



CALVERT COUNTY
ETHICS COMMISSION
P.O. Box 1104 Prince Frederick, Maryland 20678

MEETING NOTICE

The Calvert County Ethics Commission (CCEC) will conduct their open meeting on *Tuesday, October 20, 2020*, at **4:30pm**, via Zoom due to COVID-19 safety guidelines.

OPEN AGENDA

Roll Call

Members: Jennifer J. Mazur, Chairperson
Wayne Millette, Vice-Chairperson
Matthew Raymer, Secretary
Vacant, Member
Vacant, Member
Vacant, Alternate

Staff: Ashley Staples-Reid, Executive Administrative Aide, Board of County Commissioners

General Business & Administrative Matters

1. Call to order – determine quorum
2. Approve open agenda
3. Review open minutes from September 15, 2020 meeting.

New Business

1. 2019 Financial Disclosure Statement (FDS)
 - i. Create memo to attach to incomplete FDS to show compliance for 2019.
2. Training 2021
 - i. Review possible training options presented to CCEC

Old (Unfinished) Business

1. None

Ongoing Business

1. Budget: FY 21 budget due October 3.
2. Annual PO Box due Jan. 30, 2021.
3. Ashley checking voicemail for new messages every Monday.
4. Wayne and Matt to check mailbox weekly.

Public Comment

There is a time limit of 5 minutes per speaker.

Announcements

At our last meeting, one item(s) were discussed:

1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meeting:

One item(s) to be discussed:

1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*



Executive Session Agenda

Personnel Matter:

1. The Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction. **[3-305(b)(1)(i)]**

This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.

**** If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. ***

***Reasonable accommodation will be provided upon request.
Requests are encouraged to be submitted in advance of the meeting date.***