



**CALVERT COUNTY
DEPARTMENT OF PARKS AND RECREATION**

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Board of Commissioners
Mike Hart
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Pat Nutter
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Steven R. Weems

Shannon Nazzal, Director

Calvert County Parks and Recreation
MINUTES OF PARKS & RECREATION ADVISORY BOARD
March 10, 2021

MEMBERS PRESENT :	MEMBERS ABSENT:	STAFF PRESENT:	PUBLIC PRESENT:
Stephen Jones	Gregory Kernan	Shannon Nazzal	
Kevin Bobkoskie	Earl Hance	Nola Formy-Duval	
Bernadette Hager	Beverly Izzi	Molly Gallant	
Raymond Mahar	Alicia Abresch	Amanda Stillwagon	
Beverly Izzi	Michael Hyers	Shaun Meredith	
	Gregory Gott		

CALL MEETING TO ORDER: The meeting was called to order at 5:30 p.m. via Virtual meeting.

GENERAL BUSINESS AND ADMINISTRATIVE MATTERS:

AGENDA APPROVAL: The agenda was reviewed. Ms. Hager made a motion to approve the agenda. Mr. Mahar seconded the motion. Unanimously approved.

MINUTES APPROVAL: The meeting minutes from September 2020 were reviewed. Ms. Hager motioned to approve the minutes and Mr. Mahar seconded the motion. Unanimously approved.

NEW EMPLOYEE INTRODUCTION: Amanda Stillwagon, Park Planner. Ms. Stillwagon was introduced to the Park Board members and highlighted her experience and gave an overview of her expected duties.

OLD BUSINESS:

CAPRA updates.

Ms. Nazzal presented an update on the Commission for Accreditation of Parks and Recreation Agencies progress.

COVID updates.

Ms. Nazzal presented an update on the COVID policies and procedures for programming and activities in the department. Indoor facilities have been increased to a 50% capacity with social distancing and outdoor facilities are at 50% capacity or 250 people.

Harriet E. Brown Community Center Survey update

Ms. Nazzal informed the members that the survey results are reviewed as they are received and continue to promote the survey through media outlets for public response.

NEW BUSINESS:

Prince Frederick Master Plan – Jenny Plummer-Welker, Long Range Planner, Dept of Planning and

Maryland Relay for Impaired Hearing or Speech: 1-800-735-2258

Zoning

Ms. Plummer-Welker presented a presentation to include the Prince Frederick Mater Plan draft. The webpage for details on the project can be found at www.calvertcountymd.gov/towncenterupdate.

Public Comment

No public comment.

Ongoing Business

Staff Reports

The Staff Reports were distributed for review.

Park Projects Update

Ms. Nazzal informed the members that the Hallowing Point Park Storm water repairs are being completed at the park entrance. Quotes have been received for the upcoming drainage project at Hallowing Point Park and are being reviewed. Field lighting upgrades are under way at all parks. Tennis courts will be lined for pickleball. Ward Farm Recreation and Nature Park is in its final subgrade. Seeding can start and we are on schedule to open to the public in the late fall. Dunkirk District Park playground demolition and new construction is scheduled to start in June.

BOCC Agenda Items

March 23, 2021 Good Sportsmanship Month

March 23, 2021 Communicating Park Rules Policy

March 23, 2021 Volunteer Policy

March 23, 2021 MOU Long Beach Community Association

March 23, 2021 Kings Landing Park Youth Group Day Camp Fees

Announcements

No Announcements.

Recess, Subject to Motion of Privilege for Closed Meeting

One (1) item(s) to discuss §3-305(b) (0) Personnel matters – there was no quorum at the time of closed meeting to proceed. Item will be moved to the next scheduled meeting.

ADJOURNMENT

A motion to adjourn the meeting was made by Ms. Hager and Mr. Mahar seconded the motion. Approved by acclimation. The next meeting will take place on May 12, 2021 via virtual Zoom meeting.