



# CALVERT COUNTY BOARD OF COUNTY COMMISSIONERS

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*Board of Commissioners*  
Earl F. Hance  
Mike Hart  
Thomas E. Hutchins  
Kelly D. McConkey  
Steven R. Weems

## COMMISSIONERS' HEARING ROOM

**Tuesday, December 17, 2019**

Invocation – Pastor Ben Holland

Dunkirk Baptist Church, Dunkirk, Maryland

Pledge of Allegiance

Approve Agenda

Public Service Announcement (if any)

### **AGENDA**

- |   |                   |
|---|-------------------|
| <b>I. ELECTIONS</b>   | <b>10:05 a.m.</b> |
| 1. Board of County Commissioners' Officers  |                   |
| 2. <a href="#">County Commissioner Representatives on Volunteer Boards &amp; Commissions</a>  |                   |
| <b>II. AWARDS</b>   | <b>10:20 a.m.</b> |
| <a href="#">Volunteer Fire-Rescue-EMS Department's 2019 Recognition</a>   |                   |
| <b>III. DRAWING</b>   | <b>10:35 a.m.</b> |
| Employee Recognition Committee ~ <a href="#">Christmas Tree Raffle</a>  |                   |
| <b>IV. APPOINTMENTS</b>   | <b>10:40 a.m.</b> |
| 1. <a href="#">Animal Matters Hearing Board</a><br>One vacancy due to resignation   |                   |
| 2. <a href="#">Board of Library Trustees</a><br>One vacancy due to term expiration  |                   |
| 3. <a href="#">Cove Point Light Station Commission</a><br>Four vacancies due to resignation and term expiration   |                   |
| 4. <a href="#">Dunkirk Town Center Architectural Review Committee</a><br>One vacancy due to resignation   |                   |
| 5. <a href="#">Calvert Marine Museum Board of Governors</a><br>Two vacancies due to term expiration   |                   |
| <b>V. OLD BUSINESS</b>  | <b>10:45 a.m.</b> |
| <a href="#">Department of Public Works</a><br>Memo from B. Julie Paluda, Deputy Director – Enterprise Funds, 12/04/19<br>Re: <a href="#">Heavy Duty Diesel Engine Truck with Roll-Off Hoist</a>   |                   |
| <b>VI. NEW BUSINESS</b>   | <b>10:50 a.m.</b> |
| <a href="#">Department of Finance &amp; Budget</a><br>1. Memo from Roberta L. Baker, Procurement Officer, 12/10/19<br>Re: <a href="#">Water and Sewer Ordinance – Award Recommendation</a><br>2. Memo from Roberta L. Baker, Procurement Officer, 11/25/19<br>Re: <a href="#">Interior and Exterior Painting – Award Recommendation</a> |                   |

**NEW BUSINESS** ~ *continued*

State's Attorney's Office Calvert County

3. Memo from Jennifer L. Morton, State's Attorney, 12/05/19  
Re: [Child Advocacy Center Victim Advocate Position](#)

Department of General Services

4. Memo from V. Wilson Freeland, Director, 11/25/19  
Re: [Grant Agreement Southern Community Center Substance Abuse Office Space](#)

Department of Planning & Zoning

5. Memo from Kirsti Uunila, Historic Preservation Planner, 11/18/19  
Re: [Certified Local Government Underrepresented Communities Grant, Final Report](#)

Office of the County Administrator

6. Memo from Jeffrey Murray, Director, Calvert Marine Museum, 11/27/19  
Re: [Request for authorization of President of the Board of County Commissioners to sign a legal agreement on behalf of the Board of County Commissioners](#)

Department of Public Works

7. Memo from John A. Cosgrove, Jr., Capital Improvement Project Division Chief, 11/18/19  
Re: [Agreement for Sale Contracts and Easement Acquisitions — Dowell Road Phase III 550 Rolling Hills Road — Rodney and Megan Fleegle Acquisition 535 Rolling Hills Road — Irvin and Carolyn Hanback Acquisition 14094 Dowell Road — B4 Properties, LLC Acquisition 14098 Dowell Road — B4 Properties, LLC Acquisition](#)

**VII. PRESENTATIONS**

**11:25 a.m.**

Department of Community Resources

1. Memo from Jennifer Moreland, Director, 12/05/19  
Re: [Third Quarter Opioid Update](#)

Department of Planning & Zoning

2. Memo from Jenny Plummer-Welker, AICP, Long Range Planner, 12/03/19  
Re: [Census 2020 – Update from Calvert County's Complete Count Committee](#)

**VIII. PUBLIC COMMENT**

**11:50 a.m.**

*There is a time limit of 5 minutes per speaker.*

*No additional minutes or allotting unused minutes to an additional speaker will be permitted.*

**IX. WORK SESSIONS**

**12:00 p.m.**

Department of Community Resources

1. Memo from Jennifer Moreland, Director, 12/04/19  
Re: [Fiscal Year 2021 Additional Staffing Request](#)
2. Memo from Jennifer Moreland, Director, 12/04/19  
Re: [Fiscal Year 2021 Additional Funding Request](#)

Office of the County Administrator

3. Memo from Jeff Murray, Division Chief Chesapeake Beach Railway Museum/  
Correine E. Moore, Administrative Aide, CBRM, 12/04/19  
Re: [Fiscal Year 2021 Additional Staffing Request](#)

Department of Parks & Recreation

4. Memo from Shannon Q. Nazzal, Director, 12/05/19  
Re: [Cove Point Park and Dominion Energy Regional Park Master Plan Preview](#)

**X. COMMISSIONERS REPORTS**

**12:50 p.m.**

**XI. EXECUTIVE SESSION**

**1:00 p.m.**

*Closed to the public pursuant to General Provisions Article Section 3-305 of the Annotated Code of Maryland.*

**XII. RIBBON CUTTING**

**2:00 p.m.**

Department of Economic Development

Memo from Kathy MacAdams, Business Retention Specialist, 10/29/19

Re: Ribbon Cutting Ceremony – PATRIOT

*3240 Ferry Landing Road, Dunkirk*

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**Executive Session Agenda**

**1. Land Acquisition – [3-305(b)(3)]**

The Board will consider the acquisition of real property for a public purpose and matters directly related to the acquisition.

**2. Litigation Matter – [3-305(b)(8)]**

The Board will consult with staff, consultants, or other individuals about pending or potential litigation.

*This agenda is subject to change and the times listed are approximate.  
If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.  
\*\*\* If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. \*\*\**