



# ANIMAL SHELTER ADVISORY BOARD

Prince Frederick, Maryland

## MEETING NOTICE

The Animal Shelter Advisory Board (ASAB) conducted an open meeting on Wednesday, May 5, 2021, at 5:00 p.m. via video conference with Zoom.

Members:	Elizabeth Ashley	Present	Michelle Salta	Absent
	Vicki Dopler	Absent	Dawn Shonkwiler	Present
	Crystal Dowd	Present	Sean Thompson	Present

Staff: Francie Rose, Executive Administrative Aide, Department of Public Safety

## OPEN MINUTES

### General Business & Administrative Matters

1. Meeting was called to order at 5:00 p.m.
2. Quorum was determined.
3. Open minutes from April 7, 2021 were reviewed and approved unanimously by members in attendance without further discussion upon motion by Elizabeth Ashley, seconded by Dawn Shonkwiler.
4. Open agenda was reviewed and approved unanimously by members in attendance without further discussion upon motion by Crystal Dowd, seconded by Sean Thompson.

### Old Business

- Informational Update – shelter statistics – Crystal advised that once the statistics were completed post-audit, there were still some discrepancies. Statistics are being kept manually for the month of May so that a comparison can be made to the system numbers. Further, Francie will reach out to the software vendor in an effort to obtain some clarification or answers.

### New Business

- Danielle Dickerson – volunteer program and statistics – Dani provided volunteer statistics, and answered questions that some Board members had with regard to the program. It was noted that feedback on the volunteer handbook was provided by an absent board member, and if any other member has feedback, to please send it along for review, and review will be placed on the agenda for the next meeting.

- Ordinance Chapter 7 – Overview and Discussion – the Board discussed the Ordinance and suggested minor changes. The board will take more time to review and provide feedback. Discussion ensued regarding the cat program presented to the Animal Matters Hearing Board. Elizabeth Ashley mentioned the requirement for training for Potentially Dangerous and Dangerous animals. She advocates that the training should be sufficient to address the animal’s issue. Further, that it should be up to Animal Services to define what is sufficient. Thoughts will be put on paper for the Animal Matters Hearing Board to review while they are working on updating the Ordinance.

Public Comment

None

Announcements

The ASAB will hold regular meetings on a bi-monthly basis on the first Wednesday of every month; this regular schedule is duly advertised. Information and agendas for all meetings forward may be found on the ASAB webpage: <http://www.co.cal.md.us/index.aspx?nid=2089>.

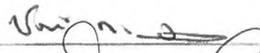
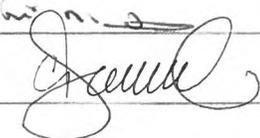
Recess, subject to Motion of Privilege for Closed Meeting

No items discussed per §3-305(b).

Adjournment

The Board voted unanimously by all in attendance upon motion by Elizabeth Ashley, seconded by Crystal Dowd, to adjourn at 6:00 p.m.

Adopted on the \_\_\_\_\_ day of \_\_\_\_\_ 2021 – minutes transcribed by Francie Rose.

Signed  Date 5 May 2021  
Signed  Date u/9/21