



Agricultural Preservation Advisory Board  
INTEROFFICE MEMORANDUM

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**TO:** Board of County Commissioners  
**VIA:** Terry Shannon, County Administrator *TLS*  
J. Mark Willis, Director *JM*  
Mary Beth Cook, Deputy Director, Zoning *MBC*  
Rachel O'Shea, Planner III *RO*  
**FROM:** Agricultural Preservation Advisory Board  
**DATE:** January 9, 2018  
**SUBJECT:** 2017 Annual Report for the Agricultural Preservation Advisory Board (APAB)

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**Background**

The Agricultural Preservation Advisory Board (APAB) was created by § 2-504.1 of the Agriculture Article, Title 2. Department of Agriculture, Subtitle 5. Maryland Agricultural Land Preservation Foundation of the Annotated Code of Maryland. The County's Agricultural Preservation Program was created by § 5-408. of the State Finance and Procurement Article, Title 5. State Planning, Subtitle 4. Governmental Coordination, Cooperation, and Assistance in Planning of the Annotated Code of Maryland. The APAB currently follows Resolution No. 08-07, which is *Pertaining to the Adoption of the Calvert County Agricultural Preservation Rules and Regulations.*

**Annual Report Fiscal Year 2017**

Budget: \$0

**Purpose**

The Calvert County Zoning Ordinance, adopted May 1, 2006 and revised December 9, 2006, specifies in Section 2-10.01 E. 9. that the Agricultural Preservation Advisory Board "*shall accept, approve, or reject all applications; promulgate regulations for adoption by the Board of County Commissioners; and develop procedures for the formation of Agricultural Preservation Districts, subject to the provisions of this subsection.*"

**Past Accomplishments**

The APAB promulgates the rules and regulations and has developed procedures for the formation of Agricultural Preservation Districts (APDs) and implementation of the county's Agricultural Preservation Program. The APAB has developed rules, regulations, and procedures for the creation and operation of the County's Purchase and Retirement Fund (PAR) for Development Rights.

**Current Status**

The APAB meets on a monthly basis to review program participant requests to ensure they are within compliance with the rules and regulations (see Attachment A), as well as to administer the County's PAR program (see Attachment B). The APAB works with the Department of Planning & Zoning to review and recommend changes to the County's Agricultural Preservation Program as needed (see Attachment C).

**Future Goals**

The APAB will continue to maintain a good working relationship with the agricultural community and program participants to facilitate continued agricultural land preservation efforts in Calvert County.

Attachments

**Attachment A:**

Below is a chart of the number of program participant requests reviewed by the APAB.

<b>APAB 2017 Board Requests</b>				
<b>Month</b>	<b>Approved</b>	<b>Denied</b>	<b>Deferred</b>	<b>No Action</b>
January	1			
February	1			
March	2			
April	1		1	
May	4			
June	Meeting Canceled			
July	1			
August	2			
September	Meeting Canceled			
October	0			
November	2			
December	0			
<b>Total</b>	<b>14</b>	<b>0</b>	<b>1</b>	<b>0</b>

**Attachment B:**

Below is a summary of the Purchase and Retirement (PAR) Program FY17 cycle totals.

<b>FY 2017 PAR Cycle</b>	
Applications Received	34
Offers Made	33
Closed Sales	32
TDRs Retired	303
Total FY 17 PAR Budget	\$2,848,205
Total Budget Spent	\$1,136,250

**Attachment C:**

Below is a list of completed program changes and/or updates as well as policy statements and/or clarifications.

<b>APAB 2017 Completed List of Program Changes and Policy Statements</b>		
<b>Date</b>	<b>Type</b>	<b>Topic</b>
January 20, 2017	Text Amendment	TA No. 16-07, Ordinance No. 04-17 - Agricultural Preservation District (ADP) Withdraw Notice Period