

EMPLOYEE RECOGNITION COMMITTEE

County Services Plaza, 150 Main Street, Suite 102
Prince Frederick, Maryland 20678

Thursday, December 12, 2019, 2:00 p.m.

OPEN SESSION AGENDA

1. REGULAR BUSINESS:

- a. Determination of Quorum **2 min.**
- b. Approval of December Agendas **5 min.**
- c. Approval of November 12, 2019 Minutes **5 min.**
- d. Chair/Co-Chair's Comments **5 min.**

2. ONGOING BUSINESS

- a. Morale Building Initiatives
 - i. "Hey, Someone Noticed" (Virginia) **3 min.**
 - ii. Monthly Birthday Drawing & It's Your Day (Virginia) **2 min.**
 - **November Birthday** Winner: Melinda Gaines, Office on Aging
 - **It's Your Day** Winner: Jessica Requilman, Communications & Media Relations
- b. ERC Web/S Drive Coordinator (Lisa) **3 minutes**
- c. SOPs (Deferred until February)
- d. Corn Hole Tournament (Emily) **5 min.**
- e. Christmas Luncheon Debrief **10 min.**
- f. Holiday Decorating Contest (Lisa/Ashleigh) **2 min.**
- g. Christmas Tree Raffle Tickets Progress (Lisa) **3 min.**

3. NEW BUSINESS

- a. ERC Vision/Mission Subcommittee (Lorraine, Lisa, Lauren, Tom, & Ashleigh) **10 min.**
- b. New process to be presented January 9th meeting **3 min.**
- c. Streamline meeting **2 min.**
- d. Discuss roles of each board member. **10 min.**

PUBLIC COMMENT

ANNOUNCEMENT

At our last meeting, seven items were discussed: *Closed to the public pursuant to General Provisions Article Section 3-305 of the Annotated Code of Maryland.*

RECESS, SUBJECT TO MOTION OF PRIVILEGE FOR CLOSED MEETING:

Seven item(s) to be discussed *closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland (1) and (5).*

CLOSED SESSION

Three items under §3-305(b).5. To consider the investment of public funds.

Four items under §3-305(b).1. To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Open Meetings Act (OMA) requirements

Reasonable accommodation will be provided upon request.

Requests are encouraged to be submitted in advance of the meeting date.

This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.

*** If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx#agendaCenter> . ***