U.S. Government obligation.

2. Any obligation that a federal agency issues in accordance with an act of Congress:

a. There is no dollar limitation on federal agency obligations guaranteed by or backed by the full faith and credit of the U.S. Government.

b. Investment in the debt of other federal agencies, instrumentalities, and/or government sponsored corporations shall not exceed 10% of the portfolio at the time of purchase.

3. Bankers' Acceptances (BA's) of domestic and foreign banks that maintain the highest short term deposit rating from Standard & Poor's (A-1) and/or Moody's (P-1) or a long term deposit rating no lower than AA from either Standard & Poor's or Moody's:

a. The maximum investments in individual domestic or foreign banking institutions shall be limited to the greater of $1,000,000 or 10% of the total investment portfolio at the time of purchase.

b. The total investment in Bankers' Acceptances shall not exceed 25% of the entire investment portfolio.

4. Repurchase Agreements (repo's) with dealers on the Approved List of Securities Dealers (attached) and/or with banking institutions that maintain the highest short term deposit rating from Standard & Poor's (A-1) and/or Moody's (P-1) or a long term deposit rating no lower than AA from Standard and Poor's and/or AA from Moody's:

a. Repo's must be collateralized by one of the following types of obligations:

- U.S. Government obligations backed by the full faith and credit of the U.S. Government;
or
- federal agency obligations that are backed by the full faith and credit of the U.S. Government.

b. Value of the underlying repurchase collateral must be equal to or exceed 102% of the principal and interest amount of the investment.

c. The maximum repo investments with authorized banking institutions or securities dealers may not exceed the greater of $5,000,000 or 10% of the total investment portfolio at the time of purchase.

d. Prior to negotiating repo trades with any financial institution, a repurchase agreement contract mutually acceptable to both the County and financial institution must be executed.

5. Certificates of deposit of financial institutions that are nationally chartered or chartered in the State of Maryland:

a. The deposit must be interest bearing; and

b. the financial institution provides collateral, equal to the investment criteria outlined in these guidelines, with a market value that equals or exceeds 102% of the amount by which the deposit exceeds the deposit insurance, and custodian holds the collateral.

c. The maximum investments in nationally or Maryland chartered banking institutions shall not exceed the greater of $5,000,000 or 10% of the total portfolio at the time of purchase.

6. Securities of, or other interests in, any open-end or closed-end management type of investment company or investment trust registered under the provisions of the federal Investment Company Act of 1940.

a. The portfolio of the investment company fund or trust is limited to direct obligations of the U.S. Government and to repurchase agreements fully collateralized by U.S. Government obligations and;

b. the investment company fund or trust takes delivery of that collateral, either directly or through an authorized custodian.

c. The investment company fund or trust must maintain a net asset value of $1.00 at all times and the fund or trust must provide investors with daily liquidity.

d. The maximum investments in an investment company or trust of any one company shall not exceed the greater of $5,000,000 or 25% of the total portfolio at the time of purchase.

7. Other investment instruments and guidelines which receive the express written approval of the Director of Finance and Budget.

8. Relative to sovereign risk, at any time, no more than $1,000,000 or 10% of the total investment portfolio is to be invested with financial institutions residing in a single foreign country.

9. Investment maturities in any permitted investment shall not exceed 24 months in duration unless prior approval is received from the Director of Finance and Budget or his/her designee. Investment in securities exceeding 24 months in duration shall not exceed 20% of the total investment portfolio at the time of purchase.

10. No principal loss will be realized without the express approval of the Director of Finance and Budget.

11. Principal and interest income will be reinvested immediately upon receipt.

12. The borrowing of money for the sole purpose of investment is prohibited.

Ethics and Conflicts of Interest

Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Director of Finance and Budget any material (15% or more ownership) financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the County's portfolio. Employees and officers having material ownership as defined above shall subordinate their personal investment transactions to those of the County, particularly with regard to the time of purchases and sales.

Authorized Dealers/Brokers

All of the County's investments with the exception of certificates of deposit, money market accounts, and investments in the Maryland Local Government Investment Pool are required to be third party held, thereby eliminating the risk of using an dealer/broker who is in financial hardship. Therefore, the dealer/broker used in an investment transaction is at the discretion of the authorized individual making the trade.

It is the County's policy to limit the purchase of certificates of deposit to $100,000 per financial institution covered under FDIC insurance. All money market accounts are to be maintained at the financial institution where the County has contracted its banking services.

Custodial/Investment Manager Guidelines

1. The investment manager is not permitted to invest public funds of Calvert County in a manner inconsistent with this adopted policy.

2. All investments, with the exception of directly purchased C.D.'s, must be third party held.

3. All securities purchased by the County or agencies shall be delivered versus payment to the applicable primary safekeeping bank or correspondent bank, on the settlement day.

4. The custodian will provide a monthly report of each portfolio's transactions to the Director of Finance and Budget.

5. The Investment Manager will issue quarterly reports and will be available for meetings with the Director of Finance and Budget.

6. The investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the Board of Commissioners of Calvert County investment risk constraints and cash flow needs.

7. Performance Measurement Standards - Results will be reviewed on a quarterly basis using time weighted, dollar weighted, balanced index, and consumer prices. The manager is expected to outperform the appropriate measures over a full market cycle. The benchmarks are as follows:

Calvert County Government's portfolio return will be measured against:

Merrill Lynch 1-3 year government securities,
and,
91-day Treasury Bill Index.

Due to liquidity demands, the Board of Education's portfolio return will be measured against:

30-day Treasury Bill Index.

Reporting Requirements

The County shall file an investment report with the State Treasurer every January 15 and July 15, beginning January 15, 1996. The report shall be:

a. prepared and certified by the investment manager for accuracy and compliance with the approved policy;

b. certified by the County Administrator as to the date on which the form was received, and a statement that he/she has checked the report and has verified that the information contained in the report complies with the approved policy.

[This reporting requirement ended in October of 1999 and last required report was filed on July 15, 1999]

Long Term Obligations

Over the years, Calvert County has issued debt to pay for capital projects and school construction. Our debt issues have been for fifteen-year terms with a recent extension to twenty-five years for public infrastructure (Enterprise Funds). The County has received the following ratings from the three major rating agencies:

Fitch Ratings AAA
Moody's Investors Service, Inc. Aaa
Standard & Poor's AAA

The Board of County Commissioners of Calvert County approved the debt affordability guidelines proposed by the County's Financial Advisor, Davenport and Co. LLC, on November 13, 2001 and modified on November 19, 2013. The approved guidelines are as follows:

* General fund debt to assessed value 4.5%
* Debt service as a percent of current General Fund Revenues 9.5%

This means the County should only issue debt up to the point that the debt service, principal and interest payments do not exceed 9.5% of County revenues. The County's projected Fiscal Year 2016 level of debt service is 7.3% of General Fund revenue. There is a debt affordability chart which shows the level of County debt, actual and projected, to the debt affordability guideline for the Fiscal Years 2016 through 2025 on page 238.

The minimum annual requirements to amortize all outstanding debt, except accumulated unpaid vacation, personal and sick leave for the General Fund as of June 30, 2018 are as follows:

	Governmental Activites		
Years Ending June 30,	**Principal**	**Interest**	**Total**
2019	$ 15,761,118	$ 4,581,680	$ 20,342,798
2020	12,592,841	3,966,796	16,559,637
2021	14,898,031	3,409,265	18,307,296
2022	12,025,518	2,714,947	14,740,465
2023	11,364,958	2,140,696	13,505,654
2024-2028	32,111,008	5,594,483	37,705,491
2029-2033	18,281,670	1,141,413	19,423,083
Premium	10,553,678	-	10,553,678
	$ 127,588,822	$ 23,549,280	$ 151,138,102

Long-Term Obligations - All Funds

The minimum annual requirements to amortize all outstanding debt, except accumulated unpaid vacation, personal and sick leave, estimated landfill closure and postclosure costs for the Enterprise Funds as of June 30, 2018 are as follows:

	Business-Type Activities		
Years Ending June 30,	**Principal**	**Interest**	**Total**
2019	$ 1,583,588	$ 682,982	$ 2,266,570
2020	1,600,974	632,595	2,233,569
2021	1,621,003	581,814	2,202,817
2022	1,619,962	532,420	2,152,382
2023	1,219,279	466,138	1,685,417
2024-2028	5,629,136	1,754,385	7,383,521
2029-2033	4,685,205	1,029,302	5,714,507
2034 - thereafter	10,240,875	488,424	10,729,299
Premium	848,944	-	848,944
	$ 29,048,966	$ 6,168,060	$ 35,217,026

A summary of the changes in long-term obligations of the County for the year ended June 30, 2018 is shown on the next page. This schedule is found in Note 7 of the Comprehensive Annual Final Report.

	Balance June 30, 2017	Additions	Deductions	Balance June 30, 2018	Due Within One Year
Governmental activities:					
Bonds and Notes Payable					
General Obligation Debt (1)	$ 113,256,348	$ 24,105,706	$ (14,275,940)	$ 123,086,114	$ 15,761,118
Notes Payable (2)	70,105	-	(17,737)	52,368	4,685
The Land Preservation Program	5,470,940	-	(1,020,600)	4,450,340	227,500
Other Liabilities:					
Landfill Closure Costs	300,000	-	(30,000)	270,000	30,000
Net Pension Liability	14,489,701	-	(1,369,970)	13,119,731	-
Net OPEB Liability	58,774,624	-	(12,915,450)	45,859,174	-
Compensated Absences	12,193,078	2,062,302	(1,359,323)	12,896,057	1,463,312
Total	$ 204,554,796	$ 26,168,008	$ (30,989,020)	$ 199,733,784	$ 17,486,615
Business-type activities:					
Bonds and Notes Payable					
General Obligation Debt (1)	$ 14,662,476	$ 2,408,000	$ (753,974)	$ 16,316,502	$ 857,507
Notes Payable (1)	13,256,276	-	(523,812)	12,732,464	726,081
Other Liabilities:					
Landfill Closure Costs	3,167,831	7,813	-	3,175,644	7,813
Compensated Absences	536,482	170,804	(123,497)	583,789	55,000
Total	$ 31,623,065	$ 2,586,617	$ (1,401,283)	$ 32,808,399	$ 1,646,401

(1) Indicates debt issued for the purpose of acquiring capital assets.
(2) Represents debt used for other governmental purposes.

Glossary & Acronyms

Otter Exhibit at Calvert Marine Museum
Solomons, Maryland

Glossary
acronyms

Accounting System	The total structure of records and procedures which are used to record, classify, and report information on the financial position and operations of a governmental unit.
Accrual Basis of Accounting	The recognition of a financial transaction at the time of occurrence, rather than at the time of the actual receipt or payment.
Appropriation	An authorization granted by a legislative body to incur obligations and make expenditures for specific purposes within a specific time frame.
Arbitrage	Arbitrage is the difference which occurs when tax-exempt bonds bear interest at a lower rate than comparable taxable securities. This difference happens when a local government unit (in normal market conditions) issues tax-exempt bonds and invests the bond proceeds in higher-yielding taxable securities. Since local governments do not pay income taxes, the spread between the interest payments on the bonds and the interest earnings on the investments is profit, or arbitrage, for the local government. In some cases the local government must "rebate" the arbitrage to the Federal government.
Assessable Tax Base	The total valuation placed upon real and personal property, less certain exemptions, by the State Department of Assessments and Taxation for the purposes of levying property taxes. The Board of County Commissioners determines the tax rate to be applied against the tax base to generate tax revenues to support the annual budget. The Northern, Southern and Central areas are assessed on a three-year revolving cycle.
Assessed Valuation	The valuation established for individual real estate or other property by the State for purposes of taxation. The assessment for real property is currently established at 100% of market value.
Audit	An official inspection of an organization's accounts by an independent body.
Authorized Position	Employee positions authorized in the annual budget by the Board of the County Commissioners.
Balanced Budget	A budget in which all expenditures are equaled by all revenues. The County's General Fund budget must be balanced by State Law.
Base plus Variable Rate	The current county-wide rate structure for the Water and Sewer (W&S) Fund, which charges users of the systems based on two factors. The first factor is the base rate, which is based on the fixed costs for operating W&S, and is charged per equivelant dwelling unit. The Variable part of the rate is based on operating costs that vary with consumption, such as electricity and chemicals, and is charged per 1,000 gallons used. Customers are only charged for the services they use, which may be water only, sewer only or both water and sewer.

Basis of Accounting	The cash basis of accounting records revenue when cash is received, and expenses when they are paid in cash. This contrasts with the accrual basis, which records income items when they are earned and records deductions when expenses are incurred regardless of the flow of cash. Calvert County uses cash, modified accrual and full accrual accounting. On page 22 of this document there is a description of the way the County uses each basis for budget and annual reporting purposes.
Bay Restoration Fee (BRF)	The Bay Restoration Fee is charged on water and sewer utility bills on behalf of the Maryland Bay Restoration Fund. This fund is used to upgrade Maryland's wastewater treatment plants with enhanced nutrient removal (ENR) technology so they are capable of achieving wastewater effluent quality of 3 mg/l total nitrogen and 0.3 mg/l total phosphorus. A similar fee billed on real property tax bills to septic system users goes to the Fund to be used for upgrading onsite systems and implement cover crops to reduce nitrogen loading to the Bay. This fee was initiated in 2004 and increased in 2012.
Bond	A written promise to pay a specified sum of money, called the face value of principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate. Bonds are primarily used to finance capital projects.
Bond Rating	An evaluation of the credit quality of bonds usually made by independent rating services. Ratings generally measure the probability of the timely repayment of principal of and interest on municipal bonds. Before a bond issuance, rating agencies may require information on demographics, debt burden, economic base, finances and management structure. The information is evaluated and the bond issue is assigned a letter rating which reflect the creditworthiness of the bonds. For example, Moody's Investors Service has 19 different gradations of bond ratings in 9 bond categories ranging from highest quality (Aaa) to default status (C). The higher the credit rating, the move favorable the effect on the marketability of the bond. Calvert County's bond ratings are shown in the performance measures for the County Commissioners.
Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing those expenses.
Budget Calendar	The schedule of key dates which Calvert County follows in the preparation and adoption of the budget.

Budget Document	The document prepared by the Department of Finance & Budget to present the comprehensive financial program of the Board of County Commissioners. Included in the document are the Commissioners' budget message, performance and workload information. The County's long-term capital improvements program is also incorporated in the document.
Budget Message	A general discussion of the budget by the Board of County Commissioners which contains an overview of the approved budget, explains some of the principal budget issues and major items funded, and describes how the budget is financed.
Capital Budget	A plan of capital expenditures and the means of financing usually based on the first year of the capital improvement program; represents the appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.
Capital Connection Fee	A fee (sometimes called a tap fee) which is implemented to cover the cost of providing service for new users to a water or sewerage system. The fees are used to construct treatment plants, major pumping stations and conveyance facilities that provide capacity for the users of the system.
Capital Improvement Plan (CIP)	A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth in each capital project, identifying the beginning and ending date for each project, the amount to be expended in each year, and the method for financing those expenditures. Annually, the Board of County Commissioners adopts the first year of the capital budget and approves the future years for planning purposes.
Capital Outlay	An expenditure expected to have a useful life greater than five years or an estimated total cost of $5,000 or more.
Capital Project	Major construction, acquisition or renovation activities which add value to a government's physical assets or significantly increases useful life.
Capital Project Fund	This fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlay including the acquisition or construction of capital facilities and other capital assets.
Class Specification	A description of a class of work which summarizes the job, its essential functions and other duties, the required knowledge, abilities and skills, minimum qualifications and other pertinent requirements. A class specification is generally descriptive of all positions assigned to the class of work, but not restrictive.
Component Unit	A legally separate organization for which the elected officials of the primary government are financially accountable.
Cost-of-Living Adjustment (COLA)	An increase in salaries to offset the impact of inflation on compensation.

Code of Maryland Regulations (COMAR)	The Code of Maryland Regulations, often referred to as COMAR, is the official compilation of all administrative regulations issued by agencies of the state of Maryland.
Debt Service	The required principal and interest payments due on debt issued by the County for financing long-term capital improvements according to a predetermined payment schedule.
Department/Division	A basic organizational unit of a government which is functionally unique it its delivery of services.
Depreciation	The accounting process of expensing capital assets over its estimated useful life.
Encumbrances	A commitment of funds against an appropriation which may be in the form of a purchase order or contract. The encumbrance reserves the appropriated funds for a future expenditure. The total of expenditures and encumbrances for a department in a given fiscal year may not exceed its total appropriation.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to business enterprises and where operations are entirely or predominately self-supporting by user charges. Examples in Calvert County are the Water and Sewer Fund and the Solid Waste Fund.
Enterprise Resource Planning (ERP)	Enterprise resource planning (ERP) is business management software—usually a suite of integrated applications—that an entity can use to collect, store, manage and interpret data from many business activities. ERP provides an integrated view of core business processes using common databases maintained by a database management system. The applications that make up the system share data across the various departments that provide the data. In Calvert County, the following ERP systems are used: MUNIS for tax billing, Hansen for land management, Sunguard for fund accounting and utility billing, Wasteworks for solid waste accounting, and RecTrac for parks and recreation billing and reporting
Equivalent Dwelling Unit (EDU)	An "Equivalent Dwelling Unit", or EDU is defined as the amount of water or sewerage used daily by one single-family residential household. The EDU is the unit of measure by which the user is charged for capital connection fees, and for the base rate on water or sewer service. For Calvert County, 200 gallons per day is the basis for one EDU. Commerical users are assigned EDUs based their consumption or estimated consumption using the 200 gallon per day benchmark.
Excise Tax Fees	One-time charges assessed against new development that attempt to recover from the developer the capital cost of the additional public facilities needed to serve that development. The current impact fee in Calvert County is $12,950, and is utilized for parks and recreation facilities, school facilities, and landfills.

Expenditures	The payment for goods delivered or services rendered and which decreases net financial resources. It is not linked to a specific measurement period.
Expenses	A consumption of net assets, or an outflow of resources that is applicable to a specific reporting period. An expense is not necessarily a cash outflow (i.e., depreciation expense).
Fiduciary Funds	A fund established for assets held in a trustee or agent capacity for outside parties, including individuals, private organizations, and other governments.
Fiscal Year (FY)	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. Calvert County's fiscal year begins on July 1 and end on June 30 of the following year. **Fiscal year 2019 begins on July 1, 2018 and will end on June 30, 2019.**
Fixed Assets	Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
Full-time Equivalent (FTE)	A method of measuring the equivalent full time personnel by comparing hours worked to an annualized equivalency.
Fund	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.
Fund Balance	The excess of the assets of a fund over its liabilities and reserves. Fund balance is also sometimes called net assets. A negative fund balance is sometimes called a deficit. Since the adoption of GASB 54, there are five types of governmental fund balance. They are:
	* **Nonspendable**--Amounts that cannot be spent because they are either in a nonspendable form, or are legally or contractually required to be maintained intact.
	* **Restricted**--Amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
	* **Committed**--Amounts that can only be used for specific purpose pursuant to constraints imposed by formal action of the County's highest level of decision making authority. The Board of County Commissioners (BOCC) is the highest level of decision-making authority, and committed funds are established by resolution or legislation. Those committed amounts cannot be used for any other purpose unless the BOCC removes or changes the specified used by taking the same type of action it employed previously to commit those amounts.

Fund Balance (continued)	*** Assigned**--Amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balance is expressed by the BOCC or their designee as established in the County's Fund Balance Policy.
	*** Unassigned**--Amounts that have not been restricted, committed or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.
GAAP	Generally Accepted Accounting Principles are called GAAP. This term refers to the common set of accounting principles, standards and procedures that entities use to compile their financial statements. GAAP are a combination of authoritative standards set by policy boards that reflect the commonly accepted ways of recording and reporting accounting information.
GASB	The Goverment Accounting Standards Board, or GASB, is the independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local government.
Gate Fee	See Tipping Fee
General Fund Transfer	In Calvert County this refers to the transfer of general fund current revenues from the operating budget to the capital budget to finance certain capital projects in lieu of borrowing funds. Utilizing current revenues instead of long-term financing is often referred to as "pay-as-you-go" or "pay-go". It also refers to transfers to any enterprise or special revenue fund.
General Obligation Bonds (GO Bonds)	Bonds that are secured by the full faith and credit of the issuing body and generally are considered to be payable from taxes, user fees, and other general revenues.
Governmental Funds	Governmental funds are the operating funds for local government. They do not include proprietary (business) funds, or fiduciary funds held in trust. Governmental funds are where the bread-and-butter services can be found—police, fire, social services, inspections and permits, and so on. There are five types of governmental funds:
	*** The General Operating fund** is used to account for all transactions of a governmental unit which are not accounted for in another fund. Generally, this is the governmental accounting fund that accounts for the ordinary operations of a governmental unit which are financed from taxes and other general revenues.

	*** Special revenue funds** are used to account for the proceeds of specific revenue sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes, such as the Land Preservation Fund.
Governmental Funds, continued	*** Debt service funds** account for the repayment of debt. Calvert County does not use a debt service fund.
	*** The Capital Projects Fund** is used to account for financial resources to be used for the acquisition or construction of major capital facilities of the County. The Capital Projects Fund is a major fund.
	*** Permanent funds** account for resources that cannot be expended, but must be held in perpetuity. Calvert County does not have any permanent funds.
Grade/Step	Refers to the placement on the Calvert County salary schedules and depends on the position classification and the individual employee status and longevity.
Grant	A contribution of assets by one entity to another entity to support a program or effort. Typically, these contributions are made to local governments from the state and federal governments and are usually made to aid in the support of a specified function, but may also be for general purposes.
Homestead Tax Credit	A State property tax credit program that limits the increase in residential taxable assessments each year to a fixed percentage. Each county is required to limit taxable assessment increases to 10% or less.
Impact Fee	An impact fee is a fee that is imposed by a local government on a new or proposed development project to pay for all or a portion of the costs of providing public services to the new development.
Income Tax	Income tax is a government levy imposed on individuals or entities (taxpayers) that varies with the income or profits (taxable income) of the entity. This levy may be charged at various levels of government. Income tax is the second largest revenue source for Calvert County.
Investment	Securities purchased and held for the production of income in the form of interest and dividends. An investment instrument is the specific type of security which a government purchases and holds.
Maintenance of Effort (MOE)	This is a State law that sets a funding "floor" for public schools from county governments. It requires them to spend at least the same amount per student as the previous fiscal year.

Major/Non-Major Fund	Major funds are funds whose revenues, expenditures/expenses, assets, or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds. Any other fund may be reported as a major fund if the government's officials believe that fund is particularly important to financial statement users. Nonmajor funds are governmental funds that do not meet the criteria for a major fund and are reported in the aggregate in the combining financial statements.
Modified Accrual	The basis of accounting under which expenditures are recorded when the related fund liability is incurred and revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). In Calvert, the modified accrual basis of accounting is used by all governmental fund types which includes the general fund.
Non-major Fund	See major/non-major fund
Non-recurring Capital Project Type	Non-recurring capital projects are one-time projects to construct, renovate or rebuild a capital asset. These projects are typically schools, puclic facilities, or roads.
Operating Budget	The annual budget which supports the day-to-day operations of the County government. Most of the expenditures occur in the general fund, but there are also some operational costs funded through enterprise and special revenue funds.
Operating Expenditures	The costs of day-to-day operations such as personnel, materials, and equipment required for a department to function.
Other Post Employment Benefits (OPEB)	Government Accounting Standards Board (GASB) Statement 43 requires that a post employment benefit plan be set up and that disclosure of the funding status of the plan be shown in the county's financial statements. The post employment benefit required to be disclosed under this Statement is healthcare insurance costs. GASB Statement 45 requires that the county account for the actuarially determined liability of the post employment benefit and annual contribution to the plan.
Pay-Go	Pay-Go funding is the application of operating revenues for projects. The County typically used this type of financing for projects that are relatively small in nature, have short life spans, or as a supplement to long-term financing.
Pay Scale	A matrix of grades and corresponding salary ranges that define the compensation of employees who occupy positions with established classes of work.

Performance/Workload Indicator	Specific quantitative measures of work performed or to be accomplished within an activity or program (e.g., total circulation of library books and materials). Also, a specific quantitative measure of results obtained through an activity or program (e.g., percentage of library materials available within seven days of the request at a specific branch library.
Proprietary Funds	See Enterprise funds.
Property Tax	Tax on the value of real and personal property is levied almost exclusively by local governments. In Maryland, the State Department of Assessments and Taxation is responsible for the valuation and assessment of all property in the State. The local government is responsible for setting the tax rate to be applied to the property assessments to general revenues in support of the local budget. The property tax is the major revenue source in Maryland county governments. The current local real property and personal tax rates are shown on page 487.
Public-Private Partnership	A public–private partnership (PPP) is a government service or private business venture which is funded and operated through a partnership of government and one or more private sector companies. Sometimes referred to as PPP, P3 or P^3.
Recurring Capital Project Type	Recurring capital projects are periodic, repetitive expenses such as roof replacements, non-specific road improvements and mechanical system replacements.
Revenue	Funds that a government receives as income and represents an increase in net financial resources. These receipts may include tax payments, interest earnings, service charges, fees, grants, intergovernmental payments, and other miscellaneous sources.
Special Revenue Funds	These funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. These funds must receive most of their revenues from dedicated sources such as user fees, rather than transfers from other governmental funds.
Step Increase	An adjustment to an employee salary rate in accordance with the applicable pay scale.
Tap Fee	See Capital Connection Fee
Tipping Fee	The charge levied upon a given quantity of waste received at a waste processing facility. it is generally levied to offset the cost of operating a landfill or a transfer station which accepts solid waste. Also called a gate fee.
Transferable Development Right (TDR)	A land use program that seeks to steer development away from those areas a community wants to preserve toward those areas it wants to develop. It works by separating the right to develop land from the right to own it and converting the former into a marketable credit.

ACRONYMS

…… A ……

ACA	Affordable Health Care Act
ADA	Americans with Disabilities Act
A&E	Architecture & Engineering
AED	Automated External Defibrillator
ALS	Advanced Life Support

…… B ……

BOCC	Board of County Commissioners
BOE	Board of Education

…… C ……

CAFR	Comprehensive Annual Financial Report
CALEA	Commission on Accreditation for Law Enforcement Agencies
CALS	Calvert Advanced Life Support
CB	Chesapeake Beach
CC	Capital Connection
CCFN	Calvert County Family Network
CCG	Calvert County Government
CCM	Calvert Country Market
CCPS	Calvert County Public Schools
CCSA	Calvert County State's Attorney
CCSO	Calvert County Sheriff's Office
CDBG	Community Development Block Grant
CHESPAX	Chesapeake/Patuxent
CIP	Capital Improvement Plan
CIT	Criminal Investigative Team
CJIS	Criminal Justice Information System
CLG	Certified Local Government

CMH	Calvert Memorial Hospital
CMM	Calvert Marine Museum
COLA	Cost-of-Living Adjustment
COMAR	The Code of Maryland Regulations
CP&B	Community Planning & Building
CPI	Consumer Price Index
CSM	College of Southern Maryland

…… D ……

DCSAP	Detention Center Substance Abuse Program
DDA	Developmental Disabilities Administration
DPW	Department of Public Works

…… E ……

EEOP	Equal Employment Opportunity Plan
EMD	Emergency Medical Dispatcher
EMS	Emergency Medical Service
ERP	Enterprise Resource Program
ESG	Emergency Shelter Grant
ETHS	Emergency Transitional Housing Service

…… F ……

FLSA	Fair Labor Standards Act
FREMS	Fire-Rescue-Emergency Management System
FTE	Full-Time Equivalent

…… G ……

GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographical Information System
G.O.	General Obligation (Bonds)

GOC	Governor's Office for Children

H

HIDTA	High Intensity Drug Trafficking Area
HUD	Housing and Urban Development
HVAC	Heating Ventilation & Air Conditioning

I

IPA	Industrial Park Authority
IVR	Interactive Voice Response System
IWIF	Injured Workers Insurance Fund

J

JSAP	Jail Substance Abuse Program

L

LAR	Leveraging Program
LGIT	Local Governments Insurance Trust
LMB	Local Management Board

M

MALPF	Maryland Agricultural Land Preservation Foundation
MAP	Maryland Access Point
MARBIDCO	Maryland Agricultural & Resource-Based Industry Development Corporation
MDE	Maryland Department of the Environment
MHT	Maryland Historical Trust
MIEMSS	Maryland Institute for Emergency Medical Services System
MIPPA	Medicare Improvements of Patients and Providors Act
MOE	Maintenance of Effort
MPFOA	Maryland Government Finance Officers Association
MTA	Maryland Transit Authority
MTDB	Maryland Tourism Development Board
MUNIS	Municipal Information System

…….. N ……..

NB	Town of North Beach

…….. O ……..

OOA	Office on Aging
OPEB	Other Post Employment Benefits

……..P ……..

PAR	Purchase and Retire Program
PEAR	Public Education and Awareness
PF	Prince Frederick
PILG	Preservation Incentives for Local Governments
PIT	Precision Immobilization Technique
PMSA	Primary Metropolitan Statistical Area
PPP, P3, P^3	Public-Private Partnership
PRAD	Patuxent River Appreciation Day
PWA	Public Works Agreement
P&Z	Planning & Zoning

…….. R ……..

RFP	Request for Proposals
RS	Rescue Squad

…….. S……..

SBDC	Small Business Development Center
SCOF	Senior Center Operating Fund
SHA	State Highway Administration
SHIP	State Health Insurance Program
SMADC	Southern Maryland Agricultural Development Commission
SMP	Senior Medicare Patrol
So MD	Southern Maryland

STEM	Science, Technology, Engineering, Math

…… T ……

TBD	To Be Determined
TC	Town Center
TDR	Transferable Development Right
TRS	Therapeutic Recreation Services

…… V ……

VAWA	Violence Against Women Act
VFD	Volunteer Fire Department
VRS	Volunteer Rescue Squad
VRSFD	Volunteer Rescue Squad Fire Department

…… W……

WMD	Weapons of Mass Destruction
WTP	Water Treatment Plant
WWPS	Wastewater Pump Station
WWTP	Wastewater Treatment Plant

Fishing Pier at Solomons

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Sketch of Linden
Courtesy of Calvert County Historical Society