



# CALVERT COUNTY BOARD OF COUNTY COMMISSIONERS

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*Board of Commissioners*  
Earl F. Hance  
Mike Hart  
Thomas E. Hutchins  
Kelly D. McConkey  
Steven R. Weems

## COMMISSIONERS' HEARING ROOM

**Tuesday, January 28, 2020**

Invocation – Pastor Nathan LaBorie  
Chesapeake Church, Huntingtown, Maryland  
Pledge of Allegiance  
Approve Agenda  
Public Service Announcement (if any)

### **AGENDA**

#### **I. APPOINTMENTS**

**10:05 a.m.**

1. [Environmental Commission](#)  
Two vacancies due to resignation and term expiration
2. [Gambling Permit Review Committee](#)  
Four vacancies due to resignation, passing, alternate, and term expiration

#### **II. NEW BUSINESS**

**10:10 a.m.**

##### Department of Finance & Budget

1. Memo from Roberta L. Baker, Procurement Officer, 12/13/19  
Re: [Microwave Backbone Annual Preventative Maintenance and On-Site Emergency Repairs, Equipment Replacement, Remote Monitoring, and New Equipment Installation – Award Recommendation](#)

##### Department of Planning & Zoning

2. Memo from Jenny Plummer-Welker, AICP, Long Range Planner, 01/16/20  
Re: [Census 2020 – Maryland Census Grant](#)

#### **III. PRESENTATION**

**10:20 a.m.**

##### Department of Planning & Zoning

- Memo from Jenny Plummer-Welker, AICP, Long Range Planner, 01/15/20  
Re: [Census 2020 – Update from Calvert County's Complete Count Committee](#)

#### **IV. WORK SESSIONS**

**10:30 a.m.**

##### Department of Finance & Budget

1. Memo from Sharon Strand, Deputy Director, 01/13/20  
Re: [Audit Results for Fiscal Year 2019](#)
2. Memo from Veronica Atkinson, Capital Projects Analyst, 12/04/19  
Re: [Fiscal Year 2021 Staff Requested Capital Improvement Plan](#) ~ continued
3. Memo from Veronica Atkinson, Capital Projects Analyst, 12/24/19  
Re: [Staff Requested Enterprise Fund FY21 – FY26 6-Year Capital Improvement Plan](#)

#### **V. PUBLIC COMMENT**

**12:20 p.m.**

*There is a time limit of 5 minutes per speaker.*

*No additional minutes or allotting unused minutes to an additional speaker will be permitted.*

**IV. WORK SESSIONS ~ continued** **12:30 p.m.**  
Department of Planning & Zoning  
4. Memo from Carolyn Sunderland, AICP, Planning Commission Administrator, 01/09/20  
Re: [Proposed Text Amendments to the Calvert County Zoning Ordinance – Case TA# 19-04, Proposal to Change Conceptual Site Plan Review from Optional to Mandatory](#)

**VI. COMMISSIONERS REPORTS** **12:50 p.m.**

**VII. EXECUTIVE SESSION** **1:00 p.m.**  
*Closed to the public pursuant to General Provisions Article Section 3-305 of the Annotated Code of Maryland.*

**IV. WORK SESSIONS ~ continued** **2:00 p.m.**  
Office of the State’s Attorney  
5. Memo from Jennifer L. Morton, State’s Attorney, 01/09/20  
Re: [Fiscal Year 2021 Additional Staffing Request](#)

Calvert County Sheriff’s Office  
6. Memo from Major T.D. Reece, Detention Center Administrator, 01/15/20  
Re: [Fiscal Year 2021 Staffing Request](#)

7. Memo from Major T.D. Reece, Detention Center Administrator, 01/16/20  
Re: [Fiscal Year 2021 Funding Request](#)

Department of Parks & Recreation  
8. Memo from Shannon Q. Nazzal, Director, 01/14/20  
Re: [Fiscal Year 2021 Parks & Recreation Fund 5 Additional Funding Request](#)

Office of the County Administrator  
9. Memo from Jeffrey Murray, Director, Calvert Marine Museum, 01/07/20  
Re: [Fiscal Year 2021 Additional Funding Request](#)

**VIII. JOINT PUBLIC HEARING** **7:00 p.m.**  
Department of Planning & Zoning  
Memo from Carolyn Sunderland, AICP, Planning Commission Administrator, 01/09/20  
Re: [Proposed Text Amendments to the Calvert County Zoning Ordinance – Case TA# 19-04, Proposal to Change Conceptual Site Plan Review from Optional to Mandatory](#)  
*Harriet Elizabeth Brown Community Center, 901 Dares Beach Road, Prince Frederick, Maryland*



**Executive Session Agenda**

1. **Legal Matter – [3-305(b)(7)]**  
The Board will consult with counsel to obtain legal advice.
2. **Business Matter – [3-305(b)(4)]**  
The Board will consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

*This agenda is subject to change and the times listed are approximate.*  
*If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*  
\*\*\* If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. \*\*\*