



# CALVERT COUNTY ETHICS COMMISSION

Post Office Box 1104  
Prince Frederick, Maryland 20678

## MEETING NOTICE

The Calvert County Ethics Commission (CCEC) will conduct their open meeting on *Tuesday, June 16, 2020*, at **4:30pm**, via Zoom due to Covid-19.

## OPEN AGENDA

### Roll Call

Members: Jennifer J. Mazur, Chairperson  
Wayne Millette, Vice-Chairperson  
Julia Sampson, Secretary  
Matthew Raymer, Member  
Vacant, Regular  
Vacant, Alternate

Staff: Keisha Arthur, Executive Administrative Aide, Board of County Commissioners

### General Business & Administrative Matters

Call to order – determine quorum  
Approve open agenda  
Review of open minutes from February 18, 2020 meeting.

### New Business

1. FDS 2019
  - a. All FDS have been turned in to CCEC for review

### Old (Unfinished) Business

1. Status of 2018 FDS Review
  - a. List of 2018 employees and missing employees FDS 2018 sent to Wayne (vice chair) for review.

### Ongoing Business

1. *Budget: FY 21 budget due October 31*
2. *Annual PO Box due Jan. 30, 2021*
3. **Keisha** checking voicemail for new messages every Monday.

Jennifer Mazur, Chairperson    Wayne Millette, Vice-Chairperson  
Julia Sampson, Secretary    Matt Raymer, Member  
Telephone 410-414-8079    Email [calvertethics@gmail.com](mailto:calvertethics@gmail.com)

4. *Wayne and Matt to check mailbox weekly.*

Public Comment

*There is a time limit of 5 minutes per speaker.*

Announcements

At our last meeting, one item(s) were discussed: *Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

Recess, subject to Motion of Privilege for Closed Meeting:

One item(s) to be discussed *closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.*

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**Executive Session Agenda**

**1. *Personnel Matter:*** The Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction. **[3-305(b)(1)(i)]**

*Reasonable accommodation will be provided upon request.  
Requests are encouraged to be submitted in advance of the meeting date.*

*This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*

\*\*\* If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. \*\*\*