



CALVERT COUNTY
ETHICS COMMISSION
Post Office Box 1104
Prince Frederick, Maryland 20678

MEETING NOTICE

The Calvert County Ethics Commission (CCEC) will conduct their open meeting on *Tuesday, July 21, 2020*, at **4:30pm**, via Zoom due to Covid-19.

OPEN AGENDA

Roll Call

Members: Jennifer J. Mazur, Chairperson
Wayne Millette, Vice-Chairperson
Julia Sampson, Secretary
Matthew Raymer, Member
Vacant, Regular
Vacant, Alternate

Staff: Keisha Arthur, Executive Administrative Aide, Board of County Commissioners

General Business & Administrative Matters

Call to order – determine quorum
Approves open agenda
Review open minutes from June 16, 2020 meeting.

New Business

1. FDS 2019
 - a. Draft letter to employees and appointed official to comply in submitting 2019 FDS within 15 days of receipt of the letter. Submitted to CCEC for approval.

Old (Unfinished) Business

1. Status of 2018 FDS Review
 - a. 2018 County employees and Exempt employees list sent to Wayne (vice chair) for review.

Ongoing Business

1. *Budget: FY 21 budget due October 31*
2. *Annual PO Box due Jan. 30, 2021*

Jennifer Mazur, Chairperson Wayne Millette, Vice-Chairperson
Julia Sampson, Secretary Matt Raymer, Member
Telephone 410-414-8079 Email calvertethics@gmail.com

3. **Keisha** checking voicemail for new messages every Monday.
4. Wayne and Matt to check mailbox weekly.

Public Comment

There is a time limit of 5 minutes per speaker.

Announcements

At our last meeting, one item(s) were discussed: *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meeting:

One item(s) to be discussed *closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

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**Executive Session Agenda**

**1. Personnel Matter:** The Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction. [3-305(b)(1)(i)]

*Reasonable accommodation will be provided upon request.  
Requests are encouraged to be submitted in advance of the meeting date.*

*This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*

\*\*\* If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. \*\*\*