



CALVERT COUNTY
ETHICS COMMISSION
P.O. Box 1104 Prince Frederick, Maryland 20678

MEETING NOTICE

The Calvert County Ethics Commission (CCEC) conducted an open meeting on *Tuesday, September 15, 2020*, at **4:30pm**, via Zoom due to COVID-19 safety guidelines.

OPEN MINUTES

Roll Call

Members: Jennifer J. Mazur, Chairperson
Wayne Millette, Vice-Chairperson
Matthew Raymer, Secretary
Vacant, Member
Vacant, Member
Vacant, Alternate

Staff: Keisha Arthur, Executive Administrative Aide, Board of County Commissioners

General Business & Administrative Matters

1. Determined quorum
2. The meeting was called to order at 4:30 pm
3. Wayne motioned to approve August 18, 2020 open minutes. Matt second, all in favor.
4. Jennifer motioned to approve September 15, 2020 open agenda. Matt second, all in favor.

New Business

1. 2019 Financial Disclosure Statement (FDS)
 - i. Create memo to attach to incomplete FDS to show compliance for 2019.
2. Training 2021
 - i. Jennifer (Chair) will create an outline for possible training options to present to CCEC at next meeting

Old (Unfinished) Business

1. None

Ongoing Business

- 1. Financial Disclosure Statements
- 2. Budget: FY 21 budget due October 31-**Staff Liaison task to update FY21 budget request.**
- 3. Keisha checking voicemail for new messages every Monday.
- 4. Wayne and Matt to check mailbox weekly.

Public Comment

None

Announcements

At our last meeting, one item(s) were discussed:

- 1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meeting:

Three item(s) to be discussed:

- 1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

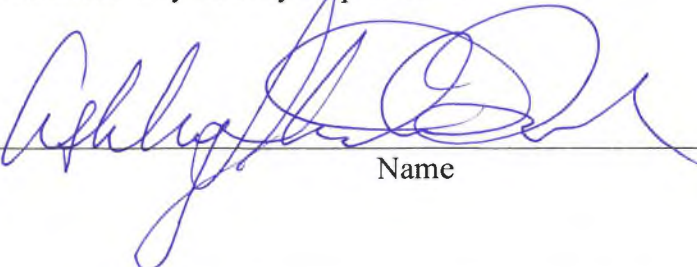
Motion to adjourn Open Meeting:

Wayne motioned; Matt seconded; all in favor.

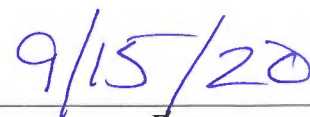
Commission entered closed session at 5:20pm

Minutes to be adopted at next meeting

Transcribed by: Ashley Staples-Reid



Name



Date