



CALVERT COUNTY
ETHICS COMMISSION
Post Office Box 1104
Prince Frederick, Maryland 20678

MEETING NOTICE

The Calvert County Ethics Commission (CCEC) conducted an open meeting on *Tuesday, June 16, 2020*, at **4:30pm**, via Zoom due to Covid-19.

OPEN MINUTES

Roll Call

Members: Jennifer J. Mazur, Chairperson
Wayne Millette, Vice-Chairperson
Matthew Raymer, Member
Julia Sampson, Secretary
Vacant, Member
Vacant, Alternate

Staff: Keisha Arthur, Executive Administrative Aide, Board of County Commissioners

General Business & Administrative Matters

Determined quorum

The meeting was called to order at 4:39 pm

Julia motioned to approve Feb. 18, 2020 open minutes. Wayne second, all in favor.

Wayne motioned to approve June 16, 2020 open agenda. Matt second, all in favor.

New Business

1. 2019 FDS

- a. 75% percent of Calvert County Employees and 75% percent of Appointed Official have been collected.
- b. Jennifer (Chair) tasks Staff Liaison to draft a letter to employees and appointed official to comply in submitting 2019 FDS within 15 days of receipt of the letter for approval.

Old (Unfinished) Business

1. Status of 2018 FDS Review

- a. Working with HR to receive the 2018 County employees and Exempt employees to send to Wayne (vice chair) for review.

Ongoing Business

1. *Financial Disclosure Statements*
2. *Budget: FY 21 budget due October 31*
3. *Keisha checking voicemail for new messages every Monday.*
4. *Wayne and Matt to check mailbox weekly.*

Public Comment

Announcements

At our last meeting one item(s) were discussed: *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meetings:

Seven item(s) to be discussed *closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

With no other business to discuss, Wayne motioned at 5:12pm to enter into closed session, Matt seconded, all in favor.

Minutes transcribed by: Julia Sampson to be adopted at next meeting

name

date