



CALVERT COUNTY
ETHICS COMMISSION
Post Office Box 1104
Prince Frederick, Maryland 20678

MEETING NOTICE

The Calvert County Ethics Commission (CCEC) will conduct their open meeting on *Tuesday, Sept. 15, 2020*, at **4:30pm**, via Zoom due to Covid-19.

OPEN AGENDA

Roll Call

Members: Jennifer J. Mazur, Chairperson
Wayne Millette, Vice-Chairperson
Matthew Raymer, Secretary
Jeff Walker, Member
Vacant, Alternate

Staff: Keisha Arthur, Executive Administrative Aide, Board of County Commissioners

General Business & Administrative Matters

Call to order – determine quorum
Approves open agenda
Review open minutes from August 18, 2020 meeting.

New Business

1. FDS 2019
 - a. CCEC has concluded their review of the FDS 2018-2019 county employee compliance list. Many employees did not complete properly in Section-A.
 - b. CCEC will discussing the status of the appointed officials FDS.
2. Training 2021
 - a. Staff liaison reached out to the county Training Manager (Lisa Viverette) for employees to possible set up online training for FY21 Ethics Training. At the present time there are no online trainings done by the county to provide a certificate or track compliance. Ms. Viverette will continue research the matter and will update with developments.
 - b. CCEC will discuss developing an in person training for calendar year2021.

Old (Unfinished) Business

None.

Ongoing Business

1. *Budget: FY 21 budget due October 31- Staff liaison submitted FY21 budget request for Finance & Budget*
2. *Annual PO Box due Jan. 30, 2021*
3. *Keisha checking voicemail for new messages every Monday.*
4. *Wayne and Matt to check mailbox weekly.*

Public Comment

There is a time limit of 5 minutes per speaker.

Announcements

At our last meeting, one item(s) were discussed: *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meeting:

One item(s) to be discussed *closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

~~~~~  
**Executive Session Agenda**

**1. Personnel Matter:** The Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction. **[3-305(b)(1)(i)]**

*Reasonable accommodation will be provided upon request.  
Requests are encouraged to be submitted in advance of the meeting date.*

*This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*

*\*\*\* If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. \*\**