



CALVERT COUNTY
ETHICS COMMISSION
P.O. Box 1104 Prince Frederick, Maryland 20678

MEETING NOTICE

Join Zoom Meeting

<https://us02web.zoom.us/j/7313991557?pwd=Z096akJEWG1mS0ZKY0JPUzZtWWQyQT09>

Meeting ID: 731 399 1557

Passcode: 09081956

One tap mobile

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The Calvert County Ethics Commission (CCEC) will conduct their open meeting on *Thursday, June 24, 2021*, at **4:30pm**, via Zoom due to COVID-19 safety guidelines.

OPEN AGENDA

Roll Call

Members: Wayne Millette, Chairperson
Matthew Raymer, Vice-Chairperson
Jennifer Mazur, Secretary
Mel Powell, Member
Brian Fairweather, Member
Lisa Arscott, Alternate

Staff: Ashley Staples-Reid, Special Projects Program Manager, County Administrator

General Business & Administrative Matters

1. Call to order – determine quorum
2. Approve open agenda for June 24, 2021
3. Review open minutes from April 27, 2021 and May 18, 2021 meeting.

New Business

1. Financial Disclosure Statement (FDS)
 - i. 2020 report to date
 - ii. Delinquent letters update – Appointed members
 - iii. Review and approve FDS Non-Compliance Letter – CCG Staff
 - iv. Review and approve list of exempt CCG employees
2. Training 2021
 - i. Updates to PowerPoint
3. Annual Report to BOCC
4. Updates to Calvert County Government website
 - i. Review drafted documents from Matt

- 5. Rules of Procedure
 - i. Review and approve updates

Old (Unfinished) Business

- 1. None

Ongoing Business

- 1. FY 22 budget due October 2021
- 2. Financial disclosure statements.
- 3. Ashley checking voicemail for new messages every Monday.
- 4. Wayne and Matt to check mailbox weekly.

Public Comment

There is a time limit of 5 minutes per speaker.

Announcements

At our last meeting, four item(s) were discussed:

- 1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meeting:

Three item(s) to be discussed:

- 1. *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Executive Session Agenda

Personnel Matter:

- 1. The Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction. **[3-305(b)(1)(i)]**

This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.

*** If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. **

Reasonable accommodation will be provided upon request. Requests are encouraged to be submitted in advance of the meeting date.