I. General Business & Administrative Matters
   (1) Call to order – determine quorum
       Chairperson Parran determined a quorum and called the meeting to order at 3:00pm.
   (2) Approval of January 28, 2022 open agenda
       Motion: Judy MacWilliams motioned to approve open agenda
       Seconded: Stephen Zimmerman
       Action: Motion carries 8-0-1 (Ed Bailor absent for vote)
   (3) Approval of January 21, 2022 open meeting minutes
       Motion: Judy MacWilliams motioned to approve the open minutes with the notation that NBiv was discussed prior to NBiii.
       Seconded: Stephen Zimmerman
       Action: Motion carries 9-0

II. New Business – to be noted that NBiv was discussed prior to NBiii
   1. Review and approval of recommendation memo and presentation
      Discussion: Chairperson Parran explained the purpose of providing a memorandum to the Board of County Commissioners. Members reviewed and discussed documented and corrected any grammatical errors. Luke Macaulay clarified the difference between deviation from ideal population and the required deviation, which is (<10%) between the most populated district vs. the least populated district. Elections Board Administrator Gail Hatfield indicated that they look at deviation from ideal population and County Attorney John Norris stated that from a legal standpoint, the review courts look at deviation between most populated vs. least populated districts. County Attorney John Norris indicated that the Committee can present either deviation data considering that both data sets are within the preferred/required deviation. After no further comments from the Committee, consensus was made to proceed with the memo and presentation as is, with the minor changes in grammar. Chairperson Parran reiterated that this would go before the Board of County Commissioners during their open meeting on Tuesday, Feb. 8th.

Transcribed by Ashley Staples-Reid
III. **Public Comment:**
   President Commissioner Earl Hance thanked the Committee for their time and commitment. Chairperson Parran asked if there was anyone from the public, either in-person or virtually, who wished to speak. Two individuals spoke in-person and three individuals virtually.

IV. **Adjournment:**
   **Motion:** Stephen Zimmerman motioned to adjourn at 3:38pm  
   **Seconded:** Michael Hawkins seconded  
   **Action:** Motions carries 9-0

*Disclaimer: it is to be advised that the Zoom web link was incorrectly advertised on calvertcountymd.gov/3014/Calvert-County-Redistricting-Committee and correctly advertised on the agenda calvertcountymd.gov/AgendaCenter/ViewFile/Agenda/_01282022-3268 posted in accordance with Open Meetings Act. Audio only information (ie. Meeting ID and toll free number listings) were correctly advertised on both of the above mentioned platforms*