

**CALVERT MARINE MUSEUM  
BOARD OF GOVERNORS  
Wednesday, January 22, 2020**

The regular meeting of the Calvert Marine Museum Board of Governors was held on Wednesday, January 22, 2020 in the Harms Gallery of the CMM Exhibition Building.

**PRESENT:** Stephen Clagett, Ivan Behel, Robert Carpenter, Capt. Christopher Cox, Claude Dickinson, Marianne Harms, Charles Jackson, Amy Lorenzini, Mark MacDougall, Don McDougall, Dixie Miller, Martha Rymer, and Frank Taylor

**ABSENT:** Mike Hart, Scott Sanders, Dr. John Weigel, and Nancy Weick

**STAFF:** Jeff Murray, Museum Director; Rachelle Green, Deputy Director; Vanessa Gill, Director of Promotions; Roxie Welch, Business Manager; and Kathleen Porecki, Office Specialist I

Mr. Murray called the meeting to order at 3:06 p.m.

**INTRODUCTIONS**

Mr. Murray introduced new members Ivan Behel, Robert Carpenter, and Martha Rymer and welcomed them to the board.

**ELECTION OF OFFICERS**

**Mr. Taylor made a motion, seconded by Mr. Carpenter, and carried to close the nominations.**

Mr. Murray read the Board of Governors slate of officers for 2020.

- President - Sephen Clagett
- Vice President - Amy Lorenzini
- Treasurer - Charles “Chip” Jackson
- Secretary - Dixie Miller

**With no objections to the nominations, Mr. Taylor made a motion, seconded by Ms. Harms, and carried to approve the slate of officers as presented.**

Mr. Murray turned the meeting over to Mr. Clagett.

**APPROVAL OF MINUTES**

Mr. Clagett asked for a motion to approve the minutes of the last meeting. **Mr. Taylor made a motion, seconded by Ms. Miller, and carried to approve the Board of Governors Minutes of October 23, 2019.**

## **DIRECTOR’S REPORT – Jeff Murray**

### **Museum Attendance**

During the fourth quarter of 2019, we hosted 37,937 non-concert visitors, just under the 2018 quarterly attendance numbers.

### **Staff Updates**

Interviews with four candidates for Exhibits Carpenter Preparator position will take place on January 30. Longtime muralist and Exhibits Technician Tim Scheirer retired immediately following Thanksgiving. The needs of the Exhibits Department have changed over the past ten years, and the director is working to update this position to reflect the need for a person with additional technological skills.

### **Physical Plant**

Ms. Green is leading a full needs assessment for the Lore Oyster House and researching grant-funding options for a roof replacement. The roof and gutters are inadequate. The design work for the Drum Point Lighthouse bulkhead is complete and the project is in the permitting phase. We still hope to begin and finish this work during the winter of 2020-2021. The Drum Point Lighthouse roof renovation is scheduled for June-August 2020.

### **Programs & Events**

The Christmas Walk was a one-night event in 2019, bringing in 931 attendees, reflecting higher attendance than for the two-night event last year. Development’s *Nights at the Museum* series, which includes twelve separate events over the course of our 50<sup>th</sup> anniversary year, begins after the board meeting, with a VIP and public event to unveil the new mural “Life on the Patuxent” in the Maritime History Gallery.

### **Museum Store**

The Museum Store set another record with its annual Museum Store Sunday event; sales for the day represent a 40% increase over sales at the 2018 event. Overall sales for fiscal year 2020 are in line with fiscal year 2019.

## **BOG FINANCIAL REPORT – Roxie Welch**

Covered during the Calvert Marine Museum Society Board of Governor’s Meeting.

## **REVIEW STANDING COMMITTEE ASSIGNMENTS – Stephen Clagett**

New committee assignments:

Ivan Behel and Martha Rymer – Budget & Finance  
Bob Carpenter – Governmental & Community Relations  
Nancy Wieck – Volunteer Council

Joanna Yakaitis and Jack Fringer will continue to serve on the Budget & Finance Committee as non-board members.

## **BOG COMMITTEE REPORTS**

### **Governmental Relations** – Jeff Murray

#### **Bond Bill and BOCC Match**

On January 9, Mr. Murray and Ms. Harms met with legislators from Southern Maryland to formalize the request for a bond bill initiative in this legislative session. On January 14, the director presented the first two phases of the site master plan to the Calvert County Board of County Commissioners (BOCC) and received their unanimous approval of the conceptual plan. We will move ahead with the design work for phase one of the site master plan in the near future. Board members who want to be involved or provide feedback should contact Mr. Murray.

#### **Volunteer** – Jeff Murray

The Volunteer Council is working on fundraising for its scholarship program. They will host a yard sale on May 9 and hope to raise \$4,000 for the DPLH interior restoration. The council invites board members to donate items to sell.

The Volunteer Recognition Dinner and Awards Ceremony is March 24 at 5 p.m. in the Harms Gallery. Mr. Murray asked board members to fill out timesheets for their volunteer hours for meetings, events, and programs.

## **OLD BUSINESS**

There was no new business to report.

## **NEW BUSINESS**

### **Financial Disclosure Statement Requirement** – Jeff Murray

Financial Disclosure Statements for board members are required by the end of March.

### **Site Master Plan** – Jeff Murray

On January 7, the director received the unanimous support of all five county commissioners for \$250,000 in county match money to support a \$250,000 Maryland legislative initiative in support of the site master plan. With BOCC approval, the design phase will begin. This is a 20-year plan with four phases. Phase I & II do not require additional land acquisition. Phases III & IV require the acquisition of land next door, which is not currently for sale.

Mr. Murray will review the Site Master Plan at the April meeting.

**With no further business of the Board of Governors, Mr. Taylor made a motion, seconded by Ms. Rymer, and carried to adjourn the meeting at 3:37 p.m.**