Calvert County Family Network Board of Directors
Community Resources Bldg., 30 Duke Street, Ste. 120
Prince Frederick, Maryland 20678

MINUTES – Open Meeting
The Calvert County Family Network (CCFN) conducted their open meeting on Monday, February 22, 2021, 2:00 p.m. via Microsoft Teams.

<table>
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<tr>
<th>Present:</th>
<th>Debbie Harris, Citizen, Chair</th>
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<tr>
<td>Dr. Kirk Martin, Citizen</td>
<td>Andrea McDonald-Fingland, LBHA</td>
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<td>Jennifer Moreland, Calvert County Gov’t</td>
<td>Kim Roof, Calvert County Public Schools</td>
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<td>Josh Underwood, Detention Center</td>
<td>Lisa Weiland, Citizen</td>
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<td>Cindy Scribner, Juvenile Services</td>
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<td>Excused:</td>
<td>Amye Scrivener, Dept. of Social Services</td>
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<td>Dr. Laurence Polsky, Health Department</td>
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<td>Robin Sizemore-Stewart, Juvenile Services</td>
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<td>Guest</td>
<td>Candace D’Agostino</td>
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<td>Staff:</td>
<td>Julie Mashino, CCFN Coordinator</td>
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<td>Ariane Odom, LCT Coordinator</td>
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I. Opening
A. Calvert County Family Network Board Chair, Debora Harris, called the meeting to order at 2:03 p.m.

II & III. General Business & Administrative Matters
A. Determination of Quorum.
B. Review Agendas: Kirk Martin motioned, and Joshua Underwood seconded to approve the February 22, 2021 agenda, all in favor.
C. Review of the November 23, 2020, meeting minutes: Andrea McDonald-Fingland motioned and Cindy Scribner seconded to adopt the minutes as amended, all in favor.

III. Coordinator’s Report – The Coordinator reviewed the Coordinator’s Report (attached hereto for reference):

FY21 Program Updates
a. Coordinator reviewed highlights of FY21 program updates. The Trauma Focused Cognitive Behavioral Therapy component of the Advancing Resiliency Over Trauma Program will end on February 23, 2021.

FY21 Mid-Year Expenditure Report
a. 38% of award expended: $160,471 of $41,174
b. All programs are expected to fully expend award by the end of the Fiscal Year.
IV. FY22 NOFA
   A. The CCFN Coordinator presented two new program options for the FY22 NOFA.
      1. The *Family Engagement Program* provides universal community outreach to reduce
         the stigma associated with parenting issues, difficult child behaviors, behavioral health and overall
         household dysfunction. The vendor will develop and implement a community-wide campaign to reach
         families on social media and in the community. The Family Engagement Program also offers evidence-
         based Parent Management Training (PMT), support groups and case management. The goal of the
         program is to improve family functioning, reduce the intergenerational transmission of ACEs and
         address behavioral health issues with the goal of preventing out-of-home placements.

      2. The *Youth Crisis Response Program* provides crisis intervention and case management services to youth
         in crisis and their family. A Licensed Master’s Level Therapist responds in-home or at the Emergency
         Department to provide a psychosocial assessment and support/stabilization for the youth and family. A
         Bachelor’s Level Crisis Response Specialist meets with the identified family within 24 hours of the crisis
         response to create an 8-week treatment plan for community-based supports, which may include a referral
         to the Local Care Team. A response is activated when: the family calls the Calvert County Crisis Hotline,
         9-1-1, presents at the Emergency Department or has a crisis contact with law enforcement.
   B. Motion to include the Family Engagement Program in the FY22 NOFA was made by **Kim Roof** and
      seconded by **Lisa Wieland**, all in favor.

V. Agency/Organization Updates
   A. **Calvert County Detention Center** (Sgt. Joshua Underwood) – Programs are up and running, successful
      partnership with CSM to offer two virtual GED programs along with the Intensive Outpatient Program.
   B. **Boys and Girls Club** (Kirk Martin) – The club continues to serve over 400 families per month through their
      food distribution program.
   C. **New Life Church** (Lisa Wieland) – The church is serving approximately 50 families per week through the
      food pantry.
   D. **Department of Community Resources** (Jennifer Moreland) – Requests for rental assistance has slowed down.
      Agencies can still make referrals to Lifestyles of Maryland and the Community Action Network.
   E. **Local Behavioral Health Authority** (Andrea McDonald-Fingland) – With grant funding through the LBHA,
      East John Youth Center in Lusby will open a Youth Clubhouse. Center-based programs are in partnership
      with Maryland Coalition of Families, Calvert Mentors, and Barstow Acres Children’s center. The Grand
      Opening is scheduled for April 1, 2021.

VI. Adjournment
   There being no further business, the meeting adjourned at 3:43p.m. The next regular CCFN Board meeting will
   be held on Monday, May 24, 2021, at 2:00 p.m.

   Adopted on May 24, 2021 – minutes transcribed by Ariane Odom.

   Signed: **Ariane Odom** Date: **February 22, 2021**