1. **REGULAR BUSINESS:**
   a. Determination of Quorum
   b. Approval of October Agendas
   c. Approval of September 12, 2019 Minutes
   d. Chair’s Comments

2. **ONGOING BUSINESS**
   a. Morale Building Initiatives
      i. “Hey, Someone Noticed” *(Anita)*
      ii. Monthly Birthday Drawing & It’s Your Day *(Andrew)*
      • **October Birthday** Winner: Chris Breedlove, P&Z
      • **It’s Your Day** Winner: Detoria Jacks, Parks & Rec
   b. ERC Web/S Drive Coordinator
   c. Ethics – Official Ruling for DH on Soliciting Door Prizes for ERC Events *(Lisa)*
   d. SOPs
   e. Corn Hole Tournament *(Emily)*
   f. Fall Feast
      i. Ticket Sales
      ii. Minute to Win It
      iii. Other stuff
   g. Halloween Contest *(Lisa/Ashleigh)*

3. **NEW BUSINESS**
   a. “Operating the share drive” Presented *(Wes)*
      i. SharePoint to use for the Fall Feast ticket sales data base; figure out how to do this sooner rather than later.
   b. ERC Vision/Mission Subcommittee *(Lorraine, Lisa, Lauren, Tom, & Ashleigh)*

**PUBLIC COMMENT**

**ANNOUNCEMENT**
At our last meeting, seven items were discussed: *Closed to the public pursuant to General Provisions Article Section 3-305 of the Annotated Code of Maryland.*

**RECESS, SUBJECT TO MOTION OF PRIVILEGE FOR CLOSED MEETING:**
Seven item(s) to be discussed *closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland (1) and (5).*

**CLOSED SESSION**
Two items under §3-305(b).5. To consider the investment of public funds.
Four items under §3-305(b).1. To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

**Open Meetings Act (OMA) requirements**
Reasonable accommodation will be provided upon request. Requests are encouraged to be submitted in advance of the meeting date.

*This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*

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