MEMBERS:
Present: Tony DeStefano, Chair; Wilson Parran, Vice Chair; Bill Cooper, Mark Frisco, Cassandra Okwumabua, Anna Vermillion,
Absent: Randy Smith
Staff: John Norris, County Attorney; Ashley Staples-Reid, Special Projects Program Manager, Office of the County Administrator

I. Call to Order:
Chairperson DeStefano determined a quorum and called the meeting to order at 3:05pm

II. Approval of November 22, 2021 open agenda
Motion: Cassandra Okwumabua moved to approve the open agenda as is.
Seconded: Anna Vermillion
Action: Motion passed by a vote of 6-0-1.

III. Approval of open minutes from November 18, 2021 open agenda
Motion: Bill Cooper moved to approve the open minutes as is.
Seconded: Vice Chairperson Parran
Action: Motion passed by a vote of 6-0-1.

IV. Review and approval of recommendation memo for BOCC presentation
Discussion: Chairperson DeStefano noted that Ashley Staples-Reid added an attachment to the memo shortly before the meeting. The attachment includes the list of CRB members to recognize all member involvement.
Motion: Bill Cooper moved to approve the memo as is.
Seconded: Cassandra Okwumabua
Action: Motion passed by a vote of 6-0-1.

V. Other Business/Discussion
Ashley Staples-Reid will send out information for members who wish to attend the Nov. 30th BOCC meeting.

VI. Public Comment:
Chairperson DeStefano asked if there was anyone from the public. There were no speakers.

VII. Adjournment:
Motion: Vice Chairperson Parran moved to adjourn the CRB meeting.
Seconded: Randy Smith
Action: Motion passed by a vote of 6-0-1.

The meeting was adjourned at 3:14 p.m.

Prepared by: Ashley Staples-Reid