



Calvert County Family Network Board of Directors

Community Resources Bldg., 30 Duke Street, Ste. 120
 Prince Frederick, Maryland 20678

MINUTES – Open Meeting

The Calvert County Family Network (CCFN) conducted their open meeting on **Monday, May 24, 2021**, 2:00 p.m. via Microsoft Teams.

Present:	Debbie Harris, Citizen, Chair	Dr. Kirk Martin, Citizen
	Andrea McDonald-Fingland, LBHA	Jennifer Moreland, Calvert County Gov't
	Robin Sizemore-Stewart, Juvenile Services	Josh Underwood, Detention Center
	Lisa Weiland, Citizen	
Excused:	Lisa Colmus, Citizen	Dr. Laurence Polsky, Health Department
	Cindy Scribner, Juvenile Services	Amye Scrivener, Dept. of Social Services
Absent:	Kim Roof, Calvert County Public Schools	
Guest	Candace D'Agostino	
Staff:	Julie Mashino, CCFN Coordinator	Lorraine Joyner, CR Exec Admin Asst

I. Opening

A. Calvert County Family Network Board Chair, Debora Harris, called the meeting to order at 2:05 p.m.

II & III. General Business & Administrative Matters

- A. Determination of Quorum. Proceeded with agenda items that did not require a vote.
- B. Review Agendas: **Robin Sizemore** motioned, and **Lisa Weiland** seconded to approve the May 24, 2021 agenda, all in favor.
- C. Review of the February 22, 2021, meeting minutes: **Jennifer Moreland** motioned and **Kirk Martin** seconded to adopt the minutes as amended, all in favor.

III. Coordinator's Report – The Coordinator reviewed the Coordinator's Report (attached for reference):

FY21 Program Updates

- a. Heard on 17th everything was accepted as submitted. Waiting on contracts from state. State reinstated a portion of funding cut.

Children's Mental Health Campaign

- a. Coordinator played T-Bone and Heather radio spot, rolling web banner and Southern Maryland News display ad along with ten Facebook posts on the Calvert County Gov't website.

Triple P Mini-Grants

- a. Eight grants awarded using unspent funds from SMCN program funded these grants. Accreditation in late September. First implementation expected in October.

Local Trainings

- a. Good CCFN board participation in the Intro to ACEs training. Correct date for this training is Wednesday, May 26, 2021.
- b. Save the date for “Advancing Equitable Outcomes Using Results-Based Accountability” registration link will be provided soon.
- c. RBA 101 – Coordinator shared she has taken the training several times and gets something new out of each time.

IV. Board Member Recruitment

- A. Need to elect new officers, effective July 1, 2021.
- B. **Robin** nominated, **Andrea** seconded Josh Underwood for Chair for FY 22, all in favor.
- C. Kirk Martin will consider accepting Vice-Chair role.

V. Dunkirk Town Center Master Plan Update

- A. CCFN invited to help facilitate community engagement specifically from families with children, and child and family serving agencies. CCG is looking for participation from all sectors, ages. You do not have to live in Dunkirk to participate.
- B. Coordinator will forward virtual meeting information. First meeting is scheduled for Wednesday, June 2nd, 7:00 p.m.
- C. Previously discussed topics include a community center, walkable town centers, etc.

VI. Agency/Organization Updates

- A. Boys and Girls Club (Kirk Martin) – Closed down meal distribution at the beginning of May. There has been less participation as things are opening up. Served 226 people, 64 families. Boys & Girls Club is open.
- B. New Life Church (Lisa Wieland) – Food pantry participation as slowed down.
- C. Calvert Library (Liisa Weiland) Reported on CISCO Networking Academy free to library card holders. These are legit courses that you would typically have to pay for.
- D. Calvert County Detention Center (Sgt. Joshua Underwood) – Intensive Out-Patient Program (IOP) has started. Some groups have returned in-person activities. Inmates have improved access to groups. Recovery groups are still virtual. Book club participation is going well. New LSCMI case managers are knocking it out of the park. Groups that want to coordinate prison ministry should contact Jay. They do have a chaplain is from Chesapeake Church.
- E. Department of Community Resources (Jennifer Moreland) – Spoke about survey being conducted to identify resources available for crisis response. Focus groups and stakeholder meetings will follow. County is still using CDBG funds to shelter vulnerable populations and prevent homelessness.
- F. Local Behavioral Health Authority (Andrea McDonald-Fingland) – Noted gaps in services for adolescent services. Adolescent Clubhouse was scheduled to open at beginning of May. Inspection identified needed facility repairs, so they are providing services virtually at this point. Welcome Kelly Fry providing peer support and care coordination for people currently experiencing, or at risk of

experiencing, homelessness. Creating forms and establishing work flow.

- G. Department of Juvenile Services (Robin Sizemore) – Project Chesapeake is taking referrals now. 3.1 come and go, 3.5 there all the time, 3.7 close to hospitalization as you can get, 3.7D has a detox component. Julie will forward contact information.

VII. Adjournment

There being no further business, the meeting adjourned at 3:04 p.m. The next regular CCFN Board meeting will be held on Monday, August 23, 2021, at 2:00 p.m.

Adopted on August 23, 2021 – minutes transcribed by Lorraine Joyner.

Signed: Lorraine Joyner Date: August 23, 2021